



CITY COUNCIL AGENDA

Tuesday, January 28, 2025

6:00 p.m.

Council Chambers, Brantford City Hall
58 Dalhousie Street, Brantford

This meeting will be held in a hybrid format (virtual and in-person). To view the livestream of the meeting, please visit the [City of Brantford YouTube page](#). A request to delegate can be completed by visiting the City's webpage [Speaking at a Council Meeting](#).

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Pages

1. National Anthem
2. Invocation
3. Roll Call
4. Declarations of Conflicts of Interest
5. Separation of Items in Committee Reports for Discussion Purposes
6. Statutory Public Meetings
7. Recognition of Achievements
8. Proclamations
 - 8.1 Black History Month - February 2025

WHEREAS Brantford is culturally diverse, and is home to many people and communities; and

WHEREAS the Black community has been a fundamental part of

Brantford's history since at least the 1800s, and;

WHEREAS in the first half of the 1800's, Brantford's East Ward neighbourhood became home to many freedom seeking individuals and families. The Drake Memorial Church located on Murray St. was the hub for these families to share, learn and grow; and

WHEREAS in 1885 Brantford resident and Brantford Collegiate student Blanche Williams became the first Black woman admitted to fully participate in undergraduate studies at the University of Toronto; and

WHEREAS in 1903 Brantford's Black community hosted an annual Emancipation Day Celebrations in Mohawk Park to celebrate the British Empire's abolition of slavery. For the first time, this event brought thousands of tourists to Brantford. These celebrations have been reimaged in recent years by local Black businesses, athletes and organizers bringing hundreds of families to Mohawk Park to mark the occasion; and

WHEREAS these stories remind us of the ways the Black community has for many generations contributed to the cultural, economic, political and social development of the City of Brantford; and

WHEREAS the City of Brantford wishes to join with all citizens in honouring the rich histories of Black individuals and Black-led businesses, organizations, groups, and communities in Brantford; and

WHEREAS the City of Brantford recognizes the past, present, and future contributions of our Black community; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the City of Brantford HEREBY PROCLAIMS the month of February 2025 as Black History Month.

9. Presentations/Delegations

10. Clerk's Report on Communications

10.1 Clerk's Report on Communication for January 2025, 2025-86

5

THAT the Clerk's Report on Communication for January 2025 BE RECEIVED

11. Minutes

11.1 Special City Council - December 10, 2024

13

| | | |
|--------|--|----|
| 11.2 | Special City Council - Private and Confidential - December 10, 2024 | |
| 11.3 | John Noble Home Committee of Management - December 11, 2024 | 15 |
| 11.4 | City Council - December 17, 2024 | 20 |
| 11.5 | Special City Council - January 14, 2025 | 42 |
| 11.6 | Special City Council - Private and Confidential - January 14, 2025 | |
| 11.7 | Special City Council - January 14, 2025 | 44 |
| 12. | Committee Reports | |
| 12.1 | Social Services Committee Report #2025-01-15 | 51 |
| 12.1.1 | Update Report on 1387 Colborne Street East (Plaza Motel) [Financial Impact: None], 2025-35 | |
| 12.1.2 | Annual Update – CMHC National Housing Co-Investment Funding for Renovation, Repair and Renewal [Financial Impact: None], 2025-34 | |
| 12.1.3 | 2024 Annual Update on Housing Development [Financial Impact: None], 2025-31 | |
| 12.2 | Combined Committee of the Whole Report # 2025-01-21 | 52 |
| 12.2.1 | Increasing Nitrate Levels in the Grand River [No Financial Impact], 2025-18 | |
| 12.2.2 | Designation of 53 Charlotte Street under Part IV of the Ontario Heritage Act and Adoption of Alternative Notice Policy [Financial Impact – Approximately \$85], 2025-2 | |
| 12.2.3 | Animal Care Facility Project Update [Financial Impact - \$800,000], 2025-4 | |
| 12.2.4 | MAT Administration Policy [Financial Impact: None], 2025-14 | |
| 12.2.5 | Brantford Airport Board Report #2024-12-09, 2025-19 | |
| 12.2.6 | Retroactive Charity Rebate for the Brant United Way - Councillor Sless | |
| 12.3 | Planning Committee Report #2025-01-23 | 55 |

12.3.1 Zoning By-law Amendment PZ-11-24 – 816 Colborne Street
[Financial Impact - None], 2024-427, 2025-37

12.3.2 195 Savannah Oaks Drive – Application for
Telecommunication Tower [Financial Impact – None], 2025-38

13. Urgent Reports

13.1 Ava Road Bridge Rehabilitation Update [Financial Impact - \$1,243,000],
2025-40 56

- A. THAT Report 2025-40 titled “Ava Road Bridge Additional Funding” BE RECEIVED; and
- B. THAT an increase in the amount of \$1,243,000 to the capital budget for Ava Bridge (CNR) – OSIM 102 Bridge Rehabilitation Program and Intersection Improvements project (BR1805) BE FUNDED from the following sources:
 - i. \$558,000 from the OCIF Reserve Fund (RF0448); and
 - ii. \$685,000 from the Contingency Reserve Fund (RF0554).

14. Resolutions

15. Notices of Motion

16. By-laws 64

17. Adjournment



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Date January 28, 2025 **Report No.** 2025-86
To Mayor and Members of City Council
From Chris Gauthier, City Clerk

1.0 Type of Report

Consent Item
 Item For Consideration

2.0 Topic **Clerk's Report on Communication for January 2025**

3.0 Recommendation

THAT the Clerk's Report on Communication for January 2025 BE RECEIVED

4.0 Executive Summary

To receive as part of the Corporate Record, the following communication to the City Clerk:

5.0 Purpose and Overview

To receive as part of the Corporate Record, the following communication to the City Clerk:

5.1 Items received December 13, 2024

1. Association of Municipalities of Ontario (AMO)

- i. AMO Education - Land Use Planning Workshops - Received December 9, 2024

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- ii. AMO Education - Indigenous Community Awareness Training - Received December 10, 2024
 - iii. AMO Education – Apathy to Action: Building Resilient Communities through Managing Assets – Received December 11, 2024
 - iv. AMO Watchfile - Received December 12, 2024
 - v. AMO Policy Update – Homelessness Encampments Legislation - Received December 13, 2024
 - vi. AMO Policy Update – Municipal Codes of Conduct Legislation - Received December 13, 2024

2. Federation of Canadian Municipalities (FCM)

- i. FCM Connect - SCC Savings end on December 13 - Received December 10, 2024

3. Rural Ontario Municipal Association (ROMA)

- i. Roma Events - So Many Great Concurrent at ROMA - Received December 9, 2024

4. Resolutions

- i. Resolution - Northern Ontario Women's Caucus (NOW Caucus) - Arbitrator's Investigation - Received December 10, 2024
- ii. Resolution - Town of Deep River - Ontario Regulation 391-21 Blue Box - Received December 10, 2024
- iii. Resolution - County of Brant - Paramedic Services Draft 2025 Operating Budget - Received December 10, 2024
- iv. Resolution – Township of Oro Medonte – Request for Support – Increase Tile Drain Loan Limit - Received December 11, 2024
- v. Resolution – Municipality of South Huron – Redistribution of Land Transfer Tax and GST – Received December 11, 2024
- vi. Resolution – Township of Cobalt – Resume Assessment Cycle – Received December 11, 2024
- vii. Resolution – Tay Valley Township - Support for the Motion on Sustainable Municipal Funding - Received December 12, 2024
- viii. Resolution – East Ferris Township - Letter to Premier Doug Ford Formally Opposing That Radioactive Material being Transported to the Township of Nairn and Hyman – Received December 12, 2024
- ix. Resolution – Town of Cobalt – Improvements to Catch and Release – Received December 13, 2024
- x. Resolution of Support – Municipality of Wawa – Ambulance Shortage and Healthcare System Issues – Received December 13, 2024
- xi. Resolution of Support – Municipality of Wawa – Billy Bishop Airport – Received December 13, 2024
- xii. Resolution of Support – Township of Elizabethtown-Kitley – Ontario Rural Road Safety Program – Received December 13, 2024

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- xiii. Resolution – City of Belleville – OPP Cost Increases for Small and Rural Municipalities – Received December 13, 2024
 - xiv. Resolution – Township of Puslinch – TAPMO Letter regarding Pre Budget Announcement – Received December 13, 2024
 - xv. Resolution – Township of Puslinch – Redistribution of Land Transfer Tax and Property Sale GST – Received December 13, 2024
 - xvi. Resolution – Township of North Stormont – Redistribution of Land Transfer Tax and Property Sale GST – Received December 13, 2024

5. General Correspondence

- i. Letter of Thanks from Pastor Ray Narula - Received December 9, 2024
- ii. Letter from City of Owen Sound, Town of Hanover and Municipality of West Grey - Request for Equitable Funding for Municipal Policing - Received December 9, 2024
- iii. Minister's Letter to Heads of Council - Code of Conduct – Received December 13, 2024

6. Staff Information Updates

- i. Staff Information Update - Lorne Bridge Removal of 30 Tonne Winter Load Limit - Received December 11, 2024
- ii. Staff Information Update - Brantford Ice Jam Mitigation Class Environmental Assessment Update - Received December 11, 2024
- iii. Staff Information Update - Playground Equipment Removal – Received December 13, 2024

5.2 Items received December 20, 2024

1. Association of Municipalities of Ontario (AMO)

- i. AMO Watchfile - Received December 19, 2024

2. Federation of Canadian Municipalities (FCM)

- i. FCM Connect - Join the climate adaptation Communities of Practice - Received December 18, 2024

3. Grand River Conservation Authority (GRCA)

- i. Application for permission No. 124/24 Pursuant to Ontario Regulation 41/24 to reconstruct a boat launch and install bank protection works at Ballantyne Drive (135 metres west of Spalding Drive) – Received December 19, 2024
- ii. 2025 Grand River Conservation Authority Municipal Apportionment and Budget Vote Meetings - Received December 20, 2024

4. Municipal Property Assessment Corporation (MPAC)

- i. MPAC December 2024 - InTouch - Received December 19, 2024

5. Assessment Review Board

- i. Notice of Decision - Colborne St - Received December 17, 2024

6. Rural Ontario Municipal Association (ROMA)

- i. ROMA 2025 Conference Hotel Savings Deadlines Beginning December 17 - Received December 16, 2024

7. Resolutions

- i. Support for Resolution - Township of East Garafraxa - Regulating Exotic Animals and Licensing Zoos - Received December 16, 2024
- ii. Resolution - Town of Smith Falls - Equity in Funding to Assist in Managing Increasing Costs of Policing - Received December 17, 2024
- iii. Resolution - Police Services Board - 2025 Capital Budget - Received December 17, 2024
- iv. Support for Resolution - Township of Pelee - Redistribution of LTT and GST - Received December 17, 2024
- v. Resolution - Municipality of Port Hope - Redistribution of Land Transfer Tax and GST - Received December 19, 2024
- vi. Support for Resolution - Township of Stone Mills - Redistribution of the Provincial Land Transfer Tax and GST - Received December 19, 2024
- vii. Support for Resolution - Township of Scugog - Redistribution of the Provincial Land Transfer Tax and GST - Received December 19, 2024
- viii. Resolution - City of Guelph - Opposing the Use of the Notwithstanding Clause to Enable Encampment Relocations - Received December 19, 2024

8. General Correspondence

- i. Excess soil regulation – change made to the in-effect date of the landfilling restriction - Received December 18, 2024

9. Staff Information Updates

- i. Staff Information Update - Positive Impacts of Road Diets - Received December 16, 2024

5.3 Items received December 27, 2024**1. Association of Municipalities of Ontario (AMO)**

- i. Book Your AMO 2025 Conference Hotel Rooms Beginning January 14 - Received December 23, 2024

2. Grand River Conservation Authority (GRCA)

- i. Application for permission No. 749/24 Pursuant to Ontario Regulation 41/24 to replace a dwelling at 71 Balfour Street – Received December 24, 2024

3. Rural Ontario Municipal Association (ROMA)

- i. ROMA Events - Season's Greetings & ROMA Conference Updates - Received December 23, 2024

4. Resolutions

- i. Support for Resolution - Municipality of Chatham-Kent - Funding for Encampments and Homelessness - Received December 23, 2024
- ii. Resolution - City of Markham - Support for SolvethCrisis.ca Campaign - Received December 23, 2024
- iii. Resolution - Municipality of Kincardine - Property Taxation Implications - Received December 24, 2024
- iv. Resolution - Township of Amaranth - Redistribution of the Provincial Land Transfer Tax and GST - Received December 24, 2024
- v. Resolution - City of Toronto - Paid-Plasma-Free Zone - Received December 24, 2024
- vi. Resolution - Township of South Stormont - Rural Road Safety Program Implementation - Received December 24, 2024
- vii. Resolution - Township of South Stormont - Redistribution of a portion of Land Transfer Tax and Goods and Services Tax to Municipalities - Received December 24, 2024

5.4 Items received January 3, 2025**1. Association of Municipalities of Ontario (AMO)**

- i. Book Your AMO 2025 Conference Hotel Rooms Beginning January 14 - Received January 2, 2025

2. Agendas/Minutes

- i. Nov 21 2024 DBBIA Minutes - Received January 2, 2025

5.5 Items received January 10, 2025**1. Association of Municipalities of Ontario (AMO)**

- i. AMO Watchfile - Received January 9, 2025
- ii. AMO Policy Update - Reports on Ontario's Homelessness Crisis, Water and Wastewater Utility Feasibility - Received January 9, 2025

2. Rural Ontario Municipal Association (ROMA)

- i. ROMA Events - Register for the 2025 ROMA Conference by January 13 to Save! - Received January 8, 2025

3. Resolutions

- i. Resolution - Town of Kearney - More Homes Built Faster Act, 2022, and the Cutting Red Tape to Build More Homes Act, 2024 - Received January 7, 2025
- ii. Support for Resolution - Northumberland County - Protection of Agricultural Lands and Sustainable Development - Received January 7, 2025
- iii. Support Resolution - Municipality of South Huron - Heritage Advisory Committee - Heritage Preservation - Received January 9, 2025
- iv. Resolution - Town of Aylmer - Oppose Provincial Legislative on Cycling Lanes - Received January 9, 2025
- v. Support for Resolution - Town of Plympton-Wyoming - Improvements to the Catch and Release System - Received January 9, 2025
- vi. Support for Resolution - Town of Plympton-Wyoming - Property Taxation Implication Related to Non-Market Valuation of Electricity Industry Properties - Received January 9, 2025

4. General Correspondence

- i. Update on the Board of Health Governance Structure - Received January 6, 2025
- ii. City of Woodstock Letter of Support - Ontario's Child Welfare Services Sector need for Child Welfare Services Funding - Received January 9, 2025

5. Staff Information Updates

- i. Staff Information Update - Parks and Recreation Master Plan Addendum 2025 - Received January 9, 2025

5.6 Items received January 17, 2025

1. Association of Municipalities of Ontario (AMO)

- i. AMO Events - AMO Conference Hotel Booking Begins Tomorrow - Received January 13, 2025
- ii. AMO Policy Update - AMO 2025 Pre-Budget Submission - Received January 16, 2025
- iii. AMO Watchfile - Received January 16, 2025

2. Federation of Canadian Municipalities (FCM)

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- i. FCM Connect Webinar for small municipalities - Upgrade your community buildings - Received January 14, 2025

3. Grand River Conservation Authority (GRCA)

- i. Application for permission No.782/24 Pursuant to Ontario Regulation 41/24 to reconstruct a road and replace water, sanitary and stormwater servicing at 22 Norwich Street – Received January 13, 2025
- ii. Application for permission No. 741/23 Pursuant to Ontario Regulation 41/24 to construct a 0.26 hectare wetland at 599 Shellard Lane - Received January 13, 2025

4. Municipal Property Assessment Corporation (MPAC)

- i. MPAC's 2024 Municipal Partnership Report - Received January 16, 2025

5. Resolutions

- i. Support for Resolution - County of Frontenac - Tile Drainage Loan Limit - Received January 15, 2025
- ii. Support for Resolution - Municipality of South Huron - TAPMO Letter Regarding Pre-Budget Announcement - Received January 16, 2025
- iii. Resolution - Town of Pelham - Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding - Received January 16, 2025
- iv. Support for Resolution - Town of Kearney - Opposition to the Operation of Private for Profit Blood Collection Companies - Received January 17, 2025
- v. Support for Resolution - Town of Kearney - Redistribution of Taxes Collected - Received January 17, 2025
- vi. Support for Resolution - Town of Kearney - Rural Road Safety - Received January 17, 2025

6. General Correspondence

- i. 2025 ARMA Board of Directors Election Candidates Announced - Received January 16, 2025
- ii. 2025 GEPH Board of Health Schedule - Received January 16, 2025
- iii. Update - Proposed regulation regarding Minister's Permit and Review powers under the Conservation Authorities Act - Received January 17, 2025

7. Agendas/Minutes

- i. Dec 19 2024 DBBIA Minutes - Received January 16, 2025

Submitted Respectfully,
Christ Gauthier, City Clerk

Attachments: None

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required yes no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no

Is the necessary by-law or agreement being sent concurrently to Council? yes no



SPECIAL CITY COUNCIL

MINUTES

December 10, 2024

4:00 p.m.

Brantford City Hall, 58 Dalhousie Street

Present:

- Mayor Davis
- Councillor Sicoli
- Councillor Sullivan
- Councillor Caputo
- Councillor Sless
- Councillor Martin
- Councillor McCreary
- Councillor Carpenter
- Councillor Hunt
- Councillor Samwell
- Councillor Van Tilborg

3. Private and Confidential Items

Moved by Councillor Sless
Seconded by Councillor Caputo

THAT Council MOVE IN-CAMERA to consider the following:

3.1 75-79 Erie Avenue, 2024-714

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

3.2 Update on Indigenous Affairs, 2024-717

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

3.3 Extension of Due Diligence Period for 115 Albion Street (Robert Moore Park), 2024-711

A proposed or pending acquisition or disposition of land by the municipality or local board

Yes (11): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (11 to 0)

4. Adjournment

Council reconvened in Open Session and adjourned at 5:11 p.m.

Mayor K. Davis, Chair

C. Gauthier, City Clerk



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, DECEMBER 11, 2024**

1:00 P.M.

VIRTUAL MEETING

Jessica Tanchak
Executive Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, DECEMBER 11, 2024

1:00 P.M.

VIRTUAL MEETING

Chair Carpenter called meeting to order at 1:01 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Hunt
Councillor Samwell

County of Brant
Councillor MacAlpine
Councillor Bell
Mayor Bailey
Councillor Coleman

Regrets: City of Brantford
Councillor Sullivan

Also Present: M. Bastian, E. Owen, J. Salmon (HDR Inc.), K. Mauracher (HDR Inc.), S. Yilmaz (HDR Inc.), R. Diez, J. Tanchak. S. Pruder, K. Hickman, N.Kaur

2. ELECTION

2.1 Election of Chair, John Noble Home Committee of Management

THAT nominations for the Chair of John Noble Home, Committee of Management for a term to expire December 31, 2025 BE OPEN

Moved by Councillor Bell
Seconded by Councillor Coleman

THAT Councillor MacAlpine BE NOMINATED as Chair

Councillor MacAlpine accepted the nomination.

No further nominations were made. Councillor MacAlpine elected Chair for a term to expire December 31, 2025

2.2 Election of Vice-Chair, John Noble Home Committee of Management

THAT nominations for the Vice-Chair of John Noble Home, Committee of Management for a term to expire December 31, 2025 BE OPEN

Moved by Councillor MacAlpine
Seconded by Councillor Coleman

THAT Councillor Hunt BE NOMINATED as Vice-Chair

Councillor Hunt accepted the nomination.

No further nominations were made. Councillor Hunt elected Vice-Chair for a term to expire December 31, 2025.

3. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

4. APPROVAL OF THE AGENDA

Moved by Councillor Carpenter
Seconded by Councillor Coleman

THAT the Agenda BE APPROVED

CARRIED

5. MINUTES

5.0 Minutes

Moved by Councillor Bell
Seconded by Councillor Carpenter

THAT the following Minutes (4.1 & 4.2) BE ADOPTED

5.1 John Noble Home Committee of Management –November 13, 2024

**5.2 John Noble Home Committee of Management In-Camera Minutes-
November 13, 2024**

CARRIED

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| 6. BUSINESS ARISING FROM THE MINUTES |
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| 7. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting) |
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7.1 Bell Court Redevelopment Project

HDR provided an update to the Committee of Management and answered all questions. Councillor MacAlpine thanked HDR for all their support over the course of the project.

J. Salmon, K. Mauracher, and S. Yilmaz left the meeting at 1:34 p.m.

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| 8. ITEMS FOR CONSENT |
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Moved by Councillor Carpenter
Seconded by Councillor Coleman

THAT Item for Consent (8.1-8.3) BE APPROVED

8.1 John Noble Home Administrator's Report [Financial Impact – N/A (JNH2024-49)]

THAT the John Noble Home Administrator's Report JNH2024-49 BE RECEIVED.

8.2 John Noble Home Monthly Budget Summary for October, 2024 [Financial Impact – None – Overall on Track at this Time] (JNH2024-50)

THAT the John Noble Home Monthly Budget Summary JNH2024-50 for October 2024 BE RECEIVED.

8.3 Recruitment Update [Financial Impact- None] (JNH2024-51)

THAT the Recruitment Update Report JNH2024-51 BE RECEIVED.

Items 8.1-8.3 were voted on and approved.

CARRIED

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| 9. ITEMS FOR CONSIDERATION |
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|---------------------------|
| 10. CORRESPONDENCE |
|---------------------------|

11. RESOLUTIONS**12. NOTICES OF MOTION****13. QUESTIONS**

Councillor Carpenter thanked the Committee of Management for their support over the past two years during his term as Chair.

M.Bastian shared an opportunity for a committee member to join the kickoff meeting for the application process for the Specialized Behaviour Unit (SBU). Councillor MacAlpine and Councillor Hunt to join upcoming meeting.

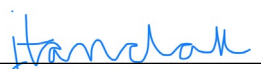
14. PRIVATE AND CONFIDENTIAL ITEMS**15. NEXT MEETING**

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, January 8th, 2025 at the John Noble Home, or at the Call of the Chair

16. ADJOURNMENT

The meeting was adjourned at 2:30 p.m.

Councillor Carpenter
Chair



J. Tanchak
Executive Assistant



CITY COUNCIL

MINUTES

December 17, 2024

6:00 p.m.

Council Chambers, Brantford City Hall
58 Dalhousie Street, Brantford

Present:

- Mayor Davis
- Councillor Sicoli
- Councillor Sullivan
- Councillor Caputo
- Councillor Sless
- Councillor Martin
- Councillor McCreary
- Councillor Carpenter
- Councillor Hunt
- Councillor Samwell
- Councillor Van Tilborg

1. National Anthem

Mayor Davis called the meeting to order and the National Anthem was played.

2. Invocation

Mayor Davis read the invocation.

3. Roll Call

The City Clerk confirmed that a roll call was taken.

4. Declarations of Conflicts of Interest

4.1 Councillor Sullivan - Blue Box Recycling Program – Update on Transition to Individual Producer Responsibility in 2025 [Financial Impact \$84,800], 2024-692

Councillor Sullivan declared a conflict on this item due to his full-time employment.

4.2 Councillor Carpenter - Code of Conduct Investigation – Integrity Commissioner Report, 2024-721

Councillor Carpenter declared a conflict on this item as he is named as the Respondent in the investigation.

4.3 Councillor Caputo - Year 2 Budget Confirmation – Local Boards [Financial Impact – 2025 - \$73,359,283 Operating and \$3,058,809 Capital], 2024-706

Councillor Caputo declared a conflict on the Brantford Police Services budget as he has a family member on the auxiliary.

4.4 Councillor Sless - Year 2 Budget Confirmation – Local Boards [Financial Impact – 2025 - \$73,359,283 Operating and \$3,058,809 Capital], 2024-706

Councillor Sless declared a conflict on the John Noble Home budget as he has a family member employed there.

5. Separation of Items in Committee Reports for Discussion Purposes

Moved by Councillor Martin

Seconded by Councillor McCreary

THAT all Items contained within the Committee Reports (Items 12.1 to 12.4) not separated for discussion purposes BE APPROVED.

Recorded vote on all items not separated for discussion purposes:

Yes (11): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (11 to 0)

The following items were subject to the vote and carried accordingly:

12. Committee Reports

12.1 Committee of the Whole - Operations Report #2024-12-03, 2024-720

12.1.3 Brantford 2050 City Vision: Project Update [Financial Impact: None], 2024-691

THAT Report 2024-691 titled Brantford 2050 City Vision: Project Update BE RECEIVED.

12.1.5 Murray Street / East Ward Neighbourhood Traffic Safety Review [Financial Impact – None], 2024-325

- A. THAT report no. 2024-325 regarding the Murray Street / East Ward Neighbourhood Traffic Safety Review BE RECEIVED; and
- B. THAT the recommended by-law changes as presented in Appendix “A” and further described in report no. 2024-325, Murray Street / East Ward Neighbourhood Traffic Safety Review BE APPROVED; and
- C. THAT funding in the amount of \$19,300, be provided from the Road Safety initiatives reserve (RF0575) in 2025, to implement the Murray Street / East Ward traffic safety recommendations; and
- D. THAT Murray Street / East Ward traffic safety recommendations in the amount of \$119,900 BE CONSIDERED in the 2026 capital budget; and
- E. THAT the necessary by-laws BE PRESENTED to City Council for ADOPTION.

12.1.6 2024 Climate Change Action Plan Annual Update [Financial Impact: None], 2024-306

THAT Report 2024-306 “2024 Climate Change Action Plan Update” BE RECEIVED.

12.1.7 Amendments to The Brantford Source Protection Plan [No Financial Impact], 2024-543

- A. THAT Report No. 2024-543 titled “Amendments to The Brantford Source Protection Plan” BE RECEIVED; and
- B. THAT the proposed amendments to specific policies in the Brantford Source Protection Plan as set out in Appendix A of Report 2024-543 BE APPROVED; and
- C. THAT a copy of this resolution BE PROVIDED to the Grand River Source Protection Authority by December 27, 2024.

12. Committee Reports

12.2 Estimates Committee Report #2024-12-04**12.2.1 2025 City Budget Priorities – Public Engagement Campaign Findings [Financial Impact: None], 2024-709**

THAT Report 2024-709, 2025 City Budget Priorities – Public Engagement Campaign Findings BE RECEIVED.

12. Committee Reports**12.3 Committee of the Whole - Planning and Administration Report #2024-12-10****12.3.1 Brant Land Trust Pond Property on Savannah Oaks Drive [Financial Impact: \$16,428.27], 2024-697**

- A. THAT Report 2024-697 BE RECEIVED; and
- B. THAT Council DIRECT STAFF to refund the municipal property taxes for the Savannah Oaks Drive Pond Property (PLAN 2M1854 PT LOT 1 RP 2R8891 PART 3; Roll number 2906-010-012-14505) owned by Brant Land Trust for the years 2023, 2024, and 2025 in the amount of \$16,428.27.

12.3.2 Second Phase of Neighbourhood Consultation Results for Three Potential Heritage Conservation Districts [Financial Impact - None], 2024-678

- A. THAT Report 2024-678, titled “Second Phase of Neighbourhood Consultation Results for Three Potential Heritage Conservation Districts”, BE RECEIVED for information; and
- B. THAT, due to a lack of widespread resident interest, heritage conservation district designation NOT BE PURSUED at this time for any of the consulted neighbourhoods; and
- C. THAT Staff REPORT BACK with options for heritage commemoration with the various neighbourhoods consulted by Q4 2025.

12.3.3 Downtown Entertainment District – Options Report [Financial Impact: None], 2024-703

- A. THAT Report 2023-703, titled “Downtown Entertainment District – Options Report”, BE RECEIVED; and

- B. THAT Staff BE DIRECTED to proceed with Option 1 as outlined in Report 2023-703; and
- C. THAT Staff BE DIRECTED to report back to Council in Q3-2025 regarding Option 1 in Report 2023-703 with the potential costs and implementation strategy.

12.3.4 Economic Development Strategy (2024-2031), 2024-73

- A. THAT Report 2024-73 titled “Economic Development Strategy (2024-2031)” BE RECEIVED; and
- B. THAT the City of Brantford Economic Development Strategy (2024-2031) (Appendix A) BE APPROVED and IMPLEMENTED in order to further economic growth and development in the City of Brantford; and
- C. THAT the supporting information contained in the Brantford Community Profile (Appendix B), Situational Analysis (Appendix C), Retail Analysis (Appendix D) and Economic Development Strategy (2016) – Final Report Card (Appendix E) BE RECEIVED; and
- D. THAT staff BE DIRECTED to report back to Council, annually, on the progress of implementation of the Economic Development Strategy (2024-2031).

12.3.5 Brantford Truth and Reconciliation Action Plan – Recommended Next Steps [Financial Impact: None], 2024-649

- A. THAT Report 2024-649 Brantford Truth and Reconciliation Action Plan – Recommended Next Steps BE RECEIVED; and
- B. THAT staff BE DIRECTED to undertake the development of a Brantford Truth and Reconciliation Action Plan; and
- C. THAT Council ENDORSE ‘Truth and Reconciliation’ as a Priority Area within the 2025-2028 Community Safety and Well-being Plan.

12.3.7 Annual Update on Street Naming – 2024 [Financial Impact – None], 2024-639

THAT Report 2024-639, “Annual Update on Street Naming – 2024”, BE RECEIVED.

12.3.8 OMERS By-law Update [Financial Impact: None], 2024-675

- A. THAT Report 2024-675 regarding the OMERS By-law Update BE RECEIVED; and
- B. THAT the updated City of Brantford OMERS Participation By-law and a By-law to repeal By-laws 84-64, 164-79, 183-94, 170-2002, 138-2006 BE PRESENTED to City Council for adoption.

12.3.9 People Master Plan Status Update #2 [Financial Impact: None], 2024-613

THAT Report 2024-613 regarding the People Master Plan Status Update #2 BE RECEIVED.

6. Statutory Public Meetings

There were no statutory public meetings.

7. Recognition of Achievements

There was no recognition of achievements.

8. Proclamations

Moved by Councillor Samwell
Seconded by Councillor Van Tilborg

THAT the following proclamation BE APPROVED:

8.1 – Bell Let's talk – January 22, 2025

Recorded vote on the Proclamation:

Yes (11): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (11 to 0)

Councillor Samwell read the following proclamation:

8.1 Bell Let's Talk - January 22, 2025

WHEREAS January 22, 2025, marks the 15th annual Bell Let's Talk Day, a day of conversation, support and positive change for mental health; and

WHEREAS the City of Brantford supports positive mental health for all citizens and members of our Community and seeks to improve the lives of the one in five Canadians who will experience a mental illness or mental health issue in their lifetime; and

WHEREAS raising the Bell Let's Talk flag is a visible reminder to the members of the community that mental health matters, that help is available, and that we are committed to creating change; and

WHEREAS "Bell Let's Talk Day" promotes mental health awareness, acceptance and action build on four key pillars: fighting stigma, improving access to care, supporting world-class research and leading by example in workplace mental health.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the City of Brantford hereby PROCLAIMS Wednesday, January 22, 2025, as "Bell Let's Talk Day" in the City of Brantford.

9. Presentations/Delegations

9.1 Jeffrey Shapiro, J.D., LL.M., Investigator ADR Chambers, Integrity Commissioner Office

Jeffrey Shapiro, J.D., LL.M., Investigator ADR Chambers, Integrity Commissioner Office, appeared before Council and provided an overview of Item 13.1 - Code of Conduct Investigation and responded to questions of Council.

10. Clerk's Report on Communications

10.1 Clerk's Report on Communication for December 2024, 2024-716

Moved by Councillor Hunt
Seconded by Councillor Carpenter

THAT the Clerk's Report on Communication for December 2024 BE RECEIVED.

Recorded vote on Clerk's Report on Communication:

Yes (11): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (11 to 0)

11. Minutes

Moved by Councillor McCreary

Seconded by Councillor Martin

THAT the following Minutes BE ADOPTED:

11.1 Special City Council – November 19, 2024

11.2 City Council – November 26, 2024

Recorded vote on all minutes:

Yes (11): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (11 to 0)

13. Integrity Commissioner Report

13.1 Code of Conduct Investigation – Integrity Commissioner Report, 2024-721

Councillor Carpenter declared a conflict on this item. (Councillor Carpenter declared a conflict on this item as he is named as the Respondent in the investigation.)

Moved by Councillor Sicoli

Seconded by Councillor Martin

THAT report 2024-721 entitled Code of Conduct Investigation – Integrity Commissioner Reports BE RECEIVED.

Moved by Councillor Sicoli

Seconded by Councillor Caputo

AMENDMENT

WHEREAS The Council of the corporation of the City of Brantford holds their Code of Conduct in the highest regard as a guideline to maintain integrity, transparency and decorum of their proceedings; and

WHEREAS Councillor Richard Carpenter has demonstrated a violation of the Oath of Confidentiality as outlined in the City of Brantford's Code of Conduct; and

WHEREAS the integrity commissioner in this investigation ruled that the transgression by Councillor Carpenter "appeared purposeful";

THEREFORE BE IT RESOLVED that the Council of the Corporation of the City of Brantford hereby orders a penalty against Councillor Richard Carpenter of a suspension of remuneration for 30 days, commencing on January 1st, 2025.

Recorded vote on the amendment to Item 13.1:

Yes (6): Mayor Davis, Councillor Sicoli, Councillor Caputo, Councillor Sless, Councillor Martin, and Councillor McCreary

No (4): Councillor Sullivan, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Conflict (1): Councillor Carpenter

Carried (6 to 4)

Recorded vote on Clause A:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Conflict (1): Councillor Carpenter

Carried (10 to 0)

Recorded vote on Clause B, as amended:

Yes (6): Mayor Davis, Councillor Sicoli, Councillor Caputo, Councillor Sless, Councillor Martin, and Councillor McCreary

No (4): Councillor Sullivan, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Conflict (1): Councillor Carpenter

Carried (6 to 4)

12. Committee Reports

Moved by Councillor Van Tilborg
Seconded by Councillor Samwell

THAT all Items in the Committee Reports (Items 12.1 to 12.4) separated for discussion purposes BE APPROVED.

12.1 Committee of the Whole - Operations Report #2024-12-03, 2024-720

12.1.1 Active Transportation – Missing Sidewalk Links [Financial Impact – None], 2024-462

- A. THAT report 2024-462, regarding “Active Transportation – Missing Sidewalk Links” Be RECEIVED; and
- B. THAT an annual capital project of \$250,000, starting in 2027, BE CONSIDERED to address the need for missing sidewalk links; and
- C. THAT the necessary By-law BE PRESENTED to City Council for adoption to AMEND By-law 70-2010, being a By-law to adopt various policies of the City of Brantford and to create a Corporate Policy Manual, by REPEALING Public Works Corporate Policy-012 Petition for New Sidewalk Policy.

THAT the following BE REFERRED to the Estimates Committee:

THAT \$250,000 annually for 2025 and 2026 to BE ALLOCATED for sidewalks.

Moved by Councillor Caputo
Seconded by Councillor Sless

AMENDMENT

Strike out the referral to the Estimates Committee and replace with the following.

THAT the Mayor BE REQUESTED to include a \$250,000 allocation for sidewalks in the 2025 and 2026 operating budget.

Recorded vote on the amendment to Item 12.1.1:

Yes (7): Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (3): Mayor Davis, Councillor Sicoli, and Councillor Martin

Carried (7 to 3)

Recorded vote on Item 12.1.1 as amended:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, and Councillor Samwell

No (1): Councillor Van Tilborg

Carried (9 to 1)

12.1.2 Blue Box Recycling Program – Update on Transition to Individual Producer Responsibility in 2025 [Financial Impact \$84,800], 2024-692

Councillor Sullivan declared a conflict on this item.
(Councillor Sullivan declared a conflict on this item due to his full-time employment.)

THAT Report No. 2023-692 “Blue Box Recycling Program – Update on Transition to Individual Producer Responsibility in 2025”, BE RECEIVED.

Recorded vote on Item 12.1.2:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Conflict (1): Councillor Sullivan

Carried (9 to 0)

12.1.4 Brantford Airport Board Report 2024-11-18, 2024-702

- A. THAT Report 2024-693 titled “Brantford Municipal Airport - Fees and Charges Review” BE RECEIVED; and
- B. THAT Staff be directed to amend the rates at the Brantford Municipal Airport to the following:
 - i. THAT the Commercial Hangars be exempt from the Fees and Charges By-law and be determined by market rates in accordance with the Acquisition & Disposition of Interests in Lands Policy (Corporate-042); and
 - ii. That the Mid-size T-hangar with power rates in the Fees and Charges By-law be amended from \$509.27 per month to \$611.27 per month; and
 - iii. THAT the Commercial land lease rate be changed from \$0.56/sq ft (1.8%) to \$0.58/sq ft (5.5%), and
- C. THAT the necessary By-law to amend By-law 21-2024, being a By-law to Fix Fees and Charges to be collected by the Corporation of the City of Brantford for 2024-2027, BE PRESENTED to Council for adoption.

Moved by Councillor Martin

Seconded by Councillor McCreary

DEFERAL

Clause B ii BE DEFERRED to the February cycle

Recorded vote on Deferral of Clause B ii:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Hunt

Carried (9 to 1)

AMENDMENT

THAT the Brantford Airport rates amended through report 2024-693 BE APPROVED to also include inflationary increases in 2026 and 2027 as outlined in the report.

Recorded vote on the amendment to Item 12.1.4:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Hunt

Carried (9 to 1)

Recorded vote on Item 12.1.4, as amended.

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

12.2 Estimates Committee Report #2024-12-04

12.2.2 Year 2 Budget Confirmation – City Services [Financial Impact – 2025 - \$138,360,049 Operating and \$158,765,799 Capital], 2024-647

- A. THAT Report 2024-647 Year 2 Budget Confirmation – City Services, BE RECEIVED; and
- B. THAT upon deemed adoption of the 2025 operating and capital budgets, the following actions BE APPROVED:

- i. THAT the necessary By-laws BE PRESENTED to City Council for adoption as follows:
 - 1. THAT the necessary By-law to amend By-law 2021-2024, being a By-law to Fix Fees and Charges to be collected by The Corporation of the City of Brantford for 2024-2027, BE PRESENTED to Council for adoption; and
 - 2. THAT the necessary financing by-laws to authorize debenture financing BE PRESENTED to Council for adoption; and
 - 3. THAT the Commissioners, and the Purchasing Officer BE AUTHORIZED to award Year 2025 capital projects in accordance with the City of Brantford's Purchasing Policy; and
- C. THAT Council requests the Mayor to include the operating and capital costs to implement Option 3 of the Brantford Transit-Moving Forward Plan from Section 9.9.3 in the 2025 Budget.

Recorded vote on item 12.2.2:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Sullivan

Carried (9 to 1)

Moved by Councillor Sullivan

Seconded by Councillor McCreary

AMENDMENT

THAT the Princess Anne Park Splash Pad BE INCLUDED in the 2025 Capital Budget.

Recorded vote on amendment to Item 12.2.2:

Yes (4): Councillor Sullivan, Councillor Sless, Councillor McCreary, and Councillor Van Tilborg

No (6): Mayor Davis, Councillor Sicoli, Councillor Caputo, Councillor Martin, Councillor Hunt, and Councillor Samwell

Lost (4 to 6)

12.2.3 Year 2 Budget Confirmation – Local Boards [Financial Impact – 2025 - \$73,359,283 Operating and \$3,058,809 Capital], 2024-706

Councillor Caputo declared a conflict on this item. (Councillor Caputo declared a conflict on the Brantford Police Services budget as he has a family member on the auxiliary.)

Councillor Sless declared a conflict on this item. (Councillor Sless declared a conflict on the John Noble Home budget as he has a family member employed there.)

- A. THAT Report 2024-706 Year 2 Budget Confirmation – Local Boards, BE RECEIVED; and
- B. THAT the City of Brantford APPROVES the request from the Brantford Police Services Board to assume administration of the Adult School Crossing Guard Program and ACCEPTS the transfer of funds associated with the program totaling \$744,189 to the City effective January 1, 2025; and
- C. THAT the Brantford Police Services Board BE REQUESTED to continue management of the Adult School Crossing Guard Program until the end of the 2024-2025 school year, with all expenses covered by the City; and
- D. THAT Option #1 BE SELECTED to address the funding shortfall in the Brantford Police Capital budget outlined in Section 9.4 of this report; and
- E. THAT the budget for the Summer Park Patrol Program that has been removed from the 2025 Police budget in the amount of \$96,755 BE INCLUDED in the City's 2025 Operating Budget; and

- F. THAT a one percent (1%) increase to the 2024 budget for the Brant County Health Unit BE APPROVED, to be implemented as part of their 2025 budget.

Recorded vote on the Brantford Police Services budget:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Conflict (1): Councillor Caputo

Carried (9 to 0)

Recorded vote on the John Noble Home budget:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Conflict (1): Councillor Sless

Carried (9 to 0)

Recorded vote on the remaining Local Boards budgets:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

12.3 Committee of the Whole - Planning and Administration Report #2024-12-10

12.3.6 Citizen's Remuneration Review Committee Report 2024-11-07

- A. THAT Report 2024-645 regarding Final Remuneration Recommendations BE RECEIVED; and
- B. THAT effective for the new 2026 term of Council, the remuneration for City Councillors be set at Step 3.0 of Level D (\$32.71/hour plus economic adjustments for 2025, 2026 and 2027 as negotiated for the exempt group) in the exempt

wage grid and be based on 25 hours per week starting on January 1, 2027; and

- C. THAT effective for the new term of Council, the remuneration for the Mayor remain under the current provisions; and
- D. THAT Staff BE DIRECTED to include the following other compensation suggestions for consideration for the next term of Council:
 - i. Hire dedicated staff support person(s) to help members of City Council manage their schedules, answer emails, return phone calls, handle social media, assist with newsletter preparation, etc.; and
 - ii. Implement Customer Relationship Management (CRM) software to track constituent inquiries; and
 - iii. Increase orientation to greater than one day for new Councillors to grasp the full scope of City departments and activities; and
 - iv. Create ongoing professional development opportunities for members of City Council, especially in the first year; and
- E. THAT Staff BE DIRECTED to amend the Honorarium Bylaw to implement any wage rate changes to coincide with the effective date of the exempt wage grid, which is usually on January 1st annually.
- F. THAT Council REMOVES the Planning Committee Stipend amount of \$250.00 per meeting, effective for the new 2026 term of Council.

Recorded vote on Item 12.3.6:

Yes (9): Mayor Davis, Councillor Sicoli, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Sullivan

Carried (9 to 1)

Moved by Councillor Hunt
 Seconded by Councillor Samwell

AMENDMENT

That Clause B BE AMENDED by removing the pay grid, hourly wage and the 25 hours and adding an annual honorarium of \$42,523.00.

Recorded vote on the amendment to Item 12.3.6:

Yes (1): Councillor Hunt

No (9): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Samwell, and Councillor Van Tilborg

Lost (1 to 9)

12.4 Planning Committee Report #2024-12-12

**12.4.1 Zoning By-Law Amendment PZ-16-24 – 571 West Street
 [Financial Impact - None], 2024-668**

- A. THAT Zoning By-law Amendment Application PZ-16-24, submitted by API Development Consultants Inc., on behalf of property owner 11393952 Canada Inc. (c/o Danny Bawa), affecting the land municipally addressed as 571 West Street, to amend Zoning By-Law 160-90 from “General Industrial Zone” (M2) to “Holding – General Commercial - Exception 108 Zone” (H-C8-108), and Zoning By-Law 124-2024 from “Major Commercial Centre” (MCC) to “Holding – Major Commercial Centre - Exception 14 Zone” (H-MCC-14) with site-specific provisions to facilitate the development of a 10-storey mixed-use building featuring a retirement home with ground floor commercial uses, BE APPROVED in accordance with the applicable provisions outlined in Section 10.3 of Report 2024-668; and,
- B. THAT the By-law to remove the Holding “(H)” provision from the subject lands not be presented to the Chief Planner for approval until the following condition has been satisfied:
- i. THAT the applicant provides a Land Use Compatibility Study and Noise Study to the satisfaction of the City;

- C. THAT pursuant to Section 34(18.2) of the Planning Act, R.S.O 1990, c. P.13 the following statement SHALL BE INCLUDED in the Notice of Decision: “Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter, as discussed in Section 9.2 of Report 2024-668.”

Recorded vote on Item 12.4.1:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

14. Urgent Reports

There were no urgent reports.

15. Resolutions

There were no resolutions.

16. Notices of Motion

16.1 Retroactive Charity Rebate for the Brant United Way, 2024-718

Councillor Sless read the title of his Notice of Motion:

Moved by Councillor Sless

WHEREAS the City of Brantford offers an annual Property Tax Rebate program for eligible registered charities occupying commercial or industrial property; and

WHEREAS the rebate for eligible registered charities is set at 40% of the annual property taxes on property it occupies; and

WHEREAS an eligible Registered Charity must submit a Property Tax Rebate Application annually no earlier than January 1st of the tax year and no later than the last day of February of the year following the taxation year to be considered for the rebate; and

WHEREAS the Brant United Way is a Registered Charity occupying commercial property in the City of Brantford; and

WHEREAS the Brant United Way has not submitted an application for the Property Tax Rebate since the 2019 tax year; and

WHEREAS the Brant United Way intends to apply for the rebate for the 2024 tax year prior to the February 28, 2025 deadline.

NOW THEREFORE BE IT RESOLVED THAT the Brant United Way BE REIMBURSED the amount of \$9,902.67, representing retroactive charity rebates for the years 2020 to 2023.

17. By-laws

Moved by Councillor Sullivan

Seconded by Councillor Sicoli

THAT LEAVE BE GIVEN to the Mover and Seconder to introduce the following By-laws for 1st and 2nd Reading:

BY-LAW READINGS PREAMBLE

179-2024 THREE To amend Parking By-law 144-88, being a by-law to regulate Parking in the City of Brantford (Murray Street / East Ward Neighbourhood Traffic Safety Review) (2024-325) (Committee of the Whole – Operations Report #2024-12-03)

180-2024 THREE To amend Parking By-law 37-83, being a by-law to regulate Traffic in the City of Brantford (Murray Street / East Ward Neighbourhood Traffic Safety Review) (2024-325) (Committee of the Whole – Operations Report #2024-12-03)

181-2024 THREE Being a By-law to amend By-law 021-2024, being a By-law to Fix Fees and Charges to be collected by The Corporation of the City of Brantford for 2024-2027. (Brantford Airport Board Report #2024-11-18) (Committee of the Whole – Operations Report #2024-12-03)

182-2024 THREE By-law to amend By-law 70-210, being a By-law to adopt various policies of the City of Brantford and to create a Corporate Policy Manual Active Transportation – Missing Sidewalk Links (2024-462) (Committee of the Whole – Operations Report #2024-12-03)

183-2024 THREE Being a By-law to confirm and authorize participation in the OMERS Primary Pension Plan (“Primary Plan”) and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan (“RCA”), each as amended from time to time, of the employees, councillors and head of council of The Corporation of the City of Brantford

("Employer") identified herein, and to repeal By-law 84-64, By-law 164-79, By-law 183-94, By-law 170-2002 and By-law 138-2006 (2024-675) (Committee of the Whole – Planning and Administration Report #2024-12-10)

184-2024 THREE To amend By-law No. 160-90, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (2024-668) (Planning Committee Report #2024-12-12)

185-2024 THREE To amend By-law No. 124-2024, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (2024-668) (Planning Committee Report #2024-12-12)

186-2024 THREE Being a By-law to amend Chapter 26 (Boards – Advisory Committees) of the City of Brantford Municipal Code (2024-449) (Committee Review task Force Report #2024-09-17)

187-2024 THREE By-law to confirm the Proceedings of the Council of The Corporation of the City of Brantford with respect to the Meeting held on December 17, 2024.

Recorded vote on 1st and 2nd reading of all By-laws not separated for discussion purposes:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

Moved by Councillor Caputo

Seconded by Councillor Sless

THAT all by-laws having received a first and second reading BE TAKEN as read a third time and be finally passed and signed by the Mayor and Clerk.

Recorded vote on 3rd reading of all By-laws not separated for discussion purposes:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

18. Adjournment

The meeting adjourned at 7:53 p.m.

K. Davis, Mayor

Chris Gauthier, City Clerk



SPECIAL CITY COUNCIL

MINUTES

January 14, 2025

4:00 p.m.

Charlie Ward Room, Brantford City Hall
58 Dalhousie Street, Brantford

Present: Mayor Davis
Councillor Sicoli
Councillor Sullivan
Councillor Caputo
Councillor Sless
Councillor Martin
Councillor McCreary
Councillor Carpenter
Councillor Samwell
Councillor Van Tilborg

Regrets: Councillor Hunt

3. Private and Confidential Items

Moved by Councillor McCreary
Seconded by Councillor Martin

THAT Council MOVE IN-CAMERA to consider the following:

3.1 Memorandum of Understanding for OHL Team Agreement for the Sports and Entertainment Centre, 2025-68

A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the

contractual or other negotiations of a person, group of persons, or organization

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

4. Adjournment

Council reconvened in Open Session and adjourned at 4:48 p.m.

Mayor K. Davis, Chair

C. Gauthier, City Clerk



SPECIAL CITY COUNCIL

MINUTES

January 14, 2025

6:00 p.m.

Council Chambers, Brantford City Hall
58 Dalhousie Street, Brantford

Present:

- Mayor Davis
- Councillor Sicoli
- Councillor Sullivan
- Councillor Caputo
- Councillor Sless
- Councillor Martin
- Councillor McCreary
- Councillor Carpenter
- Councillor Hunt
- Councillor Samwell
- Councillor Van Tilborg

1. Roll Call

Mayor Davis called the meeting to order and roll call was confirmed.

2. Declarations of Conflicts of Interest

No declarations of pecuniary interest were made regarding Items appearing on tonight's Special City Council agenda.

3. Presentations/Delegations

3.1 Delegations

3.1.1 Josh Van Horne, Brantford Professional Fire Fighters Association

Josh Van Horne representing the Brantford Professional Fire Fighters Association appeared before Council and spoke in regards to the Brantford's Fire Department budget and requested the addition of a new position.

3.1.2 Sebastien Corrie and Broderick Norwich, Wilfrid Laurier University Students' Union

Sebastien Corrie and Broderick Norwich, representing Wilfrid Laurier University Students' Union appeared before Council and spoke with regards to the Rent Safe Brantford Project and the Brantford Transit Plan.

4. Items for Consideration

4.1 Mayor's Proposed 2025 Operating and Capital Budgets, 2025-51

Moved by Councillor McCreary
Seconded by Councillor Martin

THAT Report 2025-51 the Mayor's proposed 2025 Operating and Capital Budgets BE RECEIVED.

Moved by Councillor Sicoli
Seconded by Councillor Martin

Amendment:

Whereas the Master Fire Plan presents 44 Operational Recommendations that will provide efficiencies, cost-savings, and strengthen community safety practices;

Whereas in 2025, Brantford's Emergency Services will be transitioning to the "Next Generation 9-1-1" communication software technology to remain compliant with Federal mandates;

Whereas the implementation of a Dispatch Supervisor to co-ordinate with the roll out of the NG-911 Systems would provide cost efficiencies (in the form of reducing training & over-time costs), would provide potential revenue streams (in the form of providing Training & Communication services to other jurisdictions) and provide crucial back fill services to ensure more timely response to public emergency calls;

Whereas Communications and Dispatch is the First Line of contact in an emergency situation, and Public Safety is of the utmost importance to The City of Brantford.

Now therefore be it resolved:

THAT the amount of \$35,000 be added to the Brantford Fire Department's Local Board's 2025 Budget for the purpose of adding a "Supervisor of Dispatch" to their staffing compliment to begin in Q4 of 2025;

THAT the ongoing costs of this new position be reflected in the Brantford Fire Department's budget presentation during the next Estimates Cycle.

Recorded vote on amendment:

Yes (8): Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (3): Mayor Davis, Councillor Sless, and Councillor Martin

Carried (8 to 3)

Moved by Councillor McCreary

Seconded by Councillor Martin

Amendment:

THAT Staff BE DIRECTED to implement snow and ice control of all 21.4 KM of paved paths in City parks at a one-time cost of \$100,000.00 for the year 2025 and that it BE FUNDED from the winter control reserve.

Recorded vote on amendment:

Yes (11): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (11 to 0)

Moved by Councillor Sullivan
Seconded by Councillor Sicoli

Amendment:

THAT the Princess Anne Splashpad BE ADDED to the 2025 Capital budget in the amount of \$750,000 funded from the CCBF Reserve.

Recorded vote on amendment:

Yes (11): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (11 to 0)

Moved by Councillor McCreary
Seconded by Councillor Martin

Amendment:

THAT Staff BE DIRECTED to implement snow and ice control of all 63 KM of asphalt paved multi use trails at a one-time cost of \$110,000.00 for 2025 and that it BE FUNDED from the winter control reserve.

Recorded vote on amendment:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Carpenter

Carried (10 to 1)

Moved by Councillor McCreary
Seconded by Councillor Martin

Amendment:

THAT staff BE DIRECTED to identify the costs of winter control for internal paved park pathways and asphalt paved multi use trails as additional strategic budget investments for 2026/2027.

Recorded vote on amendment:

Yes (10): Mayor Davis, Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Carpenter

Carried (10 to 1)

Moved by Councillor McCreary

Seconded by Councillor Martin

Amendment:

THAT the budget BE REDUCED by \$210,000 through a reduction in the Planned Resource Investments through the elimination of new positions to be determined by the CAO.

Recorded vote on amendment:

Yes (3): Councillor Martin, Councillor McCreary, and Councillor Carpenter

No (7): Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Lost (3 to 7)

Recorded vote on item 4.1 as amended:

Yes (9): Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Carpenter

Carried (9 to 1)

5. Consent Items

Moved by Councillor Hunt

Seconded by Councillor Carpenter

THAT the following Estimates Committee meeting minutes be APPROVED.

5.1.1 Estimates Committee - October 16, 2024

5.1.2 Estimates Committee - December 2, 2024

5.1.3 Estimates Committee - December 4, 2024

Recorded vote on minutes:

Yes (10): Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Carpenter, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

Carried (10 to 0)

6. Resolutions

There were no resolutions.

7. Notices of Motion

There were no Notices of Motions.

8. By-laws

Moved by Councillor Caputo

Seconded by Councillor Sless

THAT LEAVE BE GIVEN to the Mover and Seconder to introduce the following By-laws for 1st and 2nd Reading:

BY-LAW PREAMBLE

1-2025 By-law to confirm the Proceedings of the Council of The Corporation of the City of Brantford with respect to the Special City Council Meeting held on January 14, 2025.

Recorded vote on 1st reading of By-laws:

Yes (9): Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Carpenter

Carried (9 to 1)

Moved by Councillor Sicoli
Seconded by Councillor Martin

THAT all by-laws having received a first and second reading BE TAKEN as read a third time, and be finally passed and signed by the Mayor and Clerk.

Recorded vote 3rd reading of by-laws:

Yes (9): Councillor Sicoli, Councillor Sullivan, Councillor Caputo, Councillor Sless, Councillor Martin, Councillor McCreary, Councillor Hunt, Councillor Samwell, and Councillor Van Tilborg

No (1): Councillor Carpenter

Carried (9 to 1)

9. Adjournment

The meeting adjourned at 8:27 p.m.

Mayor K. Davis, Chair

C. Gauthier, City Clerk

January 15, 2025

Social Services Committee Report #2025-01-15

REPORT TO: Mayor and Members
City Council

Your Social Services Committee submits the following recommendations from its meeting held on January 15, 2025:

12.1.1 Update Report on 1387 Colborne Street East (Plaza Motel) [Financial Impact: None], 2025-35

- A. THAT Report 2025-35, Update Report on 1387 Colborne Street East (Plaza Motel) BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of the final resolution and staff report to the County of Brant.

12.1.2 Annual Update – CMHC National Housing Co-Investment Funding for Renovation, Repair and Renewal [Financial Impact: None], 2025-34T

- A. That Report 2025-34 Annual Update – CMHC National Housing Co-Investment Funding for Renovation, Repair and Renewal BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of the final resolution and staff report to the County of Brant.

12.1.3 2024 Annual Update on Housing Development [Financial Impact: None], 2025-31

- A. THAT Report 2025-31, 2024 Annual Update on Housing Development BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of the final resolution and staff report to the County of Brant.

Respectfully submitted,

Councillor Samwell, Chair

January 28, 2025

Combined Committee of the Whole Report #2025-01-21

REPORT TO: Mayor and Members
City Council

The Combined Committee of the Whole submits the following recommendations from its meeting held on January 21, 2025:

12.2.1 Increasing Nitrate Levels in the Grand River [No Financial Impact], 2025-18

THAT Report No. 2025-18 titled “Increasing Nitrate Levels in the Grand River” BE RECEIVED.

12.2.2 Designation of 53 Charlotte Street under Part IV of the Ontario Heritage Act and Adoption of Alternative Notice Policy [Financial Impact – Approximately \$85], 2025-2

- A. THAT Report 2025-2, titled “Designation of 53 Charlotte Street under Part IV of the Ontario Heritage Act and Adoption of Alternative Notice Policy”, BE RECEIVED; and
- B. THAT a Notice of Intention to Designate 53 Charlotte Street as a property of cultural heritage value or interest BE ISSUED in accordance with the requirements of the Ontario Heritage Act; and
- C. THAT Staff BE DIRECTED to follow the process set out in the Ontario Heritage Act, summarized in Section 9.4 of Report 2025-2, with respect to the designation of 53 Charlotte Street as a property of cultural heritage value or interest; and
- D. THAT the necessary by-law to amend Chapter 15 (Procedure) of the City of Brantford Municipal Code and implement an alternative notice policy for Ontario Heritage Act notices as detailed in Report 2025-2 BE PRESENTED to Council for approval.

12.2.3 Animal Care Facility Project Update [Financial Impact - \$800,000], 2025-4

- A. THAT Report 2025-4, titled “Animal Care Facility Project Update” BE RECEIVED; and
- B. THAT an increase in the amount of \$800,000 to the capital budget for the Animal Care Facility Project (CL1701) BE APPROVED, and:
- C. THAT the following funding allocations required for the Animal Care Facility Project BE APPROVED:

- i. \$700,000 for capital project Replace Aerial Truck #107420 (FD2404) be amended from the Capital Funding Envelope Reserve (RF0556) to Canada Community Benefit Fund Reserve Fund (RF0446); and
- ii. \$800,000 for Animal Care Facility Project (CL1701) BE FUNDED from the Capital Funding Envelope (RF0556).

12.2.4 MAT Administration Policy [Financial Impact: None], 2025-14

- A. THAT Report 2025-14 regarding MAT Administration Policy BE RECEIVED; and
- B. THAT the MAT Administration Policy BE PRESENTED to the Brantford Tourism Development Corporation for consideration for adoption; and
- C. THAT Corporate Policy–056 – “MAT Administration Policy” attached as Appendix “A” BE APPROVED; and
- D. THAT the necessary By-law to amend By-law 70-2010, being a Bylaw to adopt various policies of the City of Brantford and to create a Corporate Policy Manual, by adding Corporate Policy–056 – MAT Administration Policy, attached as Appendix “A”, BE PRESENTED to City Council for adoption.

12.2.5 Brantford Airport Board Report #2024-12-09

- A. THAT Report 2024-704 titled December 2024 Real Estate and Facilities Report BE RECEIVED by the Brantford Airport Board as information and provide any feedback to be considered for the Recommendation Report to the Committee of the Whole – Operations; and
- B. THAT staff BE DIRECTED to obtain estimates for the following items:
 - i. Item 3.2 - Main Runway Lighting - contained in the Appendix B, The CYFD Brantford - Capital Needs; and
 - ii. Item 3.3 - Approach Guidance Lighting for Runway 23 - contained in the Appendix B, The CYFD Brantford - Capital Needs; and
 - iii. The installation of an Automatic Weather Observation System (AWOS); and
- C. THAT Staff REPORT BACK to the Brantford Airport Board with cost estimates to consider drafting a proposal to the County of Brant, requesting that they contribute to the cost.

12.2.6 Retroactive Charity Rebate for the Brant United Way - Councillor Sless

WHEREAS the City of Brantford offers an annual Property Tax Rebate program for eligible registered charities occupying commercial or industrial property; and

WHEREAS the rebate for eligible registered charities is set at 40% of the annual property taxes on property it occupies; and

WHEREAS an eligible Registered Charity must submit a Property Tax Rebate Application annually no earlier than January 1st of the tax year and no later than the last day of February of the year following the taxation year to be considered for the rebate; and

WHEREAS the Brant United Way is a Registered Charity occupying commercial property in the City of Brantford; and

WHEREAS the Brant United Way has not submitted an application for the Property Tax Rebate since the 2019 tax year; and

WHEREAS the Brant United Way intends to apply for the rebate for the 2024 tax year prior to the February 28, 2025 deadline.

NOW THEREFORE BE IT RESOLVED THAT the Brant United Way BE REIMBURSED the amount of \$9,902.67, representing retroactive charity rebates for the years 2020 to 2023.

Respectfully Submitted,
Councillor Sullivan, Chair

January 28, 2025

Planning Committee Report #2025-01-23

REPORT TO: Mayor and Members
City Council

Your Planning Committee submits the following recommendations from its meeting held on January 23, 2025:

12.3.1 Zoning By-law Amendment PZ-11-24 – 816 Colborne Street [Financial Impact - None], 2024-427 - DEFERRAL

- A. THAT Zoning By-law Amendment Application PZ-11-24, submitted by J.H. Cohoon Engineering, on behalf of 816 Colborne Street Inc., affecting the lands municipally addressed as 816 Colborne Street, to rezone from “Residential Type 1B Zone (R1B)” to “Residential Medium Density Type A – Exception 96 Zone (R4A-96)” to permit stacked townhouse units with site-specific provisions, BE APPROVED, in accordance with the applicable provisions outlined in memo 2025-37; and
- B. THAT pursuant to Section 34(18.2) of the Planning Act, R.S.O 1990, c. P.13 the following statement SHALL BE INCLUDED in the Notice of Decision: “Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter, as discussed in Section 9.4 of Report 2024-427.”

12.3.2 195 Savannah Oaks Drive – Application for Telecommunication Tower [Financial Impact – None], 2025-38

- A. THAT Innovation, Science and Economic Development Canada BE ADVISED that pursuant to Report 2025-38, the City of Brantford has no concerns and concurs with Signum Wireless Towers Inc.’s proposed installation of a telecommunication tower to be located at 195 Savannah Oaks Drive; and,
- B. THAT Staff BE DIRECTED by Council issue to issue a Letter of Concurrence to Innovation, Science and Economic Development Canada for the proposed telecommunication tower at 195 Savannah Oaks Drive.

Respectfully submitted,
Councillor Sicoli, Chair



Alternative formats and communication supports available upon request. Please contact accessibility@brantford.ca or 519-759-4150 for assistance.

Date January 28, 2025 **Report No.** 2025-40

To Chair and Members
City Council

From Inderjit Hans, PMP, P.Eng.
Commissioner, Public Works Commission

1.0 Type of Report

Consent Item

Item For Consideration

2.0 Topic **Ava Road Bridge Rehabilitation Update [Financial Impact - \$1,243,000]**

3.0 Recommendation

- A. THAT Report 2025-40 titled “Ava Road Bridge Additional Funding” BE RECEIVED; and
- B. THAT an increase in the amount of \$1,243,000 to the capital budget for Ava Bridge (CNR) – OSIM 102 Bridge Rehabilitation Program and Intersection Improvements project (BR1805) BE FUNDED from the following sources:
- i. \$558,000 from the OCIF Reserve Fund (RF0448); and
 - ii. \$685,000 from the Contingency Reserve Fund (RF0554).

4.0 Executive Summary

The purpose of this report is to update Council on additional costs that have been and will be incurred during construction of the Ava Road Bridge Rehabilitation project due to design revisions, project delays, and unanticipated

site conditions. City staff recommend that the capital budget for the Ava Bridge (CNR) – OSIM 102 Bridge Rehabilitation Program and Intersection Improvements project (BR1805) be increased by \$1,243,000 to provide the funding necessary to complete the construction and close out the Ava Road Bridge Rehabilitation Project.

The Ava Road Bridge is undergoing significant structural repairs due to deterioration. The structure rehabilitation construction is ongoing, and involves replacing the bridge's superstructure, rehabilitating the bridge's substructure (i.e. piers and abutments), and reconstructing the watermain along Ava Road.

The rehabilitation project has experienced several design revisions, delays, and quantity overruns due to unanticipated site conditions, CN Rail permit delays, and extensive substructure deterioration discovered during construction necessitating additional remediation work. Multiple change order requests and a Notice of Delay have been issued by the contractor, Sierra Bridge Inc., and change orders approved for the City's consultant, Egis Canada Limited, throughout the project. Several change order requests from Sierra Bridge Inc. are pending review and approval following contract negotiations and funding availability.

The additional funds will be utilized towards costs associated with winter construction (e.g. heating costs and reduced productivity), project delays (e.g. extended insurance, bonding, equipment rentals and consultant services), quantity overruns and additional costs due to unforeseen site conditions (e.g. contractor downtime, extensive substructure deterioration and restoration), CN Rail crash wall construction cost increases, and internal costs (e.g. staff time).

Overall, City staff recommend increasing the capital budget for the Ava Bridge (CNR) – OSIM 102 Bridge Rehabilitation Program and Intersection Improvements project (BR1805) by \$1,243,000. It is recommended that an increase of \$558,000 be funded from the OCIF Reserve Fund (RF0448), and that the remaining increase of \$685,000 be funded from the Contingency Reserve Fund (RF0554). With these additional funds, the project is expected to be completed by the end of April 2025, weather permitting.

5.0 Purpose and Overview

The purpose of this report is to update Council on costs that have been incurred and recommending additional funds to be approved to complete the construction of the Ava Bridge (CNR) – OSIM 102 Bridge Rehabilitation Program and Intersection Improvements project (BR1805). These additional costs are due to

tender omissions, design revisions, project delays, unanticipated site conditions, and higher than estimated construction costs.

6.0 Background

In July 2020, the City retained engineering services of McIntosh Perry Engineers Ltd. (MP) through the public procurement process (RFP 2020-66) for the design of Phase 2 of the EA. During the preliminary design MP completed an Enhanced OSIM inspection (detailed up-close visual inspection) of the bridge which revealed newly discovered deficiencies in the superstructure that have not been previously identified during regular OSIM inspections (visual inspections from the ground). Due to the severity of the deficiencies, on June 23, 2021, as per the MP recommendation, the traffic lanes over the bridge were reduced from four to two lanes to eliminate vehicle load over the deficient structural components of the bridge and protect the traveling public. A semi-permanent lane configuration constructed using concrete barriers was put in place to provide a safe alternative for pedestrians and the traveling public. After the lane closures, the rehabilitation work for the bridge was reassessed to identify the best rehabilitation option based on the life cycle cost (Present Value) for the structure.

Report No. [2021-647](#)¹ and [2021-746](#)² were received by Council on December 7, 2021 detailing the emergency work and funding for lane reductions and related work, and funding required for the non-competitive procurement of services from MP to complete the structural engineering for the Ava Road Bridge rehabilitation / replacement.

Option 2 from Report No. [2021-746](#) was approved and design work proceeded. As part of the preliminary design for Option 2, the replacement of the superstructure was proposed to be completed in stages over a period of two construction seasons with a winter work shutdown in between. The overall construction duration was estimated to take approximately 55 working weeks with winter shutdown lasting approximately 24 working weeks.

¹ Hyperlink to Council Report 2021-674 – Emergency Procurement to Design, Develop and Implement Lane Restrictions on the Ava Road Bridge, https://brantford.escribemeetings.com/COWO_Dec07_2021/eSCRIBE%20Documents/eSCRIBE%20Attachments/PW-ENG%20Emergency%20Procurement%20for%20Structural%20Engineering%20for%20the%20Ava%20Road%20Bridge%20-%202021-674.pdf

² Hyperlink to Council Report 2021-746 - Non-competitive Procurement for the Structural Engineering of the Ava Road Bridge, <https://pub-brantford.escribemeetings.com/filestream.ashx?DocumentId=9465>

Report No. [2023-181](#)³ was received by Council on March 7, 2023 detailing two (2) options for completion of the Ava Road Bridge Rehabilitation project; full closure or partial closure, along with the cost impacts of each option. The full closure of the Ava Road Bridge was approved by Council.

Following the design completion of Phase 2 by Egis Canada Limited (Egis), formerly McIntosh Perry Engineers Ltd., the project was tendered and awarded to Sierra Bridge Inc. (Sierra) with Egis' services secured for construction inspection and contract administration. Construction is currently ongoing.

CN Rail requires the installation of a crash wall around the existing piers adjacent to the CN Rail tracks as track protection. The crash wall is necessary as the existing piers do not have sufficient track clearance and are substandard to CN Rail's current requirements for new structures. An estimated cost of \$1.3 million was received from Egis, with \$1,066,000 allocated to construction costs, and \$234,000 allocated to design, contract administration, construction inspection, permitting, and other associated costs. Report 2024-188 was approved and funding for the design, construction, contract administration, and construction inspection of the crash wall in the amount of \$1.3 million was added to the project budget. A Letter of Understanding between CN Rail and the City was signed by the City on May 14, 2024 requiring that the crash wall be constructed by October 1, 2026, and that the costs be funded by the City. Design of the crash wall has been completed and it is ready for construction pending contractor authorization and permitting from CN Rail.

7.0 Corporate Policy Context

Completion of the Ava Road Bridge would further the City of Brantford Council Strategic Theme #3, "Move people more effectively".

This strategic theme is achieved through providing the necessary funding to complete the Ava Road Bridge Rehabilitation project, restoring a minor arterial road serving as a vital link from Brant Avenue to Paris Road. Restoring this vital link will allow for the restoration of typical transit routes, reducing service times; the restoration of a truck route, reducing truck traffic on adjacent truck routes; and the removal of vehicular and pedestrian detours, shortening commute times.

8.0 Input From Other Sources

³ Hyperlink to Council Report 2023-181 – Ava Road Bridge Rehabilitation Update, <https://pub-brantford.escrimemeetings.com/filestream.ashx?DocumentId=15834>

This report was completed with input from the City's Engineering Services, Business Support & Sustainability, and Finance Departments. The City's Legal Services Department has provided input to City staff on the notice of delay received from Sierra and, subsequently, the negotiation of project delay costs.

9.0 Analysis

The original completion date was scheduled for September 2024. With the delays encountered to date, the anticipated completion date has been extended to April 2025.

A notice of delay has been issued by Sierra with regards to the delays which requests additional funds for the increased efforts related to winter work including material heating, snow removal, reduced productivity, equipment rentals and labour, and insurance and bonding extensions.

9.1 Summary of Project Delays

The project has experienced multiple delays ranging from delayed CN Rail permitting, the availability of CN Rail work blocks for work to be completed over the CN Rail right-of-way, tender quantity increases, and unforeseen site conditions. The original construction start date following the ordering of structural steel and application for a CN Rail work permit was set for February 26, 2024, with the completion date for the project initially scheduled for September 4, 2024.

The delays have resulted in an extension of the project completion date by 120 working days. The delays push the completion date from September 4, 2024 to February 25, 2025. Given the weather-dependent nature of the work, particularly temperature-sensitive tasks, Egis has indicated that the completion date may extend to the end of April 2025.

9.2 Additional Costs

Staff have a summary of authorized and anticipated additional expenses for Sierra's and Egis' contracts on file, which includes over 25 change orders either approved, pending or under negotiation.

For the initial construction contract (RFT 2023-86) with Sierra, a bid value of \$6,907,841.50 was received. The total value of additional expenses anticipated is \$1,448,662.39 (excluding the CN Rail crash wall). The purchase order (OS 2604) is expected to exceed the initial bid value by

approximately 21%. Purchase orders are able to carry a 10% contingency within Corporate Policy 012 (Purchasing Policy) under section 8.04 (c). The 10% contingency is expected to be exceeded by 11% of the initial bid value, not including construction of the CN Rail crash wall.

When work is set to proceed on construction of the CN Rail crash wall, additional services may need to be secured from Egis under purchase order OS 2670. Costs associated with the contract administration, construction inspection, and miscellaneous costs (e.g. internal staff time, material testing, etc.) for the CN Rail crash wall have already been secured through Report 2024-188. Funding is available up to a total of \$234,000.00 for these costs based on Report 2024-188.

10.0 Financial Implications

The additional budget and funds required to complete construction of the Ava Road Bridge Rehabilitation project, inclusive of the CN Rail crash wall, are summarized in Table 1. Table 1 provides the funding summary of capital account BR1805 funding the project, the additional funds required for Egis' and Sierra's scope of work, the costs required to construct the CN Rail crash wall, the additional funds needed to cover internal expenses, and the resulting funding deficit.

Table 1: Summary of Current and Required Funding for Capital Account BR1805

| Description | Value (\$) |
|---|---------------------------|
| Council Approved Budget | \$11,220,000 |
| Actual + Encumbered | \$10,134,796 |
| Current Remaining Funds Available | <u>\$1,085,204</u> |
| Additional Funds Required for CN Rail Crash Wall (Subtotal) | \$1,601,743 |
| Additional Funds Required for Sierra Bridge Inc. Excluding CN Rail Crash Wall Construction Costs Captured Above (Subtotal) | \$672,912 |
| Additional Funds Required for Internal & Miscellaneous Costs (Subtotal) | \$32,000 |
| Total Additional Funds Required for Project Completion less Current Remaining Funds Available (Subtotal) | \$1,221,451 |
| Non-Refundable HST Component for Additional Funds Required (1.76%) | \$21,498 |
| Total Additional Funds Required for Project Completion less Current Remaining Funds Available Rounded to Nearest \$1,000 (Inclusive of Tax) | <u>\$1,243,000</u> |

Based on the anticipated construction costs, costs for pending and outstanding change order requests (amounts may be reduced through negotiations between the City, Sierra, and Egis), and the internal costs to complete the project, an additional \$1,221,451 + 1.76% non-refundable HST of funding is required. The post-tax value totals approximately \$1,243,000. This equates to an increase of approximately 11% when compared to the previous Council approved capital budget of \$11,220,000.

11.0 Climate and Environmental Implications

As the extension of the construction timeline will push temperature-sensitive construction into cold weather, there will be an associated increase in construction and vehicle greenhouse gas (GHG) emissions. Additional GHG emissions will be generated through winter heating and snow removal. Winter heating is achieved using heaters that burn diesel to generate power / heat. A total of 53,585 L of diesel is estimated to be burned for winter heating. Using the Climate Lens Tool, it is estimated that approximately 147 tonnes of CO_{2e} will be generated due to project delays.

12.0 Conclusion

The Ava Road Bridge is a vital connection over the Canadian National Railway tracks linking Brant Avenue to Paris Road, and is an essential part of the City's transportation network. To complete the construction of the Ava Road Bridge Rehabilitation project, it is recommended that a funding increase for capital account BR1805 totaling \$1,243,000 be approved. These funds will be utilized to ensure construction continues uninterrupted, and to see the project through to completion



Inderjit Hans, P.Eng., PMP
Commissioner, Public Works Commission

Prepared By:

Jennifer Elliott, LET, C.E.T., Dipl.M.M.
Director of Engineering Services, Public Works Commission
Christian Bean, C.E.T.
Manager of Construction, Engineering Services
Thomas Coleman, EIT

Senior Project Manager Structures, Engineering Services

Attachments (if applicable)

Copy to:

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required yes no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no

Is the necessary by-law or agreement being sent concurrently to Council? yes no

| |
|----------------|
| BY-LAWS |
|----------------|

| <u>BY-LAW</u> | <u>READINGS</u> | <u>PREAMBLE</u> |
|---------------|-----------------|-----------------|
|---------------|-----------------|-----------------|

| | | |
|--------|-------|---|
| 4-2025 | THREE | Being a By-law to amend By-law 70-2010 by Adding Corporate Policy – 056 (MAT Administration Policy) (2025-14) (Combined Committee of the Whole Report #2025-01-21) |
| 5-2025 | THREE | Being a By-law to amend By-law 153-81, designating the property known as the Myrtleville House Museum and Farmstead at 34 Myrtleville Drive as a property of cultural heritage value or interest (2024-437) (City Council – November 26, 2024) |
| 6-2025 | THREE | Being a By-law to amend Chapter 15 (Procedure) of the City of Brantford Municipal Code to enable alternative procedures to the giving of notices in a newspaper where the same is required of the City under Parts IV and V of the Ontario Heritage Act (2025-2) (Combined Committee of the Whole Report #2025-01-21) |
| 7-2025 | THREE | To amend By-law No. 160-90, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (PZ-11-24) (2024-427) (Planning Committee Report #2025-01-23) |
| 8-2025 | THREE | To amend By-law No. 124-2024, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (PZ-11-24) (2024-427) (Planning Committee Report #2025-01-23) |
| 9-2025 | THREE | Being a By-law to Confirm the Proceedings of the Council of The Corporation of the City of Brantford with respect to the Meeting held on January 28, 2024 |

BY-LAW NUMBER 4-2025
OF
THE CORPORATION OF THE CITY OF BRANTFORD

Being a By-law to amend By-law 70-2010 by Adding Corporate Policy – 056 (MAT Administration Policy)

WHEREAS Section 8(1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, (the “Act”) the powers of a municipality shall be interpreted broadly so as to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues; and

WHEREAS, at its meeting of June 7, 2010, City Council passed By-law 70-2010, being a By-law to adopt various policies of the City of Brantford and to create a Corporate Policy Manual, which policies are attached as Appendix “A” to By-law 70-2010; and

WHEREAS, at its meeting held on January 28, 2025, City Council adopted the recommendations set out in item 12.2.4 of the Combined Committee of the Whole Report #2025-01-21 to adopt Corporate Policy – 056 to establish a Municipal Accommodation Tax (MAT) Administration Policy within the City of Brantford;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. THAT By-law 70-2010 is hereby amended by adopting Corporate Policy – 056 (MAT Administration Policy), attached hereto as Schedule “A”; and
2. THAT the Clerk be directed to update the Corporate Policy Manual to reflect the amendment to said Policy approved herein; and
3. This By-law shall come into force effective immediately.

| | |
|---------------------|------------------|
| READ A FIRST TIME: | JANUARY 28, 2025 |
| READ A SECOND TIME: | JANUARY 28, 2025 |
| PASSED: | JANUARY 28, 2025 |

MAYOR

CLERK



Policy Manual

Policy Number: 056

Subject: Municipal Accommodation Tax Administration Policy

Policy Statement:

The Municipal Accommodation Tax Administration Policy is an administrative and financial policy to guide the use of Municipal Accommodation Tax (MAT) collections to grow the City of Brantford's visitor economy through strategic investments in tourism and destination development.

Purpose / Objective

The purpose of this policy is to:

- Set the guidelines for monitoring and implementing the MAT Funds in adherence to Council-approved strategic plans, policies, service levels, and capital projects.
- Set the guidelines for potential funding streams administered by the City and the Tourism Entity to support community-led initiatives that promote tourism and grow Brantford's visitor economy.
- Ensure consistency in the evaluation and strategic investment in community-led projects and programs to promote tourism and grow Brantford's visitor economy.

Policy Statement Details

Related Policy Guidelines

1.0 Definitions

City

The "City" refers to The Corporation of the City of Brantford.

Conflict of Interest

- (1) an entity controlled by any member of Council, or employee of the City, or any associate or family member of any member of Council or employee of the City;
- (2) a situation in which a director, officer, or employee of the entity, or any associate, family member, or entity controlled by any such person, is able to benefit financially from the Tourism Product.

Incorporated

Entities incorporated under either federal or provincial legislation. This can include either non-profit or for-profit organizations.

In Good Standing

This means that the organization is not an “opposing party” as defined in the City’s Purchasing bylaw and does not have a Conflict of Interest. The organization must be current on accounts receivable. The organization must have all relevant City taxes paid.

Municipal Accommodation Tax

A direct tax of 4 percent of the purchase price on room nights sold, under 30 consecutive days or less, per By-law 213-2023.

Tourism Entity

A non-profit entity whose mandate includes the promotion of tourism in Ontario or in a municipality and receives a portion of MAT revenue and has entered into a financial accountability agreement with the City for such purpose.

Tourism Product

A tourism product is considered any product, service, event or offering that is intended to attract visitors.

Visitor

A visitor is considered anyone who visits Brantford from more than 40 kilometers away from his/her home for purposes other than commuting to work or school, being on a diplomatic mission, going shopping as part of a regular activity, and going to regular appointments for doctors or religious ceremonies.

2.0 Scope

On December 19, 2023, Council directed staff to implement a four percent MAT on all room nights sold in the City, including hotels, motels, bed and breakfasts, and short-term rentals, except where limited by legislation. The introduction of MAT allowed for staff to enter into an agreement with the Brantford Tourism Development Corporation (the Tourism Entity) to share a portion of MAT revenues in accordance with the Ontario regulation for strategic tourism destination marketing investments. The City’s portion of MAT revenues are directed to providing greater support for tourism organizations and businesses, expanding visitor attraction efforts, and investing in infrastructure that supports new and enhanced visitor experiences.

3.0 Roles and Responsibilities

Mayor and Council

- Approve the tax rate through the MAT by-law;
- Establish priorities throughout the City of Brantford Official Plan;
- Establish priorities through the Economic Development Strategy (2024);

- Review and deliberate, operational and capital investment and enhancements with the MAT Funds; and
- Support and fund opportunities to grow Brantford's reputation or brand as a visitor destination.

Senior Leadership Team

- Review and support multi-year budget strategy; and
- Establish cross-departmental priorities that promote Brantford on a regional, provincial or national stage, and enhance its reputation as a visitor destination.

Manager of Tourism, Culture and Sport and Director of Economic Development, Tourism & Cultural Initiatives

- Fulfill City requirements outlined in the Operating Agreement with the Tourism Entity;
- Develop policies and recommendations for the utilization of the MAT to enhance visitor economy;
- Deliver programming and projects as defined in the Tourism Marketing Plan and Tourism Operating Budget;
- Identify opportunities for enhancing tourism infrastructure, tourism marketing and the development of new tourism product;
- Prepare reports and requests for funding as needed from the Tourism Entity; and
- Manage and make recommendations for any potential funding programs delivered through the Tourism Entity or Economic Development, Tourism & Cultural Initiatives Department as outlined in this policy.

Tourism Entity

- Support and fund opportunities to grow Brantford's reputation or brand as a visitor destination in alignment with City's strategic activities; and
- Support the delivery of grant programs to compliment existing funding programs delivered through the Economic Development, Tourism & Cultural Initiatives department as outlined in this policy.

4.0 Using the Municipal Accommodation Tax

Informed by the City of Brantford Official Plan and Economic Development Strategy, the multi-year operating budget for the MAT will be utilized to support strategic investments in tourism infrastructure, tourism product development and tourism marketing that prioritize advancing Brantford's reputation and building a must-see visitor destination.

City staff can also bring reports to the Brantford Tourism Development Corporation for consideration for funding from the Municipal Services Corporation envelope of the MAT funds.

Municipal Accommodation Funds

Investments for event attraction, infrastructure enhancement, and placemaking on publicly owned land will be brought forward as recommendations for consideration to

Investments for event attraction, infrastructure enhancement, and placemaking on publicly owned land will be brought forward as recommendations for consideration to City Council on a case-by-case basis for any project that cannot be accommodated by the annual budget process and requires a transfer from the MAT Reserve. Funds allocated from the reserve will be administered through an associated capital project to support larger and multi-year projects through the Economic Development, Tourism and Cultural Initiatives Department.

City staff will also bring reports to the Brantford Tourism Development Corporation for consideration for funding from the Municipal Services Corporation envelope of the MAT funds.

Annual Administration Budget

The City of Brantford has obtained Ontario Restaurant, Hotel & Motel Association (ORHMA) to act as its third-party collection agent of the MAT and as such ORHMA will be paid 1.8% of the funds collected quarterly. This is a shared expense between the City of Brantford and the Tourism Entity. The Tourism Division will also retain a small administrative fee, to recover costs of staff time to administer the MAT and liaise with ORHMA and the Tourism Entity. This fee is a percentage of staff time for staff involved in administering the MAT and implementing strategies with the funding and not a percentage of the MAT funds collected itself.

Tourism Infrastructure

MAT funds can be used for strategic investments in the development of public land and infrastructure to support Tourism Product Development, including but not limited to new venues to host large-scale sporting tournaments, concerts, and signature events.

Tourism Product Development

Tourism Product Development includes creating new experiences for Brantford residents and visitor through the creation of product (e.g. attractions, tours, campaigns, events, packages). Tourism Product Development also can involve providing incentives for local tourism-oriented organizations in the development and enhancement of visitor-oriented products and experiences through targeted financial support (see Grants and Funding Programs) and business engagement programs.

Tourism Marketing

Tourism Marketing Initiatives promote Brantford as a destination to a regional, provincial or national audience. This includes, but is not limited to advertising opportunities, familiarization tours, influencer visits, Public Relations tools, attendance at regional or provincial conferences or tradeshow, etc.

Sport, Event, and Conference Attraction and Servicing

This includes engaging in opportunities to attract regional, provincial, and national events to Brantford awarded through a competitive bidding process to host large-scale tournaments and events. Funds can be directed towards hosting fees for such events where financial support from municipalities is required. MAT funds can also support registration and attendance at additional industry events not covered by the existing Tourism operating budget and support the expansion of group servicing options.

Capacity Building and Industry Network Development

This involved investing in and promoting industry network opportunities to support itinerary development, experience enhancement, and robust partnerships across the Tourism sector in Brantford and the region. This could include an annual workshop series, destination certification programs, sector roundtables or sharing opportunities, and familiarization tours.

Visitor Services Enhancements

This includes investing in resources to support visitor information including digital and print material development, physical and digital kiosks, and third-party application development.

Wayfinding and Signage

This can involve investment in wayfinding and signage activities to support navigation within the city and designated areas of attraction with a visitor-focused lens.

Placemaking and Public Art

This involves recommending strategic investments in the development of public land and infrastructure as places for people to gather and engage in free activities, public art, temporary public art and art installations in partnership with City departments. All projects undertaken will align and comply with City policies, procedures, and by-laws.

Grants and Funding Programs

To support Destination Development and Destination Marketing initiatives, grants could be offered on an annual basis to make strategic, equitable, and measurable investments in new and expansion-driven tourism-oriented projects that prioritize and/or demonstrate the following criteria to grow the visitor economy:

- Attracting visitors for overnight, extended stays at local accommodations.
- Strong collaboration among local and regional partners.
- Advancing Downtown attraction efforts.
- Increasing or enhancing culture, sport, group and event offerings within the city.
- Advancing efforts to promote inclusion, diversity, equity, and accessibility in the Tourism sector.

Funding programs can be administered by the City or in partnership with the Tourism Entity and allotments are contingent on annual MAT revenues.

| | |
|---|--|
| <p>Date of Enactment: January 28, 2024</p> | <p>Related by By-law Number/ Staff Report Number: By-law to establish a Municipal Accommodation Tax (By-Law 213-2023)</p> |
| <p>Review Date: Amendment Dates:</p> | <p>Department Responsible for Review: Economic Development, Tourism & Cultural Initiatives</p> |
| <p>Date of Next Review: January 2027</p> | <p>Applicable Legislation/ Legislative Authority: City Clerk & Director of Clerk Services</p> |

BY-LAW NUMBER 5-2025**OF****THE CORPORATION OF THE CITY OF BRANTFORD**

Being a By-law to amend By-law 153-81, designating the property known as the Myrtleville House Museum and Farmstead at 34 Myrtleville Drive as a property of cultural heritage value or interest

WHEREAS Section 29 of the *Ontario Heritage Act*, R.S.O 1990, c. O.18 (as amended) authorizes the Council of a municipality to enact by-laws to designate real property, including all the buildings and structures thereon, to be of cultural heritage value or interest;

AND WHEREAS the Council for The Corporation of The City of Brantford on September 21, 1981, passed By-law 153-81, being “A By-law to designate the property known as Myrtleville, 191 Balmoral Drive, as being of architectural and historical value or interest”.

AND WHEREAS Section 30.1 of the *Ontario Heritage Act*, R.S.O. 1990, c. O.18 (as amended), authorizes the Council of a municipality to amend a by-law designating a property made under Section 29 of the *Ontario Heritage Act* to: clarify or correct the statement explaining the property’s cultural heritage value or interest or the description of a property’s heritage attributes; correct the legal description of the property; or to otherwise revise the by-law to make it consistent with the requirements of the *Ontario Heritage Act*;

AND WHEREAS By-law 153-81 requires amendments to clarify the statement explaining the property’s cultural heritage value or interest and the description of the property’s heritage attributes, to correct the legal description of the property and to otherwise revise the by-law to make it consistent with the requirements of the *Ontario Heritage Act*;

AND WHEREAS on October 28, 2024, pursuant to subsection 30.1(5) of the *Ontario Heritage Act*, the Brantford Heritage Committee was consulted with on the proposed amendments for the property described herein;

AND WHEREAS on November 26, 2024, the Council of The Corporation of The City of Brantford, pursuant to the requirements of subsections 30.1(3) and (4) of the *Ontario Heritage Act*, authorized a notice of Council’s intention to amend By-law 153-81 to be served on the owner of the designated property at 34 Myrtleville Drive that provided an explanation of the purpose and effect of the proposed amendment and informed the owner that they may, within 30 days of receiving the notice, file a notice of objection to the proposed amendments with the City Clerk;

AND WHEREAS on November 27, 2024, the property owner was provided with notice of the proposed amendments to By-law 153-81 in accordance with the requirements of

subsections 30.1(3) and (4) of the *Ontario Heritage Act*, and no notice of objection was filed with the City Clerk within 30 days;

AND WHEREAS pursuant to subsection 30.1 (9) of the *Ontario Heritage Act*, the Council of The Corporation of the City of Brantford may now pass the proposed amending by-law.

NOW THEREFORE the Council of The Corporation of The City of Brantford enacts as follows:

- 1. THAT Schedule “A” of By-law 153-81 be deleted and replaced with Schedule "A" attached hereto; and
- 2. THAT Schedule “B” of By-law 153-81 be deleted and replaced with Schedule “B” attached hereto; and
- 3. THAT in accordance with subsection 30.1(9) of the *Ontario Heritage Act*, the City Clerk shall:
 - a. SERVE upon the owner of the property and the Ontario Heritage Trust notice and a copy of this amending by-law; and
 - b. PUBLISH a notice of this amending by-law in a newspaper having general circulation in the City of Brantford and/or on the City website; and
- 4. THAT if no appeal is filed by the owner under subsection 30.1(10) of the *Ontario Heritage Act*, pursuant to subsection 30.1(11) of the *Ontario Heritage Act*:
 - a. This amending by-law COMES INTO FORCE on the day following the last day of the appeal period; and
 - b. The City Clerk shall register a copy of the amending by-law against the title of the affected property.

| | |
|--------------------|------------------|
| READ A FIRST TIME | January 28, 2025 |
| READ A SECOND TIME | January 28, 2025 |
| PASSED | January 28, 2025 |

MAYOR

CLERK

**Schedule 'A' TO
BY-LAW 5-2025**

In the City of Brantford, property description as follows:

Myrtleville House Museum and Farmstead

34 Myrtleville Drive

PIN 32219-0063 (LT), PT LT 27, CON 2 TWP OF BRANTFORD, PART 1, 2R1370 & PART 1,
2R266; BLK 99, PL 1650; T/W A224542; S/T A318536 BRANTFORD CITY.

Schedule 'B' TO BY-LAW 5-2025

Description of Property

The property municipally known as 34 Myrtleville Drive is located on the north side of Myrtleville Drive between Balmoral Drive and Heritage Road, in the City of Brantford.

The property contains a two-storey clapboard Georgian style house built circa 1837/38 that is located at the north of the property, a brick two and a half storey turn-of-the-century rural farm dwelling built circa 1913 that is located at the east of the property, a workshop/ forge, and a carriage house/ garage that is located to the north. The property also includes a hexagonal cement silo constructed circa 1902, and two reinforced concrete silos constructed with boilerplate (steel) formwork located at the northwest, and mature trees located between the two dwellings and bordering the northerly property line.

Statement of Cultural Heritage Value or Interest

The property has design value and physical value because it is a representative example of a style. With respect to its design and physical value, the Myrtleville Farmstead is a pastoral property with clearly delineated domestic and historic farming areas. Its primary feature is a two-storey representative Georgian style house constructed in 1837/38 that was a part of a large farm. Features typical of the Georgian style of architecture found on the Myrtleville house include the five-bay symmetrical front façade, centre hall plan, low hipped roof, transom and sidelights surrounding a central entrance and large brick chimneys. As the family and farm grew, an addition was added circa 1858 (later altered circa 1905) that was strategically located behind the front façade of the original structure.

The second house on the property, built circa 1913 by W.C. Good, is an example of a turn-of-the-century rural farm dwelling influenced by the Edwardian architectural style which also exhibits features of the Tudor Revival architectural style on its front and rear façades. The dwelling is a two and a half storey brick dwelling with a raised verandah, steep front gable roof, return eaves and soffit and a heavy cornice.

Both the addition to the main dwelling and the construction of the second dwelling demonstrate the evolution and expansion of the family and its farming operation in times of prosperity that was common on rural farm properties in the early 19th century.

The property has associative value because it has direct associations with persons (the Good Family) that are significant to a community. 34 Myrtleville Drive

has historical and associative value due to its associations with the Good family. Over four generations of Goods lived in and worked on the farm located on the property. The Goods were prominent in agricultural, political, business, and social life in the Brant region.

Allen Good, the patriarch of the Good family, first established the family farmstead in 1837. He was an established businessman, notably holding positions at the Gore District Municipal Fire Insurance Company and was a local political leader who held the positions of Reeve for Brantford Township and Warden for the County of Brant.

Eliza Good, Allen's wife, and Anne Good, their eldest child, played pivotal leadership roles in supporting and maintaining the farm's operations and domestic life. Anne played an important role in contributing to the continuation of the farmstead by negotiating the purchase of Myrtleville's buildings and surrounding land amidst the family's financial difficulties.

John Good, born in 1833, was Allen and Eliza Good's first son. John, like many of his siblings, also contributed to Myrtleville's agricultural operations. Serving in the volunteer military during the Fenian Raids, as a part of the #2 Brantford Highland Company, John demonstrated his commitment to Canadian sovereignty during a period of external threat.

Thomas Allen Good, third son born to Allen and Eliza Good, was a successful farmer and stock raiser in Brantford Township. In the 1880's he held the position of Secretary-Treasurer of the South Brant Farmers Institute and was one of the founding members of the North Brant Dairy Association, also acting as the treasurer for the associations' Cheese Factory. In addition, he held the position of auditor for the farmer owned Co-operative Binder Twine Company in Brantford and, in 1900, he was involved in setting up a co-operative hog packing plant in Brantford. Beyond his contributions to the agricultural community, he also actively participated in local politics. Serving as Master of the Brantford Division Grange in 1880, and later as a municipal councilor and Treasurer for Brantford Township in the 1890's, he closely tied his political work with his advocacy for the welfare of farmers and co-operative farming endeavors.

William Charles Good, son of Thomas Allen Good and Mary Ballachey, was a successful farmer, educator, Canadian politician, and leader in the farmers' and co-operative movement in Canada. In 1901, William was appointed to the Chemistry Department of the Ontario Agricultural College (O.A.C), where he taught and conducted research for the provincial Department of Agriculture. William played a prominent role in drafting the constitution for the Canadian Council of Agriculture and in 1914 he was one of the founding members of the United Farmers of Ontario and the United Farmers' Co-operative Company. He was also later elected as the president of the Co-operative

Union of Canada. In 1921, William was elected as a Member of Parliament representing Brant County. In 1948 William was awarded the Master Breeder's Shield from the Holstien Association of Canada in recognition for his and his family's contributions to improving the breed. In recognition of William's significant contributions to the agricultural field and larger community, he was posthumously inducted into the Ontario Agricultural Hall of Fame in 1987.

The fourth generation of Goods continued the family's legacy on the Myrtleville Farmstead, namely, Robert Good took over the farm in approximately 1951, maintaining operations until his retirement around 1974. For four generations, the Good family's stewardship of the Myrtleville farmstead shaped its agricultural landscape and left a profound mark on the history of the Brant region.

The property yields information that contributes to an understanding of a community. With respect to its historical and associative value, the Myrtleville farmstead yields information that contributes to an understanding of early settlers of the historic Brantford Township and the greater Brant County area. Particularly, it yields information that contributes to an understanding of early farmers and farm families as well as the educated and affluent class in Brantford Township in the early 19th century.

The property has contextual value because it is historically linked to its surroundings. With respect to its contextual value, the property is historically linked to its surroundings. In 1837 Allen Good purchased 100 acres on the north part of lot 27, concession 2 in the Township of Brantford from the Crown where the remaining Myrtleville buildings and structures still stand. By the 1850's approximately 500 acres of land had been added to the farm including land on lots 24, 25 and 26. Over the years, the configuration of the farm parcel expanded in times of prosperity and shrank in times of financial difficulty or changing priorities. By 1988 the property was completely surrounded by new residential development.

While many of the agricultural components of the farm have been lost, the remaining approximately 5.8-acre property, including its natural topography, the siting of the buildings and remaining structures away from streets, the mature trees and the remnants of the internal circulation system help to differentiate the historic farmstead from the modern residential development that now surrounds it.

Description of Heritage Attributes

The following attributes of Myrtleville farmstead located at 34 Myrtleville Drive are considered heritage attributes as defined by the *Ontario Heritage Act* and contribute to its cultural heritage value or interest as a property with physical value, historical and associative value, and contextual value.

Key attributes that embody the physical and contextual value of the property as being historically linked to its surroundings include its:

- Location of the main dwelling on the top of a gentle hill that signifies the prominence of the main house on the property.
- Mature trees located between the two dwellings and bordering the northernly property line.
- Clarity in organization of the property into domestic and working spheres, dominated by the residences on one side and the silos on the other, tied together with the remnants of an historical internal circulation network.

Key attributes that embody the physical value of the property as a representative example of the Georgian style of architecture and rural turn-of-the-century farm dwelling with Edwardian revival and Tutor influences, historical and associative value which contributes to the property's ability to yield information that contributes to the understanding of a community, and its associations with the Good family, include:

- Primary Residential Building (built c. 1937-38) and brick addition (c. 1858, altered c. 1905)
 - Two storey height
 - Vernacular Georgian style with simple detailing and a balanced 5-bay symmetrical façade
 - Low hipped roof
 - Wooden clapboard
 - Traditional centre hall plan
 - Central front entrance with a paneled wood door, side lights, a six-pane transom and low front porch on the south façade (front)
 - Overhanging eaves with tin eavestroughs and downspouts
 - Two symmetrical large brick chimneys in a running bond on the original structure and a third chimney on the addition
 - Four, nine-over-six sash windows on the ground floor of the south façade (front) and an array of six-over-six sash windows with wooden frames and sills on both the ground floor and second story of all facades on the original structure.
 - Brick addition (c. 1858, altered c. 1905)
 - Located behind the original structure there is a 1 ½ storey brick addition in running bond

- The placement of the addition behind the original structure which is stepped back from the west (side) façade
- Varied patterns and fenestration of windows including, segmentally arched two-over-two, one-over-one, twelve-paned and nine-paned windows on the ground floor with wooden frames and sills on the east, west (sides) and north (rear) facades and semi-circular arched four-pane windows with wooden frames and sills on the attic storey of the east and west facades (sides)
- On the ground floor the east (side) façade there is entrance with a paneled wood door and three-pane transom and low deck, and on the north façade there is a rear paneled door
- Second Dwelling (c. 1913)
 - Turn-of-the-Century rural farm dwelling with Edwardian architectural influences and Tutor Revival influences on the front and rear facades
 - 2 and ½ storey brick dwelling with a raised verandah
 - Steep front gable roof with return eaves, soffit and heavy cornice

Key attributes that embody the historical and associative value of the property that contribute to yielding information which contributes to the understanding of a community, and its associations with the Good family, include:

- Out Buildings and structures
 - One hexagonal silo constructed c. 1902 of cement made to look like stone, now missing its wooden cap and hip roof
 - Two reinforced concrete silos, a approximately 40 ft silo that is believed to have been built prior to the 50 ft silo which was constructed of boilerplate (steel) formwork
 - Carriage house/ garage
 - Workshop/ forge originally constructed c. 1891 by William C. Good (later altered). The workshop is believed to have been constructed prior to the forge.

BY-LAW NUMBER 6-2025
OF
THE CORPORATION OF THE CITY OF BRANTFORD

Being a By-law to amend Chapter 15 (Procedure) of the City of Brantford Municipal Code to enable alternative procedures to the giving of notices in a newspaper where the same is required of the City under Parts IV and V of the Ontario Heritage Act.

WHEREAS paragraph 270(1)4 of the *Municipal Act, 2001* requires that municipalities adopt and maintain policies with respect to the circumstances the municipality shall provide notice to the public; and

WHEREAS Chapter 15 of the Municipal Code has been adopted pursuant to section 270 of the *Municipal Act, 2001* and governs the City's procedural matters including the process for giving notice; and

WHEREAS Parts IV and V of the *Ontario Heritage Act* require municipalities to provide notice in a newspaper having general circulation in a municipality with respect to various matters or actions; and

WHEREAS subsections 26(4) and 39.1(3) of the *Ontario Heritage Act* allow municipalities to adopt policies under section 270 of the *Municipal Act, 2001* to set out an alternative method to give notice, and such notice is deemed to satisfy the requirements of Part IV and V of the *Ontario Heritage Act*, respectively, to publish notice in a newspaper; and

WHEREAS, at its meeting on January 28, 2025, City Council adopted the recommendations set out in item 12.2.2 of Combined Committee of the Whole – Operations & Planning and Administration Report No. 2025-01-21 to amend Chapter 15 (Procedure) of the City of Brantford Municipal Code;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. Article 15 of Chapter 15 of the City of Brantford Municipal Code is hereby amended by inserting the following new section in sequence:

15.15.23 Alternatives to notice in a newspaper – matters under Parts IV and V of the Ontario Heritage Act

In accordance with subsections 26(4) and 39.1(3) of the *Ontario Heritage Act*, the City may publish a notice on a City Web site when Parts IV or V of said Act would

otherwise require a notice to be published in a newspaper having general circulation in the municipality.

2. This By-law shall come into full force and effect upon the date of passing hereof.

READ A FIRST TIME: JANUARY 28, 2025

REAS A SECOND TIME: JANUARY 28, 2025

PASSED: JANUARY 28, 2025

MAYOR

CLERK

EXPLANATORY NOTE

TO

BY-LAW NO. 7-2025

This By-law applies to the lands, which are located at 816 Colborne Street. The subject lands are located on the north side of Colborne Street, east of Hamilton Ave. The subject property has an area of 3,788 m², and currently contains a two-storey residential dwelling and three accessory buildings.

The By-law will amend the lands from “Residential Type 1B (15 metre) Zone (R1B)” to “Residential Medium Density Type A Zone – Exception 96 (R4A-96)” to permit the construction of stacked townhouse dwellings. The proposed Zoning By-law Amendment Application will facilitate site-specific zoning to facilitate the development of stacked townhouse dwellings.

File No. PZ-11-24
Applicant: 816 Colborne Street Inc.
Report No. 2024-427 and 2025-37

BY-LAW NUMBER 7-2025

OF

THE CORPORATION OF THE CITY OF BRANTFORD

By-law to amend By-law No. 160-90, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford

WHEREAS the Council of The Corporation of The City of Brantford desires that By-law No. 160-90, as amended, be further amended as hereinafter set out;

AND WHEREAS such amendment will be within the terms and intent of the Official Plan for the City of Brantford;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD UNDER THE PROVISIONS OF SECTION 34 AND 36 OF THE PLANNING ACT R.S.O. 1990 HEREBY ENACTS AS FOLLOWS:

1. SCHEDULE AMENDMENTS TO BY-LAW NO. 160-90

.1 THAT Schedule "A" Map F-13 be amended as shown on Schedule "A", attached to and forming part of this by-law, and summarized as follows:

Change from "Residential Type 1B (15 metre) Zone (R1B)" to "Residential Medium Density Type A Zone – Exception 96 (R4A-96)".

2. TEXT AMENDMENTS TO BY-LAW NO. 160-90

.1 THAT Section 7.9.4 be amended by adding the following new subsection:

“.96 816 Colborne Street

.1 Notwithstanding any provision of this By-law to the contrary, as shown on Schedule 'A', attached to and forming part of this By-law, any lot within any R4A-96 Zone may be used for all uses permitted the R4A Zone, plus the following uses:

.1 Stacked Townhouse Dwellings;

.2 Notwithstanding any provision of this Bylaw to the contrary, no person shall use any lot, erect, alter any structure for Stacked Townhouse Dwellings, except in accordance with the following provisions:

| | | |
|-----|---------------------------------|----------------------------|
| .1 | Lot Area (minimum) | 135.0 m ² /unit |
| .2 | Lot Width (minimum) | 28.0 m |
| .3 | Lot Coverage (maximum) | 40% |
| .4 | Building Height (maximum) | 3 storeys |
| .5 | Front Yard (minimum) | 6.0 m |
| .6 | Rear Yard (minimum) | 7.5 m |
| .7 | Interior Side Yard (minimum) | 3.0 m |
| .8 | Gross Floor Area (minimum) | 70.0 m ² /unit |
| .9 | Landscaped Open Space (minimum) | 30% |
| .10 | Amenity Space (minimum) | 7.5 m ² /unit |
| .11 | Parking Ratio (minimum) | 1.25 spaces/unit |

.3 That all the provisions of the R4A Zone in Section 7.9.2 to this By-law, and all other provisions of this Bylaw, as amended, that are consistent with the provisions herein contained, shall continue to apply mutatis mutandis.”

3. **EFFECTIVE DATE**

.1 THAT this By-law shall become effective from and after the date of passing thereof.

READ A FIRST TIME: January 28, 2025

READ A SECOND TIME: January 28, 2025



PASSED: January 28, 2025

MAYOR

CLERK



Schedule 'A'

| | |
|--|---|
| <p>Legend</p> <p> Area to be rezoned</p> <p> N Scale: N.T.S.</p> <p>File Number: PZ-11-24</p> | <p>This is Schedule 'A' To Bylaw No. _____ to amend Zoning Bylaw No. 160-90 Schedule 'A' Map(s): F-13</p> <p>Passed the ____ day of _____, 2024.</p> <p>_____ MAYOR</p> <p>_____ CLERK</p> |
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EXPLANATORY NOTE

TO

BY-LAW NO. 8-2025

This By-law applies to the lands which are located at 816 Colborne Street. The subject lands are located on the north side of Colborne Street, east of Hamilton Ave. The subject property has an area of 3,788 m², and currently contains a two-storey residential dwelling and three accessory building.

The Zoning By-law Amendment (ZBA) amends the zoning from “Intensification Corridor Zone (IC)” to “Intensification Corridor Zone – Exception 70 (IC-70)” to facilitate the construction of two (2) three-storey stacked townhouse dwellings blocks. This By-law includes site-specific provisions related to reductions to the minimum lot width and minimum amenity space.

File No. PZ-11-2024
Applicant: 816 Colborne Street Inc.
Report No. 2024-427 and 2025-37

BY-LAW NUMBER 8-2025

OF

THE CORPORATION OF THE CITY OF BRANTFORD

By-law to amend By-law No. 124-2024, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford

WHEREAS the Council of The Corporation of The City of Brantford desires that By-law No. 124-2024, as amended, be further amended as hereinafter set out;

AND WHEREAS such amendment will be within the terms and intent of the Official Plan for the City of Brantford;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD UNDER THE PROVISIONS OF SECTION 34 OF THE PLANNING ACT R.S.O. 1990 HEREBY ENACTS AS FOLLOWS:

1. SCHEDULE AMENDMENTS TO BY-LAW NO. 124-2024

.1 THAT Schedule “A” Map H11 be amended as shown on Schedule “A”, attached to and forming part of this by-law, and summarized as follows:

Change from “Intensification Corridor Zone (IC)” to “Intensification Corridor Zone – Exception 70 (IC-70)”.

2. TEXT AMENDMENTS TO BY-LAW NO. 124-2024

.1 THAT Section 6.8.2 be amended by adding the following new subsection:

IC-70 - 816 Colborne Street

Special Provisions

- Minimum Lot Width: 28.0 m
- Minimum Amenity Space: 7.5 m²/unit

3. **EFFECTIVE DATE**

.1 THAT this By-law shall become effective from and after the date of passing thereof.

READ A FIRST TIME: January 28, 2025

READ A SECOND TIME: January 28, 2025



PASSED: January 28, 2025

MAYOR

CLERK



Schedule 'A'

| | |
|--|--|
| <p>Legend</p> <p> Area to be rezoned</p> <p> N Scale: N.T.S.</p> <p>File Number: PZ-11-24</p> | <p>This is Schedule 'A' To Bylaw No. _____ to amend Zoning Bylaw No. 124-2024 Schedule 'A' Map(s): H11</p> <p>Passed the ____ day of _____, 2025.</p> <p>_____ MAYOR</p> <p>_____ CLERK</p> |
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**BY-LAW NUMBER 9-2025
OF
THE CORPORATION OF THE CITY OF BRANTFORD**

***Being a By-law to Confirm the Proceedings
of the Council of The Corporation of the City of Brantford
with respect to the Meeting held on JANUARY 28, 2025***

WHEREAS section 5 of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its Council and that, except where it is specifically authorized to do otherwise, a municipal power shall be exercised by by-law; and

WHEREAS in many cases action that is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Brantford at the Meeting held on JANUARY 28, 2025, be adopted, ratified and confirmed by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD enacts as follows:

1. That the actions of the Council of The Corporation of the City of Brantford at its Meeting held on JANUARY 28, 2025 in respect of each motion, resolution and other action passed and taken by the Council at its said meeting is, except where the prior or subsequent approval of another approval authority or review body, including without limitation a tribunal, board or court, is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized at the above-mentioned meeting or with respect to the exercise of any powers by the Council at the above-mentioned meeting, then this By-law shall be deemed for all purposes to be the by-law required for approving, authorizing and the taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the appropriate officials of The Corporation of the City of Brantford are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the preceding section(s) or to obtain approvals where required.

Confirming By-law – January 28, 2025

4. That, except where otherwise provided, the Mayor and City Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of The Corporation of the City of Brantford.

READ A FIRST TIME: JANUARY 28, 2025

READ A SECOND TIME: JANUARY 28, 2025

PASSED: JANUARY 28, 2025

MAYOR

CLERK