



CITY COUNCIL AGENDA

Tuesday, June 22, 2021

6:00 p.m.

Brantford City Hall, 100 Wellington Square

Please note due to the COVID-19 Pandemic, this meeting will be held electronically. To view the livestream of the meeting, please visit: <http://brantford.ca/VirtualCouncil>.

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Pages

1. NATIONAL ANTHEM
2. INVOCATION
3. ROLL CALL
4. DECLARATIONS OF CONFLICTS OF INTEREST
5. SEPARATION OF ITEMS IN COMMITTEE REPORTS FOR DISCUSSION PURPOSES
6. STATUTORY PUBLIC MEETINGS
7. RECOGNITION OF ACHIEVEMENTS
8. PROCLAMATIONS

8.1. Canadian Multiculturalism Day - June 27, 2021

WHEREAS Multiculturalism is a fundamental part of our Canadian heritage and identity; and

WHEREAS residents of all backgrounds have made and continue to make valuable contributions to Canadian society; and

WHEREAS it is appropriate to celebrate those contributions and recognize the importance of Canadian diversity; and

WHEREAS it is necessary to enhance awareness of cultural diversity throughout Canada and strive to foster mutual respect among Canadians of diverse backgrounds; and

WHEREAS the Brantford Immigration Partnership helps to foster a welcoming community and support the successful integration of new Canadians to Brantford; and

WHEREAS the City of Brantford Healthy Kids program launched *Healthy Kids Celebrate Culture!* to help children and families understand, explore, and celebrate cultures within the community; and

WHEREAS the City of Brantford acknowledges the valued contributions that our multicultural community in Brantford strengthens our society socially, culturally, and economically; and

WHEREAS every year on June 27, all Canadians are invited to celebrate Canadian Multiculturalism Day;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the City of Brantford PROCLAIMS June 27, 2021 as “Canadian Multiculturalism Day” in the City of Brantford.

8.2. Year of the Garden - 2022 and Garden Day - June 18, 2022

WHEREAS the Year of the Garden celebrates the Centennial of Canada’s horticulture sector; and

WHEREAS gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together; and

WHEREAS gardens and gardening have helped us face the challenges of the COVID-19 pandemic; and

WHEREAS the City of Brantford is proud to have a rich tradition of horticultural excellence with more than 180 floral gardens plus many other floral works of art and, Equal Grounds Community Gardens which supports and maintains numerous vegetable and pollinator gardens throughout the City; and

WHEREAS the Year of the Garden will highlight and celebrate the important contributions of our local gardening organizations and horticulture professionals and businesses; and

WHEREAS Communities in Bloom, in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

NOW THEREFORE BE IT RESOLVED THAT The City of Brantford hereby PROCLAIMS 2022 as the "Year of the Garden" in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and

THAT the Saturday before Father's Day, June 18 in 2022, be recognized as Garden Day in The City of Brantford as a legacy of Canada's Year of the Garden 2022.

9. **PRESENTATIONS/DELEGATIONS [list, if any, available at meeting]**
10. **CLERK'S REPORT ON COMMUNICATIONS, 2021-457** 7
 THAT the Clerk's Report on Communication for June 2021 BE RECEIVED.
11. **MINUTES**
 - 11.1. **City Council - April 27, 2021** 14
 - 11.2. **Special City Council - May 25, 2021** 69
 - 11.3. **Special City Council - June 1, 2021** 71
 - 11.4. **Special City Council - June 3, 2021** 73
 - 11.5. **Special City Council - June 8, 2021** 76
 - 11.6. **Special City Council - Private and Confidential - May 25, 2021**
 - 11.7. **Special City Council - Private and Confidential - June 3, 2021**
 - 11.8. **Special City Council - Private and Confidential - June 8, 2021**
 - 11.9. **John Noble Home Committee of Management - June 9, 2021** 79
12. **COMMITTEE REPORTS**
 - 12.1. **Committee of the Whole - Operations and Administration Report #2021-06-01** 85
 - 12.1.1. **Three Grand River Crossings Environmental Assessment**

- [Financial Impact: None], 2021-362
- 12.1.2. Community Safety and Well-being Plan: Final Approval
[Financial Impact: None], 2021-389
- 12.1.3. Cumberland Street 0.3m Reserve Dedication [Financial Impact – None], 2021-278
- 12.1.4. Wyndfield West Phase 8A Subdivision Agreement and Road Dedication Bylaw - Bellhouse Avenue [Financial Impact – None], 2021-174
- 12.1.5. Customer Experience Update [Financial Impact: None], 2021-408
- 12.1.6. Joint Use Agreement Update- 2021-301
- 12.1.7. Cultural and Historical Chattels Inventory, Protection and Reward Program, 2021-292
- 12.1.8. Employee Service and Recognition Awards Policy to include Part-Time Staff [Financial Impact – \$2,500], 2021-241
- 12.1.9. Neighbourhood Association Community Safety Toolkits: Program Plan [Financial Impact: None], 2021-385
- 12.1.10. Walter Gretzky Lord Mayor Tribute Bust and Branch 90 Legion Cairn Public Art Proposals
- 12.1.11. Service Review Opportunities Update [Financial Impact: none], 2021-373
- 12.1.12. Community Programs Update: Healthy Aging Passport Program and ParticipACTION Community Better Challenge [Financial Impact: None], 2021-410
- 12.1.13. Francis Street Traffic Control
- 12.1.14. Project Noisemaker
- 12.1.15. Community Safety Zones
- 12.1.16. Oak Park Road Extension
- 12.2. Social Services Committee Report #2021-06-02
- 12.2.1. 2020 Annual Progress Report of the Provincially Legislated

**Brantford- Brant Ten Year Housing Stability Plan 2014-2024
[Financial Impact – None], 2021-382**

- 12.2.2. **New Affordable Housing Development at 177 Colborne St. W. Brantford Update [Financial Impact- \$5,545,920], 2021-395**
- 12.3. **Committee of the Whole - Community Development Report #2021-06-08** 94
- 12.3.1. **Downtown Community Improvement Plan [Financial Impact – None], 2021-369**
- 12.3.2. **Greyfields Community Improvement Plan [Financial Impact – None],2021-370**
- 12.3.3. **Digital Communications AODA Compliance Action Plan [Financial Impact \$67,000 - \$87,000 to be funded from Capital Project PM1703], 2021-431**
- 12.3.4. **DevelopmentApplication Process Review Update [Financial Impact – None], 2021-421**
- 12.3.5. **Noise By-law Amendment**
- 12.3.6. **Mohawk Institute, Save the Evidence**
- 12.4. **Finance Committee Report #2021-06-09** 100
- 12.4.1. **2020 Audited ConsolidatedFinancial Statements [Financial Impact – None], 2021-420**
- 12.4.2. **High Water Bill Reduction Program [Financial Impact- \$167,500 annually for three years], 2021-427**
- 12.4.3. **Update on Capital Projects [Financial Impact - \$726,715 returned to reserves], 2021-396**
- 12.4.4. **2020 Yearend Operating Budget Surplus [Financial Impact - \$1,189,376 Operating Surplus], 2021-422**
- 12.4.5. **Treasurer’s Annual Report on Lease Financing Agreements for 2020 [Financial Impact – None], 2021-425**
- 12.4.6. **Treasurer’s Investment Report for 2020 [Financial Impact – None], 2021-406**

13. RESOLUTIONS

- 13.1. **CAO COVID-19 Emergency Update 06.22.21 [Financial Impact: NONE], 2021-443** 103

THAT report 2021-443, titled CAO COVID-19 Emergency update 06.22.21 BE RECEIVED.

14. **NOTICES OF MOTION**

15. **BY-LAWS** 162

16. **ADJOURNMENT**



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Date May 25, 2021 **Report No.** 2021-457
To Mayor and Members of City Council
From Tanya Daniels, City Clerk

1.0 Type of Report

Consent Item	<input checked="" type="checkbox"/>
Item For Consideration	<input type="checkbox"/>

2.0 Topic Clerk's Report on Communication for June 2021

3.0 Recommendation

THAT the Clerk's Report on Communication for June 2021 BE RECEIVED.

4.0 Executive Summary

To receive as part of the Corporate Record, Communications directed to the City Clerk.

5.0 Purpose and Overview

To receive as part of the Corporate Record, the following communications directed to the City Clerk:

5.1 Association of Municipalities of Ontario (AMO)

- 5.1.1 AMO 2021 Training, Human Rights and Equity, The Role and Obligations of Municipal Leaders – Received May 18, 2021

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- 5.1.2 Leading Through Crisis, Strengthening Personal Resilience, New Dates Added, June 17 & September 16, 2021 – Received May 19, 2021
 - 5.1.3 AMO Watchfile – May 20, 2021
 - 5.1.4 AMO Conference Just 3 Months Away – Received May 22, 2021
 - 5.1.5 AMO 2021 Training - Human Rights and Equity - The Role and Obligations of Municipal Leaders – Received May 25, 2021
 - 5.1.6 Leading Through Crisis Strengthening Personal Resilience New Dates Added - June 17 & September 16, 2021 – Received May 26, 2021
 - 5.1.7 AMO Watchfile – May 27, 2021
 - 5.1.8 Deadline for Booking Ministers' Delegation meetings at AMO Conference is June 4th – Received May 29, 2021
 - 5.1.9 AMO Policy Update – Stay at Home Orders to Expire Tomorrow with COVID-19 Restrictions Still in Place – Received June 1, 2021
 - 5.1.10 AMO Watchfile – Received 3, 2021
 - 5.1.11 AMO Policy Update – Blue Box Regulation Released and Province Easing Restrictions on Long-Term Care – Received June 3, 2021
 - 5.1.12 AMO 2021 Conference Can't Miss Program – Received June 5, 2021
 - 5.1.13 AMO Policy Update – Province Moving to Step One of Its Roadmap to Reopen on Friday, June 11th, 2021 – Received June 7, 2021
 - 5.1.14 AMO 2021 Training Human Rights and Equity The Role and Obligations of Municipal Leaders – Received June 8, 2021
 - 5.1.15 Watchfile – June 10, 2021
 - 5.1.16 AMO Policy Update – Province Announces Employment Services Changes and Phase 2 of Natural Gas Expansion Program in Rural, Northern, and Indigenous Communities – June 10, 2021

5.2 Federation of Canadian Municipalities (FCM)

- 5.2.1 FCM VOICE – May 17, 2021
- 5.2.2 FCM CONNECT – May 18, 2021
- 5.2.3 FCM VOICE – May 25, 2021
- 5.2.4 FCM CONNECT – May 26, 2021
- 5.2.5 FCM COMMUNIQUE – May 28, 2021
- 5.2.6 FCM VOICE – May 31, 2021
- 5.2.7 FCM CONNECT – June 1, 2021
- 5.2.8 FCM VOICE – June 7, 2021
- 5.2.9 FCM CONNECT – June 8, 2021

5.3 Grand River Conservation Authority (GRCA)

- 5.3.1 Application for Permission No. 437/21, Pursuant to Ontario Regulation 150/06 to construct a 38 square metre residential addition – Received May 20, 2021
- 5.3.2 Application for Permission No. 419/21, Pursuant to Ontario Regulation 150/06 To construct a residential accessory structure at 45 St. Paul Avenue – Received May 20, 2021
- 5.3.3 Application for Permission No. 408/21, Pursuant to Ontario Regulation 150/06 to construct a dwelling and landscape wall at 31 Jamieson Court – Received May 26, 2021
- 5.3.4 Summary of General Membership Meeting – May 28, 2021
- 5.3.5 Application for Permission No. 484/21 Pursuant to Ontario Regulation 150/06 to Construct a 23 Square Metre Residential Addition in Place of an Existing Deck at 27 Scarfe Gardens – Received June 2, 2021

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- 5.3.6 Application for Permission No. 488/21 Pursuant to Ontario Regulation 150/06 to Construct a Residential Accessory Structure at 31 Eighth Avenue – Received June 2, 2021
 - 5.3.7 Application for Permission No. 338/21, Pursuant to Ontario Regulation 150/06 to replace a landscaping wall at 422 Powerline Road – Received June 9, 2021

5.4 Assessment Review Board

- 5.4.1 Notice of Decisions – 236 Braneida Lane – Received May 27, 2021
- 5.4.2 Acknowledgement of Withdrawal – 298 Wayne Gretzky Parkway – Received June 2, 2021

5.5 Ministry of the Environment, Conservation and Parks

- 5.5.1 Producer responsibility regulation for Hazardous and Special Products – Received June 8, 2021

5.6 Resolutions

- 5.6.1 City of St. Catharine's re: Request - Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities – Received May 18, 2021
- 5.6.2 Township of South Glengarry re: Support of City of Brantford re: Reopening of Golf Courses – Received May 19, 2021
- 5.6.3 Municipality of Mattice-Valcote re: Support of Golf Prohibition Withdraw – Received May 25, 2021
- 5.6.4 Town of Kingsville re: Support of City of Brantford Resolution on Prohibition of Golfing – Received May 25, 2021
- 5.6.5 Municipality of Calvin re: Support for Lottery Licensing – Received May 27, 2021
- 5.6.6 Region of York re: Request to Province to enter Step 1 as of May 31, 2021 – Received May 27, 2021

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- 5.6.7 Town of Aurora re: Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline – Received May 27, 2021
 - 5.6.8 Town of Plympton-Wyoming re: Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline – Received May 28, 2021
 - 5.6.9 Municipality of Calvin re: Support for Dead End Roads Bus Turnaround – Received May 26, 2021
 - 5.6.10 West Lincoln re: Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative – Received May 27, 2021
 - 5.6.11 Town of Marathon re: Support Resolution regarding Outdoor Activities – Received May 31, 2021
 - 5.6.12 City of Belleville re: Request Province of Ontario Withdraws its Prohibition on Golfing and Any Other Outdoor Recreational Activities – Received May 31, 2021
 - 5.6.13 Town of Bruce Mines re: Request Province of Ontario Withdraws its Prohibition on Golfing and Any Other Outdoor Recreational Activities – Received June 2, 2021
 - 5.6.14 Municipality of Brooke-Alvinston re: Request Province of Ontario Withdraws its Prohibition on Golfing and Any Other Outdoor Recreational Activities – Received June 2, 2021
 - 5.6.15 Fort Erie re: Capital Gains Tax on Primary Residence – Received June 2, 2021
 - 5.6.16 Fort Erie re: Support of the Corporation of the Town of Perth's Resolution - Provincial Hospital Funding of Major Capital Equipment – June 2, 2021
 - 5.6.17 Town of Halton Hills re: Elimination of LPAT – Received June 3, 2021
 - 5.6.18 Lake of Bays re: Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) – Received June 2, 2021
 - 5.6.19 Township of Nairn and Hyman re: Support Resolution Re: Prohibition on Outdoor Recreational Activities – Received June 7, 2021

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- 5.6.20 Southwest Middlesex re: Support Resolution Re: Prohibition on Outdoor Recreational Activities – Received June 10, 2021
 - 5.6.21 Chatham-Kent re: Time for Change – Municipal Freedom of Information and Protection of Privacy Act – Received June 11, 2021
 - 5.6.22 Township of Scugog re: Correspondence received from the Town of Fort Erie re: Capital Gains Tax on Primary Residence

5.7 Information Update

- 5.7.1 2021 Community Cultural Investment Program (CCIP) Annual Operating Grant Allocations – Received June 1, 2021

5.8 Agendas/Minutes

- 5.8.1 Brantford Police Services Board Agenda – June 10, 2021

5.9 General Correspondence

- 5.9.1 Shannon Stubbs, MP, Lakeland, Alberta re: C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), Update for Municipalities – Received June 9, 2021

5.10 Petitions

- 5.10.1 Petition to replace grass and sod: Wellington Street Project – Received June 7, 2021

5.11 Ministry of Natural Resources and Forestry

- 5.11.1 Rabies Control Operations Notification Letter – Received June 11, 2021



Tanya Daniels
City Clerk/Director of Clerks' Services

Report No. 2021-457
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In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required yes no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no

Is the necessary by-law or agreement being sent concurrently to Council? yes no



CITY COUNCIL MINUTES

April 27, 2021

6:00 p.m.

Brantford City Hall, 100 Wellington Square
Video Conference Meeting

1. NATIONAL ANTHEM

The National Anthem was played.

2. INVOCATION

Mayor Davis read the invocation.

3. ROLL CALL

Present: Mayor Davis
Councillor Weaver
Councillor Vanderstelt
Councillor Utlej
Councillor Sless
Councillor McCreary
Councillor Martin
Councillor Carpenter
Councillor Antoski
Councillor Van Tilborg
Councillor Wall

Prior to calling for conflicts of interest, Mayor Davis provided comments on the current Covid-19 pandemic impact.

Mayor Davis also provided comments thanking Garry Anderson, Manager of Property Standards and By-law, for his time with the City of Brantford and

wishing him the best on his upcoming retirement. In addition, Mayor Davis introduced the new City Solicitor, Kim Jolie, and wished her well on her new role.

4. DECLARATIONS OF CONFLICTS OF INTEREST

4.1 Councillor Vanderstelt - Appointment of Citizen Members to various Advisory Committees

Councillor Vanderstelt declared a conflict of pecuniary interest on item 12.4.2 – Appointment of Citizen Members to various Advisory Committees, as an applicant is a business competitor.

Councillor Vanderstelt did not participate in debate or voting on the associated item.

4.2 Councillor Vanderstelt - Applications for Zoning By-law Amendment PZ-11-20 and Draft Plan of Condominium 29CD-20503 - 180 Grand River Avenue

Councillor Vanderstelt declared a conflict on item 12.6.1 Applications for Zoning By-law Amendment PZ-11-20 and Draft Plan of Condominium 29CD-20503 - 180 Grand River Avenue, as well as the associated by-law, as he lives in close proximity to the application location.

Councillor Vanderstelt did not participate in debate or voting on the associated items.

4.3 Councillor Wall - Appointment of Citizen Members to various Advisory Committees

Councillor Wall declared a conflict of pecuniary interest on item 12.4.2 – Appointment of Citizen Members to various Advisory Committees, as one of the applicants is a client of his business.

Councillor Wall did not participate in debate or voting on the associated item.

4.4 Councillor McCreary - Applications for Zoning By-law Amendment PZ-11-20 and Draft Plan of Condominium 29CD-20503 - 180 Grand River Avenue

Councillor McCreary declared a conflict on item 12.6.1 Applications for Zoning By-law Amendment PZ-11-20 and Draft Plan of Condominium 29CD-20503 - 180 Grand River Avenue, as well as the associated by-law, as he lives in close proximity to the application location.

Councillor McCreary did not participate in debate or voting on the associated items.

5. SEPARATION OF ITEMS IN COMMITTEE REPORTS FOR DISCUSSION PURPOSES

Moved by Councillor Utley

Seconded by Councillor Sless

THAT all Items contained within the Committee Reports (Items 12.1 to 12.6) not separated for discussion purposes BE APPROVED.

Recorded Vote on all Items Not Separated:

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

The following Items subject to the vote were approved unanimously on a recorded vote:

12.2 Social Services Committee Report #2021-04-07

12.2.1 Ontario's Vision for Social Assistance [Financial Impact: None], 2021-252

That Report 2021-252 Ontario's Vision for Social Assistance BE RECEIVED.

12.2.2 COVID-19 Social Services Relief Funding Update [Financial Impact: None], 2021-200

THAT Report 2021-200 COVID-19 Social Services Relief Funding Update BE RECEIVED

12.3 Committee of the Whole - Operations and Administration Report #2021-04-13

12.3.1 Municipal Weed Inspector Appointment, 2021-306

A. THAT report 2021-306 Municipal Weed Inspector BE RECEIVED; and

- B. THAT Michael Westwood, Supervisor of Forestry and Horticulture and David Meyer, Supervisor of Sports Fields and Turf Operations BE APPOINTED as the Municipal Weed Inspectors for the City of Brantford pursuant to the provisions of the Weed Control Act, R.S.O. 1990, Chapter W.5; and
- C. THAT a By-law to amend Chapter 148 (Weed Inspector-Appointment) of the City of Brantford Municipal Code BE PRESENTED to City Council for adoption; and
- D. THAT in accordance with Section 7(1) of the Act, The City Clerk BE DIRECTED to provide written notice indicating the name and address of appointed Municipal Weed Inspectors to the Chief Inspector within seven days after passing of the by-law.

12.3.2 Climate Action Update incl. Tree Canopy Expansion Program and Climate Lens Update [Financial Impact – None], 2021-239

- A. THAT Report No. 2021-239 titled “Climate Action Update incl. Tree Canopy Expansion Program and Climate Lens Update” BE RECEIVED; and
- B. THAT Staff BE DIRECTED to include a section to the staff report template titled “Climate and Environmental Implications” effective November 1, 2021 and to initiate staff training process as outlined in this report.

12.3.3 Albion Street Bike Lane Project [Financial Impact-None], 2021-211

- A. THAT report 2021-211, titled “Albion Street Bike Lane Project” BE RECEIVED; and
- B. THAT Schedule “14” of Traffic By-law 37-83 which pertains to “Designated Lanes for Bicycles” BE AMENDED; and
- C. THAT Schedule “8” of Traffic By-law 37-83 which pertains to “Speed regulations” BE AMENDED; and
- D. THAT Schedule “4” of Parking By-law 144-88 which pertains to “Parking Prohibited-between 8 am and 5 pm” BE REPEALED; and
- E. THAT Schedule “7” of Parking By-law 144-88 which pertains to “Parking Prohibited at Anytime” BE AMENDED; and

- F. THAT Schedule “10” of Parking By-law 144-88 which pertains to “Parking-Restricted Time Limit” BE REPEALED; and
- G. THAT Schedule “11” of Parking By-law 144-88 which pertains to “Alternate Side of Street Parking” BE REPEALED; and
- H. THAT the necessary by-laws BE PRESENTED to City Council for adoption.

12.3.4 Brantwood Park Road Cycle Lanes [Financial Impact-None], 2021-210

THAT the following BE DEFERRED for one meeting cycle and that staff provide the constituents with the results of the survey and the report recommendation along with any educational material:

- A. THAT report 2021-210, titled “PW-ENG Brantwood Park Road Cycle Lanes” BE RECEIVED; and
- B. THAT Schedule “5” of Traffic By-law 37-83 which pertains to “Lane Designation” BE AMENDED; and
- C. THAT Schedule “14” of Traffic By-law 37-83 which pertains to “Designated Lanes for Bicycles” BE AMENDED ; and
- D. THAT Schedule “8” of Traffic By-law 37-83 which pertains to “Speed Regulations” BE AMENDED ; and
- E. THAT Schedule “7” of Parking By-law 144-88 which pertains to “Parking Prohibited at Anytime” BE AMENDED; and
- F. THAT the necessary by-laws BE PRESENTED to City Council for adoption.

12.3.5 Erie Avenue Paved Shoulder Bike Lanes [Financial Impact-None], 2021-213

- A. THAT report 2021-213, titled “Erie Avenue Paved Shoulder Bike Lanes” BE RECEIVED; and
- B. THAT Schedule “14” of Traffic By-law 37-83 which pertains to “Designated Lanes for Bicycles” BE AMENDED; and
- C. THAT the necessary by-law BE PRESENTED to City Council for adoption.

12.3.6 Oxford Street Bike Lane Project [Financial Impact-None], 2021-212

- A. THAT report 2021-212, titled “Oxford Street Bike Lane Project” BE RECEIVED; and
- B. THAT Schedule “14” of Traffic By-law 37-83 which pertains to “Designated Lanes for Bicycles” BE AMENDED as outlined in Appendix “A” of Report No. 2021-212; and
- C. THAT Schedule “8” of Traffic By-law 37-83 which pertains to “Speed Regulations” BE AMENDED as outlined in Appendix “B” of Report No. 2021-212; and
- D. THAT Schedule “7” of Parking By-law 144-88 which pertains to “Parking Prohibited at Anytime” BE AMENDED as outlined in Appendix “C” of Report 2021-212; and
- E. THAT the necessary by-law BE PRESENTED to City Council for adoption.

12.3.7 New Right-of-Way Activity Policy (Public Works-023) [Financial Impact – (\$16,912)], 2021-206

- A. THAT Report No. 2021-206 regarding “Right-of-Way Activity Policy” BE RECEIVED; and
- B. THAT Public Works-001 Driveway Approach Costing Policy, Public Works-007 Utility Cut Restoration Policy, and Public Works-016 Temporary Road/Sidewalk Occupancy For Construction Policy BE REPEALED and REPLACED with Public Works-023 Right-of-Way policy and THAT the necessary by-law to amend by-law 70-2010, being a by-law to adopt various City of Brantford policies and to create a Corporate Policy Manual by adding Public Works-023 Right-of-Way Policy BE PRESENTED to City Council for adoption; and
- C. THAT a by-law to amend Schedule “1” of the City of Brantford Fees and Charges by-law 52-2021 BE PRESENTED to City Council for adoption.

12.3.8 Housekeeping – Traffic and Parking Control By-laws [Financial Impact – None], 2021-134

- A. THAT report no. 2021-134 regarding “Housekeeping – Traffic and Parking Control By-laws” BE RECEIVED; and
- B. THAT Traffic by-law 37-83, being a by-law to regulate Traffic in the City of Brantford BE AMENDED; and

- C. THAT Parking by-law 144-88, being a by-law to regulate Parking in the City of Brantford BE AMENDED; and
- D. THAT the necessary by-laws BE PRESENTED to Council for adoption.

12.3.9 Ontario Street and Cayuga Street – Traffic Control [Financial Impact – None], 2021-98

- A. THAT report no. 2021-98 regarding “Ontario Street and Cayuga Street – Traffic Control” BE RECEIVED; and
- B. THAT an all-way stop control at the intersection of Ontario Street and Cayuga Street BE INSTALLED.

12.3.10 Standardization of WaStop Valves [Financial Impact – None], 2021-64

- A. THAT Report No. 2021-64 regarding the Standardization of WaStop Valves BE RECEIVED; and
- B. THAT Council APPROVE the product standardization of WaStop Valves supplied and installed by Devine & Associates Ltd., pursuant to Section 4.02 (f) of the Purchasing Policy as outlined in Report No. 2021-64; and
- C. THAT this standardization BE APPROVED for a ten year term commencing May 1, 2021 and ending April 30, 2031 pursuant to budgetary approvals; and
- D. THAT the necessary contract, in a form satisfactory to the City Solicitor or delegate, between The Corporation of the City of Brantford and Devine & Associates Ltd. BE PLACED on a Signing By-law for execution by the Mayor and City Clerk.

12.3.11 Brantford Transit – Multi-Year Governance Agreement for Joint Transit Procurements Facilitated by Metrolinx [Financial Impact – None], 2021-58

- A. THAT Report No. 2021-58 – Brantford Transit – Multi-Year Governance Agreement (GA) for Joint Transit Procurements Facilitated by Metrolinx BE RECEIVED; and
- B. THAT staff BE DIRECTED to enter into a 5-year governance agreement with Metrolinx for the purpose of purchasing goods and services from suppliers pursuant to public procurement

processes, with an option to renew for an additional 5-year period, in a form satisfactory to the City Solicitor; and

- C. THAT the governance agreement with Metrolinx and The Corporation of the City of Brantford BE PLACED on the signing by-law for execution; and
- D. THAT the appointment of Director of Fleet and Transit Services BE APPROVED as the lead member on Transit Procurement Initiative (TPI) Steering Committee, and that the Director of Fleet and Transit Services BE DELEGATED the authority to appoint an alternate.

12.3.12 City of Brantford Vision Zero Road Safety Plan [Financial Impact: None], 2021-275

- A. THAT Report No. 2021-275 titled “City of Brantford Vision Zero Road Safety Plan” BE RECEIVED; and
- B. THAT the City of Brantford Vision Zero Road Safety Plan BE ADOPTED.

12.3.13 City of Brantford Comments on the Provincial Consultation: Growing the Size of the Greenbelt (ERO Posting 019-3136) [Financial Impact – none], 2021-248

- A. THAT Report 2021-248 titled “City of Brantford Comments on the Provincial Consultation: Growing the Size of the Greenbelt (ERO Posting 019-3136)”, BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of Report 2021-248 to the Ministry of Municipal Affairs and Housing and Will Bouma, MPP, Brantford-Brant as the City of Brantford’s official comments in response to ERO Posting 019-3136.

12.3.14 Vision Zero Task Force Report, 2021-234

- A. THAT “Parking Prohibited at Anytime” BE APPROVED on the south side of Inwood Drive from Ava Road to the west end of Inwood Drive; and
- B. THAT “Parking Prohibited at Anytime” BE APPROVED on the south side of Maplecrest Lane from a point 70 metres west of the centre line of Trillium Way (north intersection) for a distance of 34 metres westerly; and

- C. THAT Schedule “7” of Parking By-law 144-88 which pertains to Parking Prohibited at anytime” BE AMENDED; and
- D. THAT the necessary by-law BE PRESENTED to Council for adoption.

12.3.15 Environmental and Sustainability Policy Advisory Committee Report, 2021-233

WHEREAS the Government of Ontario is planning to increase reliance on gas-fired electricity generation from Ontario’s gas-fired power plants, which is anticipated to increase greenhouse gas pollution by more than 300% by 2025 and by more than 400% by 2040, reversing more than a third of the greenhouse gas pollution reductions achieved by phasing out our coal-fired power plants; and

WHEREAS greenhouse gas pollution is causing temperatures in Canada to rise at more than double the rate of the rest of the world, causing impacts to municipal operations and affecting residents of the City of Brantford; and

WHEREAS the City of Brantford declared a Climate Emergency and Imperative Climate Action in 2019 and approved a Corporate Climate Change Action Plan in 2020 committing to reaching net-zero carbon emissions by 2050; and

WHEREAS a major component of the City’s Climate Change Action Plan is to shift the energy consumption away from fossil fuels and onto low carbon Ontario electricity. If electricity produces more greenhouse gas emissions than anticipated the City will have to compensate through other more costly measures to reach its goals; and

WHEREAS there are feasible, cost-effective alternatives to increasing gas-fired electricity generation without increasing greenhouse gas pollution at costs well below the current price for Ontario’s nuclear energy (9.5¢/kWh), including energy efficiency investments, renewable energy, and the purchase of low-cost hydroelectric power offered by the Province of Quebec; eliminating the need to use gas-fired power plants for this purpose;

NOW THEREFORE BE IT RESOLVED that The Corporation of the City of Brantford requests the Government of Ontario to place an interim cap of 2.5 mega tonnes per year greenhouse gas pollution

and develop and implement a plan to phase-out all gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and

THAT that a copy of this resolution be sent to the Premier of Ontario, Brantford-Brant MPP Will Bouma, the Association of Municipalities of Ontario, and the County of Brant.

12.3.16 Brantford Immigration Partnership: 2021 Action Plan [Financial Impact: None], 2021-228

THAT Report 2021-228 Brantford Immigration Partnership: 2021 Action Plan BE RECEIVED.

12.3.17 COVID-19 Pandemic Response: Seniors' Programming [Financial Implications: None], 2021-215

That Report 2021-215 COVID-19 Pandemic Response: Seniors' Programming BE RECEIVED.

12.3.18 Rainbow Crosswalk Installation

WHEREAS Brantford is home to people with diverse cultures, religions, and ethnicities, and;

WHEREAS Brantford is also home to people of the 2SLGBTQ+ community, and;

WHEREAS Brantford takes pride in promoting a safe and welcoming community and understands that equity means a better quality of life for all, and;

WHEREAS installing a rainbow crosswalk is a clear and visible sign of the community's support and has been done in cities across the world

NOW THEREFORE BE IT RESOLVED:

THAT staff BE DIRECTED to install a rainbow crosswalk in the downtown core to be completed before June 1, 2021.

12.3.19 Water/Wastewater Billing – 11 Stirton Ave- High Water Bill

WHEREAS Council has on occasion, reduced individual water bills by 50% in specific circumstances; and

WHEREAS Covid-19 has created many additional barriers against effective communication with customers; and

WHEREAS many customers who have specifically chosen to pay equal monthly payments are not expecting to receive hand delivered notifications of changes to their account; and

WHEREAS ratepayers on fixed incomes who qualified for equal monthly billing cannot effectively budget for surcharges;

NOW THEREFORE BE IT RESOLVED:

THAT staff be DIRECTED to remove 50% of the water charges billed over the average, for the period from September 2020 to January 2021 (\$1819.46) from the water/wastewater bill for the property at 11 Stirton Ave; and

THAT staff BE DIRECTED to remove 100% of the wastewater charges billed over the average, for the period from September 2020 to January 2021 (\$2464.12) from the water/wastewater bill for the property at 11 Stirton Ave; and

THAT staff complete a comprehensive review of the High Water Bill Adjustment policy, billing practices and customer notification methods for high bills reporting back with recommendations in Q2 2021.

12.3.22 Road Closure and Disposition of Bertrand Place - 2021-249

- A. THAT Report No. 2021-249, entitled "Closure and Disposition of Bertrand Place" BE RECEIVED; and
- B. THAT Staff BE DIRECTED to initiate the process to close Bertrand Place, legally described as Bertrand Place, Plan 1460, Brantford City, being all of the PIN 32173-0007 (LT), and that the necessary Road Closure By-law BE PRESENTED to City Council for adoption; and
- C. THAT Staff BE DIRECTED to bring forward a by-law to lift the 0.3 meter reserve legally described as Lot 10, Plan 1460, Brantford City, being all of the PIN 32173-0132 (LT); and
- D. THAT the Clerk BE DIRECTED to place the required Sales By-law to approve the sale of Bertrand Place to West Street Apartments Inc., In Trust, for the sum of eighteen thousand dollars (\$18,000.00), conditional on the required road closing, the retention of any easements that may be required by the

City, and such other terms and conditions as may be deemed necessary or advisable by the City Solicitor or designate; and

E. THAT Staff BE DIRECTED to deposit the proceeds from the sale of Bertrand Place into the Affordable Housing Reserve.

12.3.23 Work from Home Policy and Procedure [Financial Impact - None], 2021-288

A. THAT Report 2021-288 regarding the Work from Home Policy and Procedure BE RECEIVED; and

B. THAT the Human Resources -020 Work from Home Policy attached hereto as Appendix "A" BE APPROVED and that the necessary by-law to amend By-law 70-2010, Being a by-law to adopt various City of Brantford policies and to create a Corporate Policy Manual by adding Human Resources - 020 Work from Home Policy to the Corporate Policy Manual BE PRESENTED to City Council for adoption.

12.3.24 Brantford Municipal Airport Board Report regarding Board Composition, 2021-192

A. THAT the composition of the Brantford Airport Board BE AMENDED by reducing the number of members appointed from the public from 11 members to 5 members; and

B. THAT a By-law to amend Schedule 4 of Chapter 26 of the City of Brantford Municipal Code BE PRESENTED to City Council for adoption.

12.3.26 Federation of Canadian Municipalities – Election to the Board of Directors

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interest of municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all region and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM's Virtual Annual Conference and Trade Show will be held on June 1 to June 4, 2021 during which time the Annual

General Meeting will be held and followed by the election of FCM's Board of Directors;

NOW THEREFORE BE IT RESOLVED:

- A. THAT The Corporation of the City of Brantford endorse Councillor Antoski to stand for election on FCM's Board of Directors for the period starting in June 2021 and ending June 2022; and
- B. THAT all costs associated with Councillor Antoski attending FCM's Board of Directors meetings and Annual Conference, if elected, BE PAID by the City of Brantford and recorded separately from the Councillor's regular Council expenses; and
- C. THAT a copy of this Resolution, along with the required Consent Form BE SUBMITTED prior to the deadline date.

12.4 Appointments Committee Report #2021-04-14

12.4.1 Downtown Brantford Business Improvement Area Composition

- A. THAT the composition of the Downtown Brantford Business Improvement Area BE AMENDED to reduce the members to; the Mayor, One member of Council and an alternate; and
- B. THAT a By-law to amend the City of Brantford's Municipal Chapter 30 – Business Improvement Area Board of Management Established to reduce the Council composition from two members of Council to one member to BE PRESENTED to City Council for adoption; and
- C. THAT Councillor Utleby BE APPOINTED as the alternate;
- D. THAT a By-law to amend 'Appendix A' to By-law 152-2018 to remove Councillor Vantilborg from the Downtown Brantford Business Improvement Area and appoint Councillor Utleby as the alternate BE PRESENTED to City Council for adoption.

12.4.3 Appointment of Liaison Representatives to Various Committees, Boards, Advisory Committees and Task Forces

- A. THAT the following Liaison Member appointments BE APPROVED:

i. **Tourism Advisory Committee**

Joy O'Donnell (Chamber of Commerce Brantford-Brant) for a term to expire on November 24, 2022

- B. THAT the necessary By-law BE PRESENTED to City Council for adoption.

12.5 Finance Committee Report #2021-04-14

12.5.1 2020 Preliminary Year End Variance Report [Financial Impact – None], 2021-139

THAT report 2021-139 titled 2020 Preliminary Year End Variance Report BE RECEIVED.

12.5.2 Online Payment Options[Financial Impact - None], 2021-291

THAT Report No. 2021-291 regarding the expansion of online credit card payment options BE RECEIVED.

12.5.3 2020 Development Charges Reserve Fund Continuity Report [Financial Impact – None], 2021-276

THAT Report 2021-276 titled 2020 Development Charges Reserve Fund Continuity Report BE RECEIVED.

12.5.4 Treasurer's 2020 Statement for Cash in Lieu of Parkland Reserve Fund [Financial Impact – None], 2021-277

THAT Report 2021-177 entitled Treasurer's 2020 Statement for Cash in Lieu of Parkland Reserve Fund BE RECEIVED.

12.6 Committee of the Whole - Community Development Report #2021-04-20

12.6.2 Technical Amendment to Site Plan Control By-law No. 90-2018 to Add 43 East Avenue as a Property Subject to Site Plan Control [Financial Impact – None], 2021-308

- A. THAT Report 2021-308, titled "Technical Amendment to Site Plan Control By-law No. 90-2018 to Add 43 East Avenue as a Property Subject to Site Plan Control," BE RECEIVED; and

- B. THAT a By-law to amend Site Plan Control By-law No. 90-2018 to add 43 East Avenue to Schedule “A” BE PRESENTED to City Council for adoption.

12.6.3 Heritage Register Project: Owner Consultation Program for Listing Group B Properties – Procurement of Consulting Services [Financial Impact - \$79,320], 2021-109

- A. THAT Report 2021-109, titled “Heritage Register Project: Owner Consultation Program for Listing Group B Properties – Procurement of Consulting Services”, BE RECEIVED; and
- B. THAT Council APPROVE the non-competitive procurement of services to complete the owner consultation program for listing Group B properties on the Heritage Register, pursuant to Section 4.02(e) of the Purchasing Policy, to Archaeological Services Inc., to an upset limit of \$79,320.00; and
- C. THAT the costs of the services set out in B above BE FUNDED as follows:
- i. THAT \$67,653 BE TRANSFERRED from project PL1601 Heritage Register; and
 - ii. THAT \$11,667 BE FUNDED from the Capital Funding Envelope Reserve (RF0556); and
- D. THAT the necessary contract, in a form satisfactory to the City Solicitor or delegate, between The Corporation of the City of Brantford and Archeological Services Inc. BE PLACED on a Signing By-law for execution by the Mayor and City Clerk

12.6.4 Part Lot Control Relief Application PLC-01-21 (All of Blocks 133 and 134, Registered Plan 2M-1955), 1-23 Amos Avenue (odd numbers only) [Financial Impact – None], 2021-221

- A. THAT Part Lot Control Relief Application PLC-01-21 submitted by Armstrong Planning on behalf of Empire Communities Ltd., applying to Blocks 133 and 134 on Plan 2M-1955 (1-23 Amos Avenue – odd numbers only) to create 12 townhouse lots and 8 associated access easements, BE APPROVED; and
- B. THAT a By-law to implement Part Lot Control BE PRESENTED to City Council for consideration and approval, which By-law shall automatically expire after period of three years from the

date of its passage at which time Part Lot Control will automatically be reinstated on the subject lands for reasons outlined in Report 2021-221.

12.6.5 Part Lot Control Relief Application PLC-02-21 (All of Blocks 135, 136 and 137, Registered Plan 2M-1955), 402-434 Blackburn Drive (even numbers only) [Financial Impact – None], 2021-223

- A. THAT Part Lot Control Relief Application PLC-01-21 submitted by Armstrong Planning on behalf of Empire Communities Ltd., applying to Blocks 135, 136 and 137 on Plan 2M-1955 (402 – 432 Blackburn Drive – even numbers only) to create 17 townhouse lots and 11 associated access easements, BE APPROVED; and
- B. THAT a By-law to implement Part Lot Control BE PRESENTED to City Council for consideration and approval, which By-law shall automatically expire after a period of three years from the date of its passage at which time Part Lot Control will automatically be reinstated on the subject lands for reasons outlined in Report 2021-223.

12.6.6 Relocation of the Provincial Offences Court Services Memorandum of Understanding [Financial Impact: None], 2021-323

- A. THAT report 2021-323 – Relocation of the Provincial Offences Court Services Memorandum of Understanding BE RECEIVED; and
- B. THAT the Memorandum of Understanding attached hereto as Appendix “A”, between The Corporation of the City of Brantford and Wilfrid Laurier University, BE PLACED on a Signing By-law for consideration by Council and execution by the Mayor and Clerk.

12.6.7 Mohawk Lake District Working Group Report #2021-04-12 regarding Real Estate Strategy, Mandate and Billboard Cost

- 1. Mohawk Lake District - Real Estate Strategy, 2021-307
 - A. THAT the Manager of Real Estate BE DELEGATED authority to enter into a Memorandum of Understanding between The Corporation of the City of Brantford and

Lansdowne Children's Centre, and a Memorandum of Understanding between The Corporation of the City of Brantford and the De dwa da dehs nye>s Aboriginal Health Centre, for the purposes of working towards Agreements of Purchase and Sale to effect the disposition of land within the Mohawk Lake District to each of the aforementioned organizations, which Agreements of Purchase and Sale shall be subject to Council approval and shall contains such terms and conditions as are satisfactory to the City Solicitor or designate; and

- B. THAT Staff BE DIRECTED initiate survey work of the approximately 9.7 acre parcel identified in the Mohawk Lake District Plan as Institutional, to delineate and prepare two parcels of land for disposition to the community groups identified in recommendation A, above; and
- C. THAT Staff BE DIRECTED to commence an Expression of Interest process for the lands identified in the Mohawk Lake District Plan as multi-storey, mixed use Commercial/Residential, consisting of approximately 9.2 acres; and
- D. THAT an Evaluation Committee BE ESTABLISHED for the purposes of evaluating responses to the Mohawk Lake District EOI identified in recommendation C, above, consisting of the Mohawk Lake District Plan Working Group, or, should the Working Group not expand its mandate, the Mayor, both Ward 5 Councillors, the Chief Administrative Office, the General Manager of Public Works, and the General Manager of People, Legislated Services and Planning, with support from the Planning Department, Purchasing Division, and the Legal and Real Estate Services Department; and
- E. THAT the lands identified within the Mohawk Lake District Plan as Transitional/Institutional use BE RESERVED for the future development and/or expansion of one or more or a combination thereof of the following: a cultural centre, museum and community centre.

2. Mohawk Lake District Working Group Mandate, 2021-324

- A. THAT the Staff Liaison Report regarding the Mohawk Lake District Working Group Mandate BE RECEIVED; and
- B. THAT the mandate be expanded as follows:

1. The mandate of the Mohawk Lake District Working Group include the following tasks:
 - i. To provide guidance to staff in the process of executing an overall disposition and retention strategy for the Mohawk Lake District lands.
 - ii. To provide guidance to staff in the overall holistic implementation of municipal projects related to the overall implementation of the recommended Mohawk Lake District Plan.
 - iii. To support and assist in community engagement with residents and to assist in identifying community partners who may be able to support the implementation of the Mohawk Lake District Plan;
2. This task force is to be supported by:
 - i. City of Brantford staff liaisons, selected by the Chief Administrative Officer, who will provide technical and operational advice, and staff assistance;
 - ii. Long Range Planning Staff, or designate, to assist with agenda preparation, minute taking, and meeting preparations;
 - ii. Other staff as needed to support the mandate and deliverables of the task force;
3. THAT the Mohawk Lake District Working Group continues to meet quarterly (at a minimum) and its composition and reporting structure remain the same; and
4. THAT the term of the Task Force BE ESTABLISHED until such a time as the Task Force, in consultation with support staff, recommends their disbandment having achieved their mandate.

3. Mohawk Lake District – Billboard Cost, 2021-327

THAT the information regarding the cost to erect a billboard to promote the Mohawk Lake District Project BE RECEIVED.

12.6.8 2020 Year-End Report on Building Permit Fees [Financial Impact – None], 2021-290

THAT Report 2021-290, being the 2020 Year-End Report on Building Permit Fees, BE RECEIVED.

12.6.10 COVID-19 Support System

WHEREAS The Covid-19 Global Pandemic has caused severe mental, physical, spiritual, and financial harm to millions worldwide; and

WHEREAS thousands of citizens of Brantford are facing unprecedented hardships related to the COVID-19 Global Pandemic; and

WHEREAS accessible information regarding support, resources, and verified, comprehensible, accurate, up-to-date, information is disjointed; and

WHEREAS the following three paragraphs are direct quotes from the City of Brantford Mission, Vision, Values statement; and

WHEREAS The City of Brantford is committed to responsible leadership through sound fiscal management and the delivery of quality programs and services for the citizens of Brantford; and

WHEREAS The City of Brantford is committed to putting citizens first by providing excellent service and exceptional experiences. By focusing on our citizens our employees are engaged in challenging and meaningful work that enables the people of our community to thrive and prosper; and

WHEREAS The City of Brantford is proactive in our thinking and our actions – introducing new ideas and finding innovative ways to bring them to life. We support and nurture new solutions that drive progress; and

WHEREAS too many may need mental, physical, spiritual, and financial help but may not know where to go or where to turn;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Staff BE DIRECTED to collect and promote extensively accessible, understandable, accurate information of programs, services, and funding related to mental, physical, spiritual, and financial wellbeing during the City of Brantford State of Emergency; and
- B. THAT Staff BE DIRECTED to work with the Federal & Provincial government, local non-profit associations & organizations, local businesses, guilds, unions, boards, community members, and

others to brainstorm new ideas and innovative ways to bring them to life; and

- C. THAT Staff BE DIRECTED to coordinate with Neighbours helping Neighbours campaign, Neighbourhood Associations, and other key partners in collecting and distributing this information; and
- D. That Staff BE DIRECTED to facilitate four (4) themed digital public roundtable symposiums with the following themes: Mental, Physical, Spiritual, and Financial recovery in coordination with mental health professionals, doctors, business owners, members of Council, and interested qualified professionals, whereby members of the public can share challenges, ideas, potential solutions and pose questions that will be compiled into four (4) reports to be presented to council and used to lobby specific supports and resources from the Provincial and Federal government for local mental, physical, spiritual, and financial recovery from the Covid-19 worldwide pandemic; and
- E. THAT the Council of the Corporation of the City of Brantford, on behalf of its citizens, demand that the Provincial and Federal Governments prioritize the mental, physical, spiritual, and financial wellbeing of the citizens of this country by enhancing its cooperation, communication, and accountability to municipal governments across the country.

12.6.11 Customer Code of Conduct

WHEREAS The Corporation of the City of Brantford (the “City”) has, through Corporate Policy 030 – Respectful Workplace Policy, made a commitment to fostering a culture and providing a working environment in which the safety, health and wellness of City employees is respected and protected; and

WHEREAS the City has adopted various other policies, standards and codes to ensure that the City’s workplace is free from harassment, discrimination, bullying, abuses of power and other undesirable behaviours, which policies, standards and codes include an Employee Code of Conduct, a Workplace Security Standard, and a Respectful Workplace Program; and

WHEREAS, in 2020, City Council adopted a new, robust Code of Conduct for Members of the Council of The Corporation of the City of Brantford and of its Local Boards, signaling Council's commitment to ensuring respect in the workplace, among other things;

WHEREAS the City currently has in place an incident reporting tool by which City employees, volunteers and contractors may report incidents of behavior that fall outside of the City's Respectful Workplace Standards or are otherwise contrary to law; and

WHEREAS employees, volunteers and contractors of the City have and continue to be subjected to harassment, bullying, discrimination, and other undesirable and unwanted behavior by customers, members of the public, and others who attend at or are part of the City workplace; and

WHEREAS City Council strongly opposes such undesirable behaviour and is committed to ensuring that all members of the City's workplace experience a work environment in which they are treated with dignity and respect; and

WHEREAS, in order to facilitate such an environment, Council desires to provide City employees, volunteers and contractors with additional tools in order to refuse service to people who violate the City's various workplace standards;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY RESOLVES AS FOLLOWS:

- A. THAT Staff BE DIRECTED to promote the existing incident reporting tool as a mechanism by which City employees, volunteers and contractors may report incidents of behaviour that violate the City's workplace standards or are otherwise contrary to applicable law, such as the Ontario *Human Rights Code*, *Occupational Health & Safety Act*, and the *Canadian Criminal Code*, and to ensure, to the greatest extent possible, the confidentiality of those who report such incidents through the incident reporting tool; and
- B. THAT Staff BE DIRECTED to bring forward a report to Council summarizing all incidents of behaviors that violate the City's various policies, codes of conduct, and standards relating to workplace conduct arising from interactions with members of

the public from December 2019 to present, whether reported through the incident reporting tool or otherwise known to management, and to include in the report to Council a chronological list of all undesirable behavior directed at City employees, volunteers or contractors during this timeframe, as well as any current or pending litigation relating to such behavior, and the names of the offending parties, if known; and

- C. THAT Staff BE DIRECTED to invite comment and reporting on all incidents of undesirable behavior within the above-noted timeframe from the City's subsidiary corporations as well as the independent Boards or other like organizations who provide services within the City of Brantford or on behalf of the City such as, without limitation, the Library Board, the Police Services Board, Downtown Business Improvement Area Board, and the Brant and Brantford Local Housing Corporation; and
- D. THAT Staff BE DIRECTED to draft a Customer Code of Conduct which explains and identifies the standard of behaviour and decorum which is required of members of the public when they interact with City employees, volunteers or contractors, or make comment on City forums about City employees, volunteers or contractors or the services they provide and to establish the procedures necessary for Staff to prevent, diffuse, and report any behavior, and remove any comment, which violates the City's standards as set out in the new Customer Code of Conduct; and
- E. THAT Staff BE DIRECTED to present the new Customer Code of Conduct to Council or the appropriate sub-committee for public debate and consideration in Q3 of 2021 and to ensure that the draft Customer Code of Conduct is circulated to the City's Senior Management Team, applicable unions and associations, and the Joint Health and Safety Committees for review and comment prior to presentation to Council.

6. STATUTORY PUBLIC MEETINGS

There were no statutory public meetings held.

7. RECOGNITION OF ACHIEVEMENTS

There were no recognitions of achievement or awards given.

8. PROCLAMATIONS

Councillors read the proclamations aloud.

Moved by Councillor Weaver

Seconded by Councillor Vanderstelt

THAT the following Proclamation BE APPROVED:

8.1 Emergency Preparedness Week - May 2 - May 8, 2021

WHEREAS the Corporation of the City of Brantford recognizes the importance of Emergency Management in Ontario; and

WHEREAS the goal of Emergency Preparedness Week is to raise community awareness and the need to prepare for the possibility of an emergency including having an emergency plan, a 72 hour emergency kit and staying informed; and

WHEREAS all levels of government have an important role to play in emergency preparedness and response, but ultimately, the safety of our community is the responsibility of each and every one of us and we must prepare now to build a resilient tomorrow; and

WHEREAS climate change is increasing the frequency and impact of natural disasters to every municipality, making it more important than ever to ensure that we as a community are prepared for any disaster;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Brantford hereby proclaims the week of May 2 – 8, 2021, as “Emergency Preparedness Week” in the City of Brantford and encourages all citizens to participate in educational activities on emergency preparedness.

8.2 Supervised Parenting Awareness Month - May 2021

WHEREAS Dalhousie Place Supervised Access, has been an important part of this community for the past 28 years; and

WHEREAS Dalhousie Place Supervised Access has supported families in Brantford through custody, access and divorce and exists to provide safe visitation/exchange centres; and

WHEREAS Dalhousie Place Supervised Access funded by the Ministry of the Attorney General has become known Provincially, Nationally and Internationally as a safe, child focused centre; and

WHEREAS the Orange Ribbon Campaign is being held in May to raise awareness about the need and impact of Supervised Visitation;

NOW THEREFORE BE IT RESOLVED THAT The Council of the Corporation of the City of Brantford hereby proclaims May 2021 as "Supervised Parenting Awareness Month" in the City of Brantford.

8.3 Apraxia Awareness Day - May 14, 2021

WHEREAS childhood apraxia of speech is a challenging speech disorder that affects nearly 1-in-1,000 children; and

WHEREAS children with childhood apraxia of speech will not learn to speak without frequent, intensive and appropriate speech therapy; and

WHEREAS a lack of appropriate speech therapy intervention may impact not only communication but also individual outcomes in education, independence, mental wellness, and employment; and

WHEREAS, public awareness about childhood apraxia of speech in Brantford is essential for families of children with childhood apraxia of speech and the professionals who support them to best advocate for needed services for children learning to use their own voice; and

WHEREAS, our highest respect goes to children with childhood apraxia of speech and to their families for their effort, determination and resilience in the face of obstacles;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Brantford hereby proclaims May 14th, 2021 as "Apraxia Awareness Day" in the City of Brantford.

8.4 Youth Sports Appreciation Week - April 19 - April 25, 2021

WHEREAS The Brantford Sports Council is an organization that promotes the development and delivery of youth sports in our community. Advocate for local sport organizations, and promote sports tourism. A community partnership dedicated to the betterment of sport in Brantford. and

WHEREAS The Brantford Sports Council proudly supports some 18 Youth Sport organizations that provide quality sport experiences to the children of Brantford; and

WHEREAS Thousands of children are registered annually in a variety of youth sport programming in the City of Brantford each year; and

WHEREAS the youth sport organizations are supported by Community residents who volunteer countless hours of their time in support of Youth Sport in our City; and

WHEREAS although the Covid-19 Pandemic has had a significant impact across all elements of our community, the sport community in the City of Brantford remains positive, vibrant and excited about the future of sport beyond the pandemic; and

WHEREAS The Brantford Sports Council enthusiastically celebrated youth sport in our community in a safe manner; and engaged the athletes, coaches, families and community stakeholders with a variety of virtual opportunities to tell their sport stories.

WHEREAS in recognition of the week, a limited number of members from the Sport Community joined Mayor Kevin Davis at City Hall located at 100 Wellington St. On Friday April 16th, 2021 at 12: pm, as he raised the flag to promote Youth Sport in Brantford; and to acknowledge and honour the many volunteers that support the sport programming offered in our community; and

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Brantford hereby proclaims that April 19th-25th, 2021 was a successfully celebrated “Youth Sport Appreciation Week” in the City of Brantford.

8.5 Huntington Disease Awareness Month - May 2021

WHEREAS the fear of losing one's mind and the fear of losing control of one's body are among the most profound human fears; and

WHEREAS both losses occur in Huntington disease, an inherited and fatal brain disorder that strikes in the prime of life; and

WHEREAS every child of a parent with Huntington disease faces a 50 percent risk of inheriting this genetic disorder, and there is no effective treatment and no known cure - yet; and

WHEREAS the Huntington Society of Canada has initiated and supported research into the cause and nature of this fatal disease, and the work of the Society has brought new hope to the people with Huntington disease and families who bear the burden of this affliction; and

WHEREAS research continues to offer the promise of early diagnosis, treatment techniques and ultimately a cure for Huntington disease, and the month of May will be observed as Huntington Disease Awareness Month in communities across Canada;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Brantford hereby proclaims the month of May 2021 as "Huntington Disease Awareness Month" in the City of Brantford and urges all citizens to lend their support to the Huntington Society of Canada in its efforts to unravel, not only the mystery of Huntington disease, but also a wide range of other genetic, neurological and psychiatric disorders affecting the lives of so many Canadians.

8.6 Personal Support Worker (PSW) Day - May 19, 2021

WHEREAS PSWs have selflessly and tirelessly provided care to our community's most vulnerable through an extraordinarily challenging year, a year made more precarious by a Pandemic the likes of which many of us have never seen. Through all of this they have been, and continue to remain, steadfast and true.

They have given so much of themselves every day, sacrificing their own health, safety, time with their families, even their own lives to ensure the safety and care of our seniors and vulnerable; and

WHEREAS PSWs ensure that people in long term care facilities, or in their homes are safe and cared for. They make every effort to provide the best possible care to them, and do it with a sense of compassion and empathy that is the badge of honour of every PSW. Now, more than ever we are thankful to our PSWs along with all health care workers on the frontlines caring for those who are affected by COVID-19; and

WHEREAS PSWs truly deserve our recognition and respect for everything they have done through this Pandemic and through the working conditions they face every day, especially in the Long-term Care setting. PSW Day is an opportunity to celebrate their contributions to our community, and to our loved ones;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the City of Brantford hereby proclaims May 19, 2021 as "Personal Support Worker (PSW)" Day in the City of Brantford and urges all citizens to thank all the PSWs and frontline health care workers for continuing to provide this essential and vital work that directly impacts the lives of so many everyday.

Recorded Vote on all Proclamations:

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

9. PRESENTATIONS/DELEGATIONS**9.1 Delegations****9.1.1 Daryl Keleher, Altus Group and Marcus Gagliardi, Cachet Developments**

Daryl Keleher, Altus Group and Marcus Gagliardi, Cachet Developments attended before Council to provide comment to provide comments on Item 12.1.1 - 2021 Area Specific Development Charges Background Study Statutory Public Meeting – Proposed Area Specific Development Charge Rates and By-law. Mr. Keleher and Mr. Gagliardi spoke to the absorption rates proposed and requested a deferral for three weeks to refine the details.

Council members asked questions of the delegate.

9.2 Presentations**9.2.1 Steven Ramnath, Security Technical Specialist; Lise Sordo, Director of Facilities Management & Security; Rick Cox, Manager of Facilities Operations & Maintenance**

Steven Ramnath attended before Council to provide an overview of Item 12.3.20 – Results and Recommendations from the Pilot Project for Physical Security Guard Services, and the recommendations included within the report. Mr. Ramnath's presentation included the following:

- Highlights of the pilot program;
- Statistics and analysis of the security program;
- Next steps for the pilot program

A copy of the presentation to be included within the meeting file.

9.2.2 Amber Dewar, Asset Management Specialist

Amber Dewar attended before Council to provide a presentation on Item 12.3.21 – Prioritization Matrix Implementation and Asset Management Plan. The presentation included the following:

- Consultation process in developing the matrix;
- Benefits of Formal Prioritization;
- Project prioritization criteria and weighting explanation;
- Prioritization flow and and the next steps for the matrix program.

A copy of the presentation to be included within the meeting file.

10. CLERK'S REPORT ON COMMUNICATIONS, 2021-366

Moved by Councillor Van Tilborg

Seconded by Councillor Wall

THAT the Clerk's Report on Communication for April 2021 BE RECEIVED.

Recorded Vote on the Clerk's Report on Communications:

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

11. MINUTES

Moved by Councillor Sless

Seconded by Councillor Utley

THAT the following Minutes BE ADOPTED:

- 11.1. City Council - February 23, 2021
- 11.2. Special City Council - March 16, 2021
- 11.3. Special City Council - March 23, 2021
- 11.4. Special City Council - March 30, 2021
- 11.5. Special City Council - April 7, 2021

11.6. Special City Council - April 20, 2021

11.7. Special City Council - Private and Confidential - March 23, 2021

11.8. Special City Council - Private and Confidential – March 30, 2021

11.9. Special City Council - Private and Confidential - April 7, 2021

11.10. Special City Council - Private and Confidential - April 20, 2021; and

THAT the following Minutes BE RECEIVED:

11.11 John Noble Home Committee of Management – April 14, 2021

11.12 John Noble Home Committee of Management – Private and Confidential - April 14, 2021

Recorded Vote on all Minutes:

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

12. COMMITTEE REPORTS

Moved by Councillor Martin

Seconded by Councillor McCreary

THAT all Items in the Committee Reports (Items 12.1 to 12.6) separated for discussion purposes BE APPROVED.

As there was a delegation for Item 12.1.1, in accordance with usual protocol, this item was disposed of first.

12.1 Special Committee of the Whole - Community Development Report #2021-03-30

12.1.1 2021 Area Specific Development Charges Background Study Statutory Public Meeting – Proposed Area Specific Development Charge Rates and By-law [Financial Impact – None], 2021-251

A. THAT Report 2021-251 titled 2021 Area Specific Development Charges Background Study Statutory Public Meeting –

Proposed Area Specific Development Charge Rates and By-law
BE RECEIVED; and

- B. THAT a By-law to adopt Chapter 262 (Area Specific Development Charges) of the City of Brantford Municipal Code BE PRESENTED to City Council for adoption.

Recorded Vote on Item 12.1.1:

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

As there was a presentation associated with Item 12.3.20, in accordance with Council's protocol, this item was disposed of next.

**12.3 Committee of the Whole - Operations and Administration Report
#2021-04-13**

12.3.20 Results and Recommendations from the Pilot Project for Physical Security Guard Services [Financial Impact: approximately \$497,900], 2021-247

- A. THAT Report 2021-247 Results and Recommendations from the Pilot Project for Physical Security Guard Services BE RECEIVED; and
- B. THAT staff BE DIRECTED to continue to fund and operate the Pilot Project for the Expansion of Physical Security Guard Services until January 31, 2022 as outlined in this report at a total cost of \$722,900, including the expansion of a second patrol guard deployment to enable better security coverage at City owned properties and housing sites; and
- C. THAT Council APPROVE a non-competitive contract extension with Active Security Enterprises for stationary and patrol guard services at various City locations as outlined in this report including at Marlene Ave until January 31, 2022 for an upset limit of \$672,500 (not including taxes);

- D. THAT the Pilot Project for the Expansion of Physical Guard Services BE FUNDED with \$497,900 from the Capital Funding Envelope Reserve (RF0556); and
- E. THAT staff BE DIRECTED to include an annual operating cost of \$606,400 for the implementation and management of the expanded Corporate Security Program for the purposes of Physical Guard Services in the 2022 Operating Budget as an unavoidable increase; and
- F. THAT the Clerk BE DIRECTED to forward a copy of the report to the Brantford Police Services Board.

Moved by Councillor Weaver
Seconded by Councillor Martin

AMENDMENT

THAT item 12.3.20 Cause B, C, D and E BE STRUCK AND REPLACED with the following as Clause B and C, D and E:

- B. THAT staff BE DIRECTED to continue to fund and operate the Pilot Project for the Extension of Physical Security Guard Services until January 31, 2022 as outlined in this report at a total cost of \$374,000; and
- C. THAT Council APPROVE a non-competitive contract extension with Active Security Enterprises until January 31, 2022 for an upset limit of \$374,000 (not including taxes); and
- D. THAT the Pilot Project for the continuation of Physical Guard Services BE FUNDED with \$374,000 from the Capital Funding Envelope Reserve (RF0556); and
- E. THAT the extension of the program beyond Jan 31, 2022 BE INCLUDED in the 2022 operating budget as an unmet need.

AMENDMENT TO AMENDMENT

Moved by Councillor McCreary
Seconded by Councillor Carpenter

THAT Clause D BE AMENDED to change the funding source to the Corporate Contingency Reserve Fund (RF0554).

Recorded Vote on the Amendment to the Amendment:

YES: (6): Councillor Weaver, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, and Councillor Wall

NO: (4): Mayor Davis, Councillor Vanderstelt, Councillor Antoski, and Councillor Van Tilborg

LOST (6 to 4) 2/3rd Required

Councillor Utley was not present at time of vote.

Recorded Vote on Amendment to Clause D

YES: (7): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor Martin, Councillor Antoski, and Councillor Wall

NO: (4): Councillor Vanderstelt, Councillor McCreary, Councillor Carpenter, and Councillor Van Tilborg

CARRIED (7 to 4)

Recorded Vote on Amendment to Remaining Clauses

YES: (9): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, and Councillor Wall

NO: (2): Councillor Carpenter, and Councillor Van Tilborg

CARRIED (9 to 2)

Recorded Vote on Item 12.3.20 AS AMENDED

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (10 to 0)

Councillor McCreary was not present at the time of the vote.

As there was a presentation associated with Item 12.3.21, in accordance with usual protocol, this item was disposed of next.

12.3.21 Prioritization Matrix Implementation and Asset Management Plan [Financial Impact-None], 2021-202

- A. THAT Report No. 2021-202 titled "Prioritization Matrix Implementation and Asset Management Plan" BE RECEIVED; and
- B. THAT staff BE DIRECTED to proceed with the implementation of the Prioritization Matrix, as presented in Report 2021-202, within the Capital Budget Process; and
- C. THAT the Prioritization Matrix attached in Appendix A BE APPROVED to include in the 2021 Asset Management Plan; and
- D. THAT the City Clerk BE DIRECTED to circulate this report to the Brantford Police Services Board, the Brantford Public Library Board, the John Noble Home Board, the Local Housing Corporation Board and the Brantford Municipal Non-Profit Housing Corporation Board BE REQUESTED to implement the Prioritization Matrix within their Capital Budget Processes in order to ensure that prioritization is consistent across all City Commissions and Local Boards.

Recorded Vote on Item 12.3.21

YES: (9): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor Martin, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

NO: (1): Councillor Carpenter

CARRIED (9 to 1)

Separated items were then disposed of in the order they appeared on the agenda.

12.3.25 User Fee and Non-Resident Review Task Force

WHEREAS a comprehensive review of the City of Brantford's User Fees and Non-resident user fees are needed; and

WHEREAS City Council at its June 23, 2020 meeting provided direction to staff to develop a Non-Resident User Fee Policy; and

WHEREAS City Council at its October 27, 2020 meeting referred a comprehensive User Fee Review to the 2021 Estimates process; and

WHEREAS the comprehensive User Fee Review would include an extensive review by an outside consultant of the existing user fees in place, along with a comparison to other municipalities' of their fees charged and policies adopted, including the preparation of a city-wide policy and set of guidelines with respect to user fees; and

WHEREAS City Council at its January 26, 2021 meeting ratified the Capital Budget with the removal of the comprehensive User Fee Review 2021 from the capital budget; and

WHEREAS there is a desire from Council to create a Task Force to undertake the oversight of the User Fee/Non-resident User Fee Review in determining the best course of action regarding the use of an outside consultant;

NOW THEREFORE BE IT RESOLVED:

A. THAT a User Fee/Non-resident User Fee Review Task Force BE ESTABLISHED;

- i. THAT the Task FORCE BE COMPRISED of the following members:
 - Councillor McCreary;
 - Councillor Sless;
 - Councillor Vanderstelt;
 - Councillor _____;
- ii. THAT the Task Force BE SUPPORTED by:
 - City of Brantford staff liaisons, selected by the Chief Administrative Officer, who will provide technical and operational advice, and staff assistance;
 - Office of the Clerk Staff, to assist with agenda preparation, minute taking, and meeting preparations;
 - Other staff as needed to support the mandate of the Task Force; and
- iii. THAT the mandate of the User Fee/Non-resident User Fee Review Task Force BE ESTABLISHED to serve as a governance entity that focuses on, and makes recommendations with respect to, actions that should be taken by the City of Brantford in the development and implementation of the Review of the City of Brantford's User Fees and Non-resident user fees; and
- iv. THAT the term of the Task Force BE ESTABLISHED until such a time as the Task Force, in consultation with support staff, recommends their disbandment having achieved their mandate; and
- v. THAT the Task Force BE DIRECTED to report to Committee of the Whole – Operations and Administration.

Moved by Councillor Wall

Seconded by Councillor Weaver

AMENDMENT

THAT Councillor Wall BE ADDED as a member.

Recorded Vote on Amendment

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

Recorded Vote on Item 12.3.25 AS AMENDED

YES: (9): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Van Tilborg, and Councillor Wall

NO: (2): Councillor Carpenter, and Councillor Antoski

CARRIED (9 to 2)

12.4 Appointments Committee Report #2021-04-14

12.4.2 Appointment of Citizen Members to various Advisory Committees, Boards, Advisory Committees and Task Forces

- A. THAT the following citizen appointments BE APPROVED:
- i. Brantford Airport Board Ron Johnson for a term to expire November 24, 2022
 - ii. Brantford Heritage Committee Dan Brown and Steve Talos for a term to expire November 24, 2024
 - iii. Active Transportation Sub-Committee Gregory Kempa for a term to expire November 24, 2024
 - iv. Brantford Public Library Lindsay Morris for a term to expire November 24, 2024
 - v. Brantford Downtown Business Improvement Area Lizanna Koster for a term to expire November 24, 2022
- B. THAT the necessary By-law BE PRESENTED to City Council for adoption.

Recorded Vote on Item 12.4.2

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, and Councillor Van Tilborg

CARRIED (9 to 0)

As Councillor Wall and Councillor Vanderstelt declared conflicts of pecuniary interest on Item 12.4.2 respectively, they did not vote on the item and refrained from all discussion.

12.6 Committee of the Whole - Community Development Report #2021-04-20**12.6.1 Applications for Zoning By-law Amendment PZ-11-20 and Draft Plan of Condominium 29CD-20503 - 180 Grand River Avenue [Financial Impact – None], 2021-305**

- A. THAT Zoning By-law Amendment Application PZ-11-20, submitted by Urban Solutions Planning and Development Consultants Inc. on behalf of King and Benton Redevelopment Corporation, affecting lands at 180 Grand River Avenue, to amend the “Mixed Commercial Residential – Exception 20 Zone (F-C3-20)” to permit a 30-unit apartment building, with site specific provisions, BE APPROVED, in accordance with the applicable provisions as noted in Section 9.3 of Report 2021-305; and
- B. THAT Draft Plan of Condominium Application 29CD-20503, submitted by Urban Solutions Planning and Development Consultants Inc. on behalf of King and Benton Redevelopment Corporation, affecting lands at 180 Grand River Avenue, BE APPROVED subject to the conditions included in Section 9.5 “Conditions of Draft Plan of Condominium Approval” of Report 2021-305; and
- C. THAT the By-law to remove the “Holding (H)” provision from the subject lands be presented to Council for approval once the following conditions have been satisfied:
 - i. That the applicant has provided confirmation that a Record of Site Condition (RSC) has been filed;

- ii. That the applicant has provided a signed Site Plan Agreement to the City, along with all necessary securities; and
- D. That all servicing issues, financial and otherwise, have been addressed to the satisfaction of the City of Brantford; and
- E. THAT Pursuant to Sections 34(18) and 51(38) of the Planning Act, R.S.O. 1990, c.P.13., the following statement SHALL BE INCLUDED in the Notice of Decision:

“Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter, as discussed in Section 8.2 and 9.4.1 of Report 2021-305”.

Recorded Vote on Item 12.6.1

YES: (8): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor Martin, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

NO: (1): Councillor Carpenter

CARRIED (8 to 1)

As Councillor McCreary and Councillor Vanderstelt declared conflicts of pecuniary interest on Item 12.6.1 respectively, they did not vote on the item and refrained from all discussion.

12.6.9 Noise By-law Amendment

WHEREAS excessive noise has the effect of interfering with the use and enjoyment of an individual’s property; and

WHEREAS the Municipal Act allows municipalities to pass by-laws to regulate with respect to noise, vibration, odour, dust and outdoor illumination, including indoor lighting that can be seen outdoors; and (b) prohibit the matters described in clause (a) unless a permit is obtained from the municipality for those matters and may impose conditions for obtaining, continuing to hold and renewing the permit, including requiring the submission of plans; and

WHEREAS Section 10(2) of the Municipal Act permits a municipality to pass by-laws respecting the economic, social and environmental wellbeing of the municipality, the health, safety and well-being of persons, and the protection of persons and property; and

WHEREAS the City wishes to ensure that the use of lands within the City has a minimal adverse impact on the quiet enjoyment of surrounding lands;

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to amend the noise by-law to include the prohibition of the noise or sound made or created by any radio, phonograph, public address system, sound equipment, loud speaker, musical instrument or other sound-producing equipment, when the equipment is played or operated in such a manner that the sound or noise made or created thereby unreasonably disturbs the peace, comfort or repose of any person in a dwelling house, or a police officer acting in accordance with their duties under the Police Services Act, or successor and that same be prohibited at all times; and
- B. THAT staff BE DIRECTED to place the amended by-law on the by-law listing for consideration by Council.

Moved by Councillor Wall

Seconded by Councillor McCreary

THAT item 12.6.9 BE DEFERRED for two cycles to allow for Communications and Community Engagement staff to develop and implement a Let's Talk Brantford public consultation campaign in May and report results back during the June Council cycle.

Recorded Vote on Deferral of Item 12.6.9

YES: (8): Mayor Davis, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

NO: (3): Councillor Weaver, Councillor Vanderstelt, and Councillor Martin

CARRIED (8 to 3)

Motion to Extend Hour

Moved by Councillor Utley
Seconded by Councillor Weaver

Motion to Extend the Hour, in accordance with Section 15.10.3 of Chapter 15 – Procedure of the City of Brantford Municipal Code.

Recorded Vote on Motion to Extend the Hour

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

NO: (1): Councillor Carpenter

CARRIED (10 to 1)

13. RESOLUTIONS

13.1 Resolution from Special City Council In-Camera Meeting held on April 20, 2021 regarding Tentative Settlement with the International Brotherhood of Electrical Workers (IBEW) Local 636 [Financial Impact: \$223,835 over four years], 2021-203

Moved by Councillor Van Tilborg
Seconded by Councillor Wall

THAT the settlement reached between The Corporation of the City of Brantford and the International Brotherhood of Electrical Workers (IBEW) Local 636 – Water Treatment, Wastewater Treatment, and Distribution & Collection for renewal of the Collective Agreement to cover the period of June 1, 2020 to May 31, 2024 BE RATIFIED.

Recorded Vote on Item 13.1

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

13.2 Resolution from Special City In-Camera Meeting held April 20, 2021 regarding tentative Settlement with the Brantford Professional Fire Fighters Association (BPFFA) (Collective Agreement renewal) [Financial Impact: \$1,606,037 over five years], 2021-286

Moved by Councillor Martin

Seconded by Councillor McCreary

THAT the settlement reached between the Corporation of the City of Brantford and the Brantford Professional Firefighters Association Local 460 for renewal of the Collective Agreement to cover the period of January 1, 2019 to December 31, 2023 BE RATIFIED.

Recorded Vote on Item 13.2

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

13.3 CAO COVID-19 Emergency Update 04.27.21 [Financial Impact: None], 2021-312

Moved by Councillor Utley

Seconded by Councillor Antoski

- A. THAT Report 2021-312 CAO COVID-19 Emergency Update 03.23.21 BE RECEIVED; and
- B. THAT a By-Law to amend Schedule "1" of the City of Brantford's Fees and Charges By-law 52-2021 in order to reduce field rental fees for the remainder of 2021 as outlined in Appendix D, BE PRESENTED to City Council for adoption; and
- C. THAT facility rental fees at Wayne Gretzky Sports Centre BE WAIVED for Brant County Health Unit vaccination site, if required.

Recorded Vote on Item 13.3

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

13.4 Canada Mortgage and Housing Corporation Temporary Rental Assistance – Robertson Avenue, Brantford [Financial Implications: None], 2021-315

Moved by Councillor McCreary
Seconded by Councillor Martin

- A. THAT report 2021-315 titled Canada Mortgage and Housing Corporation Temporary Rental Assistance – Robertson Avenue, Brantford BE RECEIVED; and
- B. THAT the General Manager, Community Services and Social Development or designate BE DIRECTED to enter into an agreement with Canada Mortgage and Housing Corporation to receive and deliver temporary rental assistance in the amount of \$26,551 to eligible households who occupy units at 9-27 Robertson Avenue, Brantford, Ontario; and
- C. THAT the City Clerk BE DIRECTED to forward a copy of the final resolution and staff report to the County of Brant.

Recorded Vote on Item 13.3

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

13.5 Request - Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities.

Moved by Councillor McCreary
Seconded by Councillor Martin

Motion to Waive Rules

THAT Sections 15.11.5 and 15.3.11 of Chapter 15 of the City of Brantford Municipal Code BE WAIVED in order to introduce the following as a Resolution without prior Notice of Motion and without first being considered by a Committee of the Whole or Standing Committee:

WHEREAS COVID 19 restrictions have had significant impacts;

AND WHEREAS many forms of socializing, recreation and sport have been curtailed;

AND WHEREAS the game of golf can be enjoyed while maintaining proper social distancing;

THEREFORE BE IT RESOLVED THAT The Corporation of The City of Brantford recommends:

- A. THAT The Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities which can be enjoyed while maintaining proper social distancing; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Premier of Ontario; Will Bouma, MPP, Brantford-Brant, the Association of Municipalities of Ontario, Ontario Big City Mayors; and the list of other Municipalities in Ontario.

Recorded Vote on Motion to Waive the Rules

YES: (8): Councillor Weaver, Councillor Vanderstelt, Councillor Utlej, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, and Councillor Wall

NO: (3): Mayor Davis, Councillor Carpenter, and Councillor Van Tilborg

CARRIED WITH REQUIRED 2/3RD (8 to 3)

Moved by Councillor McCreary
Seconded by Councillor Martin

WHEREAS COVID 19 restrictions have had significant impacts;

AND WHEREAS many forms of socializing, recreation and sport have been curtailed;

AND WHEREAS the game of golf can be enjoyed while maintaining proper social distancing;

THEREFORE BE IT RESOLVED THAT The Corporation of The City of Brantford recommends:

- A. THAT The Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities which can be enjoyed while maintaining proper social distancing; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Premier of Ontario; Will Bouma, MPP, Brantford-Brant, the Association of Municipalities of Ontario, Ontario Big City Mayors; and the list of other Municipalities in Ontario.

Recorded Vote on Item 13.5

YES: (9): Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

NO: (2): Mayor Davis, and Councillor Carpenter

CARRIED (9 to 2)

14. NOTICES OF MOTION

Councillor McCreary read the title of the following Notice of Motion:

14.1 Community Heritage & Cultural Space Task Force

WHEREAS the City of Brantford's Cultural Hub Task Force is anticipated to meet its mandate in June 2021 and is expected to make recommendations to Brantford City Council by the beginning of Q3 2021; and

WHEREAS Brantford City Council established a Consolidated Museum and Archives Facility Task Force in 2020 to focus on, and make recommendations with respect to, actions that should be taken by the City of Brantford to consult with the Brantford museum community (staff and volunteers) and larger community to determine the desire for, and

feasibility of, a consolidated museum and archives facility in the City of Brantford;

WHEREAS the mandates of both Task Forces align and complement one another, and efficiencies can be realized by incorporating the research and deliverables of the Cultural Hub Task Force with the mandate and anticipated deliverables of the Consolidated Museum & Archives Task Force;

NOW THEREFORE IT BE RESOLVED:

- A. THAT the Cultural Hub Task Force BE DISBANDED upon the completion of identifying a location for a cultural hub in Brantford as the final deliverable within the Task Force mandate to be received at Council on or before June 30, 2021; and
- B. THAT the Consolidated Museum & Archives Task Force BE DISBANDED having not assembled to date; and
- C. THAT a new Task Force BE ESTABLISHED and named the Community Heritage & Cultural Space Task Force; and
- D. THAT the Community Heritage & Cultural Space Task Force BE COMPRISED of the following members:
 - i. Representatives from Brantford City Council, being Councillor Antoski, Councillor McCreary, Councillor Utley, Councillor Sless and Councillor Wall; and
 - ii. Four citizen appointees; and
- E. THAT the Task Force BE SUPPORTED by:
 - i. City of Brantford staff liaisons, selected by the Chief Administrative Officer, who will provide technical and operational advice, and staff assistance; and
 - ii. The City Clerk, or designate, to assist with agenda preparation, minute taking, and meeting preparations; and
 - iii. Other staff as needed to support the mandate and deliverables of the Task Force; and
- F. THAT the deliverables of the Community Heritage & Cultural Space Task Force BE ESTABLISHED to serve as a governance entity that focuses on, and makes recommendations with respect to, actions that should be taken by the City of Brantford to consult with the Brantford

museum community (staff and volunteers) and larger community to determine the desire for, and feasibility of, a consolidated museum and archives facility in the City of Brantford; and

- i. Conduct consultation with the wider cultural community, as well as the staff and volunteers of all museums, within the exterior boundaries of the City of Brantford, that meet the International Council of Museums' definition of a "museum", to determine the desire for, and feasibility of, a community heritage and cultural space in the City of Brantford;
 - ii. Conduct public consultation to determine the desire for a community heritage and cultural space in the City of Brantford that incorporates the research results conducted by the Cultural Hub Task Force, including the Feasibility Study for a Mid-Sized Performance Space;
 - iii. Solicit expressions of interest from the heritage and cultural community, and other applicable public interest groups;
 - iv. Investigate the feasibility of relocating and incorporating the Brantford Farmers' Market into a community heritage and cultural space;
 - v. Investigate the feasibility, and demand for, a large shared community space that could accommodate charitable events, such as the Brantford Symphony Orchestra's Annual Book Fair or Community Resource Service (Brantford Food Bank)'s Christmas Baskets program;
 - vi. Develop a budget for a community heritage and cultural space in Brantford, if project is deemed desired;
 - vii. Identify a location for a community heritage and cultural space in Brantford, if project is deemed desired;
 - viii. Develop a feasibility study and action plan that outlines how the Task Force can be a catalyst and advocate for the project; and
- G. THAT the term of the Task Force BE ESTABLISHED until such a time as the Task Force, in consultation with support staff, recommends their disbandment having achieved their mandate; and
- H. THAT the Community Heritage & Cultural Space Task Force BE DIRECTED to report to Committee of the Whole – Operations and

Administration on a proposed location and capital and operation funding needs and proposed sources by December 31, 2021.

15. BY-LAWS

1st and 2nd Reading of By-laws

Moved by Councillor Antoski

Seconded by Councillor Carpenter

THAT LEAVE BE GIVEN to the Mover and Seconder to introduce the following By-laws for 1st and 2nd Reading:

- 72-2021 By-law to authorize the execution of AGREEMENTS individually dated and listed on Schedule 'A' attached hereto:
1. Agreement between The Corporation of the City of Brantford and SGL Planning and Design Inc. regarding consulting services for the City's New Comprehensive Zoning By-law (2021-4) (Committee of the Whole – Community Development Report #2021-02-09)
 2. Agreement between The Corporation of the City of Brantford and Devine & Associates LTD. regarding the supply and installation of WaStop Valves (2021-64) (Committee of the Whole – Operations and Administration Report #2021-04-13)
 3. Governance Agreement between The Corporation of City of Brantford and Metrolinx purchasing goods and services from suppliers pursuant to public procurement processes (2021-58) (Committee of the Whole – Operations and Administration Report #2021-04-13)
 4. Agreement between The Corporation of the City of Brantford and Archaeological Services Inc. regarding consulting services for the owner consultation program for listing Group B properties on the Heritage Register (2021-323) (Committee of the Whole – Community Development Report #2021-04-20)
 5. Memorandum of Understanding between The Corporation of the City of Brantford and Wilfrid Laurier University regarding the relocation of the Provincial

Offences Court (2021-109) (Committee of the Whole –
Community Development Report #2021-04-20)

- 73-2021 By-law to establish tax ratios for general purposes for the year 2021 (2021-59) (Finance Committee Report #2021-02-10)
- 74-2021 By-law to set tax rate reductions for prescribed property subclasses for general purposes for the year 2021 (2021-59) (Finance Committee Report #2021-02-10)
- 75-2021 By-law to establish the rates of taxation for general purposes for the year 2021 (2021-59) (Finance Committee Report #2021-02-10)
- 76-2021 By-Law to Adopt Municipal Options Related to Part IX of the Municipal Act, 2001; “Limitation on Taxes for Certain Property Classes” (2021-59) (Finance Committee Report #2021-02-10)
- 77-2021 By-law to amend Chapter 148 (Weed Inspector – Appointment) of the Municipal Code of the City of Brantford (2021-306) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 78-2021 By-law to amend By-law 37-83, being a By-law to regulate Traffic in the City of Brantford (Albion Street – Schedule 14 – Designated Lanes for Bicycles, Schedule 8 – Speed Regulations) (2021-211) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 79-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Albion Street – Schedule 4 – Parking Prohibited between 8am and 5pm, Schedule 7 – Parking Prohibited at Anytime, Schedule 10 – Parking Restricted Time Limit, Schedule 11 – Alternate Side of Street Parking) (2021-211) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 80-2021 By-law to amend By-law 37-83, being a By-law to regulate Traffic in the City of Brantford (Erie Avenue – Schedule 14 – Designated Lanes for Bicycles) (2021-213) (Committee of the Whole – Operations and Administration Report #2021-04-13)

- 81-2021 By-law to amend By-law 52-2021, being a By-law to Fix Fees and Charges to be collected by The Corporation of the City of Brantford for 2021 (2021-206) (Committee of the Whole – Operations and Administration Report #2021-03-02)
- 82-2021 By-law to amend By-law 37-83, being a By-law to regulate Traffic in the City of Brantford (Oxford Street – Schedule 14 – Designates Lanes for Bicycles, Schedule 8 – Speed Regulations) (2021-212) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 83-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Oxford Street – Schedule 7 – Parking Prohibited at Anytime) (2021-212) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 84-2021 By-law to amend By-law 70-2010, being a By-law to adopt various City of Brantford Policies and to create a Corporate Policy Manual (By Repealing Public Works-001 Driveway Approach Costing Policy, Public Works-007 Utility Cut Restoration Policy and Public Works-016 Temporary Road closure Policy for Construction, Emergency Purposes, Building Renovation and Equipment Installation and Replacing them with Public Works-023 Right-of-Way Activity Policy) (2021-206) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 85-2020 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Housekeeping) (2021-134) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 86-2021 By-law to amend By-law 37-83, being a By-law to regulate Traffic in the City of Brantford (Housekeeping) (2021-134) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 87-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Maplecrest Lane – Schedule 7 – Parking Prohibited Anytime) (Vision Zero Road Safety Committee Report, April 13, 2021) (Committee of the Whole – Operations and Administration Report #2021-04-13)

- 88-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Inwood Drive – Schedule 7 – Parking Prohibited Anytime) (Vision Zero Road Safety Committee Report, April 13, 2021) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 89-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Burwell Street – Schedule 7 – Parking Prohibited at Any Time, Schedule 14 – Alternate Side of Street Parking) (Public Works Policy – 021 Amending On-Street Parking Regulations)
- 90-2021 By-law to close Bertrand Place (2021-249) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 91-2021 By-law to approve the sale of lands municipally known as Bertrand Place, Brantford, ON (2021-249) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 92-2020 By-law to amend By-law 70-2010, being a By-law to adopt various City of Brantford Policies and to create a Corporate Policy Manual by Adopting Human Resources Policy-020 (Work From Home Policy) (2021-288) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 93-2020 By-law to amend By-law 70-2010, being a By-law to adopt various City of Brantford Policies and to create a Corporate Policy Manual by Adopting Human Resources Policy-021 (Employee Privileges Policy) (2021-70) (Committee of the Whole – Community Development Report #2021-02-09)
- 94-2021 By-law to amend Chapter 26 of the Municipal Code (Boards – Advisory Committees Duties – Functions), to Reduce the Number of Members of the Public appointed to the Brantford Airport Board (2021-94) (Committee of the Whole – Operations and Administration Report #2021-02-02)
- 95-2021 By-law to amend By-law 160-90, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (PZ-11-20) (180 Grand River Avenue) (2021-305) (Committee of the Whole – Community Development Report #2021-04-20)

- 96-2021 By-law to amend By-law No. 90-2018, being a By-law to designate the City of Brantford as an area of Site Plan Control and to repeal City of Brantford By-law No. 50-2001 and County of Brant By-law No. 157-03 as it relates to the Annexed Area (43 East Avenue) (2021-308) (Committee of the Whole – Community Development Report #2021-04-20)
- 97-2021 By-law of The City of Brantford to relieve certain parts of lots or blocks from the provisions of Section 50(5) of the Planning Act, R.S.O. 1990 c.P.13, as amended (Part Lot Control) (1-23 Amos Avenue (odd numbers only)), (PLC-01-21) (2021-221) (Committee of the Whole – Community Development Report #2021-04-20)
- 98-2021 By-law of The City of Brantford to relieve certain parts of lots or blocks from the provisions of Section 50(5) of the Planning Act, R.S.O. 1990 c.P.13, as amended (Part Lot Control) (402-434 Blackburn Drive (even numbers only)), (PLC-02-21) (2021-223) (Committee of the Whole – Community Development Report #2021-04-20)
- 99-2021 By-law to amend By-law 160-90, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (to remove a holding “H” provision) (PZ-15-20) (2021-02) (Combined Committee of the Whole – Operations & Administration and Community Development Report #2021-01-12)
- 100-2021 By-law to amend By-law 160-90, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (to remove a holding “H” provision) (PZ-01-21) (2021-112) (Committee of the Whole – Community Development Report #2021-03-09)
- 101-2021 By-law to amend Bylaw No. 160-90, being a By-law to regulate the use of lands and the location and use of buildings and structures in the City of Brantford (Removal of a Holding “H” Provision) (lands legally described as Lots 1-9, Block 132, and Blocks 138-154, Registered Plan 1955)(PZ-01-19 & 29T-19501) (2019-272) (Committee of the Whole – Community Development Report #2019-06-04B)

- 102-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Trillium Way – Schedule 7 – Parking Prohibited at Any Time) (Public Works Policy – 021 Amending On-Street Parking Regulations)
- 103-2021 By-law to establish Chapter 262 of the Municipal Code (Area-Specific Development Charges for the Northern Settlement Expansion Area Lands and Tutela Heights Settlement Area) (2021-251) (Special Committee of the Whole – Community Development Report #2021-03-30)
- 104-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Sinden Road – Schedule 7 – Parking Prohibited at Any Time) (Public Works Policy – 021 Amending On-Street Parking Regulations)
- 105-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Sydenham Street – Schedule 7 – Parking Prohibited at Any Time, Schedule 14 – Alternate Side of Street Parking) (Public Works Policy – 021 Amending On-Street Parking Regulations)
- 106-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Grand Street – Schedule 10 – Parking – Restricted Time Limit, Schedule 12 – Alternate Side of Street Parking, Schedule 30 – Time Limit Exemption Areas) (Public Works Policy – 021 Amending On-Street Parking Regulations)
- 107-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Bishop Street – Schedule 7 – Parking Prohibited at Any Time) (Public Works Policy – 021 Amending On-Street Parking Regulations)
- 108-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Centennial Drive – Schedule 7 – Parking Prohibited at Any Time) (Public Works Policy – 021 Amending On-Street Parking Regulations)
- 109-2021 By-law to amend By-law 144-88, being a By-law to regulate Parking in the City of Brantford (Powell Road – Schedule 7 – Parking Prohibited at Any Time) (Public Works Policy – 021 Amending On-Street Parking Regulations)

- 110-2021 By-law to amend By-law 37-83, being a by-law to regulate Traffic in the City of Brantford (Ontario at Cayuga Street – Schedule 1 – Through Highways) (2021-98) (Committee of the Whole – Operations and Administration Report #2021-04-13)
- 111-2021 By-law to amend By-law 52-2021, being a By-law to Fix Fees and Charges to be collected by The Corporation of the City of Brantford for 2021 (2021-312) (City Council, April 27, 2021)
- 112-2021 Being a By-law to amend Chapter 133 of the City of Brantford Municipal Code regarding City Solicitor - Appointment (Special City Council, April 7, 2021)
- 113-2021 By-law to amend Chapter 30 (Business Improvement Area Board of Management Established) of the City of Brantford Municipal Code and amend By-law 152-2018 being a By-law to Appoint Members of Council to various Committees, Boards and Task Forces for the 2018-2022 term of Council (Appointments Committee Report #2021-04-14)
- 114-2021 By-law to Appoint Citizen Members and Liaison Members to Various Boards and Advisory Committees (Appointments Committee Report #2021-04-14)

Recorded Vote on 1st and 2nd Reading – All By-laws Not Separated

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utle, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

Recorded Vote on 1st and 2nd Reading - By-law 95-2021:

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utle, Councillor Sless, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (9 to 0)

As Councillor McCreary and Councillor Vanderstelt declared conflicts of pecuniary interest on an item pertaining to By-law 95-2021 respectively, they did

not vote on the item and refrained from all discussion.

Recorded Vote on 1st and 2nd Reading - By-law 114-2021:

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, and Councillor Van Tilborg

CARRIED (9 to 0)

As Councillor Wall and Councillor Vanderstelt declared conflicts of pecuniary interest on an item pertaining to By-law 114-2021 respectively, they did not vote on the item and refrained from all discussion.

3rd Reading of By-laws

Moved by Councillor Weaver

Seconded by Councillor Carpenter

THAT By-law 72-2021 through to and including By-law 115-2021 BE TAKEN as read a third time, be finally passed and signed by the Mayor and Clerk.

Recorded Vote on 3rd Reading – All By-laws Not Separated:

YES: (11): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (11 to 0)

Recorded Vote on 3rd Reading – By-law 95-2021

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor Van Tilborg, and Councillor Wall

CARRIED (9 to 0)

Recorded Vote on 3rd Reading – By-law 114-2021

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, and Councillor Van Tilborg

CARRIED (9 to 0)

16. ADJOURNMENT

The meeting adjourned at 10:31 P.M.

K. Davis, Mayor

Tanya Daniels, City Clerk



BRANTFORD
SPECIAL CITY COUNCIL
OPEN SESSION MINUTES

May 25, 2021

2:00 p.m.

Brantford City Hall, 100 Wellington Square

Video / Teleconference Meeting

Mayor Davis in the Chair.

1. ROLL CALL

Present: Mayor Davis
Councillor Weaver
Councillor Antoski
Councillor Utle
Councillor Sless
Councillor McCreary
Councillor Martin
Councillor Carpenter
Councillor VanTilborg
Councillor Wall

Regrets: Councillor Vanderstelt

Also Present: C. Gauthier, B. Hutchings, K. Jolie

2. DECLARATIONS OF CONFLICTS OF INTEREST

None.

3. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Councillor Sless
Seconded by Councillor Utley

THAT Council MOVE IN-CAMERA to consider the following:

3.1 Brantford Energy Task Force Private and Confidential Report #2021-05-20

3.1.1 Brantford Energy Corporation Potential Merger 05.20.21 – Negotiation Update - 2021-411

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

CARRIED

Council met in-camera to discuss item 3.1.1 and reconvened in open session.

4. ADJOURNMENT

The meeting adjourned at 2:34 p.m.

Mayor K. Davis, Chair

C. Gauthier, Deputy Clerk



SPECIAL CITY COUNCIL MINUTES

June 1, 2021

6:00 p.m.

Council Chambers, Brantford City Hall

Present: Mayor Davis
Councillor Weaver
Councillor Vanderstelt
Councillor Utley
Councillor Sless
Councillor McCreary
Councillor Martin
Councillor Carpenter
Councillor VanTilborg
Councillor Wall

Regrets: Councillor Antoski (FCM Conference)

1. **ROLL CALL**
2. **DECLARATIONS OF CONFLICTS OF INTEREST**

None.

3. **BYLAWS**

1st and 2nd Reading

Moved by Councillor McCreary
Seconded by Councillor Martin

THAT LEAVE BE GIVEN to the Mover and Seconder to introduce the following By-laws for 1st and 2nd Reading:

- 137-2021 Being a By-law to amend Chapter 440 of the City of Brantford Municipal Code (Bi-weekly to Weekly Yard Waste Collection) (Brantford City Council – May 25, 2021)
- 138-2021 By-law to Confirm the Proceedings of the Council of The Corporation of the City of Brantford with respect to the Meeting held on June 1, 2021

Recorded Vote on 1st and 2nd Reading

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

3rd Reading

Moved by Councillor Martin
Seconded by Councillor McCreary

THAT By-laws 137-2021 and 138-2021 BE TAKEN as read a third time, be finally passed and signed by the Mayor and Clerk.

Recorded Vote on 3rd Reading

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

4. ADJOURNMENT

The meeting adjourned at 7:10 p.m.

Mayor K. Davis, Chair

C. Gauthier, Deputy Clerk



BRANTFORD
SPECIAL CITY COUNCIL
MINUTES

June 3, 2021

6:00 p.m.

Brantford City Hall, 100 Wellington Square

Video / Teleconference Meeting

Mayor Davis in the Chair.

1. ROLL CALL

Present: Mayor Davis
Councillor Vanderstelt
Councillor Sless
Councillor McCreary
Councillor Martin
Councillor Carpenter
Councillor Antoski
Councillor VanTilborg
Councillor Wall

Regrets: Councillor Weaver
Councillor Utley

Also Present: T. Daniels, City Clerk

2. DECLARATIONS OF CONFLICTS OF INTEREST

None.

3. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Councillor Martin

Seconded by Councillor McCreary

THAT Council MOVE IN-CAMERA to consider the following:

3.1 Update on Legal Advice Re Municipal Development Projects and Indigenous Engagement or Consultation - 2021-432

The security of the property of the municipality or local board.

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

3.2 Legal Advice Re Municipal Development Projects and Indigenous Engagement or Consultation - 2021-363 [DEFERRED - MAY 6]

The security of the property of the municipality or local board.

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Recorded Vote on Motion to Move In-Camera:

YES: (9): Mayor Davis, Councillor Vanderstelt, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, Councillor VanTilborg, and Councillor Wall

CARRIED

4. ADJOURNMENT

The meeting adjourned at 7:08 p.m.

Mayor K. Davis, Chair

T. Daniels, City Clerk



BRANTFORD
SPECIAL CITY COUNCIL
OPEN SESSION MINUTES

June 8, 2021

2:00 p.m.

Brantford City Hall, 100 Wellington Square
Video / Teleconference Meeting

Mayor Davis in the Chair.

1. ROLL CALL

Present: Mayor Davis
Councillor Weaver
Councillor Utley
Councillor Sless
Councillor McCreary
Councillor Martin
Councillor Carpenter
Councillor Antoski
Councillor Wall

Regrets: Councillor Vanderstelt
Councillor VanTilborg

Also Present: T. Daniels, City Clerk

2. DECLARATIONS OF CONFLICTS OF INTEREST

None.

3. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Councillor Martin

Seconded by Councillor McCreary

THAT Council MOVE IN-CAMERA to consider the following:

3.1 Brantford Energy Task Force Private and Confidential Report #2021-06-03

3.1.1 Brantford Energy Corporation Potential Merger 06.03.21 – Negotiation Update (Verbal)

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

3.2 Legal Opinion regarding Resolution to Provide Financial Relief to Shoeless Joe's - 2021-435

Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Recorded Vote on Motin to Move In-Camera:

YES: (9): Mayor Davis, Councillor Weaver, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor Antoski, and Councillor Wall

CARRIED (9 to 0)

4. ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Mayor K. Davis, Chair

T. Daniels, City Clerk



MINUTES

JOHN NOBLE HOME COMMITTEE OF MANAGEMENT WEDNESDAY, JUNE 9, 2021

1:00 P.M.

VIRTUAL MEETING

JOHN NOBLE HOME

Sarah MacCuish
Administrative Assistant

JOHN NOBLE HOME COMMITTEE OF MANAGEMENT MINUTES

WEDNESDAY, JUNE 09, 2021

1:00 P.M.

VIRTUAL MEETING

Joan Gatward, Chair, called meeting to order at 1:00 p.m.

1. ROLL CALL

Present: City of Brantford
 Councillor Carpenter
 Mayor Davis
 Councillor Antoski

County of Brant
 Mayor Bailey
 Councillor Gatward
 Councillor Wheat

Regrets: City of Brantford
 Councillor Vanderstelt

Also Present: J. Miller, S. MacCuish, L. Clarkson, M. Cox, J. Patenaude, S. Dykstra

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared

3. MINUTES

3.0 Minutes

Moved by Councillor Bailey
 Seconded by Councillor Carpenter

THAT the following Minutes (3.1- 3.2) BE ADOPTED:

3.1 John Noble Home Committee of Management – May 12, 2021

3.1 John Noble Home Committee of Management, In-Camera – May 12, 2021

CARRIED

4. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

There were no presentations or delegations.

5. ITEMS FOR CONSENT

Moved by Councillor Davis
Seconded by Councillor Carpenter

THAT Items for Consent (5.1 to 5.4) BE APPROVED

Item 5.1 was separated for discussion.

Items for Consent (5.2-5.4) were voted on and approved.

**5.1 John Noble Home Monthly Budget Summary for April 2021
[Financial Impact – None – Overall On Track at this Time]
(JNH2021-24)**

THAT the Monthly Budget Summary JNH2021-24 for April 30, 2021 for the John Noble Home BE RECEIVED.

J. Miller explained that there is a current budget surplus, pandemic funding from the Province received due to COVID-19 outbreaks has helped to offset costs. The definition of outbreak has been redefined and it is unclear if this funding will continue.

Changes to Directive #3 begin as of today. Revisions were shared to include new guidelines for PPE, general visits and short term absences for residents leaving the building. The changes stipulate different guidelines for those who are fully vaccinated in Homes that have reached the recommended threshold of resident and staff vaccinations.

The current staff vaccination rate is 75% and it is expected to reach 86% in the coming weeks. The goal is to reach 90% by the end of summer. The definition of fully vaccinated is someone who is 14 days post second dose.

All Item for Consent (5.1) was voted on and approved.

**5.2 John Noble Home Administrator's Report [Financial Impact - None]
(JNH2021-25)**

THAT the John Noble Home Administrator's Report JNH2021-25 BE RECEIVED.

5.3 Human Resources Update [Financial Impact- None] (JNH2021-30)

THAT the Human Resources Update Report JNH2021-30 BE RECEIVED.

5.4 John Noble Action Plan Related to The Ministry of Health and Long-Term Care's Resident Critical Incident inspection results (Financial Impact-None) (JNH2021-31)

THAT the John Noble Home Action Plan related to the Resident Critical Incident Inspection Report JNH2021-31 BE RECEIVED.

CARRIED

6. ITEMS FOR CONSIDERATION

Moved by Councillor Wheat
Seconded by Councillor Antoski

THAT Item for Consideration (6.1) BE APPROVED

6.1 John Noble Home's Day Program's – Declaration of Compliance [Financial Impact – None] (JNH2021-26)

THAT the Chair of the John Noble Home's Committee of Management BE AUTHORIZED to sign the Declaration of Compliance "Schedule G" for the fiscal year of 2020-2021 for the John Noble Home Day and Stay Program.

Item for Consideration (6.1) was voted on and approved.

Moved by Councillor Carpenter
Seconded by Mayor Bailey

THAT Item for Consideration (6.2) BE APPROVED

6.2 John Noble Centre Day and Stay Program Financial Statements for the year ending March 31, 2021. [Financial Impact- Surplus \$29,255.20] (JNH2021-27)

THAT the Financial Statements for the John Noble Centre Day and Stay Program for the year ending March 31, 2021 BE APPROVED.

Item for Consideration (6.2) was voted on and approved.

Moved by Mayor Bailey
Seconded by Councillor Wheat

THAT Item for Consideration (6.3) BE APPROVED

6.3 Bell Court Redevelopment 20 Long Term Care Beds update [Financial Impact – \$42,290 plus HST] (JNH2021-28)

A. THAT staff BE DIRECTED to proceed with the feasibility study and costing of options for the redevelopment of the Bell Court Unit into a

**John Noble Home Committee of Management
Minutes
June 09, 2021**

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20 bed behavioural unit as outlined by G. Architects for a total amount of \$42,290 plus HST; and

- B. THAT staff BE DIRECTED to prepare the necessary reports to provide the various options to the Committee of Management including updated project costs and financing of the capital project and seek approval prior to the preparation and issuance of construction tender documents.

J. Miller explained that some of the concepts from the conceptual design are no longer feasible with new infection control best practices that have resulted from the pandemic. construction costs have also increased and there is new construction funding now available.

Councillor Carpenter would like the plans to consider having the structural ability to support a 2nd story.

A Class D cost estimate will be part of the feasibility study as the cost of supplies has risen greatly over the last year. The drawings have not been submitted to the province as of yet which has allowed us to reconsider these new factors. J. Miller will present all of the options with costing to the Board for a final decision.

It was discussed that information on the Home's plans to expand be presented to the County Council at some point to increase knowledge of the project in the community.

Councillor Carpenter would also like to see that the Homes excellent vaccination rate be highlighted as an accomplishment and a testament to the dedication of the Home's staff.

Item for Consideration (6.3) was voted on and approved.

Moved by Councillor Carpenter
Secunder Councillor Wheat

THAT Item for Consideration (6.4) BE APPROVED

**6.4 Medical Assistance in Dying (M.A.I.D.) policy development and update.
[Financial Impact- None] (JNH2021-29)**

- A. THAT the John Noble Report Medical Assistance in Dying (M.A.I.D) policy and development JNH2021-29 BE RECEIVED.
- B. That the John Noble Home Policy 3-L-15 (Medical Assistance in Dying) BE APPROVED.

M. Cox spoke to the changes in the new policy that allows for consent to be given and a waiver signed at an earlier date eliminating the need for a final consent.

**John Noble Home Committee of Management
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Item for Consideration (6.4) was voted on and approved.

CARRIED

7. PRIVATE AND CONFIDENTIAL ITEMS

There were no private and confidential items.

8. CORRESPONDANCE

There were no correspondence items.

9. NOTICES OF MOTION

There were no notices of motion

10. QUESTIONS

There were no further questions.

11. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, September 8, 2021.

14. ADJOURNMENT

Moved by Councillor Bailey
Seconded by Councilor Davis

THAT the Committee ADJOURN the meeting (1:43 p.m.)

CARRIED

Councillor Gatward
Chair

S. MacCuish
Administrative Assistant

June 22, 2021

Committee of the Whole – Operations and Administration Report #2021-06-01

REPORT TO: Mayor and Members
City Council

Your Committee of the Whole – Operations and Administration submits the following recommendations from its meeting held on June 1, 2021:

12.1.1 Three Grand River Crossings Environmental Assessment [Financial Impact: None], 2021-362

- A. THAT Report 2021-362 Three Grand River Crossings Environmental Assessment BE RECEIVED; and
- B. THAT staff BE DIRECTED to proceed with preliminary design alternatives as detailed in Section 9.6 as the Recommended Crossing Solution for the Three Grand River Crossings, which includes all of the following:
 - i. Rehabilitate Lorne Bridge
 - ii. Replace and Raise Brant's Crossing Bridge
 - iii. Perform Minor Rehabilitation to TH&B Crossing Bridge with Eventual Removal; and
- C. THAT funding in the amount of \$150,000 BE TRANSFERRED from the Rehabilitation of Lorne Bridge Capital Project (BR1801) to the EA for TH&B and Brant's Crossing Capital Project (PK1902) to perform the necessary repairs required to reopen Brant's Crossing Bridge.

12.1.2 Community Safety and Well-being Plan: Final Approval [Financial Impact: None], 2021-389

- A. THAT Report 2021-389 Community Safety and Well-being Plan: Final Approval BE RECEIVED; and
- B. THAT Appendix A – City of Brantford's Community Safety and Well-being Plan 2021-2025 BE ADOPTED; and
- C. THAT Staff BE DIRECTED to inform the Ministry of the Solicitor General that the Plan has been adopted in accordance with the Safer Ontario Act, 2018; and
- D. THAT the Community Safety and Well-Being Advisory Committee BE DISBANDED having completed its mandate and that a By-law to amend Chapter 26 (Boards - Advisory Committees Duties – Functions) of the City of Brantford Municipal Code by repealing Schedule '25' BE PRESENTED to City Council for adoption.

12.1.3 Cumberland Street 0.3m Reserve Dedication [Financial Impact – None], 2021-278

- A. THAT Report 2021-278 titled Cumberland Street 0.3m Reserve Dedication BE RECEIVED; and
- B. THAT dedication of the 0.3m reserves, described as Lots 21, 22, 23, 24 and 25 of Plan 1558, as public highway to be known as Cumberland Street prior to the assumption of the Echo Park Phase 1 subdivision BE APPROVED; and
- C. THAT the By-law being a by-law to dedicate the 0.3m reserves, described as Lots 21, 22, 23, 24 and 25 of Plan 1558, as public highway to be known as Cumberland Street, BE PRESENTED to City Council for adoption.

12.1.4 Wyndfield West Phase 8A Subdivision Agreement and Road Dedication Bylaw - Bellhouse Avenue [Financial Impact – None], 2021-174

- A. THAT Report 2021-174, “Wyndfield West Phase 8A Subdivision Agreement” BE RECEIVED; and
- B. THAT the Clerk BE DIRECTED to place the Wyndfield West Phase 8A Subdivision Agreement between The Corporation of the City of Brantford, Brantford Power Incorporated, Empire Communities Limited and the Mortgagee on a signing by-law to BE EXECUTED by the Mayor and Clerk; and
- C. THAT the by-law to declare and dedicate Block 302, Registered Plan 2M-1964, City of Brantford, as part of the Public Highway, to be known as Bellhouse Avenue, BE PRESENTED to City Council for ADOPTION.

12.1.5 Customer Experience Update [Financial Impact: None], 2021-408

- A. THAT Report 2021-408 Customer Experience Update BE RECEIVED; and
- B. THAT staff BE DIRECTED to update to the Corporate Contact Center telephone channel service level from 65/30 to 80/30.

12.1.6 Joint Use Agreement Update - 2021-301

- A. THAT Report 2021-301 titled “Joint Use Agreement Update” BE RECEIVED; and
- B. THAT a letter dated November 3rd, 2020 from the Brant Haldimand Norfolk Catholic District School Board (BHNCDSB), notifying the City of Brantford of the intent to terminate the current Joint Use of Facilities Agreement and pursue separate agreements BE RECEIVED; and

- C. THAT Staff BE DIRECTED to initiate the negotiations of a Joint Use Agreement with the Grand Erie District School Board (GEDSB); and
- D. THAT Staff BE DIRECTED to initiate the negotiations of a separate Joint Use Agreement with the BHCNDSB; and
- E. THAT staff BE DIRECTED to provide an update on the Joint Use of Space Agreement negotiations prior to December 31, 2021.

12.1.7 Cultural and Historical Chattels Inventory, Protection and Reward Program, 2021-292

- A. THAT Report 2021-292 regarding the City of Brantford's Cultural and Historical Chattels Inventory, Protection and Reward Program BE RECEIVED; and
- B. THAT the Reward Program established by Brantford City Council in March 2019 BE REPLACED with the existing Crimestoppers program through Brantford Police Services at no additional cost to the City.

12.1.8 Employee Service and Recognition Awards Policy to include Part-Time Staff [Financial Impact – \$2,500], 2021-241

- A. THAT Report 2021-241 regarding Employee Service and Recognition Awards Policy to include Part-Time Staff BE RECEIVED; and
- B. THAT the amendments to Corporate Policy-008 (Employee Service and Recognition Awards Policy) BE APPROVED; and
- C. THAT Staff BE DIRECTED to prepare the necessary By-law to amend Corporate Policy-008 (Employee Service and Recognition Awards Policy), as outlined in Appendix "A" of Report 2021-241.

12.1.9 Neighbourhood Association Community Safety Toolkits: Program Plan [Financial Impact: None], 2021-385

- A. THAT Report 2021-385 Neighbourhood Association Community Safety Toolkits: Program Plan BE RECEIVED; and
- B. THAT staff BE DIRECTED to implement the Community Safety Toolkit Program Plan as outlined in the Analysis Section of this Report.

12.1.10 Walter Gretzky Lord Mayor Tribute Bust and Branch 90 Legion Cairn Public Art Proposals

- A. THAT Report 2021-388 regarding the Walter Gretzky Lord Mayor Tribute Bust and Branch 90 Legion Cairn Public Art Proposals BE RECEIVED; and
- B. THAT the Walter Gretzky Lord Mayor Tribute Bust project BE ACCEPTED AS PROPOSED by Glenhyrst Art Gallery of Brant as a donation to the City's Public Art Collection in accordance with the required City policies and procedures; and
- C. THAT the City of Brantford NEGOTIATE a donation agreement with Glenhyrst Art Gallery of Brant to accept the Walter Gretzky Lord Mayor Tribute Bust as a donation to the Public Art Collection; and
- D. THAT the Walter Gretzky Lord Mayor Tribute Bust BE INCORPORATED into the new City Hall Renovation Project; and
- E. THAT the Branch 90 Legion Cairn proposal BE ACCEPTED IN PRINCIPLE contingent on receiving approval for 50% of the project through the Community War Memorials funding program; 25% of the project BE ALLOCATED from the Public Art Reserve to an upset limit of up to \$3,777; and 25% of the project from the Legion.

12.1.11 Service Review Opportunities Update [Financial Impact: none], 2021-373

- A. THAT Report 2021-373 Service Review Opportunities Update BE RECEIVED; and
- B. THAT the adjusted timelines in Appendix A: Service Review Opportunities be APPROVED.

12.1.12 Community Programs Update: Healthy Aging Passport Program and ParticipACTION Community Better Challenge [Financial Impact: None], 2021-410

THAT Report 2021-410 Community Programs Update: Healthy Aging Passport Program and ParticipACTION Community Better Challenge BE RECEIVED.

12.1.13 Francis Street Traffic Control

WHEREAS Francis Street is by-lawed as a through street at the Strong Court, Kensington Avenue and Consol Road intersections; and

WHEREAS requests have been made for traffic control at the above mentioned intersections; and

WHEREAS citizens find it difficult to access the sidewalk along Francis Street and White Oaks Avenue from Brier Crescent without an accessible sidewalk ramp;

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to INSTALL a Pedestrian Crossover (PXO) Type “D” at the intersection of Strong Court and Francis Street; and
- B. THAT staff BE DIRECTED to INSTALL an all-way stop control at the intersection of Kensington Avenue and Francis Street; and
- C. THAT staff BE DIRECTED to INSTALL an all-way stop control at the intersection of Consol Road and Francis Street; and
- D. THAT staff BE DIRECTED to INSTALL an accessible sidewalk ramp at the corner of Francis Street, Brier Crescent and White Oaks Avenue (east side of White Oaks Avenue); and
- E. THAT the implementation cost for the PXO, all-way stop control signage and pavement markings, and accessible sidewalk ramp, not to exceed \$8,500, BE FUNDED from Operational Services Operating Budget; and
- F. THAT any necessary by-laws BE PRESENTED to City Council for adoption.
- G. THAT staff BE DIRECTED to investigate the use of School Zones in Greenbrier School Area.

12.1.14 Project Noisemaker

WHEREAS unnecessary and excessive vehicle noise prohibited by the Highway Traffic Act is enforceable by Brantford Police Service and

WHEREAS unnecessary and excessive vehicle noise is often accompanied by other illegal vehicle modifications, unsafe vehicle conditions and aggressive driving and

WHEREAS unnecessary and excessive vehicle noise has an adverse impact on quality of life for many people and

WHEREAS vehicle noise complaints from constituents have dramatically increased in number since COVID lockdowns and work from home restrictions have been in place and,

WHEREAS police blitzes referred to as Project Noisemaker, carried out in other municipalities such as Halton, Peel and Hamilton are very successful in reducing unnecessary vehicle noise levels and simultaneously raising awareness of this Highway Traffic Act offence now

THEREFORE BE IT RESOLVED THAT:

- A. City Council requests that a targeted campaign to enforce unnecessary and excessive vehicle noise be undertaken by Brantford Police Services during the Summer/Fall of 2021;
- B. This resolution be introduced at the next meeting of the Brantford Police Services Board by City representatives Councillor Martin and Mayor Davis for consideration as an additional community policing priority; and
- C. That City of Brantford By-law Services enforcement staff work in consultation with Brantford Police Services to explore a possible partnership between both agencies to work together in conducting an enforcement blitz targeting excessive vehicle noise due to absence of or modification of vehicle mufflers and other illegal vehicle modifications during the Summer/Fall of 2021.

12.1.15 Community Safety Zones

WHEREAS the City of Brantford is a Vision Zero community with the goal of reducing traffic fatalities to zero; and

WHEREAS City Council adopted the Vision Zero Road Safety Strategic Plan on April 27, 2021; and

WHEREAS staff have initiated a study to complete a high-level analysis of Automated Speed Enforcement (ASE), including the implementation of Community Safety Zones; and

WHEREAS Community Safety Zones are a strategy used by municipalities to encourage safer driver behaviour through increased fines for speeding; and

WHEREAS municipalities are required to first establish Community Safety Zones or School Zones prior to introducing ASE; and

WHEREAS public consultation is required to establish the community's desire for Community Safety Zones and to determine the capacity for them to be enforced;

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to engage the public through a Let's Talk Brantford campaign, and with Ward Councillors to determine potential locations for Community Safety Zones and implementing a 40km per hour speed limit in areas identified as Community Safety Zones; and
- B. THAT staff BE DIRECTED to engage with community partners including the Brantford Police Service and Provincial Offences Court to determine the community capacity to enforce penalties related to Community Safety Zones; and

- C. THAT staff BE DIRECTED to investigate the requirements for implementing Community Safety Zones and report to the Vision Zero Road Safety Committee in Q3 2022 with an implementation plan for Community Safety Zones, including public engagement results, timelines, cost, communication plan and locations for consideration.

12.1.16 Oak Park Road Extension

WHEREAS The Council of the Corporation of the City of Brantford, in a unanimous decision in 2019 through the recommendations of report 2019-543 (Feasibility Study for the Oak Park Road Extension) voted to exclude the use of the Glebe Lands in the transportation alternatives being developed for the City as part of the Transportation Master Plan update that is currently underway, unless otherwise requested by the Elected Council of the Six Nations of the Grand River; and

WHEREAS The Council of the Corporation of the City of Brantford approved an amendment to develop a disposition strategy for the properties acquired for the Veterans Memorial Parkway that are no longer required for that project, and options on how to direct funds from the sale of any properties; and

WHEREAS, upon the sale of these properties, aforementioned funds are to be diverted to the Oak Park Road Extension Environmental Assessment including the identification of mitigation measures for the residents affected by the new roadway including, but not limited, to noise mitigation measures; and

WHEREAS, a Feasibility Study was completed and an Environmental Assessment, with extensive public consultation as mandated by the Province of Ontario, is now underway; and

WHEREAS in person public consultation has not been possible under the current restrictions on public gathering; however many who participated to date have expressed concerns about or opposition to the project by way of letter writing, email campaigns, a sign campaign, a social media campaign, and multiple individual email messages sent to the Mayor's Office and individual Councillors; and

WHEREAS the City's Transportation Master Plan recommends that future adjustments be made to existing travel modes are necessary to offset impacts of high traffic routes throughout the City by using transit and active transportation; and

WHEREAS the City is currently working with the County of Brant on a Joint City/County Strategic Transportation Plan; however there has been little to no discussion pertaining to a Regional Transportation Masterplan including both the present and future road infrastructure necessary to safely accommodate

the needs of the broader area such as Haldimand County, Brant County, Brantford, and Waterloo Region amongst others; and

WHEREAS the world wide COVID-19 Pandemic has temporarily modified travel behavior in the City, reducing transit and vehicle use while increasing active transportation, the longer term impacts of these trends on the City's 2051 transportation network have still to be determined

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to complete investigative studies currently underway in order to finalize Phase 2 of the Environmental Assessment and then to place the Oak Park Road Extension Environmental Assessment on hold in order to fully explore and investigate alternatives as follows and REPORT BACK in Q4 2023
 - i. Developing a Joint City/County Strategic Transportation Plan or Regional Transportation Master Plan, subject to participation by appropriate neighbouring municipalities and Regions; and
 - ii. Implementing localized intersection improvements, realignment and improvements to alternate roadways, and improving transit and active transportation options per the Transportation Master Plan; and
 - iii. Assessing post-pandemic impacts on City and Regional travel behaviour and any effects on the timing of the recommendations within the Transportation Master Plan; and
 - iv. Preliminary design of traffic improvements and noise attenuation along Colborne Street West from Fire Station 4 to 400m west of D'Aubigny
- B. THAT staff BE DIRECTED to rename the Veterans Memorial Parkway Reserve (RF0536) to City and Regional Transportation Reserve and use this reserve to fund the investigations detailed in Recommendation A; and
- C. THAT, with the exception of funds necessary to complete Phase 2 of the Environmental Assessment, staff BE DIRECTED to return \$850,000 in account RD1603 Oak Park Road Extension to the Development Charges Reserve (RF406); and
- D. THAT a copy of this resolution BE FORWARDED to Brantford-Brant MPP Will Bouma and the County of Brant.

Respectfully submitted,

Councillor Wall, Chair

JUNE 22, 2021

Social Services Committee Report #2021-06-02

REPORT TO: Mayor and Members
City Council

Your Social Services Committee submits the following recommendations from its meeting held on June 2, 2021:

12.1.1 2020 Annual Progress Report of the Provincially Legislated Brantford-Brant Ten Year Housing Stability Plan 2014-2024 [Financial Impact – None], 2021-382

- A. THAT the 2020 Annual Progress Report 2021-382 of the provincially legislated Brantford-Brant Ten Year Housing Stability Plan 2014-2024 BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of the final resolution and staff report to the County of Brant Clerk.

12.1.2 New Affordable Housing Development at 177 Colborne St. W. Brantford Update [Financial Impact- \$5,545,920], 2021-395

- A. THAT Report 2021-395 New Affordable Housing Development at 177 Colborne St. W. Brantford Update BE RECEIVED; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of the final resolution and staff report to the County of Brant Clerk.

Respectfully submitted,

Councillor Weaver, Chair

June 22, 2021

Committee of the Whole – Community Development Report #2021-06-08

REPORT TO: Mayor and Members
City Council

Your Committee of the Whole – Community Development submits the following recommendations from its meeting held on June 8, 2021:

13.3.1 Downtown Community Improvement Plan [Financial Impact – None], 2021-369

- A. THAT Report 2021-369 titled, “Downtown Community Improvement Plan”, BE RECEIVED; and
- B. THAT the Downtown Brantford Urban Growth Centre delineated in the new City of Brantford Official Plan – Envisioning Our City: 2051, as shown in Figure 1 of Report 2021-369, BE DESIGNATED as a Community Improvement Project Area; and
- C. THAT the necessary implementing By-law to designate a Community Improvement Project Area BE PRESENTED to Council for adoption; and
- D. THAT the Downtown Community Improvement Plan, attached as Appendix A to Report 2021-369 BE ADOPTED; and
- E. THAT the necessary implementing By-law to adopt the Downtown Community Improvement Plan BE PRESENTED to Council for adoption; and
- F. THAT Pursuant to Section 17(23) of the Planning Act, R.S.O. 1990, c.P.13., the following statement SHALL BE INCLUDED in the Notice of Decision:
“Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter”; and
- G. THAT the Downtown CIP Implementation Plan, attached as Appendix B to Report 2021-369, to guide the administration of the Downtown Community Improvement Plan, including ongoing monitoring, BE RECEIVED; and
- H. THAT Staff BE DIRECTED to report back to Council by early 2024 with an assessment of the uptake and related impacts of the Property Tax Increment-Based Grant program following the initial two years of program administration.

13.3.2 Greyfields Community Improvement Plan [Financial Impact – None], 2021-370

- A. THAT Report 2021-370 titled, “Greyfields Community Improvement Plan”, BE RECEIVED; and

- B. THAT the Built-Up Area with the exclusion of the Downtown Brantford Urban Growth Centre delineated in the new City of Brantford Official Plan – Envisioning Our City: 2051, as shown in Appendix E of Report 2021-61 presented to Committee on February 9, 2021, BE DESIGNATED as the Greyfields Community Improvement Project Area; and
- C. THAT the necessary implementing By-law to designate a Community Improvement Project Area BE PRESENTED to Council for adoption; and
- D. THAT the Greyfields Community Improvement Plan, attached as Appendix A to Report 2021-370, as amended to reflect that the Property Tax Increment-Based Grant program applies to the entire Community Improvement Project Area, and that the Commercial Façade, Landscaping and Connectivity Improvement Grant and the Mixed Use Building Improvement Grant apply to the Target Greyfields Revitalization Areas, BE ADOPTED; and
- E. THAT the necessary implementing By-law to adopt the Greyfields Community Improvement Plan, as amended BE PRESENTED to Council for adoption; and
- F. THAT Pursuant to Section 17(23) of the Planning Act, R.S.O. 1990, c.P.13., the following statement SHALL BE INCLUDED in the Notice of Decision:
 - “Regard has been had for all written and oral submissions received from the public before the decision was made in relation to this planning matter”; and
- G. THAT the Greyfields CIP Implementation Plan, attached as Appendix B to Report 2021-370, to guide the administration of the Greyfields Community Improvement Plan as amended, including ongoing monitoring, BE RECEIVED; and
- H. THAT, in accordance with the Implementation Plan, Staff BE DIRECTED to offer the Property Tax Increment-Based Grant beginning in 2021 after the CIP is adopted; and
- I. THAT, in accordance with the Implementation Plan, Staff BE DIRECTED to report to Council in 2022 to present a budget for the administration of the Commercial Façade, Landscaping and Connectivity Improvement Grant and the Mixed Use Building Improvement Grant for Council’s consideration; and
- J. THAT Staff BE DIRECTED to report back to Council by early 2024 with an assessment of the uptake and related impacts of the Property Tax Increment-Based Grant program following the initial two years of program administration.

13.3.3 Digital Communications AODA Compliance Action Plan [Financial Impact \$67,000 - \$87,000 to be funded from Capital Project PM1703], 2021-431

- A. THAT Report 2021-431 regarding the Digital Communications AODA Compliance Action Plan BE RECEIVED; and
- B. THAT staff BE DIRECTED to utilize funding in an amount up to \$87,000 from Capital Project PM1703 – Unspecified Barrier Free Design to implement the AODA Compliance Action Plan.

13.3.4 Development Application Process Review Update [Financial Impact – None], 2021-421

- A. THAT report 2021-421 entitled Development Application Process Review Update BE RECEIVED; and
- B. THAT, having completed its mandate and received its final report, the Building Construction Review Task Force BE DISBANDED.

13.3.5 Noise By-law Amendment

WHEREAS excessive noise has the effect of interfering with the use and enjoyment of an individual's property; and

WHEREAS the Municipal Act allows municipalities to pass by-laws to regulate with respect to noise, vibration, odour, dust and outdoor illumination, including indoor lighting that can be seen outdoors; and (b) prohibit the matters described in clause (a) unless a permit is obtained from the municipality for those matters and may impose conditions for obtaining, continuing to hold and renewing the permit, including requiring the submission of plans; and

WHEREAS Section 10(2) of the Municipal Act permits a municipality to pass by-laws respecting the economic, social and environmental wellbeing of the municipality, the health, safety and well-being of persons, and the protection of persons and property; and

WHEREAS the City wishes to ensure that the use of lands within the City has a minimal adverse impact on the quiet enjoyment of surrounding lands;

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to amend the noise by-law to include the prohibition of the noise or sound made or created by any radio, phonograph, public address system, sound equipment, loud speaker, musical instrument or other sound-producing equipment, when the equipment is played or operated in such a manner that the sound or noise made or created thereby unreasonably disturbs the peace, comfort or repose of any person in a dwelling house, or a police officer acting in

accordance with their duties under the Police Services Act, or successor and that same be prohibited at all times; and

- B. THAT staff BE DIRECTED to place the amended by-law on the by-law listing for consideration by Council; and
- C. THAT Staff BE DIRECTED to report back in the first quarter of 2022 with details on the number of complaints received including warnings and fines issued since the implementation of the amended by-law.

13.3.6 Mohawk Institute, Save the Evidence

WHEREAS the recent use of ground penetrating radar at the former Kamloops Indian Residential School uncovered the remains of 215 children; and

WHEREAS Six Nations of the Grand River Chief Mark Hill has written an open letter to the government requesting to immediately be supplied with the technology to conduct the same search at and around the grounds at the former Mohawk Institute Residential School in Brantford, Ontario; and

WHEREAS the “Save the Evidence Campaign” is a campaign to raise awareness and support for the restoration of the former Mohawk Institute Residential School, and to develop the building into an Interpreted Historic Site and Educational Resource; and

WHEREAS Woodland Cultural Centre’s operating funding provided through Federal Indigenous Services Canada’s First Nations and Inuit Cultural Education Centres Program was reduced in 2018 due to limited availability, providing additional pressure on Woodland Cultural Centre to express, preserve, develop, revitalize and promote their culture, language and heritage for future generations; and

WHEREAS the “Save the Evidence Campaign” relies solely on donations to achieve their goal of a fully-realized Interpretive Centre that will be the definitive destination for information about the history and ongoing legacy of Residential Schools in Canada;

NOW THEREFORE BE IT RESOLVED:

- A. THAT the Council of The Corporation of the City of Brantford expresses its’ full support for Chief Mark Hill’s letter to the Right Honorable Prime Minister Justin Trudeau sent on May 31, 2021 in its’ entirety; and
- B. THAT the Federal Government BE REQUESTED to fully fund the ‘Save the Evidence’ Campaign as a part of reconciliation rather than relying on donations; and
- C. THAT the Federal Government BE REQUESTED to increase funding to the First Nations and Inuit Cultural Education Centres Program offered

through Federal Indigenous Services Canada to provide stable, ongoing operating funding to Woodland Cultural Centre and other cultural centres across Canada to protect and revitalize Indigenous language and culture; and

- D. THAT the Federal Government BE REQUESTED to provide support for survivors and their families during this time as many have been re-traumatized after the remains of 215 children were uncovered at the Kamloops Residential School; and
- E. THAT The Corporation of the City of Brantford BUILD AND MAINTAIN partnership with Woodland Cultural Centre to address the ongoing intergenerational impact of the residential school system on survivors and their families; and
- F. THAT Clauses B through E BE RESPECTFULLY SUBMITTED to the Office of Chief Mark Hill for comment and discussion within the Elected Council's consultation process with the People of Six Nations and beyond.

Respectfully submitted,

Councillor Weaver, Chair



Alternative formats and communication supports available upon request. Please contact accessibility@brantford.ca or 519-759-4150 for assistance.

Date: June 22, 2021

To: Mayor Davis and Members of Council

From: Patrick Telfer
Manager of Revenue/Tax Collector

Re: Downtown CIP – Question Re: Apartment Conversion to Condo

During the Statutory Public Hearing portion of the Committee of the Whole meeting on June 8, 2021, Councillor Martin asked what the impact would be on the municipal share of property taxes resulting from a property that was converted from a multi-residential apartment building with one owner to a condominium development with multiple owners.

Below is an analysis of this exact situation which occurred at 120 Colborne St from 2013 to 2014:

Year	Tax Class	Assessment Value	Municipal Taxes
2013	Commercial	\$ 843,670	\$ 19,161
	Multi-Residential	\$ 2,327,580	\$ 57,702
	Total	\$ 3,171,250	\$ 76,862
2014	Commercial	\$ 771,260	\$ 17,337
	Residential	\$ 5,699,701	\$ 68,312
	Exempt	\$ 11,760	\$ -
	Total	\$ 6,482,721	\$ 85,649
2021	Commercial	\$ 883,000	\$ 18,210
	Residential	\$ 6,615,000	\$ 78,148
	Exempt	\$ 15,500	\$ -
	Total	\$ 7,513,500	\$ 96,358

It needs to be pointed out that while the assessment value doubled from 2013 to 2014, the amount of municipal taxes only increased by 11%. This is due to the fact that the tax rate for the Residential class is less than half the rate for the Multi-residential class.

June 22, 2021

Finance Committee Report #2021-06-09

REPORT TO: Mayor and Members
City Council

Your Finance Committee submits the following recommendations from its meeting held on June 9, 2021:

12.4.1 2020 Audited Consolidated Financial Statements [Financial Impact – None], 2021-420

THAT the Corporation of the City of Brantford's Audited Consolidated Financial Statements for the year ended December 31, 2020 BE RECEIVED.

12.4.2 High Water Bill Reduction Program [Financial Impact- \$167,500 annually for three years], 2021-427

- A. THAT Report 2021-427 High Water Bill Reduction Program BE RECEIVED; and
- B. THAT the revised Finance Policy 012 - High Water Bill Adjustment Policy contained in Appendix B to this report BE APPROVED; and
- C. THAT the following High Water Bill Reduction Program measures to allow a more proactive approach to communicating high water consumption to customers BE APPROVED:
 - i. Increasing the frequency of meter reading to monthly for all customers
 - ii. Hiring of a contract Customer Service Representative for a three year term, to assist in analyzing meter reading data and proactively contacting customers with high and estimated bills
 - iii. Investigating the ability to enable text messaging to customers with the implementation of the Customer Information System upgrade in 2021; and
- D. THAT the estimated cost of \$42,750 to implement the High Water Bill Reduction Program in 2021 BE FUNDED from the Water/Wastewater operating budgets; and
- E. THAT the annual cost of the High Water Bill Reduction Program cost BE INCLUDED as a Previously Approved City Council Initiative in the 2022 Water/Wastewater operating budgets; and
- F. THAT the Director of Finance/City Treasurer and the Manager of Purchasing BE AUTHORIZED to execute the required amending

agreement to the meter reading contract in a form satisfactory to the City Solicitor; and

G. THAT the necessary By-law to amend Finance Policy 012 – High Water Bill Adjustment Policy BE PRESENTED to City Council for adoption.

12.4.3 Update on Capital Projects [Financial Impact - \$726,715 returned to reserves], 2021-396

A. THAT report 2021-396 regarding an update on capital projects BE RECEIVED; and

B. THAT funding in the amount of \$50,000 for staffing costs associated with the Downtown Infrastructure Revitalization and Renewal Program (RD1702) BE FUNDED from the Roads and Related Reserve (RF0537); and

C. THAT the following projects BE CLOSED and the surplus funds BE RETURNED to the appropriate reserve as identified in section 9.2:

- i. 124 Ontario Street – Roof Replacement (SS1801)
- ii. Brant Towers – Automated Heat Management System (SS1901)
- iii. Accounts Payable Automation Software (FN1902).

12.4.4 2020 Yearend Operating Budget Surplus [Financial Impact - \$1,189,376 Operating Surplus], 2021-422

A. THAT Report 2021-422 regarding the 2020 Operating Budget Surplus BE RECEIVED; and

B. THAT the 2020 Operating Surplus in the amount of \$1,189,376 BE TRANSFERRED to the Corporate Contingency Reserve (RF0554).

12.4.5 Treasurer's Annual Report on Lease Financing Agreements for 2020 [Financial Impact – None], 2021-425

THAT Report 2021-425, entitled Treasurer's Annual Report on Lease Financing Agreements for 2020, BE RECEIVED.

Finance Committee Report #2021-06-09
June 9, 2021

12.4.6 Treasurer's Investment Report for 2020 [Financial Impact – None], 2021-406

THAT Report No. 2021-406 regarding the Treasurer's Investment Report for 2020 BE RECEIVED.

Respectfully submitted,

Councillor Martin, Chair



Alternative formats and communication supports available upon request. Please contact accessibility@brantford.ca or 519-759-4150 for assistance.

Date June 22, 2021 **Report No.** 2021-443

To Mayor and Members of City Council

From Brian Hutchings
Chief Administrative Officer

1.0 Type of Report

Consent Item [x]
Item For Consideration []

2.0 Topic **CAO COVID-19 Emergency Update 06.22.21 [Financial Impact: NONE]**

3.0 Recommendation

THAT report 2021-443, titled CAO COVID-19 Emergency update 06.22.21 BE RECEIVED

4.0 Executive Summary

Local Covid-19 case counts have steadily declined since the middle of May. Weekly case count for the week ending June 13 was 42, significantly lower than the peak weekly case count of 269 on April 18.

The new risk Delta Variant of Concern (VOC) is quickly becoming the dominant strain in Ontario. Health experts are warning that the Delta variant has the potential to result in a swell in new cases through the next month. Although a single vaccine dose will provide increased protection from severe symptoms and hospitalizations, full vaccination provides the best protection from the Delta variant.

Vaccination rates continue to steadily increase and we are on track progress to step 2 in the Provincial reopening plan as of July 2. Ontario is tracking on par with the national average with 73.4% of the eligible population receiving at least one dose of the vaccine and 15.8% of the eligible population has been fully vaccinated.

As we approach the summer months, the City of Brantford has prepared for extreme heat conditions by monitoring the Province's Heat Warning Information System. Following these notifications, the City will reiterate important public health information and communicate existing City services available that could assist in preventing and/or mitigating heat-related impacts, such as splash pads and outdoor pools.

5.0 Purpose and Overview

Report 2021-407 CAO COVID-19 Emergency Update 05.25.21 responds to recommendations outlined in Report 2020-219 COVID-19 EOC Actions and Operational Impacts to bring back ongoing updates to Council detailing the COVID-19 emergency. This report outlines:

- Emergency Operations Centre decisions and actions to date;
- Decisions that have been made by the Emergency Group as outlined in the COVID-19 Delegation of Authority By-law;
- Decisions that are being recommended to Council by the EOC; and
- Provincial policy changes that may impact the City of Brantford

6.0 Background

On March 11, 2020 the World Health Organization declared coronavirus (COVID-19) a global pandemic. To prevent the future spread of COVID-19, all levels of government have taken immediate emergency action.

The Emergency Management Planning Committee (EMPC) first met on March 12, 2020 to coordinate the Emergency Management Program. On March 15, 2020, community partners were pulled together to launch the Unified Emergency Operations Centre. On March 17, 2020, the Ontario Government declared a state of emergency under s 7.0.1 (1) the Emergency Management and Civil Protection Act.

The City of Brantford followed with a municipal declaration of a state of emergency on March 19, 2020. On March 20, 2020, the City activated its Emergency Operation Centre (EOC).

Due to the ongoing need for emergency coordination and management, Council passed a resolution on April 16, 2020 that approved an extension of the emergency declaration until the Mayor, in consultation with the EOC, determined that the emergency was over.

On January 12, 2021, the Province of Ontario issued a second State of Emergency under s 7.0.1 (1) the Emergency Management and Civil Protection Act.

On January 14, 2021 at 12:01 a.m., the Province of Ontario issued a stay-at-home order requiring everyone to remain at home with exceptions for permitted purposes or activities, such as going to the grocery store or pharmacy, accessing health care services, for exercise or for work where the work cannot be done remotely.

Several emergency actions have been passed by the EOC and by Council since the declaration of the COVID-19 Emergency. Those actions and decisions are detailed in the following reports:

- Report 2020-216 COVID-19 EOC Actions and Operational Impacts
- Report 2020-234 CAO COVID-19 Emergency Update 04.28.20
- Report 2020-237 CAO COVID-19 Emergency Update 05.12.20
- Report 2020-247 CAO COVID-19 Emergency Update 05.26.20
- Report 2020-273 CAO COVID-19 Emergency Update 06.09.20
- Report 2020-282 CAO COVID-19 Emergency Update 06.23.20
- Report 2020-307 CAO COVID-19 Emergency Update 07.14.20
- Report 2020-337 CAO COVID-19 Emergency Update 08.04.20
- Report 2020-370 CAO COVID-19 Emergency Update 08.25.20
- Report 2020-403 CAO COVID-19 Emergency update 09.08.20
- Report 2020-419 CAO COVID-19 Emergency Update 09.22.20
- Report 2020-447 CAO COVID-19 Emergency Update 10.13.20
- Report 2020-483 CAO COVID-19 Emergency Update 10.27.20

- Report 2020-520 CAO COVID-19 Emergency Update 11.10.20
- Report 2020-546 CAO COVID-19 Emergency Update 11.24.20
- Report 2020-585 CAO COVID-19 Emergency Update 12.15.20
- Report 2020-585 CAO COVID-19 Emergency Update 12.15.20
- Report 2021-40 CAO COVID-19 Emergency Update 01.12.21
- Report 2021-111 CAO COVID-19 Emergency Update 01.26.21
- Report 2021-135 CAO COVID-19 Emergency Update 02.09.21
- Report 2021-166 CAO COVID-19 Emergency Update 02.23.21
- Report 2021-254 CAO COVID-19 Emergency Update 03.23.21
- Report 2021-407 CAO COVID-19 Emergency Update 05.25.21

7.0 Corporate Policy Context

Emergency Management

8.0 Input From Other Sources

Emergency Operations Centre Committee

9.0 Analysis

9.1 Covid-19 Case Counts (as of 06/15/21)

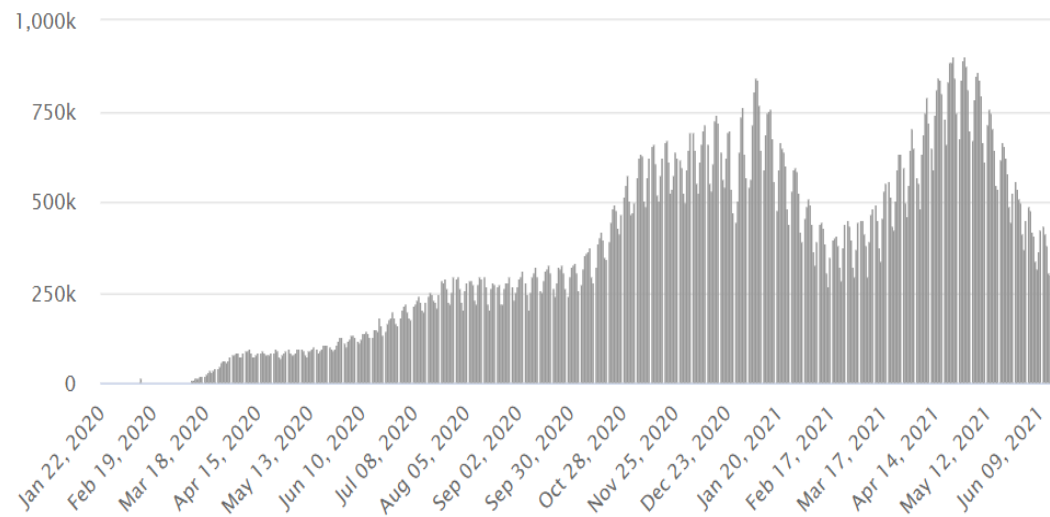
Phase Three Covid 19 cases have been slowly declining since mid-April across the country and the province. Global case count peaked on April 29 and has been trending down since. Local cases have levelled off throughout the month of May, since peaking in mid-April.

Global Case Count

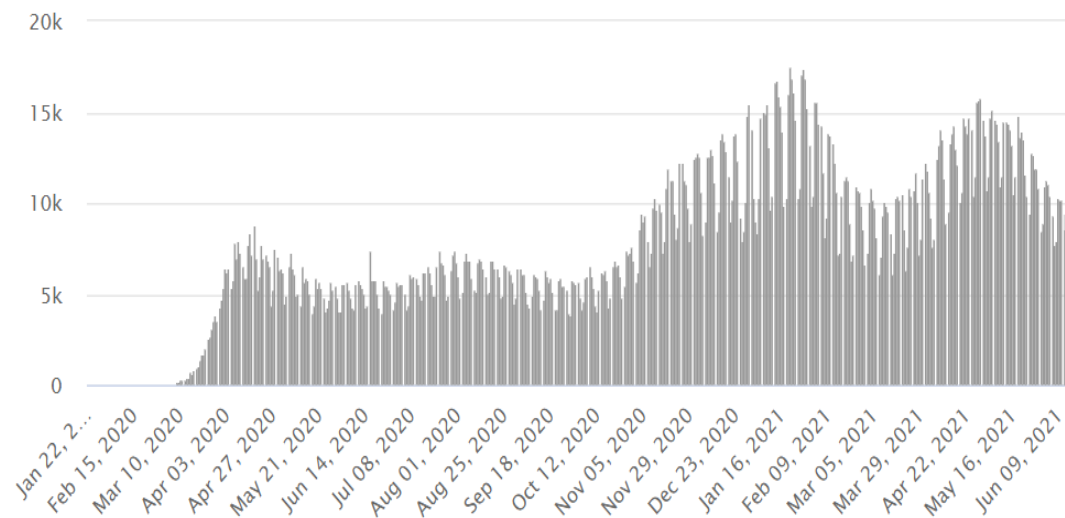
Total Cases	Total Deaths	Total Resolved
177,340,872	3,836,174	161,776,856

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Global Daily New Cases



Global Daily New Deaths

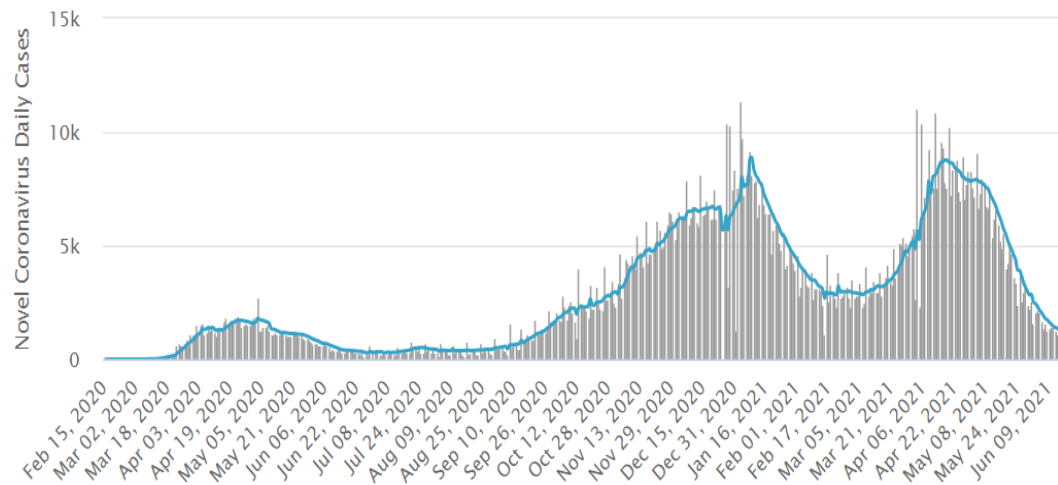


National Case Count

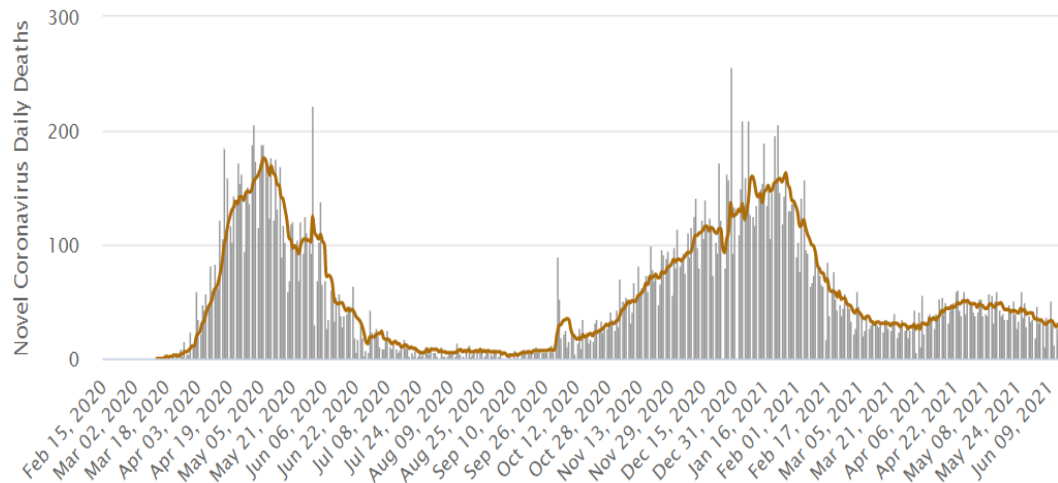
Total Cases	Total Deaths	Total Resolved

1,403,858	25,968	1,362,638
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National Daily Case Count



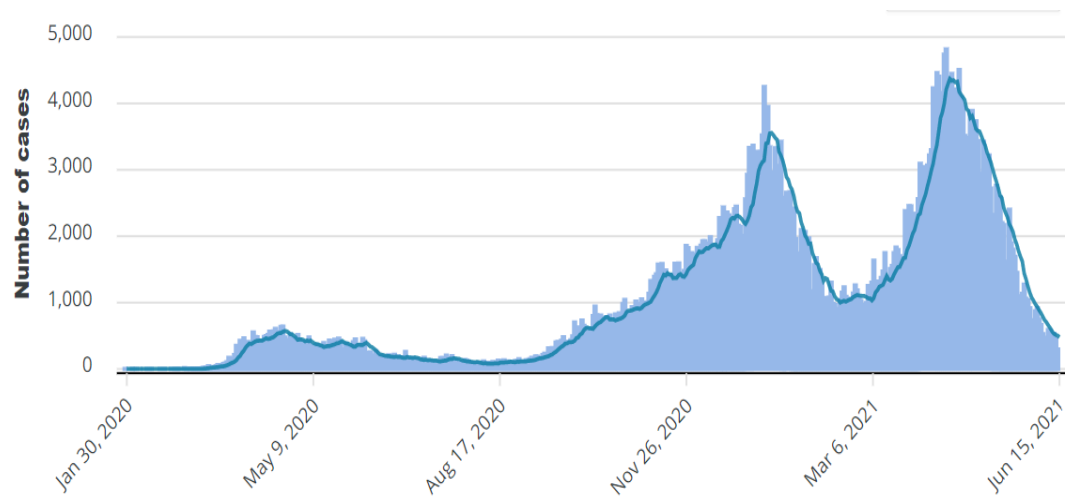
National Daily Death Count



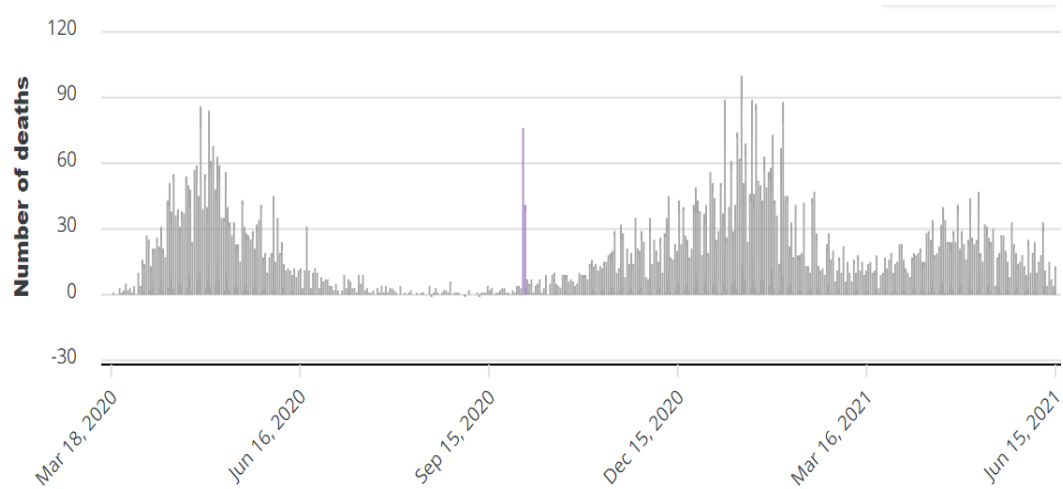
Provincial Case Count

Total Cases	Total Deaths	Total Resolved
540,426	8,974	526,440

Provincial Daily Case Count



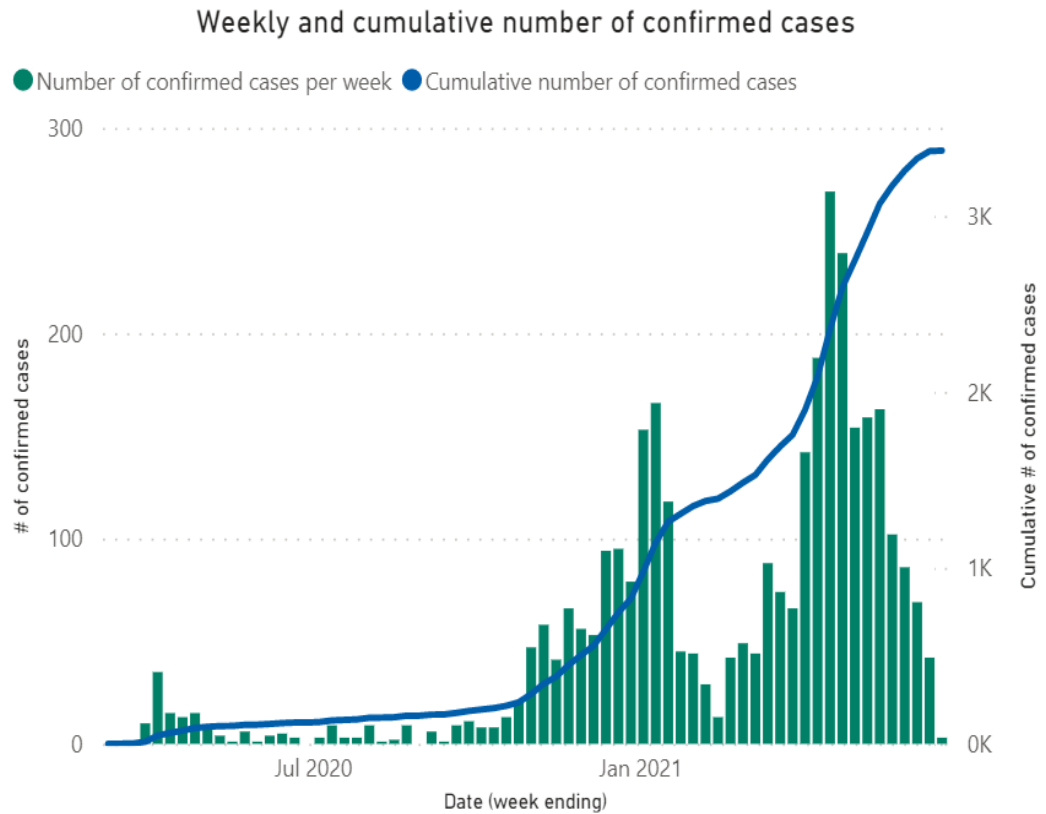
Provincial Daily Death Count



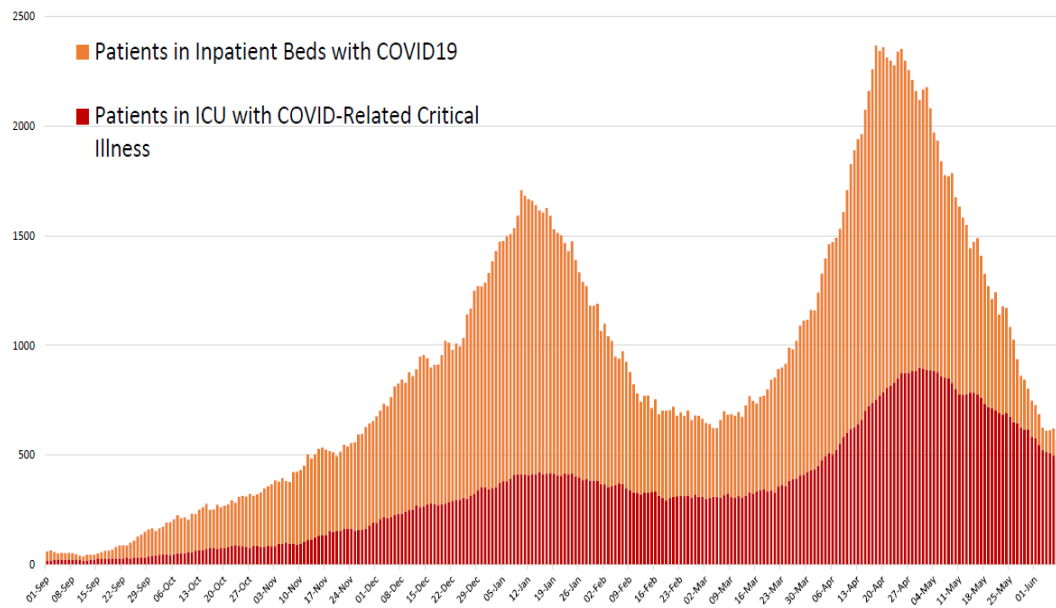
Local Cases

Total Cases	Total Deaths	Total Resolved
3,371 (44 active)	20 (3 currently in hospital)	3,307

Local Weekly Case Count & Cumulative Total



Reduced case counts and increased vaccination rates are having a positive impact on hospitalization rates.



Further provincial modelling on hospitalizations, VOC's, and case counts can be found in *Appendix A - Update-on-COVID-19-Projections_2021.06.10*

9.2 Vaccine Distribution

As of June 15, 2021, Canada has administered 29,774,519 doses of the Covid-19 vaccine. 70% of the eligible (age 12+) population has received at least one dose. Canada is averaging approximately 450,000 doses administered daily.

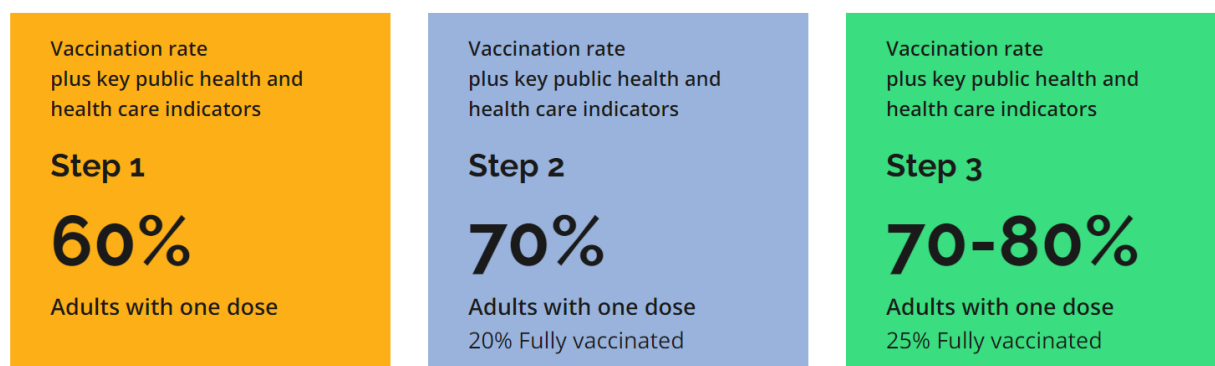
Canada has pledged to donate 100 million doses of the vaccine globally to help immunize the world against Covid-19. G7 countries have committed over 1 billion doses of the vaccine over the next year to developing nations; however, this falls well short of volume required to attain 70% vaccination rate global target.

Ontario is tracking on par with the national average with 73.4% of the eligible population receiving at least one dose of the vaccine and 15.8% of the eligible population has been fully vaccinated.

Brant County Health Unit has administered 69,488 doses and 5,342 people have been fully vaccinated.

9.3 Ontario Reopening Plan

Ontario has established a three-step plan to safely and cautiously reopen the province and gradually lift public health measures. The plan is based on the province wide vaccination rate and provincial health care indicators.



Permit with restrictions Outdoor spaces begin reopening, limited indoor settings with restrictions	Permit with restrictions Open indoors with small numbers and face coverings and expand outdoors	Permit with restrictions Expand indoors where face coverings can't always be worn
<ul style="list-style-type: none"> • Outdoor social gatherings and organized public events for up to 10 people • Outdoor dining for up to 4 people per table • Essential retail capacity at 25% • Non-essential retail capacity at 15% • Religious services, rites and ceremonies indoors at 15% capacity and outdoors with capacity limited to permit physical distancing of 2 metres • Outdoor sports training (no games or practices), fitness classes and personal training up to 10 people • Day camps • Overnight camping at campgrounds and campsites, including Ontario Parks and short-term rentals • Outdoor horse racing and motor speedways without spectators • Outdoor pools and wading pools 	<ul style="list-style-type: none"> • Outdoor social gatherings and organized public events for up to 25 people • Indoor social gatherings and organized public events for up to 5 people • Outdoor dining for up to 6 people per table • Essential retail capacity at 50% • Non-essential retail capacity at 25% • Larger indoor religious services, rites, or ceremonies, including wedding services and funeral services with capacity limits • Overnight camps • Personal care services where face coverings can be worn at all times • Outdoor meeting and event spaces • Outdoor amusement and water parks • Outdoor sports games, leagues and events • Outdoor cinemas, performing arts, live music events and attractions 	<ul style="list-style-type: none"> • Larger indoor and outdoor social gatherings and organized public events • Indoor dining • Essential and non-essential retail with limited capacity • Larger indoor religious services, rites or ceremonies, including wedding services and funeral services with capacity limits • Indoor meeting and event spaces • Indoor sports and recreational facilities • Indoor seated events • Indoor attractions and cultural amenities • Casino and bingo halls • Other outdoor activities from Step 2 permitted to operate indoors
+21 days before next stage →	+21 days before next stage →	

On June 11, Ontario entered step 1 of the three-step reopening plan. The province will remain at each step for **at least 21 days** to evaluate any impacts on key public health and health system indicators. It can take up to two weeks for COVID-19 vaccinations to offer protection against the virus. Currently, 75.6% of adults have received at least one dose of the vaccine and 16.9% of adults are fully vaccinated. The Province must continue to stay focused on second dose administration in order to surpass the 20% fully vaccinated requirement in order to enter step two of the reopening plan by July 02.

9.4 Covid-19 Variants

Virtually all new Ontario Covid-19 cases are made up of Variants of Concern (VOC). The Alpha UK variant has been the dominant strain in Ontario since April; however, a new Delta (B.1.617.2) variant, first identified in India, is quickly becoming the dominant strain in Ontario. The Delta variant is highly infectious and up to 1.5 times more transmissible than the Alpha variant. Although Covid-19 case counts continue to decline, health experts are warning that the Delta variant has the potential to result in a swell in new cases through the next month.

New data emerging suggests that vaccines are over 90% effective at preventing severe symptoms and hospitalizations from the Delta variant; however, a single vaccine dose is between 33%-50% effective at preventing symptomatic cases.

9.5 Local Outbreaks

There are currently six active COVID-19 outbreaks in the Brantford area as of June 15, 2021. Two cases were reported at Rosewood House, nine cases were reported at Fox Ridge Care Community LTCH, and two cases at Salvation Army Booth Centre. Additionally, three active outbreaks have been reported at non-public facing businesses.

9.6 Operational Decisions of the Emergency Operations Centre

The EOC has continued to meet regularly to review the ongoing COVID-19 pandemic, as well as conducting additional meetings to review and plan accordingly to the provincial response framework. Areas of focus include operations, health and safety, enforcement and communications needs. A highlight of EOC approvals includes:

May 26:

- EOC approves to reopen park amenities such as playground, tennis, pickle ball, basketball, baseball, golf, disc golf, skate parks and dog parks
- EOC approves removal of WGSC ice pad 1 and 2 during May long weekend
- EOC approves to follow the current City By-laws that prohibit alcohol consumption in City parks

-
-
- EOC approves to start planning for reopening of Earl Haig Pool, splash pads, slides, wave water section in Step 2

June 2:

- EOC approves to increase transit loading from 15-25 passengers and Brantford Lift loading from 5 to 8 passengers
- EOC approves filming for non-commercial, not-for-profit groups in City parks
- EOC approves reopening of POA counter activities with reduced hours of 9am-1pm, Monday-Friday

June 9:

- EOC approves to open outdoor seasonal booths at Farmers Market with 60 person capacity
- EOC approves to use Bellview Hall for Lansdowne Children's Centre summer camp program
- EOC approves to open the pool and splash pad at Earl Haig Family Fun Park as of July 12 (75 minute pre-registered sessions for daily admission cost)

June 16:

- EOC approves EOC approves to permit 2 groups of 10 on sports field by splitting field in half per organization (coaches excluded)
- EOC approves extend Lucy Marco Place Shelter to August 20
- EOC approves resume scheduling and officiating wedding ceremonies in Aug 2021

All other decisions and actions taken by the EOC are recorded and outlined in *Appendix A: Emergency Management and Operation Centre COVID-19 Response and Actions*.

9.7 Emergency Group Decisions

No decisions were made by the Emergency Group by way of the Delegation of Authority By-law.

In future, Council will be informed of decisions made by the Emergency Group by way of resolution. Additionally, the CAO will continue to report on these decisions in regular, on-going reports to Council.

9.8 Decisions Before Council

There are no decisions before Council at this time

9.9 Provincial Policy Impacts

9.9.1 Ontario Release Plan for Safe Return to Sport

The Ontario government is releasing a framework for select Ontario professional and elite-amateur sport leagues and events that outlines the minimum requirements that must be met for a safe return to play.

A small number of professional and elite-amateur sport leagues and events will be able to return to play under stringent public health and safety protocols developed in consultation with the Office of the Chief Medical Officer of Health. This is in advance of the broader return to play for amateur and recreational sport that will be enabled through the Roadmap to Reopen, which will allow sport and recreation to resume in incremental steps throughout summer.

9.9.2 Ontario Dramatically Ramping Up Delivery of Rapid Test Kits

Ontario has now delivered 12.3 million rapid antigen test kits for COVID-19 to over 2,600 work sites across the province. The effort is helping businesses and other organizations keep employees and their families safe by helping keep the virus out of their workplaces.

A recent success of the antigen screening program came with the involvement of the Ontario Chamber of Commerce. Less than a month after the launch of its COVID-19 Rapid Screening Initiative, Ontario has shipped nearly 2.4 million kits to local chambers. These kits will help small and medium-sized businesses across the province stay safe and stay open.

9.9.3 Ontario Permits Municipalities to Allow Alcohol Consumption in Public Parks

As of April 2021, the Province now allows municipalities to determine if the consumption of alcohol in City parks is permitted. The City has determined that consumption of alcohol in City parks will not be permitted unless the group/individual is in compliance with the City's Municipal Alcohol Policy (MAP) with an approved Alcohol & Gaming Commission of Ontario (AGCO) permit.

The general consumption of alcohol in city parks without the proper permits will not comply with the current City park by-laws that regulate the consumption of alcohol. It will also be very difficult to control based on the numerous park locations and activities that are taking place. Recreational leagues that utilize city parks are often reminded that drinking is not permitted following games and this practice have resulted in public complaints from area residents. The practice of permitting alcohol consumption will also result in the requirement for additional washrooms facilities which would be an additional operational cost.

Although the ability to relax and enjoy an alcoholic beverage in a park setting might seem civilized, the likelihood that the privilege will be abused is very high and will be difficult to control. Area municipalities are also taking this same approach with the County of Brant, Chatham-Kent, Hamilton, Kitchener, Cambridge and Burlington not permitting alcohol in city parks. The consumption of alcohol in City parks is prohibited unless a special event permit (SOP) or liquor license has been obtained through the AGCO.

9.9.4 Ontario Expanding Accelerated Second Dose Booking to More Ontarians Ahead of Schedule

Due to an increasing supply of vaccines, the province is inviting individuals aged 70 and over as well as individuals who received their first dose of an mRNA vaccine (Pfizer or Moderna) on or before April 18, 2021, to book an accelerated second dose appointment ahead of schedule.

Ontario expects to receive approximately 4.7 million doses of the Pfizer COVID-19 vaccine in June and approximately 3.54 million doses in July. The province has also received 193,000 doses of the Moderna vaccine. This reliable and increased supply of vaccines has allowed the province to rapidly expand access to

vaccines in all public health units and through various channels, including mass immunization clinics, hospital clinics, pharmacies and primary care settings, providing convenient access across Ontario.

As of 8:00 a.m. on Monday, June 7, 2021, individuals turning ages 70 and over in 2021, as well as individuals who received their first dose of an mRNA vaccine on or before April 18, 2021, will be eligible to schedule an appointment to receive their second dose of a COVID-19 vaccine at a mass immunization clinic through the provincial booking system and call centre. Some public health units using their own booking system may expand eligibility sooner.

9.9.5 Ontario Updating AstraZeneca Second Dose Guidance

The Ontario government, in consultation with the Chief Medical Officer of Health and other health experts, is providing updated guidance for individuals who received the first dose of the AstraZeneca vaccine and who have not yet received their second dose, to allow for the mixing of COVID-19 vaccines if desired. This decision is in alignment with updated guidance from the National Advisory Committee on Immunization (NACI) recommendation.

Effective June 4, 2021 and in alignment with NACI's recommendation, Ontarians who have received their first dose of the AstraZeneca COVID-19 vaccine can choose to either receive a second dose of the AstraZeneca vaccine, or an mRNA (Pfizer or Moderna) vaccine for their second dose. Both second-dose options available to individuals who received their first dose of the AstraZeneca vaccine are safe and provide strong protection against COVID-19 and will count as a completed series. These second dose options will be provided at the recommended 12-week interval.

9.9.6 Remote Learning to Continue Across Ontario for Remainder of School Year

To best protect Ontario families from the fast growing B.1.617.2 variant, and to allow for higher rates of vaccination of students, staff, and families, the Ontario government has made the difficult decision to continue with remote learning for all elementary and secondary students across the province for the remainder of this

school year. This will allow the province to continue its focus on accelerating COVID-19 vaccinations to support a safer summer and return to in-person learning in September for the 2021-22 school year.

Details were provided today by Premier Ford, Stephen Lecce, Minister of Education, and Christine Elliott, Deputy Premier and Minister of Health.

Recent modelling presented by the Science Advisory Table revealed that if Ontario reopened schools to in-person learning the province could see an increase of six to 11 per cent in the number of new daily COVID-19 cases. It is unknown how many of these would be the new, more dangerous B.1.617.2 variant first identified in India, which has entered the province through Canada's borders.

9.9.7 City of Brantford Prepares for Heat Warnings

As per Ministry of Health's Heat Warning Information System (HWIS), the BCHU will be notifying the City of both heat warnings and extended heat warnings that are issued by the Medical Officer of Health. A heat warning is issued when $T_{max} \geq 31^{\circ}\text{C}$ (daytime) and $T_{min} \geq 20^{\circ}\text{C}$ (nighttime) OR Humidex ≥ 40 is forecasted for 2+ days. An extended heat warning is issued when the same conditions are met for 3+ days.

Following these notifications, the City will reiterate important public health information (as initially outlined by BCHU) and also communicate existing City services available that could assist in preventing and/or mitigating heat-related impacts. Given Ontario's current status in the Reopening Plan, these services include City splash pads and Earl Haig outdoor pool. Considering current COVID restrictions, as well as historically low turnout at previous cooling centres, the City is looking at more comprehensive approach to provide cooling options to residents. Appropriate cooling options are determined on a case-by-case basis, taking the extremity and duration of the event into consideration.

The City will continue to evaluate and adjust its heat warning response program to be consistent with each stage of the Provincial Reopening Plan.

9.9.8 City of Brantford Plans for Canada Day Festivities

The Brantford's Canada Day Committee is happy to share with Mayor Davis and members of Council, the following program plan for July 1st, 2021. The series of 9 approved initiatives includes comprehensive Community Engagement opportunities as well as an exciting Virtual Program that will feature local artists and recently announced, headliner Suzie McNeil & The Chain Reaction Band. Members of Council may recall a previous performance by Suzie McNeil at Harmony Square in celebration of the Vancouver 2010 Winter Olympic Torch Relay celebration where Brantford residents united together as Canadians in Downtown Brantford.

The committee carefully considered each initiative and confirmed with a goal of safely engaging and connecting with Brantford residents. The Canada Day Program includes the following activities/initiatives all of which will comply with the Covid-19 Restrictions and can be offered in a safe and healthy manner. Specific details relating to each of the

The Brantford's Canada Day Celebration events are supported through a generous grant received by Canadian Heritage: Celebrate Canada and sponsored by OLG, Losani Homes, Sonoco, Zehrs on King George Road, Arise AM, Hot Country 93.9, Jewel 92, the Brantford Expositor, Kiwanis Club of Brantford, Millards Chartered Professional Accountants, Lancaster Construction, Boyle Plumbing and Heating, Brantford Nissan, Mitsui High-Tec Canada, and West Brant Window World.

10.0 Financial Implications

Financial implications associated with COVID-19 continue to be monitored and tracked by staff and will be reported on by the City's Finance department.

11.0 Conclusion

Covid-19 case counts are steadily declining locally, provincially, and nationally. On June 14, Ontario reported fewer than 500 new cases for the first time since September 2020. These excellent results can be attributed to increased vaccination supply and expedited distribution timelines. As of June 16, Canada ranks #1 globally in first dose vaccination rates. Residents are doing their part to

protect our community, which has resulted in a significant reduction in cases reported by the Brant County Health Unit.

It is anticipated that the Province will move into step 2 of the Provincial reopening plan as scheduled on July 2. The City of Brantford is planning for the reopening of many services in step 2 due to increased capacity of non-essential retail and outdoor gatherings. The progression to step 2 coincides with our Canada Day festivities that City staff have been diligently planning for many months. The effort demonstrated by City staff and volunteers is significant. Delivering a top-notch Canada Day celebration to the residents of Brantford is a demonstration of our commitment to deliver outstanding city services, even under the most challenging of circumstances.

The reopening of businesses and city services brings great optimism. There is a feeling that we are finally approaching the end of this pandemic in Canada. We all have a role to play to ensure that the reopening plan remains on track. The Delta variant is more transmissible and dangerous than previous strains and those that are unvaccinated or have only received the first dose are more susceptible to severe symptoms. The first documented case of the Delta variant has been reported by the BCHU. Our best defense remains to adhere to Provincial guidelines and follow the advice of health officials by social distancing, wear face coverings when possible, and get vaccinated.

It's been a very long 16 months but we are in the home stretch. Let's work together to keep the Provincial reopening plan on schedule and establish our "new normal" together. We may not be out of the woods yet but we're on the right path.



Brian Hutchings, CAO

Prepared By:

Steve Babcock – Manager, Corporate Initiatives

Attachments (if applicable)

Appendix A - Update-on-COVID-19-Projections_2021.06.10

Appendix B: Emergency Management and Operation Centre COVID-19 Response and Actions

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required yes no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk yes no

Is the necessary by-law or agreement being sent concurrently to Council? yes no

Update on COVID-19 Projections

Science Advisory and Modelling Consensus Tables

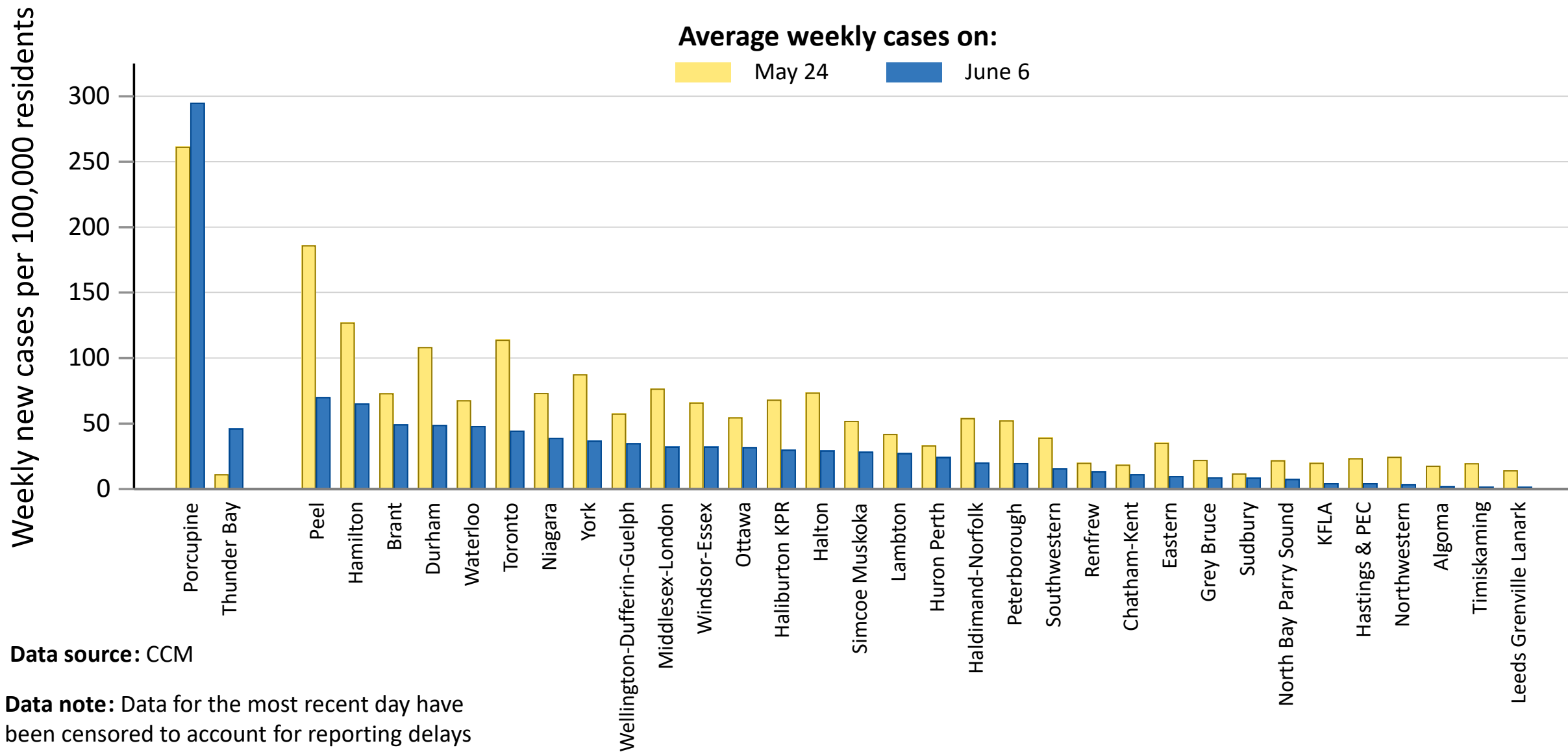
June 10, 2021



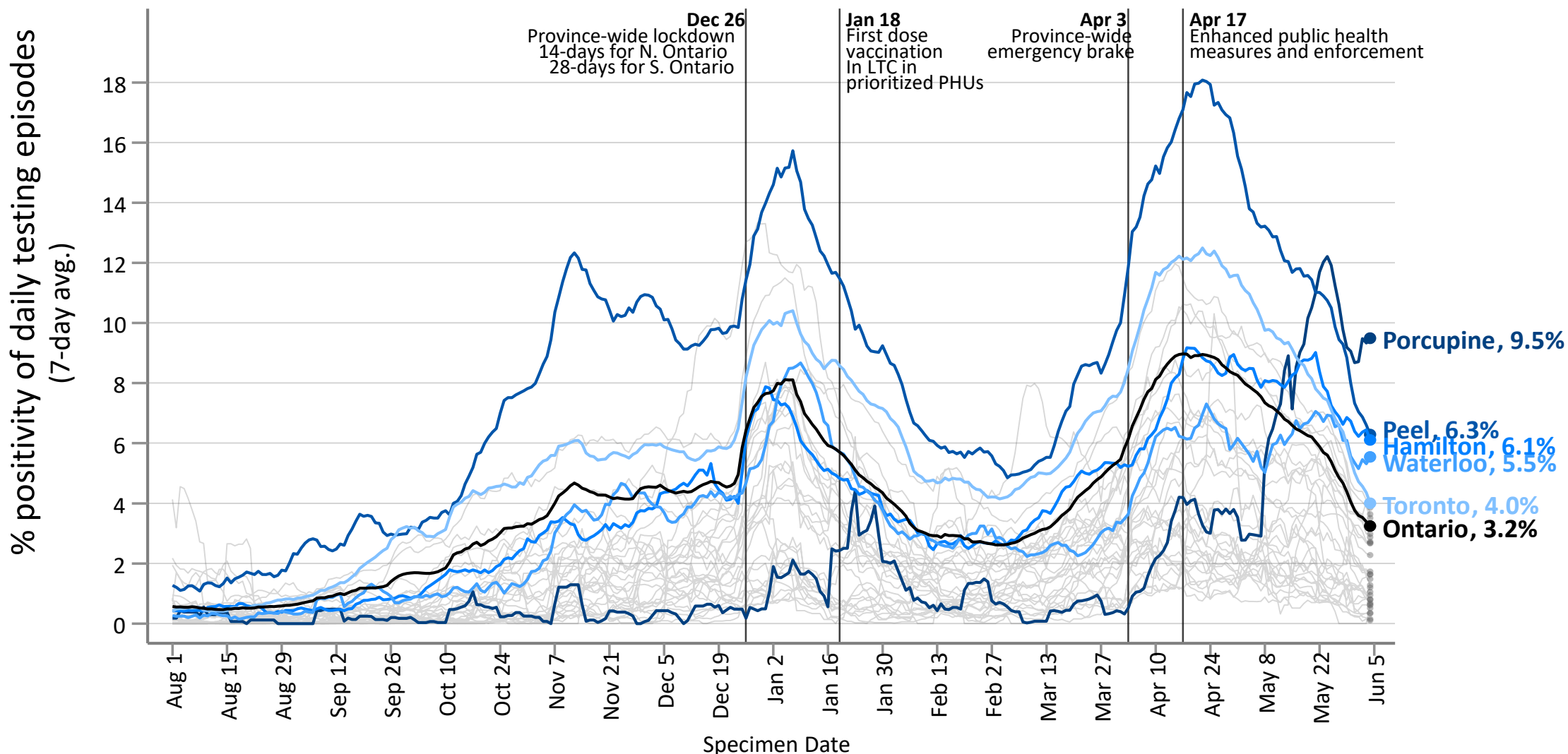
Key Findings

- Cases, percent positivity, and hospitalizations have all dropped sharply thanks to the commitment of Ontarians.
- Cases should continue to decline for the next 10 days. As vaccination continues, it will be important to monitor carefully for new variants and continue assessing for signs of breakthrough and serious infection.
- The Delta variant is more transmissible and may be more dangerous. It will likely be the dominant form of the virus this summer. It is critical to control the spread of this variant.
- To avoid a fourth wave, we need to continue to **ensure first and second doses in high-risk communities**, continue **tailoring vaccine clinics to community needs**, and ensure strong testing and case and contact tracing.

Cases have decreased sharply in almost all Public Health Units

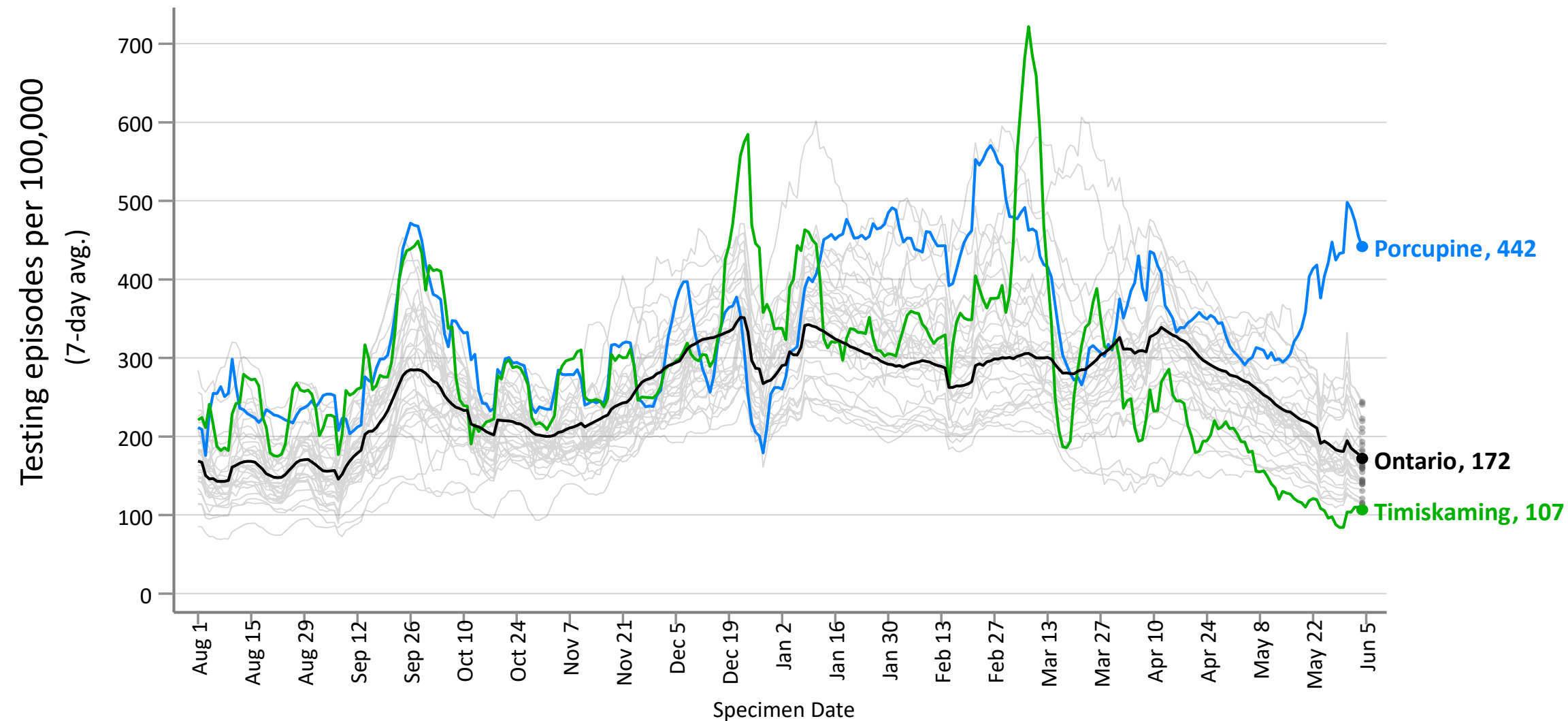


% positivity has declined sharply since the last briefing



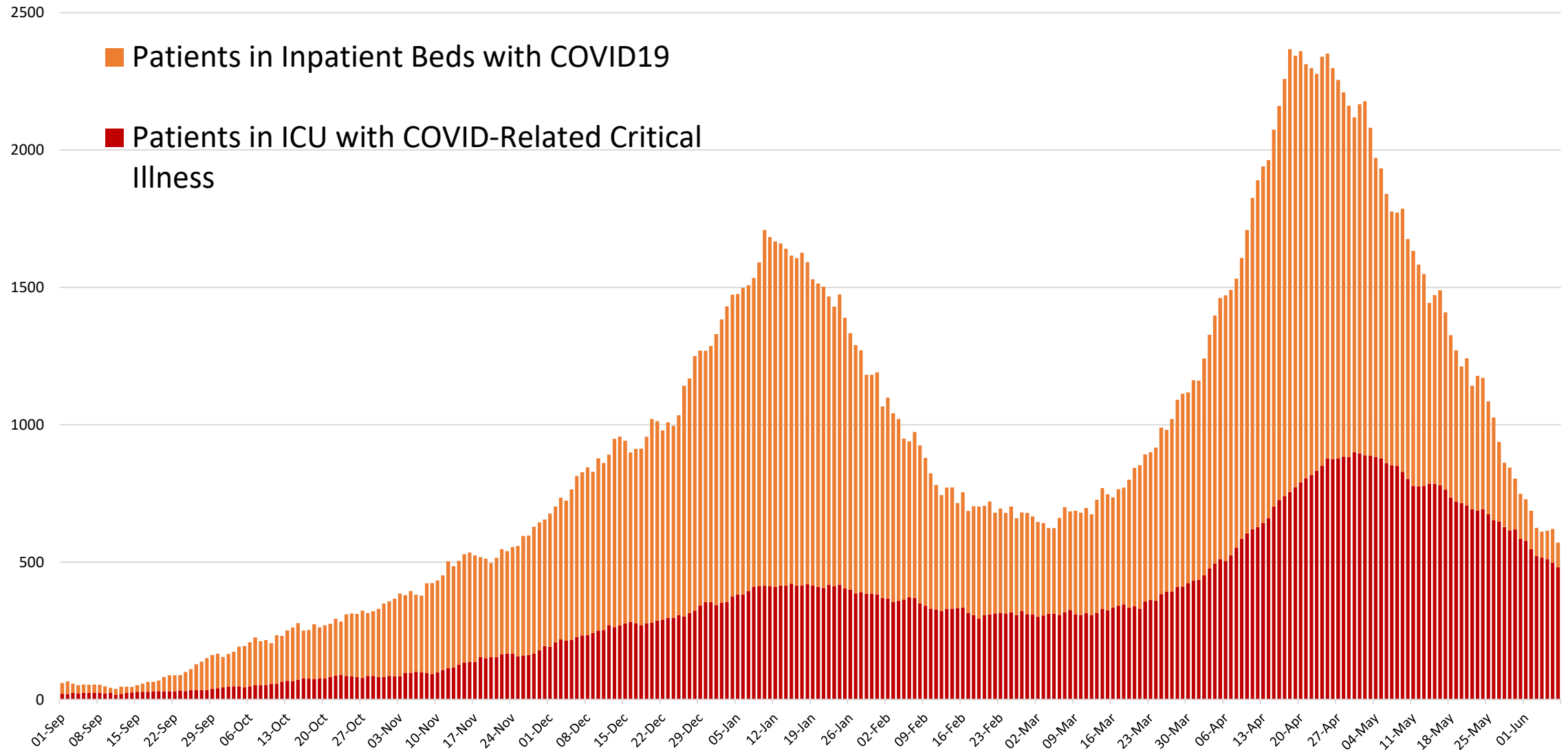
Data source: Ontario Laboratory Information System (OLIS), data up to June 4

Testing has declined. Continued strong monitoring will be critical for control of the pandemic.



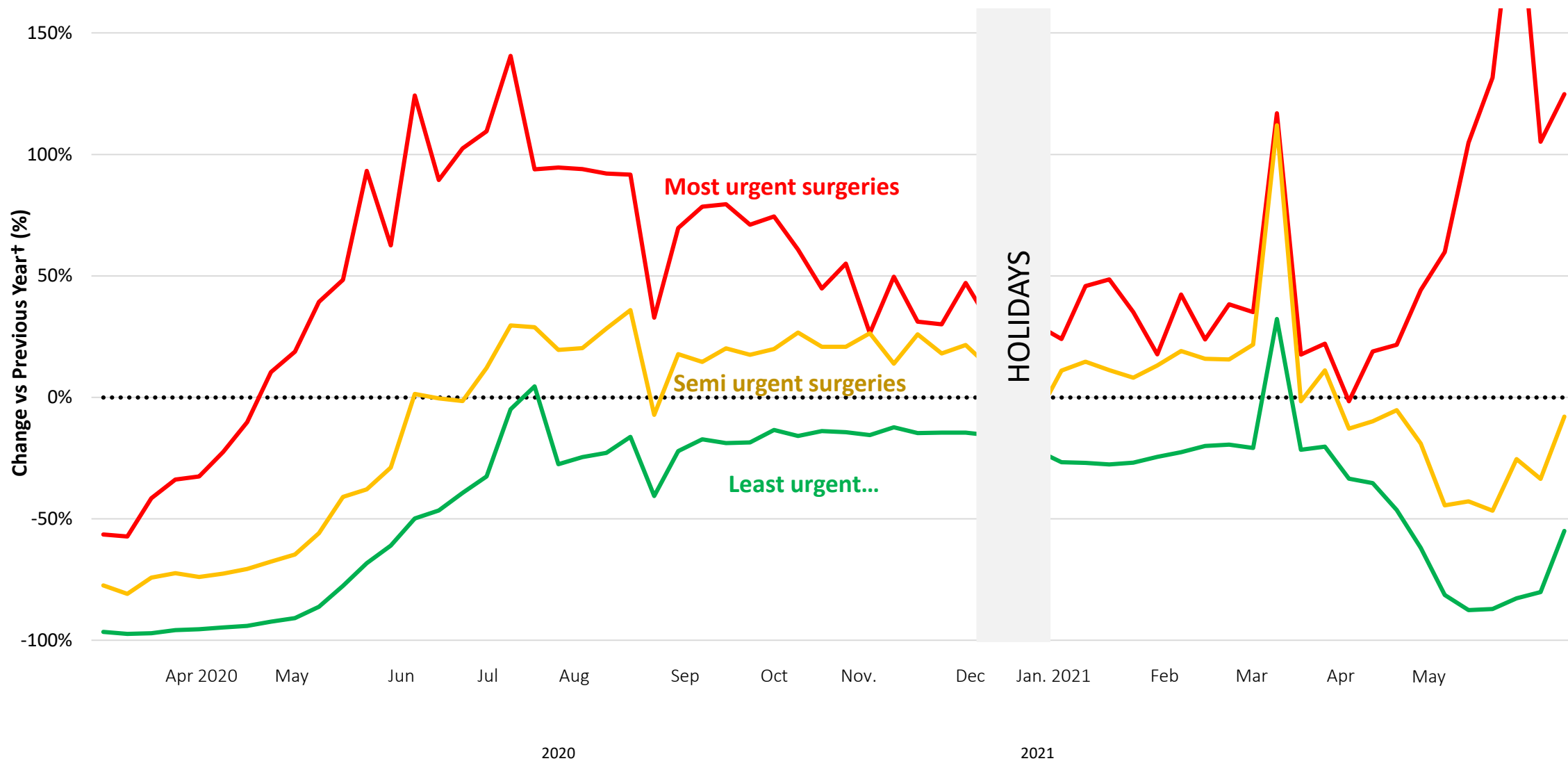
Data source: Ontario Laboratory Information System (OLIS), data up to June 4

COVID-19 hospitalizations and ICU occupancy have dropped



Data Sources: MOH COVID Inpatient Census and Critical Care Information System

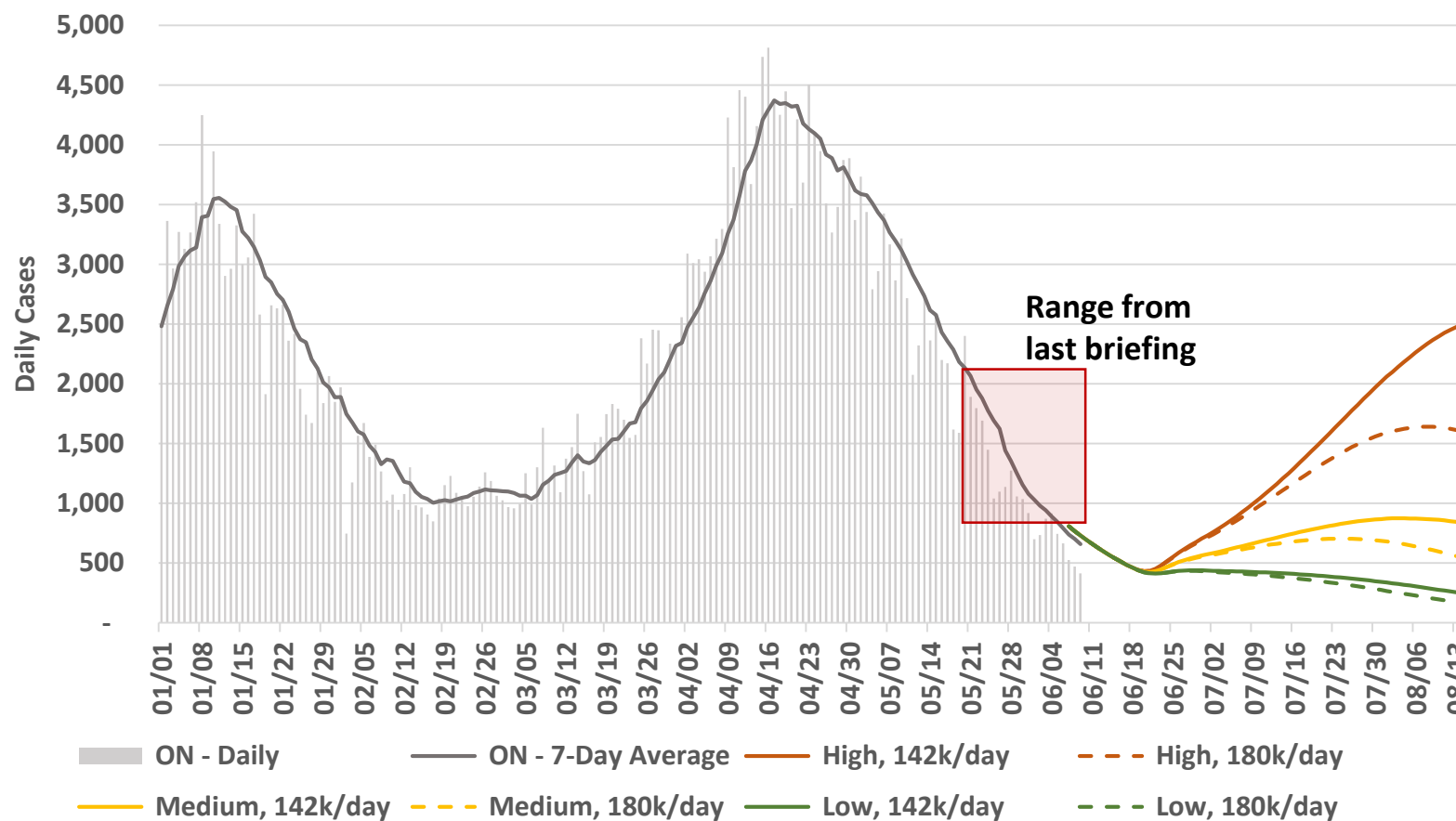
Continuing control of the pandemic will be key to reducing the access-to-care deficit



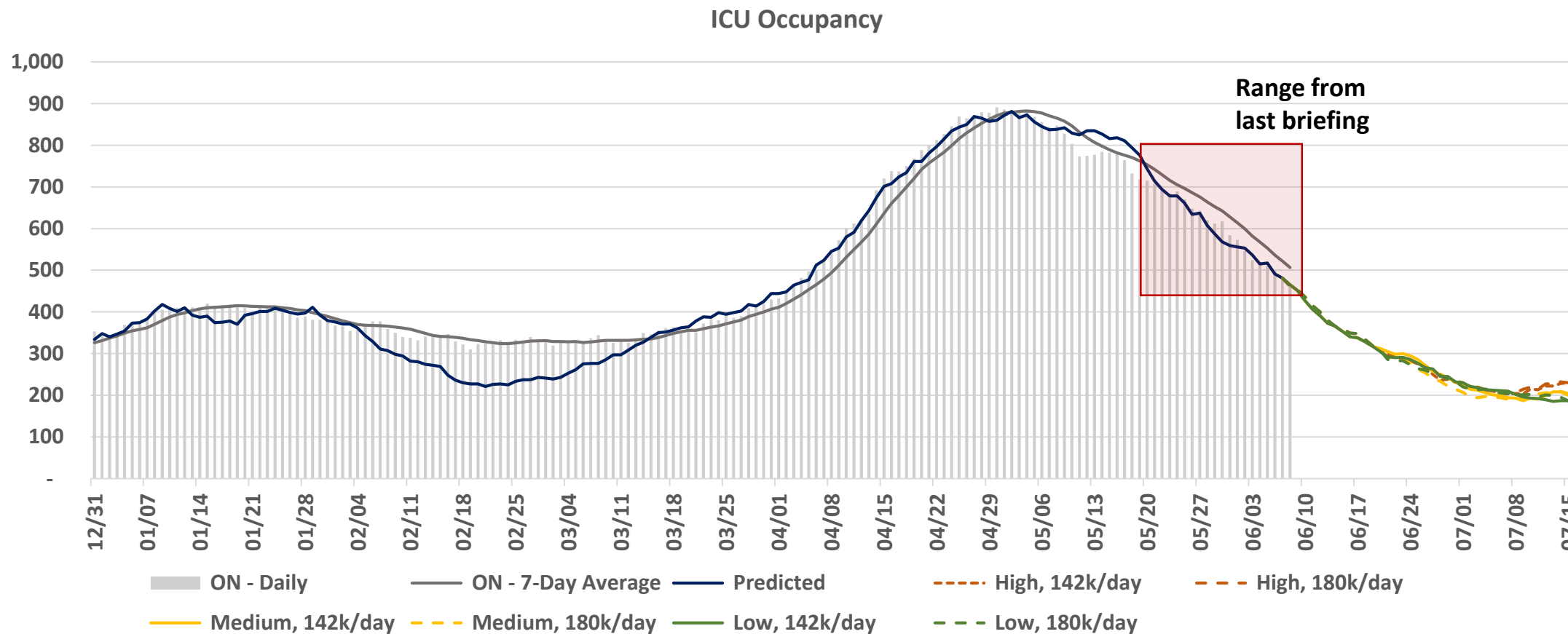
Ontarians' commitment to public health measures means we are doing much better since the last briefing

Figure shows predictions based on 4 models.

- Partial reopening June 14
- Vaccinating 140k-180k/day
- Delta VOC considered
- Different levels of disease spread after Step 1 opening



If we continue to control COVID-19, we can drop below 200 COVID-19 patients in ICUs by mid-July and begin to resume normal hospital operations

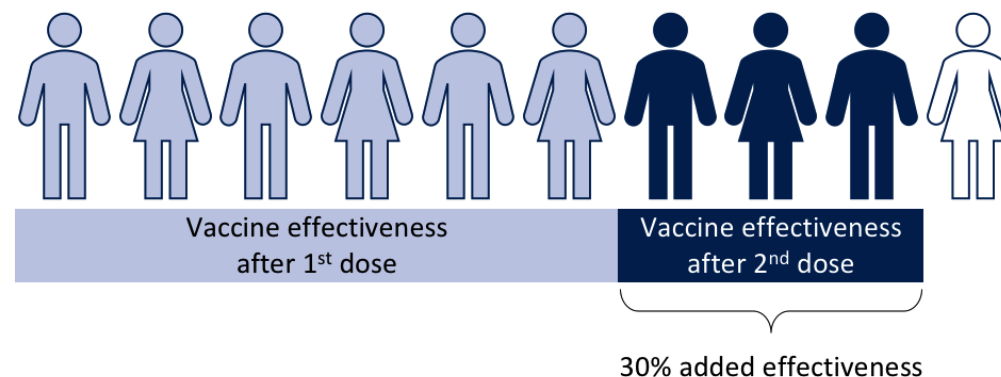


The 2nd vaccine dose is more than 2x as effective against the Delta variant – it is key to get 2nd doses in arms

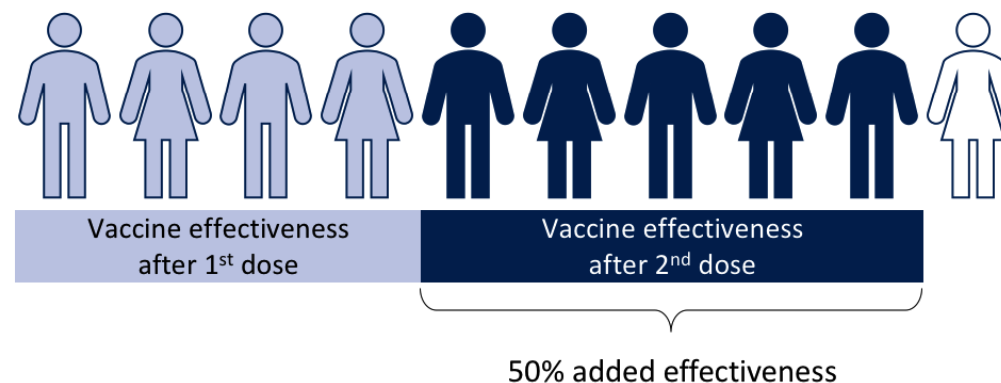
Delta variant (B.1.617.2)

- About 50% more transmissible than Alpha (B.1.1.7)
- Will likely be the dominant variant in the early summer
- Risk of hospitalization may be increased
- 1st dose of vaccine less effective against symptomatic disease but it may protect against severe disease

Alpha (B.1.1.7.)



Delta (B.1.617.2)



Continuing a strategy based on age and community risk will help control the spread and impact of the Delta variant

Protect all regions with 1st doses, avoid 'pockets' with low coverage

- Minimize risk of introduction and propagation of Delta-variant
- Continue core public health functions of case and contact tracing, testing

Protect regions at high-risk of Delta with increased 1st and 2nd dose coverage

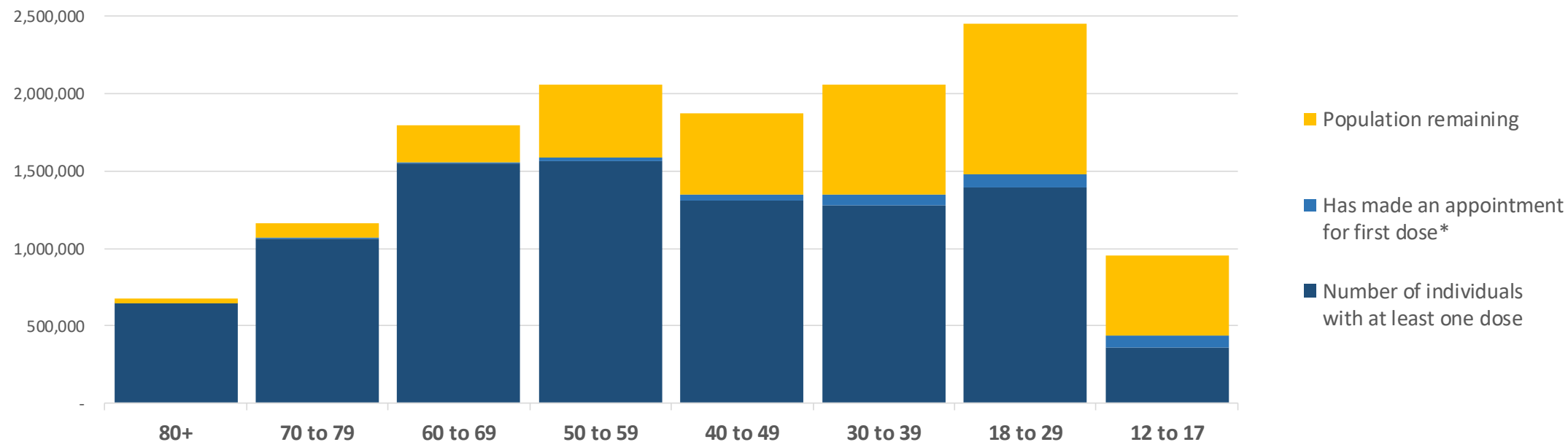
- Control surges in Delta-high-risk areas
- Minimize risk of spillover into other areas
- Continue core public health functions of case and contact tracing, testing

Benefits of continuing a focus on high-risk communities

- Compared to a pure age-based allocation, continuing a high-risk community strategy reduces the overall case count by 39% (both with 2nd dose eligibility at 6 weeks)
- Much of the reduction in cases are in lower-risk communities; benefitting all communities

Technical Note: Modelling based on 2nd dose coverage of 45% in high-risk regions and 25% in all other regions by the end of June, 70% 1st dose coverage for all regions

Vaccination coverage continues to increase



* Note that this is just *Pending Appointments*. Anyone who has made an appointment and received a vaccine will be counted under “Individuals with at least one dose”. Data for Appointments reflect 21 PHUs that are captured through the provincial booking system. Appointments made through other systems (e.g., local PHU booking systems, pharmacies, primary care) are not included.

^ Age is based on year of birth.

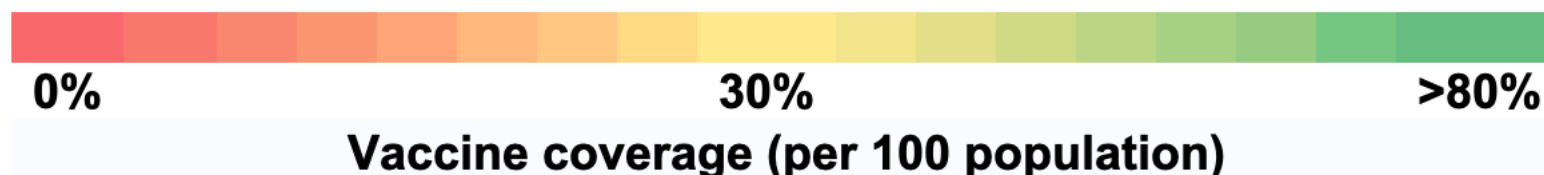
Data Sources

MOF 2020 Population Projections
 COVAX analytical file, extracted 8:00pm June 6 2021, CPAD, MOH
 COVAX Skedulo, extracted 6:00pm June 6 2021

The high-risk community strategy has helped

Figure excludes long-term care vaccination – at least 1 dose as of June 7, 2021

Age group	Neighbourhood Risk [‡]										Overall
	1 = high incidence of COVID-19 infections					10 = low incidence of COVID-19 infections					
	1	2	3	4	5	6	7	8	9	10	
80+	76%	77%	80%	82%	83%	84%	85%	87%	88%	88%	83%
75-79	78%	80%	82%	84%	85%	86%	87%	88%	89%	88%	85%
70-74	78%	81%	82%	83%	85%	85%	85%	87%	88%	86%	84%
65-69	79%	81%	80%	81%	83%	83%	83%	85%	85%	83%	82%
60-64	79%	80%	79%	79%	81%	81%	81%	82%	82%	80%	81%
55-59	77%	78%	75%	75%	77%	77%	77%	78%	77%	74%	76%
50-54	75%	75%	73%	71%	73%	73%	74%	75%	72%	67%	73%
45-49	72%	72%	70%	67%	70%	69%	70%	70%	66%	62%	69%
40-44	68%	69%	67%	64%	67%	66%	67%	66%	61%	58%	65%
16-39	66%	66%	63%	57%	59%	57%	59%	55%	49%	46%	58%
12-15	40%	45%	39%	34%	37%	36%	32%	28%	19%	24%	34%
Overall (12+)	69%	71%	69%	66%	68%	68%	69%	67%	66%	65%	68%



Key Findings

- Cases, percent positivity, and hospitalizations have all dropped sharply thanks to the commitment of Ontarians.
- Cases should continue to decline for the next 10 days. As vaccination continues, it will be important to monitor carefully for new variants and continue assessing for signs of breakthrough and serious infection.
- The Delta variant is more transmissible and may be more dangerous. It will likely be the dominant form of the virus this summer. It is critical to control the spread of this variant.
- To avoid a fourth wave, we need to continue to **ensure first and second doses in high-risk communities**, continue **tailoring vaccine clinics to community needs**, and ensure strong testing and case and contact tracing.

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APPENDIX C: EMERGENCY MANAGEMENT AND OPERATION CENTRE COVID-19 RESPONSE AND ACTIONS	
Meeting Date	Actions Taken
March 12 (EMPC)	<ul style="list-style-type: none"> • Initial meeting of emergency group • Corporate-wide reminder to staff regarding sanitization practices • Facilities Dept. distributed Clorox wipes and additional sanitization products to all departments • Informational signage was placed in all City facilities, including Housing facilities • Clerks Dept. suspended the future booking of Task Force meetings • Upcoming ward meetings hosted by the Planning Dept. were postponed • Parks Dept. began preparing for the cancellation of programming and the closure of recreational facilities • Human Resources Dept. began planning compensation for employees effected by program cancellations and facility closures • Water, sewer and tax payment services offered at the front counter in City Hall were suspended • Health and Human Services Commission began urging emergency shelter operators to update pandemic plans, and began investigating ways to potentially isolate shelter users with Covid-19 • IT staff began preparations for staff working from home • Purchasing Dept. began procuring additional supplies • Civic Centre was offered as a potential assessment centre • Finance Dept. established accounts for Covid-19 expenditures
March 13 (EMPC)	<ul style="list-style-type: none"> • FAQ was made available for internal staff with information from Human Resources regarding sick time and quarantining after returning from travel • Additional informational signage was prepared by Communications Dept. and distributed to all facilities • Purchasing Dept. was designated as supply distribution lead for the corporation • Decided that Early Years centres would be closed to mirror schools • Healthy Kids and Healthy Aging services were cancelled • Access to water treatment plant was limited to staff only • All after school programming hosted by Recreation staff was cancelled • Communications Dept. launched Covid-19 webpage on the City's website
March 14 (EMPC)	<ul style="list-style-type: none"> • It was decided that any staff returning from any international travel were required to self-isolate for 2 weeks before returning to work • City-wide closure of recreational facilities and programming was put into effect which included the following facilities: <ul style="list-style-type: none"> ○ Wayne Gretzky Sports Centre ○ Lions Park ○ Civic Centre ○ Woodman Community Centre

	<ul style="list-style-type: none"> ○ Doug Snooks Community Centre ○ T.B. Costain Community Centre ○ Beckett Adult Leisure Centre ○ Bell Homestead ○ Branlyn Community Centre ○ Tourism Centre Visitor Services and reception area ○ Sanderson Centre ○ This included all programs held in those centres (child care, businesses who rent spaces, worship centres, etc). ○ The tentative date for reopening these facilities and resuming programming was set for April 5, pending review ● Statutory meetings and hearings would be postponed until further notice ● Laptops were procured by IT Dept. and were being prepared for distribution to staff who would be working from home
March 15 (EMPC)	<ul style="list-style-type: none"> ● Staff leaders were asked to identify back-ups ● Golf registration was delayed ● Unions were contacted to arrange a meeting to discuss Covid-19 effects on service and staff ● Forestry, road safety services, and flood control services were all added to the City's official list of essential services ● Surplus / deficit lists were created for supplies and staffing ● Staff began preparing messaging for refunds for cancelled programming ● First meeting of the Unified EOC Advisory Committee, comprised of the following organizations: <ul style="list-style-type: none"> ○ Brant County Health Unit ○ Brantford Community Healthcare System ○ Brant EMS ○ County of Brant ○ City of Brantford ○ Six Nations of the Grand River ○ Grand Erie District School Board ○ Brant-Haldimand-Norfolk District Catholic School Board ○ Brantford Police Service ○ Brant County OPP ○ Enbridge Gas ○ 56th Field Artillery Regiment, RCA

March 16 (EMPC)	<ul style="list-style-type: none"> • The Business Resource centre and Glenhyrst Art Gallery were closed • Filming productions, including those that were already scheduled, were suspended • All POA Court matters were cancelled except essential hearings • Finance staff were asked to identify discretionary and non-discretionary spending, as well as reviewing options for property taxes • New-hire interviews and new staffing requests for resources would be suspended
March 17 (EMPC)	<ul style="list-style-type: none"> • Security began screening all visitors to City Hall • All future marriage ceremony bookings through the Clerks Dept. were suspended • Health and Human Services began eliminating in-person services at 220 Colborne Street • The Economic Development Dept. began contacting local businesses for surplus PPE • Additional buses were added to some transit routes to encourage social distancing • The Building and By-law service counter was closed • Café at the Airport was closed • Records and FOI service was reduced • Parks Dept. was asked to begin coordinating a volunteer network for interested citizens (Corporate Initiatives Dept. also assisted) • Began planning to address potential Covid-19 issues in encampments • Memo regarding corporate work-from-home policy was distributed internally • Meeting was held with unions
March 18 (EMPC)	<ul style="list-style-type: none"> • Fire Services reduced to essential staff only • Hazardous waste collections services were suspended
March 19 (EOC launched)	<ul style="list-style-type: none"> • City declares State of Emergency • Corporate Initiatives Dept. began investigating food security protocols • Sent out public notice regarding the EOC advisory committee in partnership with the County of Brant and Six Nations • Clerks Dept. began investigating the alternatives to in-person Council meetings and streaming options • Building permit application submissions were reduced to once a week • Building Dept. suspended home visits <ul style="list-style-type: none"> ○ Residents doing renovations were asked to send photos and professional engineering plans as proof of work ○ Asked that contractors limit staff on site when inspection of new construction only was being performed • Health and Human Services staff developed a Medium/Long Term plan for isolating homeless individuals • Parking enforcement was reduced to complaint-based service
March 20	<ul style="list-style-type: none"> • Communications Dept. began coordinating a radio/print campaign in addition to current information

	<p>regularly distributed online</p> <ul style="list-style-type: none"> • Clerks Dept. began coordinating with funeral homes for alternative burial permit processing • Refund guidelines for cancelled programs were prepared by Finance Dept. • Water meter replacement services were suspended
March 21	<ul style="list-style-type: none"> • Staff from 324 Grand River were moved to City Hall in order to separate them from essential water services staff • Part-time Brantford Lyft Staff were redeployed to assist with bus cleaning efforts
March 22	EOC Stand-Down Day
March 23	<ul style="list-style-type: none"> • City Hall closed to the public with a tentative reopening date set for April 14, pending review <ul style="list-style-type: none"> ○ The building remains open to staff and services are still being offered through alternative methods ○ Was announced after City Council on March 24 • Release of Tourism Guide book delayed. Will be reviewed and revised. • Decided that transit passengers would be boarding from the rear of the bus beginning March 25; implemented free transit
March 24	<ul style="list-style-type: none"> • Visitor screening in Seniors' Housing sites began • Homelessness Shelter / Social Isolation Plan was implemented • Recreation staff were redeployed to Senior Housing • At City Council, a by-law was passed to establish Emergency Acting Mayor(s) and a by-law to permit alternative formats for Council Meetings during an Emergency
March 25	<ul style="list-style-type: none"> • Covid-19 Assessment Centre at the Civic Centre was opened and operated by Public Health partners • No interest will be applied on fees <ul style="list-style-type: none"> ○ Utility Fees / Taxes • Community Grants review program suspended • Implemented free parking at the Parkade • Decided that dog park would be closed
March 26	<ul style="list-style-type: none"> • Corporate Initiative Dept. began to identify potential locations for mass feeding centres in collaboration with 56th Regiment • Clerks Dept. began coordinating refunds and appointments for pick-up of licenses as necessary
March 27	<ul style="list-style-type: none"> • Decided that skate park would be closed • "Neighbours Helping Neighbours" volunteer network was launched • BIA meeting scheduled for April 8 in Council Chambers was cancelled
March 28	EOC Stand-Down Day
March 29	EOC Stand-Down Day
March 30	<ul style="list-style-type: none"> • Official Order from the Head of Council was signed under section 4(1) of the <i>Emergency</i>

	<p><i>Management and Civil Protection Act</i> to prohibit the use of all municipally-owned outdoor recreational amenities</p> <ul style="list-style-type: none"> • Pandemic survey was distributed to local business owners • Clerks Dept. advised that a Council Resolution to extend the original emergency declaration would be required • Clean-up team created by Public Works Dept. to redeploy staff city-wide to clean litter, graffiti and other maintenance • By-law Dept. began preparing to enforce new provincial direction for social distancing measures
March 31	<ul style="list-style-type: none"> • The Economic Development Dept. began working with local companies with 3D printing capabilities who could create PPE for Public Health partners • Local business support campaign was launched
April 1	<ul style="list-style-type: none"> • City launched Covid-19 violations reporting process; enforcement to be carried out by By-law officers • Clerks Dept. finalized preparations for virtual Council meetings (in-camera and open session) • Approval granted for use of identified community centres as mass feeding centres • General Managers were asked to provide the names of all eligible enforcement officers in their commissions in the event By-law officers required additional help answering service calls
April 2	<ul style="list-style-type: none"> • First day of enforcement of Covid-19 measures by By-law officers • Began re-evaluating original re-opening dates for facilities so they could be appropriately deferred • Developed “Front Line Friday” initiative to be launched on April 3 • \$1.2 million in funding received from provincial and federal governments (combined); will be used to assist homeless population and provide additional social services during the pandemic • Coordinated with local providers of food security resources to offer support where needed as part of the food security plan
April 3	<ul style="list-style-type: none"> • Letters were prepared for mailing to Part-time employees advising them of their Declared Emergency Leave until further notice
April 4	EOC Stand-Down Day
April 5	EOC Stand-Down Day
April 6	<ul style="list-style-type: none"> • Began hourly transit service • All fees were waived for Downtown parking lots until further notice • Updated signage was created for outdoor spaces to reflect the closure of amenities
April 7	<ul style="list-style-type: none"> • Staff from Recreational services were redeployed to monitor park traffic and to educate users about maintaining social distancing • Food Security initiatives continued to be carried out <ul style="list-style-type: none"> ○ Includes an agreement with the Salvation Army to become lead agency for this initiative in Brant County, and an agreement with the Food Bank to lead this initiative in Brantford

	<ul style="list-style-type: none"> Decided to advise Council to keep Winter Warmth Shelter open until the end of May using provincial funding Construction on City facilities will only continue in cases where it is essential to protect the existing structure (i.e. leaks) or has been deemed as an essential project (e.g the new fire hall) The first alternative (teleconference) meeting of Council was conducted.
April 8	<ul style="list-style-type: none"> Launched Brantford Together initiative to support local businesses
April 9	<ul style="list-style-type: none"> Approved the offering of childcare to essential workers
April 10	EOC Stand-Down Day (Good Friday)
April 11	<ul style="list-style-type: none"> Decided to allow walking on trails on public golf courses while still prohibiting playing
April 12	EOC Stand-Down Day (Easter Sunday)
April 13	EOC Stand-Down Day (Easter Monday)
April 14	<ul style="list-style-type: none"> Senior staff were asked to review summer programming and events to prepare for discussion regarding the potential cancellation of these events It was decided that staff would continue to acquire and store PPE, but local lead health organizations (BCHU, BCHCS) would be asked at the next Joint EOC advisory meeting to coordinate the distribution Departments and partner agencies were asked to be compiling high-level estimates of financial outlook if current service rates and revenue loss were to continue
April 15	<ul style="list-style-type: none"> Human Resources staff prepared and distributed a document for staff regarding the use of masks
April 16	<ul style="list-style-type: none"> Decided to reduce number of transit riders to 10 per bus after running tests on impacts to service; will be providing additional busses on busier routes as needed
April 17	<ul style="list-style-type: none"> Completed financial modelling until the end of June, and began projections for the end of August Parks staff began examining outlook for Fall events and programming Launched phase 2 of “Neighbours Helping Neighbours” campaign and “Healthy Kids at Home” initiative By-law continuing to enforce social distancing measures, and business closures, and looked into parameters around fishing Communications began developing clear content on by-law violations for website
April 18	EOC Stand-Down Day
April 19	EOC Stand-Down Day
April 20	<ul style="list-style-type: none"> Transit began running a modified hourly service schedule. Communication was released moving to 10 riders maximum It was decided that 5 Parks and Recreation staff would be deployed to HHS HHS escalated concerns about mobile testing of vulnerable communities (including shelters) to healthcare system (BCHSYS). BCHSYS will follow up when required Developing Virtual Children Services EarlyON Programming
April 21	EOC Stand-Down Day

April 22	<ul style="list-style-type: none"> • Library launched new webpage for home-based activities • Received a delivery of hygiene kits from Proctor and Gamble; kits were distributed to shelters and healthcare professionals for distribution • Health and Safety staff began drafting a policy to allow staff working from to take office chairs to their homes • EOC began preparing documents for the Corrective Action Plan, which would be compiled at a later date
April 23	EOC Stand-Down Day
April 24	<ul style="list-style-type: none"> • Decided to prohibit yard-sales as per the advice of the BCHU • Decided that fireworks for holidays would only be permitted in personal backyards for members of the household only <ul style="list-style-type: none"> ○ the sale of fireworks will only be permitted from businesses that are deemed essential (i.e. convenience stores and malls with permits; pop-up shops and trailers selling fireworks will not be permitted)
April 25	EOC Stand-Down Day
April 26	EOC Stand-Down Day
April 27	<ul style="list-style-type: none"> • Recovery planning was added as a regular EOC agenda item
April 28	EOC Stand-Down Day
April 29	<ul style="list-style-type: none"> • Communicated messaging regarding Council's decision regarding RVs • Senior staff were asked to begin planning future financial policies (i.e. refunds and cancellations for memberships or pre-paid programs happening in the coming months)
April 30	EOC Stand-Down Day
May 1	<ul style="list-style-type: none"> • Incorporated recovery planning into formal EOC status reports • Focus beginning to shift to economic recovery
May 2	EOC Stand-Down Day
May 3	EOC Stand-Down Day
May 4	<ul style="list-style-type: none"> • Launched Mental Health Week Campaign for staff and community
May 5	EOC Stand-Down Day
May 6	<ul style="list-style-type: none"> • Return-to-work planning added to regular recovery planning
May 7	EOC Stand-Down Day
May 8	<ul style="list-style-type: none"> • Prepared plans for new cemetery signage reminding visitors of rules regarding public gathering in preparation for Mother's Day • Began planning to increase Transit ridership to 15 passengers per bus pending approval of the EOC • Approved the holding of 702 Colborne Street and 10 Park Avenue until September 30 for the purposes of additional sheltering • Purchasing Department continuing to secure more PPE in preparation for COB employees returning to

	<p>work</p> <ul style="list-style-type: none"> • Legal analysis of essential municipal construction projects completed • Organizational Change Management team began drafting a corporate return-to-work timeline and plan in collaboration with Health and Safety Staff
May 9	EOC Stand-Down Day
May 10	EOC Stand-Down Day
May 11	<ul style="list-style-type: none"> • By-law staff finalized arrangements on the reporting of encampments
May 12	EOC Stand-Down Day
May 13	<ul style="list-style-type: none"> • Received confirmation from BCHU to open community gardens • Human Resources began assisting departments to redeploy staff to assist with seasonal positions
May 14	EOC Stand-Down Day
May 15	<ul style="list-style-type: none"> • A Special EOC meeting was called to address the May 14th Provincial Announcements regarding the reopening of certain businesses and services • Approved the removal of the waiver document that had been added to all building permit applications to allow the permit to proceed without inspections <ul style="list-style-type: none"> ○ However, there will still be no interior inspections of occupied residences • Legal began process for rescinding the closures of amenities as per both the Mayor's Order and those implemented by now-lifted Provincial order • Approved the reinstatement of the 100% staff complement in Water Services • Approved the June opening of the household hazardous waste program • Approved the increase of Transit passengers to 15 per bus • By-law staff were asked to work with the BCHU for clarification on enforcement matters in light of the Provincial announcement
May 16	EOC Stand-Down Day
May 17	EOC Stand-Down Day
May 18	EOC Stand-Down Day
May 19	EOC Stand-Down Day
May 20	<ul style="list-style-type: none"> • Began planning to re-open tennis courts on the 24th of May • Opened Steve Brown Running Track for public use • Began plans for transitioning Fire Prevention Officers back to regular duties; would continue to support By-law enforcement as required
May 21	EOC Stand-Down Day
May 22	EOC Stand-Down Day
May 23	<ul style="list-style-type: none"> • Approved the re-opening of park benches for use (i.e. remove caution tape)
May 24	EOC Stand-Down Day

May 25	<ul style="list-style-type: none"> • Approved the discontinuation of the “housing sites outreach” program effective May 31 • Approved the discontinuation of the “seniors housing site screening” effective June 30, using a phase-out approach beginning May 25
May 26	EOC Stand-Down Day
May 27	<ul style="list-style-type: none"> • Decided that Wastewater Compliance staff would return to the office June 8 to manage increased work load due to the opening of businesses and the need for field sampling of wastewater and storm discharge • Approved the opening of the Dog Park effective May 30
May 28	EOC Stand-Down Day
May 29	EOC Stand-Down Day
May 30	EOC Stand-Down Day
May 31	EOC Stand-Down Day
June 1	<ul style="list-style-type: none"> • Installed first germ-free barrier on transit for road testing and inspection • Human Resources Dept. began organizing the redeployment of Recreation Staff from Seniors Housing Sites and Housing Department Outreach
June 2	EOC Stand-Down Day
June 3	<ul style="list-style-type: none"> • Continued working with community partners to address matters arising from Covid-positive workers from Norfolk being re-located to Brantford for their recovery
June 4	EOC Stand-Down Day
June 5	<ul style="list-style-type: none"> • A special EOC meeting was called to further discuss matters relating to the Covid-positive workers from Norfolk • A letter was sent to the CAO of the County of Norfolk to express concerns with the way this situation was addressed and asked for better communication in the future
June 6	EOC Stand-Down Day
June 7	EOC Stand-Down Day
June 8	<ul style="list-style-type: none"> • Approved the purchase of an online appointment-booking software module as part of the City’s Reopening Plan <ul style="list-style-type: none"> ○ In preparation for coming service changes that will require users to pre-arrange appointment times for in-person services that were suspended due to Covid
June 9	EOC Stand-Down Day
June 10	<ul style="list-style-type: none"> • Began preparing for the re-opening of the Brantford Farmer’s Market on June 20 • Clerk’s Department began preparations to being offering Marriage Licenses (in-person) by appointment only • Approved the Reopening Plan for City Staff • Began Reopening campaign/messaging
June 11	EOC Stand-Down Day

June 12	EOC Stand-Down Day
June 13	EOC Stand-Down Day
June 14	EOC Stand-Down Day
June 15	<ul style="list-style-type: none"> • Approved the Phase 1 Reopening of Parks, which includes park benches, picnic tables and picnic shelters, basketball courts • Sale of rain barrels and composters from the Landfill Site will resume Monday June 15 • Ongoing communication focusing on signage needs • Plexi glass installed at City Hall front counter and then to move on to Market Square • Barriers installed between stalls at Farmer's Market • Letter received from Norfolk EOC discussing the need to isolate the infected workers quickly and safely and time was of the essence. Workers placed in Brantford outside of the EOC, in conjunction with the farmer.
June 16	<ul style="list-style-type: none"> • EOC Stand-Down Day
June 17	<ul style="list-style-type: none"> • Cooling centre will be located at Doug Snooks • Council approved outdoor patio policy • Approved extension of 2 bylaw officers contracts from end of June to end of July. • City Hall conducting a soft reopening and marriage licenses to be processed. Farmer's Market reopening for Saturday.
June 18	<ul style="list-style-type: none"> • EOC Stand-Down Day
June 19	<ul style="list-style-type: none"> • EOC Stand-Down Day
June 22	<ul style="list-style-type: none"> • Farmer's Market reopened successfully • Facilities staff continuing to place signage and distancing markers in City Facilities. • Risk assessments completed and have recommended the use of masks for staff who cannot practice social distancing or utilize other safety measures when carrying out duties. However, all other staff are allowed to wear masks as they wish. • Have spoken to BCHU about mask usage for staff in meeting rooms; were told as long as distancing measures can be followed, masks would not be required
June 23	<ul style="list-style-type: none"> • EOC Stand-Down Day
June 24	<ul style="list-style-type: none"> • Splash pads on track to be tentatively open July 3. Health Unit need to inspect first and hiring process considered. • Planning underway for reopening pools • Approval given to remove hold on various community centres to be used as feeding centres • Main library tentatively set July 8 as date to open for computer access

June 25	<ul style="list-style-type: none"> • EOC Stand-Down Day
June 26	<ul style="list-style-type: none"> • EOC Stand-Down Day
June 29	<ul style="list-style-type: none"> • Skate Parks to open today June 29th. • Splash pads still on track to reopen July 3rd • Plan for reopening pools being prepared and reopening is being targeted for early July for Woodman (July 13th) and Gretzky (July 16th), pending inspections and procedures in place. • Looking into opening up cooling centres across the City. • Community rooms in housing centres will be opening during heat waves going forward. • Testing at shelters has been complete and no positive tests. Long term facilities will perform retesting. • Farmers Market will be open July 3rd (Friday) • Facilities working with POA, Tourism and BRC to put in measures to open counters next week. • Additional services to be offered at City Hall counter to be reviewed and brought back to EOC • Daycare at TB Costain to reopen today • Processes for additional re-opening of city hall to be circulated and discussed at EOC next week • Issue of mandatory face masks still being discussed.
June 30 – July 7	EOC Stand-Down Days
July 8	<ul style="list-style-type: none"> • Launch of pickup service at St. Paul Library branch was successful and is running two days a week. • Main library opens for computer access July 8 • Approved resuming normal parking enforcement practices on August 1 • Approved phasing in paid parking on the two surface lots on August 1 • Approved parkade to be free until September 1 • Request to open Woodman and WGSC pools per status report approved (does not include Earl Haig) • Approved opening rinks 3 and 4 at WGSC as per status report and to prepare for bookings for August 1 • Approved request to bring forward a recommendation to Council through the CAO report to change practice rates in by-law for soccer/baseball fields – Council approved • Approved request to approve second payment of \$130,000 to Salvation Army and Food Bank. Won't need to be in place until the fall, but approval needed now so contracts can be readied and in place for the fall • Planning is working to launch virtual neighbourhood meetings for planning applications and hope to provide this service starting in August • Building Dept is the pilot for new online payment system to receive e-transfer payments • By-law department will be having first virtual property standards appeal hearing next week (July 13) • Encampment removal completed. • Approved request to recommence the offering of marriage ceremonies in City Council Chambers or alternate location

	<ul style="list-style-type: none"> • Mandatory mask discussion was elevated to JEOC – recommendations/considerations of the bylaw will go to Council on July 14
July 9-14	EOC Stand-Down Days
July 15	<ul style="list-style-type: none"> • The province announced Stage 3 reopening effective July 17 for most public health unit regions, including Brant County Health Unit • Council approved mandatory face-covering by-law, will come into effect July 17. Council allocated \$20,000 to purchase and distribute face masks for individual who may not be able to afford. Brant County also approved face covering by-law. • Approved request to increase maximum transit ridership from 15 to 20 riders per bus, starting July 20. 2000 disposable masks will be provided to Transit on Thursday to distribute Friday at Transit terminal to those who do not have face covering to ride. • Approved opening remaining running tracks (Kiwanis and Bison's Alumni tracks), starting July 20 • Parks programs and events are not moving forward until August 31. Other openings can be communicated as pending reopening in line with Phase 3 recommendations. • Approved request to resume full scope of housing maintenance programs, effective July 17 • Cohort size will increase from 10-15 kids among child care centres as of July 27 (operating guidelines not yet received) • Approved request to resume interior occupied building/by-law inspections starting Monday July 20. Building will start accepting permit applications on the main floor service counter starting July 20 as well. • Approved Clerks plan to support licensing of adult entertainers (starting July 16, ahead of the weekend). • Electronic signature for marriage licenses has been approved but many licenses have expired during COVID. Approved request to include in COA COW report issue of reducing costs to replace marriage licenses.
July 16	EOC Stand-Down Day
July 17	<ul style="list-style-type: none"> • Approved opening City-owned playgrounds effective July 17. The use of face coverings on playgrounds is not required under the City by-law.
July 18-21	EOC Stand-Down Days
July 22	<ul style="list-style-type: none"> • Main library will reopen July 28 • Approved removing temporary fencing at 3 splash pads, skate park and bike park, on-site staff redeployed to prepare fields and diamonds • Approved removal of temporary fencing at community gardens • Approved reopening of bocce ball and lawn bowling facilities effective July 24 • Approved reopening washrooms at sports fields • Approved reopening fitness classes and weight rooms at WGSC with cleaning protocols and social distancing amendments, effective August 4. Change rooms will remain as walk-through only.

	<ul style="list-style-type: none"> • Approved two contract bylaw officers' contract extensions to end of August.
July 23-28	EOC Stand-Down Days
July 29	<ul style="list-style-type: none"> • Main library successfully opened on July 28. Library is focusing on reopening plans for St Paul Branch. • EOC approved Transit passengers to begin using front door loading starting August 4 • EOC approved to begin charging passengers Transit fares on August 24 • EOC approved opening up the terminal on August 10 • EOC approved return to virtual types of taxi inspections, based on a priority need • EOC approved small group training sessions in accordance with meeting room guidelines, wearing face masks and physical distancing
July 30-August 4	EOC Stand-Down Days
August 5	<ul style="list-style-type: none"> • EOC approved return to ½ hour Transit services, as of September 8 to accommodate return to school ridership • Effective September 1, all licensed child care centres and before and after school programs will be permitted to operate at full capacity, with enhanced health and safety procedures for PPE in order to align with school requirements. • Effective September 1, EarlyON Child and Family Centres are permitted to reopen with in-person programming (outdoor programming permitted July 28). All participants must pre-register; enhanced health and safety procedures will be in place.
August 6-11	EOC Stand-Down Days
August 12	<ul style="list-style-type: none"> • St Paul library branch – planning to reopen August 18, 2020, starting with 3 days service/week, increasing to 5 days after Labour day • EOC approved opening of Bell Homestead, effective September 8 • EOC approved installation of ice on rinks 1 and 2 at WGSC • EOC approved request to cancel Scare in the Square Event for 2020 • EOC approved opening of Belleview Community Hall • EOC approved resuming special events, provided they adhere to all Provincial Guidelines
August 13-18	EOC Stand-Down Days
August 19	<ul style="list-style-type: none"> • Paramedicine program to resume in September for seniors living at Brant and Lorne Towers, Albion and Trillium Way housing locations • EOC approved ½ hour in-person appointments to issue burial permits to funeral homes • EOC approved returning to marriage ceremonies August 28, ensuring social distancing • EOC approves recommendation to begin process for reopening Sanderson Centre in October, in accordance with re-opening plan.

August 20-25	EOC Stand-Down Days
August 26	<ul style="list-style-type: none"> Two By-law Enforcement Officers contracts extended to October 30, 2020
August 27-September 1	EOC Stand-Down Days
September 2	<ul style="list-style-type: none"> Approval to move to regular loading on Transit buses effective September 8, with BCHU guidelines in place Restart swimming lessons at Wayne Gretzky Sports Centre starting October 1 Open Doug Snooks Community Centre for programming and rental, starting September 21 Reopen Civic Centre and Lions Park arenas for October 1 Replace current COVID-19 email address with web form that will route inquiries directly to bylaw Allow community groups to use the Tim Hortons room at the Tourism Centre effective October 1, allowing one group per day with cleaning protocols in place
September 3-8	EOC Stand-Down Days
September 9	<ul style="list-style-type: none"> Starting week of September 7, the St. Paul branch of the Library increased service from three days a week to five days a week (Tuesday to Saturday) In-person court proceedings will remain closed until after the week of October 19, 2020
September 10-15	EOC Stand-Down Days
September 16	<ul style="list-style-type: none"> Approved an additional phased in reopening plan, developed for Customer Service that follows provincial guidelines
September 17-20	<ul style="list-style-type: none"> EOC Stand-Down Days
September 21	<ul style="list-style-type: none"> Special EOC meeting held to review and discuss provincial announcement regarding limits for unmonitored private social gatherings.
September 22	EOC Stand-Down Days
September 23	<ul style="list-style-type: none"> Approved staff to move forward with planning for scaled back Remembrance Day activities Approved adding additional steps regarding licensing peddlers. Clerks can collect further information for Health and Safety plan as it relates to COVID. Information would be kept on file and shared with Department of Health if requested.

	<ul style="list-style-type: none"> • Fire Dept determined they will scale back grand opening ceremony for new Fire Station.
September 24-29	EOC Stand-Down Days
September 30	<ul style="list-style-type: none"> • EOC approved plan for using dressing room/changing room areas at WGSC arenas, starting October 1. The plan was first vetted through and accepted by the Medical Officer of Health.
October 1-6	EOC Stand-Down Days
October 7	<ul style="list-style-type: none"> • EOC approved reopening Woodman Park Community Centre for flu clinics. The facility will open on November 10 to prepare for the flu clinics and will only be used for the purposes of the clinics.
October 8-13	EOC Stand-Down Days
October 14	<ul style="list-style-type: none"> • EOC approved extension of two By-law Officer contracts to April 30, 2021
October 15-20	EOC Stand-Down Days
October 21	<ul style="list-style-type: none"> • EOC approved reopening of walk/run track at WGSC, Mon-Fri 8am – 3 pm, effective October 22 • EOC approved reopening the Lookout Lounge at WGSC effective October 22, subject to no concerns from the health unit • EOC approved cancellation of the Winter Leisure guide; redirecting the public to the City's website.
October 22-27	EOC Stand-Down Days
October 28	<ul style="list-style-type: none"> • Request for additional social media posts outlining City Hall service offerings, appointments and hours of service • Tourism Centre to be closed to the public as of Nov. 1 for the winter season. Staff still able to book meeting rooms. • New COVID -19 active screening process implemented November 2 • Focus on Halloween messaging regarding how to celebrate safely
October 29 – November 3	EOC Stand-Down Days
November 4	<ul style="list-style-type: none"> • EOC approved keeping Woodman Park Community Centre open after November 20 for staff CPR and First Aid training only
November 5	EOC Stand-Down Days
November 6	<ul style="list-style-type: none"> • A special EOC meeting was held to review the Ministry of Health's newly released COVID-19 Response Framework

November 7-9	EOC Stand-Down Days
November 10	<ul style="list-style-type: none"> • HR began an internal communications process regarding the active COVID screening process. HR will also provide a communication regarding flu clinics. • Communication provided to staff regarding reduced capacities (staffing reduced to 1/3) and considerations to work from home more frequently and reducing in person meetings. • Staff are reviewing plans for outdoor rink at harmony square this winter. • Construction fencing and signage to remain in place, along with staff monitoring the first week at new playground at Mohawk Park since the park is not officially open.
November 11-12	EOC Stand-Down Days
November 13	<ul style="list-style-type: none"> • A special EOC meeting was held to further review the Ministry of Health's COVID-19 Response Framework and the Province's announcement that the Brant region will move to the Orange Restrict tier, effective Monday November 16. Areas of discussion included Enforcement, Operations, Health and Safety and Communications.
November 14-17	EOC Stand-Down Days
November 18	<ul style="list-style-type: none"> • EOC approved plans to open outdoor rink at harmony square this winter. • EOC approved plans to redeploy staff to housing sites to support residents. • EOC approved HR to conduct asbestos sampling survey meeting in person onsite, scheduling to occur between November 30 and December 18. • EOC approved HR to conduct six in person offsite observation meetings with consultant for physical demands analysis. • Glenhyrst lights display to be drive thru only. • Lookout Lounge located at WGSC will remain closed.
November 19	EOC Stand-Down Day
November 20	<ul style="list-style-type: none"> • EOC approved request from Court Operations for more than 30% of staff present in order to hold court, as they are a small staff, court is resigned in such a way that distancing and masking is feasible and will be in place • Operationally, Tourism Centre will close to the public on Monday, November 23, 2020, will reopen late winter/early spring
November 21-24	EOC Stand-Down Days

November 25	<ul style="list-style-type: none"> • Public Works exploring and reviewing processes for increased screening and restricted entry to recreation facilities. • Community Services and Social Development implemented staff screeners at seven seniors housing sites in Brantford and Paris. • Communications increasing social media efforts
November 26 – December 1	EOC Stand-Down Days
December 2	<ul style="list-style-type: none"> • EOC approved enhanced check-in and tracing processes to be implemented at recreation facilities to ensure that new teams registrations/ renters from regions in the ‘Red-Restrict’ or ‘Lockdown’ zones will not be permitted to use recreational facilities (ice/pools) to enhance safety of our staff. • EOC approved that a recommendation be brought to Council that City events be cancelled and the use and rental of City property for events not be permitted until January 26 2021, and that there be an ongoing monthly review of event cancellations. • EOC approved opening community centres for vaccine centre purposes (at locations currently closed and not running programs), if needed.
December 3 - 8	EOC Stand-Down Days
December 9	<ul style="list-style-type: none"> • Woodman Community Centre, Lions Park Arena, Beckett Adult Leisure Centre, and Northridge Golf Course clubhouse will be held and referred to Public Health’s review of appropriate centres to use for vaccinations. • Communications to be sent through the Neighbours Helping Neighbours website to encourage residents to support neighbours who may be in need of help with shoveling snow from driveways and walkways. • EOC approved that Clerks provide a recommendation to Council regarding business licensing statuses and renewals. • Public Works to further explore the feasibility of operationalizing outdoor neighbourhood ice rinks.
December 10	EOC Stand-Down Day
December 11	<ul style="list-style-type: none"> • EOC approved opening of 13 community rinks <ul style="list-style-type: none"> ○ Confirmed opening: Donegal, Mohawk, Anne Good/Myrtleville, Spring Gardens, Tutela, Pleasant Ridge, Lincoln Square, Devon Down, Grandwoodlands, Seneca, Westdale ○ Awaiting confirmation of opening: Prince Charles, Moose
December 12-17	EOC Stand-Down Days
December 18	<ul style="list-style-type: none"> • EOC approved the opening of two additional community rinks <ul style="list-style-type: none"> ○ Charlie Ward Park and Lynden Hills

	<ul style="list-style-type: none"> • EOC approved the cancellation of the remaining Pickle ball season at Doug Snooks Community Centre
December 19-20	EOC Stand-Down Days
December 21	<ul style="list-style-type: none"> • COVID 19 Response Framework moves from orange (restrict) to red (control) • EOC explores plans for 28 day Province wide shutdown • Brant Public Health Unit will be operating under <u>O. Reg. 364/20: RULES FOR AREAS IN STAGE 3 Red Zone</u> until December 26th, 2020 @ 12:01 then move into operating under <u>O.Reg 82/20 RULES FOR AREAS IN STAGE 1 Lockdown</u>
December 22	EOC Stand-Down Day
December 23	<ul style="list-style-type: none"> • Library Board approves the discontinuation of Sunday service for the first half of 2021 • EOC approves closure of Parks Facilities, including: <ul style="list-style-type: none"> ○ Wayne Gretzky Sports Complex including ice rinks, gyms, walking track, pools and fitness studios with the exception of training for elite and Para Sport athletes. ○ Lookout Lounge remains closed. ○ Civic centre will be closed however staff will remain on site to maintain the ice and systems – if the lockdown is extended past Feb 1, the ice will be removed. ○ Lions Arena will remain closed. ○ Bell Homestead to be closed. • EOC approves Parks/Recreation facilities to remain open, including: <ul style="list-style-type: none"> ○ Harmony Square rink with a 10 person limit operating 10-10pm daily ○ City Parks and playgrounds, trails, and tobogganing hills ○ Cemetery Operations, ○ Forestry, ○ skate park (weather permitting) and multi-use basketball courts. ○ Disc golf with signage for no tournament play and Dog Park with signage of max. 10 people within the enclosure. • EOC approves Glenhyrst Lights Drive Through remain open provided services are contactless • EOC approves Development Engineering remain open by providing service by appointment only • EOC approves Farmer’s Market remain open with capacity reduced from 50 patrons to 30, which meets calculations in regards to sq.ft. in the regulations • EOC approves 220 Colborne St remain open by providing service by appointment only • EOC approves City Hall customer service counter remain open by providing service by appointment only • EOC approves City Hall customer service counter hours will be limited from 9-4, with a one-hour closure for lunch and to allow for enhanced cleaning

	<ul style="list-style-type: none"> • EOC approves Glenhyrst Building to close • EOC approves Bylaw Enforcement to move to 7-day/week coverage beginning January 4th • EOC approves halting the issuing of licenses
December 24-29	EOC Stand-Down Days
December 30	<ul style="list-style-type: none"> • EOC meeting was held to review provincial lock down measures put in place on December 26.
December 31-January 5	EOC Stand-Down Days
January 6	<ul style="list-style-type: none"> • EOC approves free parking in the Parkade for the month of January
January 7-12	EOC Stand-Down Days
January 13	<ul style="list-style-type: none"> • EOC approves reduction of customer service staff at City Hall from 2 to 1 • EOC approves that all staff work from home to the greatest extent possible • EOC approves that all meeting chairs attending meetings virtually from home where possible • EOC approves closure of POA office and limit access to appointment only and office 2 102 Wellington be available for judiciary use • EOC approves that all external messages be vetted through Communications or by GM or Director to reduce miscommunication • EOC approves the halting of all film and video productions within the City until Feb 23 • EOC approves to cease special event permitting until end of February •
January 14	<ul style="list-style-type: none"> • EOC approves direction to exercise a high level of discretion with respect to parking for more than 24 consecutive hours to accommodate needs of residents working remotely during provincial shut down • EOC approves elite athletes from other regions will not be permitted to use City facilities until further notice
January 15-19	EOC Stand-Down Days
January 20	<ul style="list-style-type: none"> • EOC approves free parking in Parkade until Feb 28 • EOC approves allocation of funds of \$100,000 to the food bank and \$30,000 to the Salvation Army • EOC approves local vaccination sites Woodman Park Community Centre, Lion's Park Arena, and Northridge Golf Course (until golf course opens)
January 21-26	EOC Stand-Down Days
January 27	<ul style="list-style-type: none"> • Due to necessary repairs required to the auditorium at Lions Park Community Centre, EOC approves removal of Lions park as a vaccination site and the addition of Doug Snooks Community Centre

January 28-February 2	EOC Stand-Down Days
February 3	<ul style="list-style-type: none"> • A general status update was provided by all EOC service areas. No EOC approvals were required
February 4-9	EOC Stand-Down Days
February 10	<ul style="list-style-type: none"> • EOC recommend that Council meetings be held virtually until Sept 2021 (to be revisited in June)
February 11	EOC Stand-Down Day
February 12	<ul style="list-style-type: none"> • Library in-person services will resume on Feb 22 • EOC Approves WGSC resumes in-person activities on Feb 16 (with arena use starting on Feb 17) • EOC approves WGSC arena #2 approved as a vaccination site as of Feb 21 • EOC approves Resume pickle ball at Doug Snook • EOC approves Licensing to resume in-person services by appointment only • EOC approves City Hall to resume in-person services by walk-in and appointment basis
February 13-16	EOC Stand-Down Days
February 17	<ul style="list-style-type: none"> • Free parking in parkade for month of march EOC APPROVED • If needed, open up Lion's arena if needed for figure skating and minor hockey • Outdoor rinks, 14/16 approved sites are open. 7 neighborhood rinks are approving hockey, 7 are for pleasure skating only. Capacity has been increased from 10 to 25 • EOC is awaiting from confirmation from BCHU on use for rink 2 as a vaccination site • Bylaw return to regular working hours mon-fri 830-430 • Taxi safety checks to resume EOC APPROVED • The city will resume issuing special events permits and film and media production permits as of Feb 26 under the current framework level
February 18-23	EOC Stand-Down Days
February 24	<ul style="list-style-type: none"> • EOC approves Rink Ambassador 10-4 m-f shift • EOC approves to release holds on vaccination sites • EOC approves indoor skatepark installation • EOC approves installation of temporary fence at Thomas Ave storm water pond
February 25	EOC Stand-Down Day
February 26	<ul style="list-style-type: none"> • EOC conducted a preparation meeting to discuss service changes that would occur if the city moved into the red status in the provincial framework • No decisions were approved by EOC

February 27-March 2	EOC Stand-Down Days
March 3	<ul style="list-style-type: none"> • Regular meeting of EOC. The city remained in the orange provincial framework. • EOC approves Brantford's Canada Day Committee to move forward with a modified event in celebration of July 01 that complies with the restrictions as laid out in the Provincial Covid Framework.
March 4-March 9	EOC Stand-Down Days
March 10	<ul style="list-style-type: none"> • EOC approves to extend the operation of the Covid Isolation Shelter at Lucy Marco Place until May 17 to support the vaccination distribution • EOC approves the implementation of the indoor Skate park at Woodman Community Centre as of March 10 • EOC preliminarily approves the planning and preparation of April Break camps at Woodman and Doug Snooks Community Centre from April 12-16 (following public health guidelines) • EOC approves the removal of the Brantford and District Civic Centre as an eligible event venue due to the operation of the testing centre.
March 11-March 16	EOC Stand-Down Days
March 17	<ul style="list-style-type: none"> • EOC approves April Break camps at Wayne Gretzky Sports Centre from April 12-16 • EOC the action of submitting an investment plan to the Province with focus on <ul style="list-style-type: none"> ○ Extending Covid Isolation Shelter at Lucy Marco Place until May 17 ○ Food security funding of \$130,000 for the local food bank and Salvation Army ○ 10 emergency shelter beds ○ Enhanced medical supports • EOC approves the use of city facilities for potential fall election • EOC discusses list of essential city workers to prepare for the vaccination roll out of phase 2 • EOC discusses preparation for a potential move to the red status under the provincial framework
March 18	EOC Stand-Down Day
March 19	<ul style="list-style-type: none"> • EOC prepares for the transition to the red status under the provincial framework
March 20-23	EOC Stand-Down Days
March 24	<ul style="list-style-type: none"> • EOC approves to provide free transit rides for people headed to their vaccination appointments • EOC approves to continue with free parking for month of April, and then May 1 go back to pay for parking (but allow for free parking for those with proof of vaccination appointment) • EOC approves for Council by way of the CAO Report to approve reduced user rate fees for practices, as was done last year • EOC approves recommendation when the space capacities change or fluctuate as per the Provincial guidelines, would like blanket approval to change signage at Farmer's Market to reflect these caps, rather

	<p>than coming to the EOC every time, but changes to be reported to EOC so Council can be made aware</p> <ul style="list-style-type: none"> • EOC approves that Wayne Gretzky Sports Centre be utilized for a vaccination popup effective June 1 • EOC approves to continue with rec plans for Spring and Summer programming, mindful of guidelines at time of program delivery
March 25-March 30	EOC Stand-Down Days
March 31	<ul style="list-style-type: none"> • EOC approves closure of Woodman Skate park • EOC approves to stop inspections of interior building for by law and licensing • EOC approves Reduce POA staff to and reduce hours of operations to half days • EOC approves to move City Hall to appointment only, reduce to one staff at counter
April 1-April 6	EOC Stand-Down Days
April 7	<ul style="list-style-type: none"> • EOC approves Public Works to cancel camps and is cancelling red services camps as well. • EOC approves closure of City hall during the lunch hour from 12-1 • EOC approves restriction of any staff coming in from outside of region to use city recreation facilities and services
April 8	EOC Stand-Down Day
April 9	<ul style="list-style-type: none"> • EOC approves to extend Bylaw Enforcement Covid contract until end of July • EOC approves limiting appointments at 220 Colborne to urgent only
April 10-13	EOC Stand-Down Days
April 14	<ul style="list-style-type: none"> • EOC approves to provide Emergency Child Care as of April 19, 2021 for school aged children of health care and front line workers as previously provided in 2020 and early 2021, if interested centres are approved by the Ministry. Previously fully funded by the Province. • EOC approves to proceed with coordinating First Aid/CPR training sessions (total of 15 with 8 being 2-day and 7 being 1-day) to begin approximately mid-May, subject to the stay-at home order being lifted.
April 15-16	EOC Stand-Down Days
April 17	<ul style="list-style-type: none"> • EOC approves to close the public facing counters at City Hall as of Tuesday, April 20 until further notice • EOC approves to maintain free parking at the parkade until further notice
April 18-20	EOC Stand-Down Days
April 21	<ul style="list-style-type: none"> • EOC approves the removal of 2/4 ice pads at Wayne Gretzky Sports Centre for the season • EOC approves to not open Earl Haig Family Fun Park • EOC approves to eliminate cash handling at the landfill • EOC approves recommendation to waive rental fees for the BCHU should they not receive funding to be reimbursed for those fees.

	<ul style="list-style-type: none"> • EOC approves to prohibit all local film production.
April 22-27	EOC Stand-Down Days
April 28	<ul style="list-style-type: none"> • EOC approves high performance athletes have sole use of WGSC • EOC approves to carry on planning for Canada Day planning festivities
April 29-May 4	EOC Stand-Down Days
May 5	<ul style="list-style-type: none"> • EOC approves for Transit to return to 30 minute service as of May 09 • EOC approves soft reopening of City Hall first floor counter for marriage licenses, commissioning and bulk water refill program
May 6-May 11	EOC Stand-Down Days
May 12	<ul style="list-style-type: none"> • EOC approves Lucy Marco Place self-isolation shelter extension to July 12 funded for \$212,000 through Social Services Relief fund • EOC approves planning special events for July and August, keeping in line with Provincial regulations • EOC approves to reopen the issuance of film production effective May 12
May 13-May 18	EOC Stand-Down Days
May 19	<ul style="list-style-type: none"> • EOC approves to proceed with marketing for summer day camps • EOC approves to proceed with advertising a Community Challenge through the Participation program • EOC recommends extension of virtual Council and Committee meetings until the end of 2021
May 20-May 25	EOC Stand-Down Days
May 26	<ul style="list-style-type: none"> • EOC approves to reopen park amenities such as playground, tennis, pickle ball, basketball, baseball, golf, disc golf, skate parks and dog parks • EOC approves removal of WGSC ice pad 1 and 2 during May long weekend • EOC approves to prohibit alcohol consumption in City parks • EOC approves to start planning for reopening of Earl Haig Pool, splash pads, slides, wave water section in Step 2
May 27-June 1	EOC Stand-Down Days
June 2	<ul style="list-style-type: none"> • EOC approves to increase Transit loading from 15 to 25 passengers as of June 14. Brantford Lift Loading increase from 5 to 8 passengers • EOC approves to allow staff back at 1/3 capacity per department. Continue online training and meetings • EOC approves filming in City Parks, non-commercial application for not-for-profit group • EOC approves to designate Doug Snooks/eagle Place Community Centre as a cooling centre during extended heat warning • EOC approves to redeploy CSSD staff into home positions

	<ul style="list-style-type: none"> • EOC approves to not renew COVID By Law Officer contract • EOC approves POA teams of two in office to resume counter activities with reduced hours from 9am-1pm M-F • EOC approves public washrooms to be available to City Hall customer with appointments • EOC approves to recall five part time front counter staff
June 3-June 8	EOC Stand-Down Days
June 9	<ul style="list-style-type: none"> • EOC approves to begin accepting cash at landfill • EOC approves to open Farmer's Market June 12 for outdoor seasonal booths with 60 person capacity • EOC approves to use Bellview Hall for Lansdowne Children's Centre summer camp program • EOC approves to open Earl Haig pool and splash pad on July 12. (75 minute preregistered periods for daily admission cost)
June 10-June 15	EOC Stand-Down Days
June 16	<ul style="list-style-type: none"> • EOC approves to permit 2 groups of 10 on sports field by splitting field in half per organization (coaches excluded) • EOC approves extend Lucy Marco Place Shelter to August 20 • EOC approves resume scheduling and officiating wedding ceremonies in Aug 2021

15. BY-LAWS

<u>BY-LAW</u>	<u>READINGS</u>	<u>PREAMBLE</u>
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139-2021	THREE	<p>By-law to authorize the execution of AGREEMENTS individually dated and listed on Schedule 'A' attached hereto:</p> <ol style="list-style-type: none"> 1. Subdivision Agreement between The Corporation of the City of Brantford, Brantford Power Incorporated, Empire Communities Limited and the Mortgagee regarding Wyndfield West Phase 8A (2021-174) (Committee of the Whole – Operations and Administration Report #2021-06-01) 2. Agreement between The Corporation of the City of Brantford and Intact Public Entities Inc. regarding procurement of the City's Corporate Insurance Policies for the period July 1, 2021 to June 30, 2022 (2021-207) (Committee of the Whole – Community Development Report #2021-03-09)
140-2021	THREE	By-law to amend Chapter 26 (Boards – Advisory Committees) of the City of Brantford Municipal Code by repealing Schedule 25 (Community Safety and Well-Being Advisory Committee) (2021-389) (Committee of the Whole – Operations Report #2021-06-01)
141-2021	THREE	By-law to declare and dedicate Lots 21, 22, 23, 24, and 25 on Plan 1558, City of Brantford, as part of the public highway, to be known as Cumberland Street (2021-278) (Committee of the Whole – Operations and Administration Report #2021-06-01)
142-2021	THREE	By-law to declare and dedicate Block 302, Registered Plan 2M-1964, City of Brantford, as part of the public highway, to be known as Bellhouse Avenue (2021-174) (Committee of the Whole – Operations and Administration Report #2021-06-01)
143-2021	THREE	By-law to amend By-law 70-2010, being a By-law to adopt various City of Brantford Policies (Corporate Policy 008 – Employee Service Recognition Awards Policy) (2021-241) (Committee of the Whole – Operations and Administration Report #2021-06-01)

**By-law Listing
City Council
June 22, 2021**

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144-2020	THREE	By-law to amend by-law 37-83, being a by-law to regulate Traffic in the City of Brantford (Francis Street – Schedule 1 – Through Highways) (Committee of the Whole – Operations and Administration Report #2021-06-01)
145-2021	THREE	By-law to Designate the Downtown Community Improvement Project Area (2021-369) (Committee of the Whole – Community Development Report #2021-06-08)
146-2021	THREE	By-law to Adopt the City of Brantford Downtown Community Improvement Plan (2021-369) (Committee of the Whole – Community Development Report #2021-06-08)
147-2021	THREE	By-law to Designate the Greyfields Community Improvement Project Area (2021-369) (Committee of the Whole – Community Development Report #2021-06-08)
148-2021	THREE	By-law to Adopt the City of Brantford Greyfields Community Improvement Plan (2021-369) (Committee of the Whole – Community Development Report #2021-06-08)
149-2021	THREE	By-law to amend Chapter 554 of the Municipal Code (Noise Control) (Committee of the Whole – Community Development Report #2021-06-08)
150-2021	THREE	By-law 70-2010, being a By-law to adopt various City of Brantford Policies and to create a Corporate Policy Manual by repealing and replacing Finance Policy – 012 High Water Bill Adjustment Policy (2021-427) (Finance Committee Report #2021-06-09)
151-2021	THREE	By-law to Confirm the Proceedings of the Council of The Corporation of the City of Brantford with respect to the Meeting held on June 22, 2021.

**BY-LAW NUMBER 139-2021
OF
THE CORPORATION OF THE CITY OF BRANTFORD**

***To authorize the execution of AGREEMENTS or OTHER DOCUMENTS
individually listed on Schedule “A”
attached hereto and forming part of this By-law***

WHEREAS The Corporation of the City of Brantford (the “City”) is, from time to time, required to execute agreements or other documents within the powers and authorities given to the municipality in governing its affairs;

AND WHEREAS subsection 5(3) of the *Municipal Act, 2001*, as amended (the “Act”), provides that a municipal power, including a municipality’s capacity, rights, powers and privileges under section 9 of the Act shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS subsection 15.11.3(d) of Chapter 15 of the City of Brantford Municipal Code regarding Procedure provides that every by-law and agreement referenced under section 15.11.3 shall be under the seal of the corporation and filed by the City Clerk;

AND WHEREAS the City has established a process whereby agreements or other documents to be executed by the Mayor and the City Clerk or any other officers of the City, where said authority has not been previously delegated by By-law and forming part of the Execution of Routine Documents (Corporate Policy – 010), will form part of a by-law, for presentation to City Council;

AND WHEREAS reports or resolutions presented to City Council for adoption may refer to a “Signing By-law” for ease of reference in compiling Schedule “A” attached hereto and forming part of this By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. The Mayor and the City Clerk of the City are hereby authorized, empowered and directed to execute the agreements or other documents individually listed on Schedule "A" attached hereto and forming part of this By-law and to affix the corporate seal to each said agreement or document.
2. Notwithstanding paragraph 1 of this By-law, other officers of the City are hereby authorized, empowered and directed to execute the agreements or other documents in addition to, or in the place and stead of, the City Clerk, only if such distinction is included in Schedule "A" attached hereto and forming part of this By-law.
3. This By-law comes into force and effect upon the date of passing hereof.

READ A FIRST TIME: JUNE 22, 2021

READ A SECOND TIME: JUNE 22, 2021

PASSED: JUNE 22, 2021

MAYOR

CLERK

SCHEDULE “A” TO BY-LAW 139-2021 DATE: JUNE 22, 2021

MAYOR

CLERK

THAT THE MAYOR AND THE CITY CLERK BE AUTHORIZED AND HEREBY EMPOWERED AND DIRECTED TO EXECUTE THE FOLLOWING:

1. Subdivision Agreement between The Corporation of the City of Brantford, Brantford Power Incorporated, Empire Communities Limited and the Mortgagee regarding Wyndfield West Phase 8A (2021-174) (Committee of the Whole – Operations and Administration Report #2021-06-01)

2. Agreement between The Corporation of the City of Brantford and Intact Public Entities Inc. regarding procurement of the City’s Corporate Insurance Policies for the period July 1, 2021 to June 30, 2022 (2021-207) (Committee of the Whole – Community Development Report #2021-03-09)

BY-LAW NO. 140-2021

-OF-

THE CORPORATION OF THE CITY OF BRANTFORD

Being a by-law to amend Chapter 26 (Boards – Advisory Committees) of the City of Brantford Municipal Code by repealing Schedule 25 (Community Safety and Well-Being Advisory Committee).

WHEREAS the Safer Ontario Act, 2018, Schedule 1, Part XIII, Section 197 required all municipalities to submit a community safety and well-being plan and establish an advisory committee to lead the development of the plan;

AND WHEREAS the Council of The Corporation of the City of Brantford adopted By-law 126-2019 to establish a Community Safety and Well-Being Advisory Committee as a Schedule to Chapter 26 of the City of Brantford Municipal Code;

AND WHEREAS the Community Safety and Well-Being Plan was adopted by City Council on May 25, 2021 and City Council approved disbanding of the Committee upon adoption of the plan;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. Schedule 25 of Chapter 26 of the City of Brantford Municipal Code is hereby repealed in its entirety, thereby disbanding the Community Safety and Well-Being Advisory Committee; and
2. THAT this By-law shall come into effect immediately upon its passage.

READ THE FIRST TIME **June 22, 2021**

READ THE SECOND TIME **June 22, 2021**

PASSED **June 22, 2021**

Mayor

Clerk

BY-LAW NUMBER 141-2021

of

THE CORPORATION OF THE CITY OF BRANTFORD

Being a by-law to declare and dedicate Lots 21, 22, 23, 24, and 25 on Plan 1558, City of Brantford, as part of the public highway, to be known as Cumberland Street.

WHEREAS The Corporation of the City of Brantford is the owner of Lots 21, 22, 23, 24, and 25 on Plan 1558, City of Brantford, being all of PIN 32116 – 0157 (LT); and

WHEREAS it is desired to declare and dedicate Lots 21, 22, 23, 24, and 25 on Plan 1558, City of Brantford, being all of PIN 32116 – 0157 (LT), as part of the Public Highway to be known as Cumberland Street;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. THAT Lots 21, 22, 23, 24, and 25 on Plan 1558, City of Brantford, being all of PIN 32116 – 0157 (LT), are hereby declared to be and dedicated as part of the Public Highway to be known as Cumberland Street.
2. THAT this By-law shall come into force effective immediately.

READ a 1st time: June 22, 2021

READ a 2nd time: June 22, 2021

PASSED: June 22, 2021

MAYOR

CLERK

BY-LAW NUMBER 142-2021

-of-

THE CORPORATION OF THE CITY OF BRANTFORD

Being a by-law to declare and dedicate Reserve Block 302, Registered Plan 2M-1964, City of Brantford, being all of PIN 32068-2772 (LT), as part of the public highway, to be known as Bellhouse Avenue.

WHEREAS The Corporation of The City of Brantford is the owner of Reserve Block 302, Registered Plan 2M-1964, City of Brantford; and

WHEREAS it is desired to declare and dedicate Reserve Block 302, Registered Plan 2M-1964, City of Brantford, being all of PIN 32068-2772 (LT), as part of the public highway, to be known as Bellhouse Avenue.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. THAT Reserve Block 302, Registered Plan 2M-1964, City of Brantford, being all of PIN 32068-2772 (LT), is hereby declared to be and dedicated as part of the public highway, to be known as Bellhouse Avenue.
2. This by-law shall come into force effective immediately.

READ a 1st time: June 22, 2021

READ a 2nd time: June 22, 2021

PASSED: June 22, 2021

MAYOR

CLERK

BY-LAW NUMBER 143-2021

OF

THE CORPORATION OF THE CITY OF BRANTFORD

*Being a By-law to amend to By-Law 70-2010 to repeal and replace Corporate Policy – 008
(Employee Service and Recognition Awards Policy)*

WHEREAS Section 8(1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, (the “Act”) the powers of a municipality shall be interpreted broadly so as to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues; and

WHEREAS, at its meeting of June 7, 2010, City Council passed By-law 70-2010, being a By-law to adopt various policies of the City of Brantford and to create a Corporate Policy Manual, which policies are attached thereto as Appendix “A”; and

WHEREAS, at its meeting of June 22, 2021, City Council adopted the recommendations set out in item 6.1.8 of Committee of the Whole – Operations and Administration Report No. 2021-241, to amend Corporate Policy – 0008 to include part-time employees;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. THAT By-law 70-2010 is hereby amended by amending Appendix “A” attached thereto by repealing Corporate Policy – 008 (Employee Service and Recognition Awards Policy) and replacing said policy with the new Corporate Policy – 008 (Employee Service and Recognition Awards Policy) attached hereto as Schedule “A”; and
2. THAT the Clerk be directed to update the Corporate Policy manual to reflect the amendment to said Policy approved herein.
3. THAT this By-law shall come into force effective immediately.

READ A FIRST TIME: June 22, 2021

READ A SECOND TIME: June 22, 2021

PASSED: June 22, 2021

MAYOR

CITY CLERK

Schedule "A"

POLICY NUMBER: CORPORATE-008

SUBJECT: EMPLOYEE SERVICE AND RECOGNITION AWARDS

**POLICY STATEMENT:
(Purpose/Objective)**

The municipality will honour employees commencing at five (5) years of continuous active service to the municipality, and every 5 years afterwards, as well as formally recognize retiring employees. In addition, the municipality will recognize staff who acquires outstanding academic achievements.

RELATED POLICY PROCEDURES/GUIDELINES:

All employees attaining 5 years of continuous service, and every 5 years afterwards will receive a gift in recognition for their years of service.

Service, for the purpose of employee recognition, is defined as continuous active service with no breaks in service.

Both Full-time and Part-time employees who retired from the Municipality in the previous calendar year will receive a retirement gift in recognition of their years of service and retirement. This recognition will occur only once.

The Awards celebration and Gifts will be dependent on Council approval of budget.

Date of Enactment:

April 19, 1985

Related By-law Number/Staff Report
Number:

70-2010 (consolidation)

By-law 143-2021

	2021-241
Review and Amendment Dates: March 23, 1987, November 26, 2002 March 2009 (Review) June 2010 (consolidation) January 2017 (Review) June 2021 (Review)	Department Responsible for Review: City Clerks Human Resources
Date of Next Review: 2026	Applicable Legislation/Legislative Authority:

BY-LAW NUMBER 144-2021

OF

THE CORPORATION OF THE CITY OF BRANTFORD

To amend Traffic By-law 37-83, being a by-law to regulate
Traffic in the City of Brantford

WHEREAS Committee of the Whole – Operations and Administration of Council of the Corporation of the City of Brantford has recommended to Council for the improvement and better regulation of traffic within the City of Brantford; and

WHEREAS Council desires to implement the recommendations of the Committee as aforesaid;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CITY OF BRANTFORD ENACTS AS FOLLOWS:

1. Francis Street – Traffic Control

- a) THAT Schedule “1” of Traffic By-law 37-83 which pertains to “Through Highways” BE REPEALED as follows:

<u>THROUGH STREET</u>	<u>LIMITS</u>
-----------------------	---------------

Francis Street By-law 149-2007	From the south side of Royal Oak Drive to the north side of Varadi Avenue
-----------------------------------	---

Francis Street By-Law 149-2007	From the south side of Varadi Avenue onto White Oaks Avenue
-----------------------------------	---

- b) THAT Schedule “16” of Traffic By-law 37-83 which pertains to “Pedestrian Crossovers” BE AMENDED to provide the following:

<u>STREET</u>	<u>LOCATION</u>
---------------	-----------------

Francis Street	At the north side of the intersection with Strong Court.
----------------	--

2. THAT this by-law shall become effective upon the date of its passing, save and except that any provisions of this by-law affecting traffic on highways designated as connecting links, pursuant to Subsection 195(3) of The Highway Traffic Act, as amended, and Subsection 21(1) of The Public Transportation and Highway Improvement Act, as amended, shall not become operative until approved by the Ontario Ministry of Transportation.

-2-

READ A FIRST TIME: June 22, 2021

READ A SECOND TIME: June 22, 2021

PASSED: June 22, 2021

MAYOR

CLERK

BY-LAW NUMBER 145-2021
OF
THE CORPORATION OF THE CITY OF BRANTFORD

*Being a by-law to Designate the Downtown Community
Improvement Project Area*

WHEREAS the Official Plan for the City of Brantford contains provisions relating to community improvement in the Municipality;

AND WHEREAS the Council of The Corporation of the City of Brantford considers it appropriate to designate a defined area of the Municipality as the Downtown Community Improvement Project Area in accordance with the provisions of Section 28 of the *Planning Act, R.S.O. 1990, c. P. 13*, as amended;

NOW THEREFORE the Council of The Corporation of The City of Brantford hereby enacts as follows:

1. The lands as set out in Schedule "A", attached hereto and forming part of this By-law, are hereby designated as a Community Improvement Project Area, to be known as the "Downtown Community Improvement Project Area".
2. This By-law shall come into force and take effect upon the passing thereof.

READ THE FIRST TIME: June 22, 2021

READ THE SECOND TIME: June 22, 2021

PASSED: June 22, 2021


MAYOR

CLERK

City of Brantford

Schedule 'A'

Legend

 Downtown Community Improvement Project Area

This is Schedule 'A' to Bylaw No. _____

Passed the ____ day of _____, 2021.

MAYOR _____

CLERK _____



BY-LAW NUMBER 146-2021
OF
THE CORPORATION OF THE CITY OF BRANTFORD

*Being a by-law to Adopt the City of Brantford Downtown
Community Improvement Plan*

WHEREAS the Council of The Corporation of the City of Brantford has designated the Downtown Community Improvement Project Area by By-law No. 146-2021, passed pursuant to Section 28 of the *Planning Act, R.S.O. 1990, c. P. 13*, as amended (the *Planning Act*);

AND WHEREAS the Official Plan for the City of Brantford contains provisions relating to community improvement in the Municipality;

AND WHEREAS, The Corporation of the City of Brantford may, where it has passed a by-law designating the whole or any part of an area covered by an official plan as a community improvement project area, adopt a plan as a community improvement plan for the community improvement project area;

NOW THEREFORE the Council of The Corporation of The City of Brantford hereby enacts as follows:

1. The City of Brantford Downtown Community Improvement Plan, as set out in Schedule "A" attached hereto and forming part of this by-law, is hereby adopted.
2. The Clerk is hereby authorized and directed to give notice of adoption of the City of Brantford Downtown Community Improvement Plan, pursuant to Section 17(23) of the *Planning Act*.
3. The City of Brantford Downtown Community Improvement Plan shall take effect in accordance with Section 17(27) of the *Planning Act*.
4. This By-law shall come into force and take effect upon the passing thereof.

READ THE FIRST TIME: June 22, 2021

READ THE SECOND TIME: June 22, 2021

PASSED: June 22, 2021

MAYOR

CLERK

City of Brantford

DOWNTOWN COMMUNITY IMPROVEMENT PLAN

June 2021

Alternative formats and communication supports available upon request. For more information, please contact the City of Brantford Municipal Accessibility Coordinator at (519) 759-4150 or by email at accessibility@brantford.ca.

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Part A – Preamble

Part A is provided as background and contextual information in support of the Downtown Community Improvement Plan. This Part does not constitute an operative component of the Downtown Community Improvement Plan (CIP).

A.1 Community Improvement Plan Legislative and Policy Frameworks

The Province of Ontario has established a legislative framework for the preparation of community improvement plans (CIPs), a tool used to support revitalization of targeted areas through municipally driven programs and/or financial incentive based programs. This legislative framework is supported and implemented by Provincial and City of Brantford policies and plans. Any proposed CIP must conform to both the legislative and policy frameworks.

Similarly, both the Province and the City of Brantford have policies that support redevelopment and revitalization of existing neighbourhoods, and provide direction on infill and intensification, particularly in Brantford’s Downtown Urban Growth Centre.

The following subsections outline the various components of the Provincial legislation and policies and the municipal policies as they relate to CIPs and to Downtown revitalization and intensification.

A.1.1 – Provincial Legislation

The *Planning Act* and the *Municipal Act* provide direction and guidance on the establishment and implementation of CIPs, as follows:

Planning Act

The *Planning Act* governs how municipalities may plan and regulate the use of land and buildings, with Section 28 outlining the requirements for preparing and implementing Community Improvement Plans (CIPs).

These requirements include that the City’s Official Plan must contain policies respecting the application of CIPs, that a Community Improvement Project Area is adopted by Council, and that a Community Improvement Plan is prepared for the designated Community Improvement Project Area.

In instances where a Community Improvement Project Area is in effect but there is no Community Improvement Plan in place, Council may:

- Acquire land within the project area;
- Hold land that has been acquired; and

- Clear, grade or otherwise prepare the land for community improvement activities (Section 28(3)).

When a CIP comes into effect, provided the Plan provides for the acquisition and improvement of land (Section 28(3)), the municipality may construct, repair, rehabilitate or improve buildings on land acquired or held by the municipality in conformity with the policies of the CIP (Section 28(6)). This enables the municipality to intervene directly and make improvements to property or to build new buildings and facilities.

Under Section 28(7), the municipality may issue grants and loans to property owners and tenants to assist in paying for eligible costs. Eligible costs are broadly defined to include “costs related to environmental site assessment, environmental remediation, development, redevelopment, construction and reconstruction of lands and buildings for rehabilitation purposes or for the provision of energy efficient uses, buildings, structures, works, improvements or facilities” (Section 28(7.1)). Under no circumstance can the amount of a grant or loan exceed the eligible cost of the Community Improvement Plan project (Section 28(7.3)). The municipality may also enter into agreements concerning any issued grants or loans, and register the agreement against the title of the land (Section 28(11)).

Finally, once Council is satisfied that a Community Improvement Plan “has been carried out,” Council may pass a by-law to dissolve the Community Improvement Project Area, which renders any affected CIP non-applicable (Section 28(13)).

Municipal Act

The *Municipal Act* governs many procedures, tools and powers of municipalities. It prohibits municipalities from assisting any manufacturing business or other industrial or commercial enterprise through the granting of bonuses (Section 106(1)). Prohibited actions outlined under Section 106(2) include:

- a) giving or lending any property of the municipality, including money;
- b) guaranteeing borrowing;
- c) leasing or selling any property of the municipality at below fair market value; or
- d) giving a total or partial exemption from any levy, charge or fee.

However, Section 106(3) of the *Municipal Act* also provides an exception to the above where a municipality exercises powers under Section 28(6), (7) or (7.2) of the *Planning Act* (i.e., Community Improvement Plans).

A.1.2 – Provincial Policies and Plans

The Province of Ontario provides policy direction to be implemented by local municipalities through Provincial policies and plans. Those relevant to a CIP for Downtown Brantford include:

Provincial Policy Statement (2020)

The Provincial Policy Statement (2020) (PPS), issued under Section 3 of the *Planning Act*, outlines the Province’s position with respect to land use planning and development. Although the PPS does not explicitly reference CIPs, it supports the revitalization and rehabilitation of downtown areas, and recognizes the importance of downtowns and main street areas as a component of long-term economic prosperity (Section 1.7.1 d).

The PPS also generally places a strong emphasis on intensification, describing principles that offer support for this intensification to occur in downtowns. Section 1.1.3.1, for example, requires that settlement areas “shall be the focus of growth and development.” Section 1.1.3.2 elaborates that land use patterns within settlement areas shall be based on densities and a mix of uses that address several principles, including an efficient use of land and resources, efficient use of infrastructure and public service facilities, and supporting active transportation and transit.

Section 1.1.3.3 requires planning authorities to identify appropriate locations and promote opportunities for accommodating a significant supply and range of housing options through intensification and redevelopment, taking into account existing building stock and areas with existing and planned infrastructure that can accommodate projected needs. Section 1.1.3.5 directs planning authorities to implement minimum intensification targets, based on those established in Provincial Plans (i.e., *A Place to Grow: Growth Plan for the Greater Golden Horseshoe, Office Consolidation 2020*).

The PPS also contains policies related to housing, in Section 1.4, including a requirement to maintain the ability accommodate at least a 15-year supply of residential growth through intensification and redevelopment (1.4.1) and to provide for a range and mix of housing options and densities to meet projected market-based and affordable housing needs of current and future residents (1.4.3).

A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Office Consolidation 2020)

A Place to Grow: Growth Plan for the Greater Golden Horseshoe (the “Growth Plan”), outlines a policy framework for managing growth in the Greater Golden Horseshoe and generally encourages the development of complete communities with a mix of land uses, including residential and employment uses, with a compact built form and a vibrant public realm (Section 2.2.1). The Growth Plan also requires municipalities to support housing choice by identifying a diverse range and mix of housing options and densities, including affordable housing, and associated land use planning and financial tools (2.2.6).

As mentioned above, the PPS requires municipalities to establish intensification targets based on the Growth Plan and to “encourage intensification generally throughout the delineated built-up area.” In particular, municipalities within the Growth Plan area, including the City of Brantford, must direct a minimum of 50 percent of all residential development within the

delineated built-up area by the time of the next Municipal Comprehensive Review (Section 2.2.2). The City's current Official Plan is based on the 40 percent target established through the 2006 Growth Plan and still applies. As a result of work completed through the City's Municipal Comprehensive Review (reflected in the new Council-adopted Official Plan), the Ministry of Municipal Affairs and Housing approved an alternative target for Brantford of 45% until 2031, increasing to 50% after 2031.

Downtown Brantford is further identified in the Growth Plan as an Urban Growth Centre (UGC) – defined as an existing or emerging downtown – to which growth and intensification should be directed. Brantford's Downtown UGC must achieve a density target of 150 residents and jobs per hectare by 2031 (Section 2.2.3).

A.1.3 – Municipal Policy

The City of Brantford Official Plan and the Downtown Master Plan provide policy direction related to Downtown Brantford and the implementation of CIPs, as follows:

City of Brantford Official Plan

The City of Brantford Official Plan is explicit in its intent to promote the intensification and revitalization of the Downtown Urban Growth Centre. The Official Plan also intends to ensure that a wide range of housing types are available across the City, including affordable housing. Applicable objectives of the Official Plan include to:

- Ensure affordable housing is available to a population with diverse social, physical and economic needs. (6.2.3.1c)
- Encourage intensification of people and jobs in the urban growth centre, within existing neighbourhoods, and along intensification corridors and nodes within the existing built up areas. (6.2.13.1b)
- Encourage the revitalization, redevelopment, reuse and/or conversion of greyfields, underutilized sites, or regeneration areas within which are included any combination of the following: brownfield sites, greyfield sites, underutilized sites, or sites within the City's Urban Growth Centre. (6.2.13.1f)
- Encourage new development and revitalization within the urban growth centre, intensification corridors and other key intensification areas which will result in the long term (beyond 2031) in a dense, more urban condition including active, pedestrian supportive streets that are compatible with, and enhance, adjacent land uses. (6.2.13.1g)
- Promote the revitalization of the City's downtown through a mixture of various commercial, office, residential, cultural, entertainment, educational, institutional and recreational facilities. (6.2.14.1a)

Further, Section 15.3.1 outlines that the Urban Growth Centre is “the major focus area to accommodate a significant share of the City’s population and employment growth.”

Section 15.6 deals with Regeneration Areas. Though not a land use designation, Section 15.6.1 describes Regeneration Areas as underutilized lands, which are in need of “renewed investment, redevelopment and/or reuse to achieve their maximum potential,” specifically including the City’s Downtown Urban Growth Centre. Section 15.6.3 further recognizes the unique circumstances of the City’s Regeneration Areas and requires the development of a unique strategy for each, such as this Downtown Community Improvement Plan. Among the factors to be considered in the development of such a strategy, per Section 15.6.4, is that “the lands have the potential for redevelopment that could increase municipal tax assessment” and the “potential to advance other goals” of the City.

With regards to Community Improvement Plans, Section 16 of the Official Plan contains enabling policies for Community Improvement areas including, in Section 16.1 – General:

“The City shall encourage community improvement through the preservation, rehabilitation, renewal, and redevelopment, where appropriate, of certain areas of the City in order to improve the safety and quality of buildings, structures, and facilities.”

Further, Section 16.2 - Community Improvement Policy Area, establishes that all lands within the built boundary are eligible for inclusion in a CIP and that Council may pass a by-law designating CIP Project Areas and approving CIPs “to establish the detailed objectives and policies concerning the improvement of these specific areas.”

Section 16.3, Community Improvement Policy Areas, provides more detailed criteria for the selection of CIP Project Areas including the lands are substantially developed (16.3.1.1), inadequacy of municipal services (16.3.1.2) and constraints to community improvement, such as incompatible land uses (16.3.1.3).

Criteria for residential CIPs are contained in Section 16.3.2:

1. A substantial portion of the residential dwelling units within the area do not meet the City's maintenance and occupancy standards;
2. The area is designated and considered to be stable for long-term residential use; and
3. There are inadequacies in the existing neighbourhood facilities or amenities within the area such as parks, schools and community facilities.

Not all of the criteria need be present for an area to be selected for a CIP Project Area.

Section 16.4 – Implementation outlines the means through which the CIP shall be implemented. Specifically, Section 16.4.1 requires:

1. The preparation of an inventory of the lands within the Community Improvement Policy Area, in order to assist Council in evaluating the requirements for community improvements;
2. The selection of Community Improvement Project Areas by by-law;
3. The preparation and adoption of Community Improvement Plans pursuant to the *Planning Act*;
4. Participation in Federal and Provincial programmes for funding community improvement projects;
5. Encouraging community organizations and individuals to participate in community improvement projects, wherever possible;
6. The establishment of an implementation budget identifying the financial requirements associated with the implementation of the Community Improvement Plan; and
7. Ensuring that the City can satisfy the financial requirements for its share of the costs associated with any community improvement projects.

During the preparation of the Downtown CIP, the policies described above apply, however it is also noted that the City of Brantford is in the process of updating its Official Plan. The updated Official Plan will continue to support revitalization and intensification in the Downtown Urban Growth Centre through the use of a Community Improvement Plan.

Downtown Master Plan

The Downtown Master Plan builds off the policy framework established in the Official Plan, and further refines the vision for the Downtown as a vibrant city centre. To realize this vision, an increase in people living, working, and visiting the Downtown is required. As such, the core objective of the Master Plan is to create the appropriate conditions and physical environment across the Downtown to make it attractive for investment and provide more opportunities for people to live and work.

A.2 Previous Downtown Brantford Community Improvement Plan

In 2002, Council enacted a Downtown Community Improvement Plan which included financial incentive programs designed to encourage commercial and mixed use development in the Downtown. The financial incentive programs in the CIP, including the Downtown Business Performance Grant, Façade Grant, and Design Grant programs, acted in combination with other

incentive programs for the Downtown that provide exemptions or reductions from Development Charges, Parkland Dedication requirements, and parking requirements, to encourage redevelopment and property improvements. The Downtown CIP was repealed in 2019 due to a lack of funding to continue the implementation of the Plan, which prompted the City to investigate new and alternative options for a Downtown Community Improvement Plan to continue to support opportunities for growth and revitalization of the Downtown.

A.3 Downtown Community Improvement Plan Public Engagement

On September 21, 2020, the Draft Downtown Community Improvement Plan (September 2020 version) was released for a public and agency commenting period. Notification was provided to all property owners within the Community Improvement Project Area, as well as to the Downtown Brantford Business Improvement Area, the Chamber of Commerce Brantford-Brant, the Brantford Home Builders' Association, the Brantford Regional Real Estate Association, and members of the City's Economic Development and Advisory Committee. A Statutory Public Meeting was held on February 9, 2021, and following direction from Brantford City Council on February 23, 2021, the draft CIP was revised to include options for further incentivizing affordable housing units. On May 13, 2021, the revised Draft Downtown CIP (May 2021 version) was released for a second public and agency commenting period. The September 2020 and May 2021 versions of the Draft Downtown Community Improvement Plan were also circulated to the Ministry of Municipal Affairs and Housing for review and comment, as required by the *Planning Act*.

Part B – Downtown Community Improvement Plan

Part B constitutes the Downtown Community Improvement Plan (CIP).

B.1 – Community Improvement Project Area

A Community Improvement Project Area is an area of the City defined by by-law, to which the Community Improvement Plan applies. For convenience purposes, the boundary of the Downtown Community Improvement Project Area is attached in Appendix A. Readers should always consult with the City to ensure that they are reviewing the Community Improvement Project Area as designated under the most recent by-law.

A Community Improvement Project Area must be defined and enacted by by-law for the programs, policies and strategies of this CIP to be activated, utilized and implemented. Council may amend the Community Improvement Project Area through the passing of a new Community Improvement Project Area By-law that would replace the current Community Improvement Project Area By-law.

Modifications to the Community Improvement Project Area could occur due to a number of circumstances including, but not limited to:

- A desire by Council to focus the Community Improvement Plan on a smaller area, to concentrate revitalization activities and their benefits, and/or to focus limited implementation resources; or
- To reflect a change in the boundary of Brantford’s Urban Growth Centre by the Province.

Council may dissolve the Community Improvement Project Area by by-law should it determine that the objectives of the Plan have been achieved. Dissolving the Community Improvement Project Area will render the Plan inoperable.

B.2 – Vision and Goals

The following subsections provide both a general vision for the Downtown Urban Growth Centre in Brantford as well as the goals of the Community Improvement Plan, against which the City and revitalization proponents can benchmark the beneficial impact of proposed projects.

B.2.1 – The Vision for Brantford’s Downtown Urban Growth Centre

As the heart of the City, the Downtown Urban Growth Centre is a primary destination for residents, students, tourists, and businesses. The Downtown is surrounded by residential lands, bordered by the Grand River to the west, and includes the City’s Downtown Transit Terminal servicing Brantford Transit and GO Transit Buses, as well as the Brantford Train Station.

Rich in heritage, the Downtown is intended to include a broad range of built forms and land uses that contribute to a sustainable and complete community. The area has a balanced mix of government and social services, post-secondary institutions, shopping, offices, housing options, entertainment, and cultural activities. As an Urban Growth Centre, Downtown Brantford has the potential to accommodate significant growth through an intensified built form.

B.2.1 – CIP Goals for Downtown Revitalization and Intensification

To support this long-term vision for the Downtown Urban Growth Centre, the primary goal of the Downtown CIP is to facilitate the transformation of properties in the Downtown into intensified residential and mixed use developments. These transformative projects will replace vacant and underutilized sites and buildings in the Downtown with large scale residential and mixed use developments that will provide for a variety of types and tenures of residential units, including affordable housing. These sites will play a new role in the Downtown, supporting existing or new commercial and institutional uses with new residents and employees, and contributing to a complete community in the heart of the City that includes easy access to a range of amenities in a walkable and transit supportive environment.

As individual projects are completed with the assistance of the CIP, the opportunities available to the private sector through revitalization and intensification in the Downtown will be clear, and this will help to catalyze additional revitalization projects and investment. These revitalization initiatives in the Downtown will work towards achieving a number of Downtown and City-wide objectives, including assisting the City in achieving Provincial intensification targets for the Downtown Urban Growth Centre and built-up area, creating new forms and tenures of housing including affordable units, supporting existing commercial and institutional uses, promoting walkability and transit mobility, limiting the need for new infrastructure while supporting residential and mixed use intensification, and diversifying the City's revenue base, all while helping create a vibrant Downtown.

B.3 – Property Tax Increment-Based Grant

The following section describes the Property Tax Increment-Based Grant program offered through the Downtown Community Improvement Plan. This program, summarized in Table 1, supports the intensification and revitalization of Downtown Brantford by facilitating private redevelopment initiatives and provides an enhanced incentive for projects that also create affordable housing units. This program is a key tool to stimulate reinvestment and intensification in Brantford's Downtown and achieve the vision and goals described in Section B.2 of this CIP and in the City of Brantford Official Plan.

Table 1 - Summary of Property Tax-Increment Based Grant Program

PROGRAM	PURPOSE	ELIGIBILITY	MAXIMUM GRANT
Property Tax Increment-Based Grant	To promote large scale redevelopment projects that will result in an increase in the assessed value of properties and that include the creation of residential units, as either standalone residential developments or mixed use developments, where these uses are contemplated by the Official Plan.	Properties within the Downtown Community Improvement Project Area may be eligible at the discretion of City Council, subject to the eligibility criteria in Section B.3.	The grant is equivalent to up to 80% of the increase in municipal property taxes resulting from the revitalization project in post-redevelopment years 1 to 5, 60% in years 6 and 7, 40% in year 8, and 20% in years 9 and 10. Depending on the provision of affordable housing units, the grant may be enhanced up to 100% of the increase in municipal property taxes in post-redevelopment years 1 to 10, as outlined in Table 2 in Section B.3.

Program Purpose and Objective

The purpose of the Property Tax Increment-Based Grant is to promote large scale redevelopment projects that create residential units and that will result in an increase in the assessed value of these properties. This program intends to incentivize infill and redevelopment of standalone residential buildings and mixed use buildings where these uses are contemplated by the Official Plan or where there is an approved Official Plan Amendment.

The primary objective of the Property Tax Increment-Based Grant is to promote major redevelopment and reinvestment that will take significant steps towards achieving the City's intensification objectives for the Downtown Urban Growth Centre and the vision of the CIP. Another objective is to encourage the provision of affordable housing units.

Property Tax Increment-Based Grant Eligibility Criteria

To be considered eligible for the Property Tax Increment-Based Grant, all proposed properties and projects shall be in accordance with the following eligibility criteria:

1. Located in the Community Improvement Project Area

The subject property shall be located within the current Downtown Community Improvement Project Area, as confirmed by the City. For convenience purposes, the Downtown Community Improvement Project Area is attached to this CIP as **Appendix A**.

2. Project must increase assessed value of property and create residential units

Proposed projects must represent large scale redevelopment, at the discretion of the City, that will result in an increase in the assessed value of a subject property and that include the creation of residential units, as either standalone residential developments or mixed use developments, as defined in this Plan.

3. Grants provided through one of three streams

Grants under the program will be provided through one of three streams applicable to the type of proposed project:

- Revitalization Project – a redevelopment that results in an increase in the assessed value of a subject property and that includes the creation of residential units;
- Affordable Housing Revitalization Project – Tier 1 – a Revitalization Project that includes a minimum of 20% of Affordable Housing rental units, as defined in this Plan, which have a rent charge for each unit size which is equal to or less than 80% of the most recently released Canada Mortgage and Housing Corporation (CMHC) average market rent (AMR) for the City of Brantford and County of Brant for that unit size, or 80% of an alternate average market rent approved by the Ministry of Municipal Affairs and Housing. The Affordable Housing rental units must be governed by a Municipal Housing Facilities Agreement with the City of Brantford, to ensure the units continue to be maintained as affordable for a minimum of 20 years, and must be participating in a federal and/or provincial housing program; or
- Affordable Housing Revitalization Project – Tier 2 – a Revitalization Project that includes:
 - a minimum of 10% of Affordable Housing rental units, as defined in this Plan, which have a rent charge for each unit size which is equal to or less than 80% of the most recently released CMHC AMR for the City of

Brantford and County of Brant for that unit size, or 80% of an alternate average market rent approved by the Ministry of Municipal Affairs and Housing; and

- a minimum of 10% of Affordable Housing rental units, as defined in this Plan, which have a rent charge for each unit size which is equal to or less than 60% of the CMHC AMR for the City of Brantford and County of Brant for that unit size, or 60% of an alternate average market rent approved by the Ministry of Municipal Affairs and Housing.

The Affordable Housing rental units must be governed by a Municipal Housing Facilities Agreement with the City of Brantford, to ensure the units continue to be maintained as affordable for a minimum of 20 years, and must be participating in a federal and/or provincial housing program.

4. Consistency with the Plan's intent

Proposed projects shall generally contribute to and be consistent with achieving the vision and goals of this Community Improvement Plan, as outlined in Section B.2, in the opinion of the City.

5. Eligible costs

Costs that may be counted towards the calculation of a potential grant value include relevant costs related to redevelopment of a property for intensified standalone residential uses or mixed uses (as defined in this Plan) including demolition, substantial alteration of an existing building/structure or site, site preparation/planning and construction. This includes costs for:

- materials;
- labour; and
- fees related to the professional services that are necessary for the applicant to prepare and submit a complete grant application (e.g., an architect, engineer or land use planner), up to a maximum of 15% of the total eligible costs.

6. Total eligible costs less than \$10,000 will not be eligible

The City will not accept, process or approve an application where the total eligible costs are less than \$10,000.

7. Maximum grant

The Property Tax Increment-Based Grant shall be calculated from the increase in municipal property taxes resulting from the improvement project. The grant does not include any portion of the Business Improvement Area (BIA) levy. The amount of the grant shall be calculated in the first year post-redevelopment based on the current (pre-redevelopment) tax assessment, and the payment schedule shall be outlined in the Financial Incentive Program Agreement. The program will expire in accordance with the terms of the Financial Incentive Program Agreement, which shall be at the sole discretion of the City. The maximum grant value for Revitalization Projects, Affordable Housing Revitalization Projects – Tier 1, and Affordable Housing Revitalization Projects – Tier 2 is identified in Table 2. The maximum grant value shall not exceed eligible costs.

Table 2- Maximum grant value based on project type

Revitalization Projects	Affordable Housing Revitalization Projects – Tier 1	Affordable Housing Revitalization Projects – Tier 2
The grant is equivalent to up to 80% of the increase in municipal property taxes in years 1 to 5, 60% in years 6 and 7, 40% in year 8, and 20% in years 9 and 10.	The grant is equivalent to up to 90% of the increase in municipal property taxes in years 1 to 5, 70% in years 6 and 7, 50% in year 8, and 30% in years 9 and 10.	The grant is equivalent to up to 100% of the increase in municipal property taxes in years 1 to 10.

8. Grant payment

The duration and payment of the grant shall be set out in the Financial Incentive Program Agreement on a case-by-case basis, at the sole discretion of the City and in accordance with the Maximum Grant policies noted above. This grant will only be paid upon full payment of taxes.

9. No municipal arrears

The subject property shall not have any municipal fee, development charges or property tax arrears at the time of application and throughout the duration of the grant commitment.

10. Eligible types of applicants

Only the owner of the subject property shall be permitted to apply for a Property Tax Increment-Based Grant.

11. Non-transferrable

The Financial Incentive Program Agreement and related grant is non-transferrable.

12. Consistency with Urban Design Guidelines

Proposed projects shall be consistent with the Urban Design Manual and any other urban design guidelines that the City may develop or adopt.

13. Compliance with Official Plan, Zoning, etc.

Existing and proposed land uses, buildings and structures shall be in conformity with the Official Plan, Zoning By-law, and any other applicable municipal by-laws. Any proposed works shall also be subject to any required Building Permit, or other required permits or approvals from other approval authorities.

Notwithstanding this requirement, it is recognized that this Plan contemplates grants for projects that may require planning or building approvals, meaning that the proposed works may not fully comply with the current applicable requirements. In these cases, and at the City's sole discretion, the applicant shall be required to meet or formally pre-consult with the City in advance of submitting an application for a grant. The City may accept an application for the Property Tax Increment-Based Grant prior to the completion of any planning or building approvals. However, the City shall only approve an application for a grant when any applicable planning approvals required to implement the proposed redevelopment are finalized, inclusive of any applicable appeal period (e.g., official plan amendment, zoning by-law amendment, minor variance, etc.).

14. Completed works to be consistent with the approved application

Where a project has been approved for grant funding, the completed works shall be consistent with the stated description and supporting materials as included in the grant application and as approved by the City. This requirement and project description shall be set forth in the Financial Incentive Program Agreement. Supporting materials required by the City may include:

- drawings/elevations/plans/sketches/renderings of the planned improvements to compare against before and after photographs;

- multiple itemized quotes from contractors/suppliers to compare against the final invoice from the selected contractor/supplier;
- proof of payment of contractors/suppliers;
- occupancy permits; or
- any other information needed to confirm completion of the project in accordance with the approved application and the Financial Incentive Program Agreement.

The City will also undertake a site visit to confirm compliance with this requirement. Where the completed works are not consistent with the stated description, the applicant may be considered to have defaulted on the requirements of the agreement, and the City, at its sole discretion, may opt not to remit payment for the grant in accordance with the terms of the Financial Incentive Program Agreement.

15. Eligibility where there is a history of CIP funding

The City shall only accept an application for financial incentives under this Plan where there is no history of funding from this Plan or from another CIP. However, a site that has previously received funding from the Brownfield Sites Community Improvement Plan or the former Downtown Community Improvement Plan may be eligible for funding under this CIP provided there is no duplication of eligible costs. Should it be determined that a site subject to an application under the Downtown CIP is ultimately determined to be a brownfield site, if funding is sought for remediation expenses, an application under the Brownfield Sites CIP will be required. Remediation expenses are not eligible for reimbursement under the Downtown CIP, and in no case shall eligible costs be counted more than once in any application.

16. Disclosure of other potential funding sources

As part of completing an application form, the applicant shall disclose any other funding that may be received in relation to the project, whether not the funding is part of the CIP. Where the project is subject to other funding sources, including funding from the Provincial or Federal governments, the City shall have sole discretion to reduce the value of the grant.

17. Eligibility where improvement works have been initiated prior to approval

Improvement works should be initiated after approval of a grant application and execution of the Financial Incentive Program Agreement. However, at the City's sole discretion, improvement works that have been initiated prior to the approval of an application and/or the execution of the Financial Incentive Program Agreement may be

considered eligible and these expenses may be included in the calculation of the maximum grant. Projects that have received Final Site Plan Approval as of February 23, 2021 and/or projects completed in their entirety prior to approval of a grant application are not eligible for the grant program.

18. Government not eligible

No government or government agency shall be eligible to apply for any grant under this Plan. The intent of this plan is to focus incentives on private property owners.

Appendix B – Glossary of Terms

The following definitions are provided to assist in the interpretation of this Plan. The City shall have the sole discretion in interpreting the provisions and meaning of words used in this Plan.

Affordable Housing shall have the same meaning as defined in the City of Brantford’s Municipal Housing Facilities By-law 162-2003, as amended, or any successor thereto. For greater clarity, Affordable Housing rental units shall be governed by a Municipal Housing Facility Agreement.

Applicant means a property owner or agent acting on behalf of a property owner who has applied for or is intending to apply for a grant program outlined in this Plan.

Commercial use shall have the same meaning as defined in the City of Brantford’s Comprehensive Zoning By-law 160-90, as amended, or any successor thereto.

Community Improvement Plan (CIP) means this Plan, as adopted in accordance with Section 28(4) of the Planning Act.

Community Improvement Project Area (CIPA) means the currently designated Downtown Community Improvement Project Area, as adopted by a by-law of Council in accordance with Section 28(2) of the Planning Act. For convenience purposes, the CIPA is attached to this Plan as Appendix A.

Eligible costs mean the costs that may be counted towards the calculation of a potential Property Tax Increment-Based Grant value, as listed under Section B.3.

Financial Incentive Program Agreement means an agreement executed between the City and an applicant, to outline the terms and conditions for payment of an approved grant, and prepared in accordance with the policies of this Plan.

Mixed use shall have the same meaning as defined in the City of Brantford’s Comprehensive Zoning By-law 160-90, as amended, or any successor thereto, but shall not include a building or buildings which contain only a mixture of residential use and commercial parking.

Municipal Housing Facility Agreement shall have the same meaning as defined in the City of Brantford’s Municipal Housing Facilities By-law 162-2003, as amended, or any successor thereto.

Residential use shall have the same meaning as defined in the City of Brantford’s Comprehensive Zoning By-law 160-90, as amended, or any successor thereto.

BY-LAW NUMBER 147-2021
OF
THE CORPORATION OF THE CITY OF BRANTFORD

*Being a by-law to Designate the Greyfields Community
Improvement Project Area*

WHEREAS the Official Plan for the City of Brantford contains provisions relating to community improvement in the Municipality;

AND WHEREAS the Council of The Corporation of the City of Brantford considers it appropriate to designate a defined area of the Municipality as the Greyfields Community Improvement Project Area in accordance with the provisions of Section 28 of the *Planning Act, R.S.O. 1990, c. P. 13*, as amended;

NOW THEREFORE the Council of The Corporation of The City of Brantford hereby enacts as follows:

1. The lands as set out in Schedule "A", attached hereto and forming part of this By-law, are hereby designated as a Community Improvement Project Area, to be known as the "Greyfields Community Improvement Project Area".
2. This By-law shall come into force and take effect upon the passing thereof.

READ THE FIRST TIME: June 22, 2021

READ THE SECOND TIME: June 22, 2021

PASSED: June 22, 2021

MAYOR

CLERK

City of Brantford

Schedule 'A'

Legend

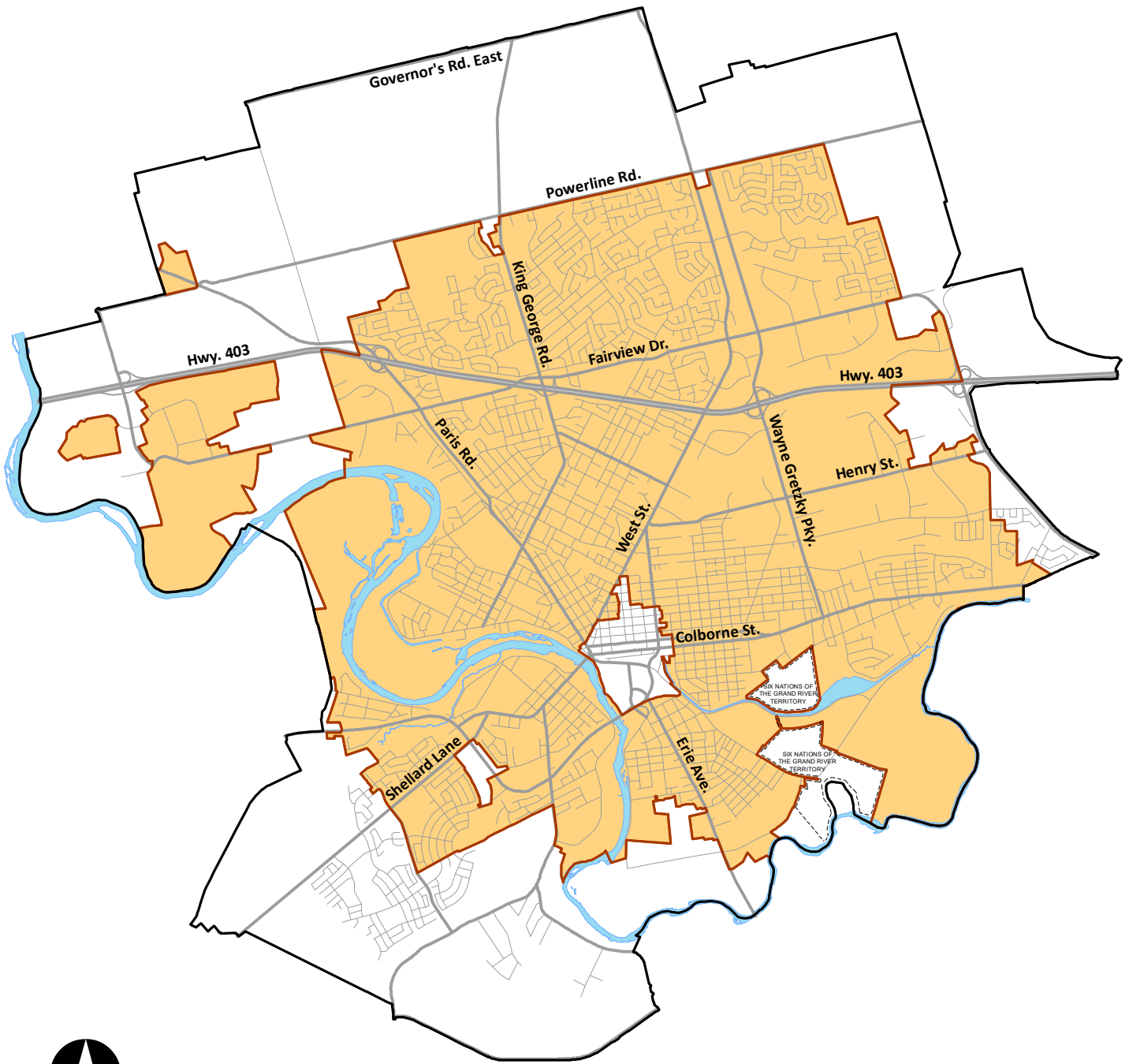
 Greyfields Community Improvement Project Area

This is Schedule 'A' to Bylaw No. _____

Passed the ____ day of _____, 2021.

MAYOR

CLERK



BY-LAW NUMBER 148-2021
OF
THE CORPORATION OF THE CITY OF BRANTFORD

*Being a by-law to Adopt the City of Brantford Greyfields
Community Improvement Plan*

WHEREAS the Council of The Corporation of the City of Brantford has designated the Greyfields Community Improvement Project Area by By-law No. 148-2021, passed pursuant to Section 28 of the *Planning Act, R.S.O. 1990, c. P. 13*, as amended (the *Planning Act*);

AND WHEREAS the Official Plan for the City of Brantford contains provisions relating to community improvement in the Municipality;

AND WHEREAS, The Corporation of the City of Brantford may, where it has passed a by-law designating the whole or any part of an area covered by an official plan as a community improvement project area, adopt a plan as a community improvement plan for the community improvement project area;

NOW THEREFORE the Council of The Corporation of The City of Brantford hereby enacts as follows:

1. The City of Brantford Greyfields Community Improvement Plan, as set out in Schedule "A" attached hereto and forming part of this by-law, is hereby adopted.
2. The Clerk is hereby authorized and directed to give notice of adoption of the City of Brantford Greyfields Community Improvement Plan, pursuant to Section 17(23) of the *Planning Act*.
3. The City of Brantford Greyfields Community Improvement Plan shall take effect in accordance with Section 17(27) of the *Planning Act*.
4. This By-law shall come into force and take effect upon the passing thereof.

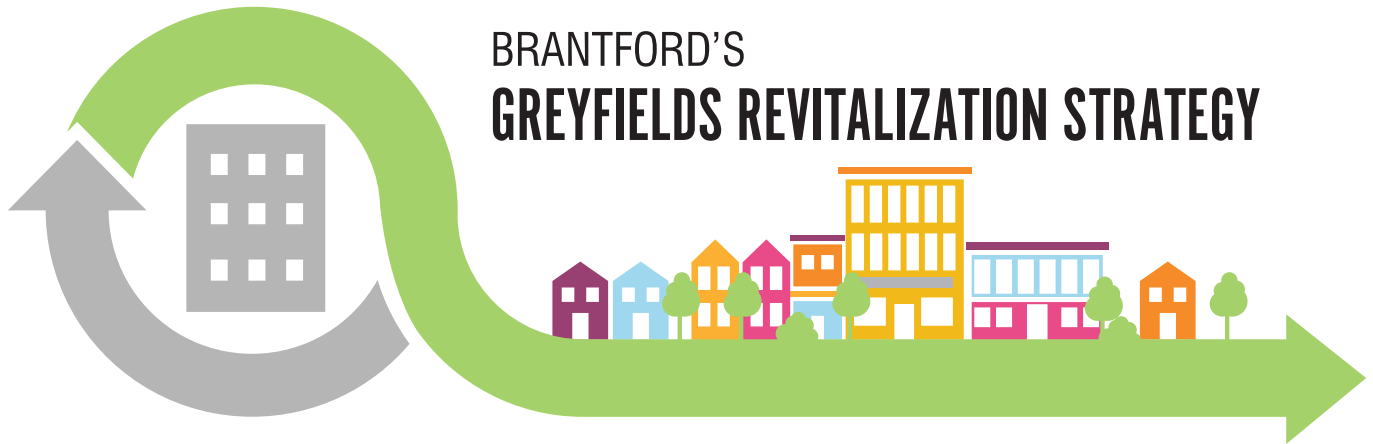
READ THE FIRST TIME: June 22, 2021

READ THE SECOND TIME: June 22, 2021

PASSED: June 22, 2021

MAYOR

CLERK



BRANTFORD'S
GREYFIELDS REVITALIZATION STRATEGY

June 2021



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APPENDIX C – Glossary of Terms

Part A – Preamble

Part A is provided as background and contextual information in support of the Greyfields Revitalization Strategy. This Part does not constitute an operative component of the Greyfields Community Improvement Plan (CIP).

A.1 Community Improvement Plan Legislative and Policy Frameworks

The Province of Ontario has established a legislative framework for the preparation of community improvement plans (CIPs), a tool used to support revitalization of targeted areas through municipally driven programs and/or financial incentive based programs. This legislative framework is supported and implemented by Provincial and City of Brantford policies and plans. Any proposed CIP must conform to both the legislative and policy frameworks.

Similarly, both the Province and the City of Brantford have policies that support redevelopment and revitalization of existing neighbourhoods, and provide direction on infill and intensification. Greyfields are a logical location to implement the policies described and in some cases, greyfield sites are specifically identified in the policies as an opportunity.

The following subsections outline the various components of the Provincial legislation and policies and the municipal policies as they relate to CIPs and to greyfield revitalization.

A.1.1 – Provincial Legislation

The *Planning Act* and the *Municipal Act* provide direction and guidance on the establishment and implementation of CIPs, as follows:

Planning Act

The *Planning Act* governs how municipalities may plan and regulate the use of land and buildings, with Section 28 outlining the requirements for preparing and implementing Community Improvement Plans (CIPs).

These requirements include that the City's Official Plan must contain policies respecting the application of CIPs, that a Community Improvement Project Area is adopted by Council and that a Community Improvement Plan is prepared for the designated Community Improvement Project Area.

In instances where a Community Improvement Project Area is in effect but there is no Community Improvement Plan in place, Council may:

- Acquire land within the project area;

- Hold land that has been acquired; and
- Clear, grade or otherwise prepare the land for community improvement activities (Section 28(3)).

When a CIP comes into effect, provided the Plan provides for the acquisition and improvement of land (Section 28(3)), the municipality may construct, repair, rehabilitate or improve buildings on land acquired or held by the municipality in conformity with the policies of the CIP (Section 28(6)). This enables the municipality to intervene directly and make improvements to property or to build new buildings and facilities.

Under Section 28(7), the municipality may issue grants and loans to property owners and tenants to assist in paying for eligible costs. Eligible costs are broadly defined to include “costs related to environmental site assessment, environmental remediation, development, redevelopment, construction and reconstruction of lands and buildings for rehabilitation purposes or for the provision of energy efficient uses, buildings, structures, works, improvements or facilities” (Section 28(7.1)). Under no circumstance can the amount of a grant or loan exceed the eligible cost of the Community Improvement Plan project (Section 28(7.3)). The municipality may also enter into agreements concerning any issued grants or loans, and register the agreement against the title of the land (Section 28(11)).

Finally, once Council is satisfied that a Community Improvement Plan “has been carried out,” Council may pass a by-law to dissolve the Community Improvement Project Area, which renders any affected CIP non-applicable (Section 28(13)).

Municipal Act

The *Municipal Act* governs many procedures, tools and powers of municipalities. It prohibits municipalities from assisting any manufacturing business or other industrial or commercial enterprise through the granting of bonuses (Section 106(1)). Prohibited actions outlined under Section 106(2) include:

- a) giving or lending any property of the municipality, including money;
- b) guaranteeing borrowing;
- c) leasing or selling any property of the municipality at below fair market value; or
- d) giving a total or partial exemption from any levy, charge or fee.

However, Section 106(3) of the *Municipal Act* also provides an exception to the above where a municipality exercises powers under Section 28(6), (7) or (7.2) of the *Planning Act* (i.e., Community Improvement Plans).

A.1.2 – Provincial Policies and Plans

The Province of Ontario provides policy direction to be implemented by local municipalities through Provincial policies and plans. Those relevant to CIPs in the City of Brantford include:

Provincial Policy Statement (2020)

The Provincial Policy Statement (2020) (PPS), issued under Section 3 of the *Planning Act*, outlines the Province’s position with respect to land use planning and development. The new PPS came into effect on May 1, 2020, replacing the previous PPS 2014. Although the PPS does not explicitly reference CIPs, it supports the revitalization and rehabilitation of downtown areas, and recognizes the importance of downtowns and main street areas as a component of long-term economic prosperity (Section 1.7.1 d).

The PPS also does not make specific mention of greyfields but generally places a strong emphasis on intensification, describing principles that offer implicit support for greyfield revitalization. Section 1.1.3.1, for example, requires that settlement areas “shall be the focus of growth and development.” Section 1.1.3.2 elaborates that land use patterns within settlement areas shall include several principles, including an efficient use of land and resources, efficient use of infrastructure and public service facilities and be supportive of active transportation and transit.

Section 1.1.3.3 requires planning authorities to identify appropriate locations for intensification and to promote opportunities for intensification and redevelopment, taking into account existing building stock and areas with existing and planned infrastructure that can accommodate projected needs. Section 1.1.3.5 directs planning authorities to implement minimum intensification targets, based on those established in Provincial Plans (i.e., *A Place to Grow: Growth Plan for the Greater Golden Horseshoe, Office Consolidation 2020*).

The PPS also contains policies related to housing, in Section 1.4, including a requirement to maintain the ability accommodate at least a 15-year supply of growth through intensification and redevelopment (1.4.1) and to provide for a range and mix of housing types and densities to meet projected market-based and affordable housing needs of current and future residents of the regional market area (1.4.3). Along with the new emphasis on market-based needs, another key change introduced in the PPS 2020 was the broadened definition of “housing options” which includes a wide range of housing types (e.g., tiny homes, additional residential units, etc.) and arrangements and forms (e.g., co-ownership, land lease, etc.).

A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Office Consolidation 2020)

A Place to Grow, the new Growth Plan for the Greater Golden Horseshoe, came into effect on May 16, 2019, updating the previous 2017 Growth Plan. On August 28, 2020, following the approval of Amendment 1, the Office Consolidation 2020 came into effect.

The Growth Plan outlines a policy framework for managing growth in the Greater Golden Horseshoe and generally encourages the development of complete communities, higher density development where appropriate, and intensification (Section 2.2.1). The Plan encourages cities to develop “a diverse mix of land uses, including residential and employment uses, and convenient access to local stores, services, and public service facilities” (Section 2.2.1.4). Greyfields – defined as uncontaminated, previously developed properties that may be underutilized, derelict or vacant - are specifically cited in the Growth Plan as a land type to which growth and intensification should be directed (Section 2.1). They are also seen as potential strategic growth areas that should be identified by municipalities as intensification-accommodating areas within their settlement areas.

As mentioned above, the PPS 2020 requires municipalities to establish intensification targets based on the Growth Plan and to “encourage intensification generally throughout the delineated built-up area.” In particular, municipalities within the Growth Plan area, including the City of Brantford, must direct a minimum of 50 percent of all residential development within the delineated built-up area by the time of the next Municipal Comprehensive Review (Section 2.2.2). The City’s current Official Plan is based on the 40 percent target established through the 2006 Growth Plan and still applies, however. As a result of work completed through the City’s Municipal Comprehensive Review (reflected in the new Council-adopted Official Plan), the Ministry of Municipal Affairs and Housing approved an alternative target for Brantford of 45% until 2031, increasing to 50% after 2031.

A final key change introduced in the 2019 Growth Plan is that by the next Municipal Comprehensive Review, all new development (i.e., greenfield development) is required to achieve a minimum density target of at least 50 residents and jobs per hectare (Section 2.2.7.2. a)), a reduction from the 2017 Growth Plan target of 80 residents and jobs per hectare.

A.1.3 – Municipal Policy: City of Brantford Official Plan

The City of Brantford is explicit in its intent to use greyfields as a resource for community revitalization. The Official Plan also intends to ensure that a wide range of housing types are available across the City, including affordable housing. Applicable objectives of the Official Plan include to:

- Encourage the revitalization, redevelopment, reuse and/or conversion of greyfields, underutilized sites, or regeneration areas within which are included any combination of the following: brownfield sites, greyfield sites, underutilized sites, or sites within the City’s Urban Growth Centre. (6.2.13.1f)
- Ensure affordable housing is available to a population with diverse social, physical and economic needs. (6.2.3.1c)

Further, Section 15.2.2 directs that “a significant portion of new growth is to be directed to the built-up area of the City through intensification” and includes the development of greyfield sites as an example of intensification.

Section 15.5 outlines policies related to Intensification Corridors, a key focus of the Greyfields Revitalization Strategy. More specifically, Section 15.5.2 establishes that these areas are to develop at transit-supportive forms and densities and “In particular, new mixed use, residential or institutional development is encouraged.”

Section 15.6 deals with Regeneration Areas. Though not a land use designation, Section 15.6.1 describes them as underutilized lands, which are in need of “renewed investment, redevelopment and/or reuse to achieve their maximum potential,” specifically including greyfields. Section 15.6.3 further recognizes the unique circumstances of the City’s Regeneration Areas and requires the development of a unique strategy for each, such as this Greyfields Revitalization Strategy. Among the factors to be considered in the development of such a strategy, per Section 15.6.4, is that “the lands require flexibility in permitted land uses” to assist in stimulating or creating new employment opportunities, restoration and reuse of existing buildings and rejuvenation of under-utilized land through new development.

With regards to Community Improvement Plans, Section 16 of the Official Plan contains enabling policies for Community Improvement areas including, in Section 16.1 – General:

“The City shall encourage community improvement through the preservation, rehabilitation, renewal, and redevelopment, where appropriate, of certain areas of the City in order to improve the safety and quality of buildings, structures, and facilities.”

Further, Section 16.2 - Community Improvement Policy Area, establishes that all lands within the built boundary are eligible for inclusion in a CIP and that Council may pass a by-law designating CIP Project Areas and approving CIPs “to establish the detailed objectives and policies concerning the improvement of these specific areas.”

Section 16.3, Community Improvement Policy Areas, provides more detailed criteria for the selection of CIP Project Areas including inadequacy of municipal services (16.3.1.2) and constraints to community improvement, such as incompatible land uses (16.3.1.3).

Criteria for commercial CIPs are contained in Section 16.3.3:

1. There is a large proportion of commercial land uses within the area;
2. A substantial portion of the commercial buildings within the area do not meet the City's maintenance and occupancy standards;
3. A substantial portion of the commercial buildings within the area require interior or exterior renovation in order to function as contemporary commercial operations;

4. There is a large proportion of vacant or underutilized commercial floor space within the area;
5. There has been a decline in commercial assessment values within the area;
6. The commercial uses within the area do not have adequate parking facilities; and
7. There is a need to improve the commercial streetscape within the area.

Not all of the criteria need be present for an area to be selected for a CIP Project Area.

Section 16.4 – Implementation outlines the means through which the CIP shall be implemented. Specifically, Section 16.4.1 requires:

1. The preparation of an inventory of the lands within the Community Improvement Policy Area, in order to assist Council in evaluating the requirements for community improvements;
2. The selection of Community Improvement Project Areas by by-law;
3. The preparation and adoption of Community Improvement Plans pursuant to the *Planning Act*;
4. Participation in Federal and Provincial programmes for funding community improvement projects;
5. Encouraging community organizations and individuals to participate in community improvement projects, wherever possible;
6. The establishment of an implementation budget identifying the financial requirements associated with the implementation of the Community Improvement Plan; and
7. Ensuring that the City can satisfy the financial requirements for its share of the costs associated with any community improvement projects.

The City of Brantford is in the process of updating its Official Plan. The new Official Plan adopted by Council in March 2021 continues to support greyfield revitalization and the use of Community Improvement Plans to assist redevelopment initiatives.

A.2 Defining Greyfields in Brantford

While identified in the City's Official Plan, greyfields are not specifically defined. The traditional definition of greyfields was developed by the Congress for New Urbanism in a 2001 paper:

“Retail properties that require significant public and private-sector intervention to stem decline. More familiar are brownfields (contaminated urban development sites) and greenfields (undeveloped rural land). By contrast, greyfields are developed sites that are economically and physically ripe for major redevelopment.”

Greyfields, as defined in the American context, traditionally focused on underutilized or “dead” regional malls, or other large sites. Over the course of time, the term has come to more broadly include a range of declining or abandoned commercial uses in need of revitalization. Beyond the definition in the Growth Plan, there is no formal or agreed-upon Canadian definition of greyfields but part of the early work of the Greyfields Revitalization Strategy was to define the term for the Brantford context.

The development of the Greyfields Revitalization Strategy was an iterative process through which greyfield and at-risk sites were identified. As further discussed in Section A.3, an inventory was developed by assessing locations where commercial uses are concentrated and identifying commonalities among their characteristics. Through this process, the inventory was narrowed down and the definition of greyfields in the local context refined so the identification was premised on properties meeting at least some of the following criteria:

- The site is a former or existing commercial use, light industrial use (particularly industrial malls and office uses), mixed use building (some combination of commercial, office, residential or institutional uses) or institutional use;
- The site or and building are vacant or there are clear signs that the building is at risk of becoming vacant (e.g., the majority of the space appears to be unoccupied or there is a history of vacancy);
- The site exhibits some degree of neglect, ranging from derelict/abandoned to a relative lack of regular maintenance and landscaping, or there is a reason to believe the building is in a poor state of repair;
- The site is characterized by a significant amount of vacant space or parking areas that are not well utilized; and
- The site is unlikely to be a brownfield as a result of a prior industrial use, based on information available about prior land use and history.

Considering and addressing the issue of greyfields has been a long-term project for the City. In 2012, the City established the Colborne Street East Revitalization Task Force which investigated the economic factors resulting in vacant and underutilized properties including, and in proximity to, the former Canadian Tire property. One of the recommendations from this Task Force was that the City undertake a city-wide Greyfields Revitalization Strategy.

The negative impacts associated with greyfields sites are not limited to the sites themselves. Vacant and underutilized greyfield properties discourage investment and commercial activity on adjacent lands and can be detrimental to the local community including non-commercial land uses.

Challenges associated with site access, parcel size, commercial land use fragmentation and changing travel patterns and commercial-retail shopping preferences can also result in these lands sitting vacant or underutilized. Obstacles frequently associated with redeveloping greyfields include costs associated with demolition or renovation of existing buildings and the cost of site redesign and construction. As a result, greyfield sites typically have higher front-end costs for redevelopment in comparison to vacant or greenfield sites, and are often reliant on longer-term market trends to support their redevelopment.

When the market supports the revitalization or redevelopment of greyfield sites without intervention, it is not uncommon to see vacant or tired-looking commercial properties revitalized with building and site improvements to support new commercial uses. Alternatively, where the market can support the wholesale redevelopment of a greyfield site it often can only manage this through the use of the site for new, mixed use and typically more intense development. In these cases, the mix of new commercial uses with new residences, offices, or other compatible uses draws from and generates new traffic to the existing community, supporting local economic activity.

When the growth and development of a community is not sufficient to support the redevelopment and revitalization of greyfield sites, intervention by the municipality can catalyze positive change through incentive programs and direct municipal engagement in public realm improvements. As part of a revitalization strategy, this intervention by the municipality can take advantage of the various opportunities presented by greyfield sites.

Given that they are typically located along major thoroughfares, with high visibility and traffic, and adjacent to or embedded within established neighbourhoods, greyfield sites can help support local intensification objectives. While greyfields may not currently be positioned for continued commercial success, through considered approaches to revitalization or appropriate redevelopment, greyfields sites can once again support the local community and be a source of economic activity, or can transform to serve the needs of the growing City while reinforcing the existing neighbourhood.

A.3 Greyfield Inventory and Analysis

As required by Section 16.4.1 of the Official Plan, an inventory was prepared of greyfield sites as the first step in the development of the Greyfields Revitalization Strategy and to “assist Council in evaluating the requirements for community improvements.”

The inventory was undertaken in 2018 to identify not only sites that meet one or more of the greyfield criteria described in Section A.2 of this Preamble, but also to identify sites “at risk” of

becoming greyfields, and the areas in which identified greyfield and at-risk sites are concentrated. This task was accomplished by:

- Cataloguing prominent and/or already identified sites in Brantford (e.g., the former Canadian Tire lands on Colborne Street East) and building upon work already undertaken by the City;
- Screening out properties beyond the built boundary and concentrating on identified Intensification Corridors and the Urban Growth Centre;
- Screening out properties that are not zoned for commercial, mixed, institutional or light industrial uses, such as those zoned for residential and industrial use;
- Reviewing aerial imagery to assist in identifying underutilized lands and potential lot consolidations and redevelopment opportunities;
- Reviewing Google Streetview and other current imagery, supplemented by ground-truthing via a driving tour, to identify specific derelict and underutilized sites that meet the identified criteria; and
- Analyzing data provided by the City (e.g., vacancy history).

Following discussion and consultation with the City on the draft inventory, a decision was made to exclude the bulk of properties within the Urban Growth Centre as a separate Downtown CIP is proposed to assist with downtown revitalization.

The outcome of the analysis of this inventory was the identification of five Target Greyfield Revitalization Areas, as illustrated in **Appendix A**. These are:

- **Charing Cross Street:** This commercial strip developed in the 1960s and has served as an important connection for vehicular traffic between King George Road and West Street. Existing development along Charing Cross is generally two storeys in height or lower. Houses with commercial uses are interspersed with strip plazas with parking along the street frontage;
- **Colborne Street West:** Located just across the Grand River from Downtown, this target area has an inconsistent streetscape that shifts from main street-style buildings to plazas with large parking lots. While there is some redevelopment occurring, this area is still dominated by auto-oriented uses and includes a variety of vacant and underutilized lots and buildings;
- **Erie Avenue Gateway:** Older main street-style commercial buildings front Erie Avenue as it transitions between the adjacent Lower Downtown and nearby industrial and

residential areas. Erie Avenue is the historic and current southern gateway to both the Downtown and the City;

- Colborne Street East: Anchored by several large vacant and underutilized sites, including the former Canadian Tire lands, this target area represents the largest cluster of greyfields in the City. The road pattern in this area shifts with the traffic split at Dalhousie Street, with the buildings to the east of the split generally set further back from the street with larger parking lots, while to the west, are other auto-oriented commercial uses; and
- Colborne Street East Gateway: This target area is the historic gateway to Brantford from the east prior to the opening of Highway 403. The shift in travel patterns has left behind many motels and other auto-oriented uses alongside mature residential neighbourhoods, with several vacant lots interspersed.

While these Target Greyfield Revitalization Areas have many similarities, such as being located on major thoroughfares, they have been identified as clusters of greyfields and at-risk sites for varying criteria. While each will benefit from revitalization activities, the approaches to support these activities will need to consider the differing character and context of these areas.

A.4 Benefits of Greyfield Revitalization

The redevelopment of greyfield sites is fundamental to the City achieving its intensification goals and thereby the achievement of the broader goals espoused in the Official Plan and Provincial policy. As part of the development of the Greyfields Revitalization Strategy, a review was undertaken of case studies and best practices, revealing the following potential benefits to undertaking this task:

1. With an increased focus on intensification, both in terms of commercial and residential (and mixed use) development, underutilized and/or vacant lands are a crucial source of lands within the built boundary.
2. As greyfield sites are typically located along major thoroughfares, they generally offer superior access to transit and other transportation infrastructure compared to greenfield development sites.
3. Similarly, greyfield sites are often fully serviced and have an advantage over greenfield development in that they offer access to existing infrastructure, including water and wastewater, roads and utilities that may be used far more efficiently than by extending new infrastructure to newly built or developing communities. They thereby present the means to achieve an even broader range of policy goals, including the promotion of development that is not auto-oriented.

4. Housing affordability is another related policy goal that may be addressed, as greyfield sites present an opportunity for diversification of the City's housing stock through the creation of townhouses, multiple-unit rental housing, and affordable rental housing units. Further, new housing integrated into existing communities can utilize existing schools, community centres, and related facilities, decreasing the need for new services to be offered or facilities constructed.
5. Provincial and municipal policy place an emphasis on developing complete communities with a mix of uses. Much existing development is more homogenous and features a separation of uses between, for example, commercial and residential uses, with the expectation that use of an automobile allows for access between them. The introduction of residential uses as part of mixed use development into commercial areas that have declined as travel and market trends have shifted offers the opportunity both to revitalize those areas and to better support the existing communities.
6. Through leveraging investment in greyfield sites and properties, and through undertaking a Community Improvement Plan, the City can improve its tax base by attracting new businesses and residents and thereby increasing property assessment values. This is particularly significant given the negative impact greyfields sites can have on surrounding properties, and by corollary, the positive effects that can emanate from incremental redevelopment and revitalization of greyfield sites.
7. Whether discussing individual vacant sites, older buildings in need of rehabilitation or larger holes within the urban fabric that offer the potential for transformative projects, a properly targeted suite of programs can break down the barriers and level the playing field for desirable development which creates local improvements with City-wide impacts.

A.5 Levelling the Playing Field for Greyfields

Greyfield sites are disadvantaged in attracting investment relative to unbuilt vacant lots and greenfield properties. Some of the challenges that must be addressed to facilitate and attract desirable revitalization and redevelopment include:

1. Land values on greyfield sites are generally higher than those for vacant land on the urban fringe, as greyfields are generally more centrally located and on highly travelled corridors.
2. Ownership is often fragmented which presents challenges for lot consolidation or comprehensive redevelopment.
3. Individual parcels may have limited access, irregular shapes or may be otherwise constrained.

4. Existing buildings, structures or surface features (e.g., old parking areas) add an extra layer of demolition costs before redevelopment can begin. It is also possible that some greyfield sites may be brownfield sites, former gas stations or dry cleaners for example, and thus may require study and potentially rehabilitation of contaminated soil and/or groundwater.
5. Upgrades or replacement of infrastructure on site may be required to support reuse and intensification.
6. As they are located within existing communities and neighbourhoods, revitalization or redevelopment requires the need to appropriately address the surrounding context, both in terms of impacts on adjacent uses and through the need to engage members of the public to ensure the impact of new development is understood and accepted.
7. In comparison with greenfield development, the planning approval process for greyfields sites can be more onerous and can be perceived to have more “red tape.”
8. There are a broad range of unique circumstances and potential outcomes for greyfield sites, ranging from older buildings that would benefit from superficial improvements, to larger sites that can house transformative new development. Incentive programs need to be properly designed, flexible and targeted to address the specific needs of various landowners and tenants.
9. Though Brantford is subject to the PPS, the Growth Plan and the intensification targets in the Official Plan, not every municipality can rely on surging growth to drive intensification. This is recognized by the updated Growth Plan, which establishes reduced density and intensification targets based on an understanding that not every part of the region is expected to grow and intensify at the same rate. As a result, the revitalization goals must be in synchronization with the reality of market demands, and while the City may have ambitious long-term goals, the realities and appropriateness of various forms of redevelopment must be taken into account in order to maximize success. A pragmatic, well-informed and targeted implementation strategy can ensure that desirable revitalization is realized.

A.6 Municipal Budget for Greyfield Activities

Funding for the financial incentive programs contained within the Greyfields Community Improvement Plan will be considered and approved on an annual basis by City Council. City Council will consider greyfield revitalization priorities annually in terms of which programs they fund and at what level of funding.

A.7 Greyfields Revitalization Strategy Public Engagement

The development of the Greyfields Revitalization Strategy and CIP has been informed by a cooperative effort between the City of Brantford and the consulting team of WSP and

urbanMetrics. Given the importance of the CIP to meet the needs of property owners and tenants who access the financial incentive programs, it was important to consult with the community, obtain their feedback and integrate it into the CIP.

An initial Public Information Centre (PIC) was scheduled for November 15, 2018, to receive feedback on the proposed Target Greyfield Revitalization Areas and potential incentive programs. Due to inclement weather, an abridged version of the PIC was conducted and a full meeting was rescheduled and held on January 31, 2019.

The meeting included information boards outlining the reasons for the development of the Strategy, maps of the proposed Target Greyfield Revitalization Areas and examples of other greyfield approaches and incentive programs, and offered opportunities to provide input and feedback on the materials presented. WSP also presented regarding the work undertaken to date, the goals for the Greyfields Revitalization Strategy and next steps.

Municipal planning staff also held an information meeting with the Brantford Home Builders' Association, on November 21, 2018, to collect stakeholder input. The Home Builders' Association sent a follow-up letter dated March 19, 2019, offering further input on the work undertaken to date.

A second PIC was held on October 23, 2019, which included a presentation of the recommended CIP to solicit feedback on the recommended Greyfields Revitalization Strategy including the financial incentive programs. The meeting also included information boards outlining the details of the financial incentive programs in the proposed CIP.

This feedback was all incorporated into the final draft of the Greyfields Community Improvement Plan which was the subject of a Statutory Public Meeting before City Council on February 9, 2021. Following direction from Brantford City Council on February 23, 2021, the draft CIP was revised to include options for further incentivizing affordable housing units. On May 13, 2021, the revised Draft Greyfields CIP (May 2021 version) was released for a final public and agency commenting period. The February 2020 and May 2021 versions of the Draft Greyfields Community Improvement Plan were also circulated to the Ministry of Municipal Affairs and Housing for review and comment, as required by the *Planning Act*.

Part B – Greyfields Community Improvement Plan



Part B of this Greyfields Revitalization Strategy constitutes the Greyfields Community Improvement Plan (CIP).

B.1 Community Improvement Project Area

A Community Improvement Project Area is an area of the City defined by by-law, to which the Community Improvement Plan applies. For convenience purposes, the boundary of the Greyfields Community Improvement Project Area is attached in **Appendix B** to this Greyfields Revitalization Strategy. Readers should always consult with the City to ensure that they are reviewing the Community Improvement Project Area as designated under the most recent by-law.

A Community Improvement Project Area must be defined and enacted by by-law for the programs, policies and strategies of this CIP to be activated, utilized and implemented. Council may amend the Community Improvement Project Area through the passing of a new Community Improvement Project Area By-law that would replace the current Community Improvement Project Area By-law.

Modifications to the Community Improvement Project Area could occur due to a number of circumstances including, but not limited to:

- A desire by Council to focus the Community Improvement Plan on a smaller area, to concentrate revitalization activities and their benefits, and/or to focus limited implementation resources; or
- To reflect a change in the built boundary or municipal boundaries of the City of Brantford.

Council may dissolve the Community Improvement Project Area by by-law should they determine that the objectives of the Plan have been achieved. Dissolving the Community Improvement Project Area will render the Plan inoperable.

B.2 Vision and Goals

The Greyfields CIP is intended to facilitate improvements to greyfields within the built boundary of the City, and more specifically within the individual Target Greyfield Revitalization Areas. The following subsections provide both a general vision for greyfield revitalization in Brantford as well as goals specific to each of the Target Greyfield Revitalization Areas, against which the City and revitalization proponents can benchmark the beneficial impact of proposed projects.

B.2.1 – The Vision for Greyfields Revitalization in Brantford

The primary goal of the Greyfields CIP is to facilitate the improvement and revitalization of existing commercial greyfield properties or their transformation into intensification-corridor-appropriate, mixed use developments. Achieving this goal is the first step in achieving a broader, long-term vision for greyfields in the City of Brantford.

The long-term vision for greyfields in the City of Brantford has two key components reflecting the two main opportunities for greyfield revitalization. These are:

- The vision for larger greyfield sites with greater redevelopment potential is that they will be redeveloped as intensified, mixed use developments. These transformative projects will replace the obsolete commercial buildings or vacant lots with a mix of contemporary at-grade commercial uses that are integrated into new mixed use buildings with residential or non-residential uses above, and include a variety of types and tenures of residential uses, including affordable units. These sites will play a new role in their neighbourhoods, supporting existing or new commercial uses with new residents and employees, and shift the character of these areas towards being complete communities with easy local access to a greater range of commercial amenities, in a more walkable and transit-supportive environment.
- The vision for former greyfield sites with limited redevelopment potential is that they will be revitalized as attractive, thriving commercial properties that attract both local pedestrians and commerce, while continuing their role in serving the travelling public as commercial destinations. These sites will have refreshed façades, improved quality and quantity of landscaping and be more welcoming to and accommodating of pedestrian connectivity. In those instances where the built form of these greyfields was conducive to mixed uses, the residential or non-residential components of these buildings will be improved to meet contemporary needs and safety requirements.

From the adoption of this CIP, these long-term visions will start to be achieved in an incremental manner as individual greyfield revitalization projects are completed. These early projects will shift perceptions about the opportunities represented by greyfield sites, and catalyze additional revitalization projects.

In totality, the revitalization initiatives will work towards achieving a number of local and City-wide objectives, including maintaining vibrant commercial uses, creating new forms and tenures of housing, promoting walkability and transit mobility and limiting the need for new infrastructure while supporting mixed use intensification, diversifying the City's revenue base, while infusing new vitality and sense of place into the City's Intensification Corridors, its historic neighbourhoods and traditional commercial communities.

B.2.2 – Target Greyfield Revitalization Area Goals

While there are greyfield sites located throughout Brantford, special attention is required to promote revitalization of the five Target Greyfield Revitalization Areas. Mapped in **Appendix A**, each of these areas has its own unique context and characteristics, however the primary goals for these areas can be grouped reflecting the major opportunities for greyfield revitalization as described in the two vision statements, with some area-specific secondary goals based on their unique character.

Given the different characteristics of the Colborne Street West and Colborne Street East Target Greyfield Revitalization Areas, there are two primary goals for these areas. These are both to revitalize the existing commercial community and better integrate these uses into their adjacent communities, and for the larger greyfield sites to be redeveloped as intensified, mixed use developments, integrated into the local community. The secondary goals for these areas are:

- Colborne Street West: To create a more pedestrian-friendly character and built form to reinforce this area as a livable, mixed use node, which is recognized as having a unique and distinct character that capitalizes on its proximity to the west bank of the Grand River.
- Colborne Street East: To redevelop the large, vacant and under-utilized greyfields to serve as the focal points for a revitalized community of intensified, mixed use developments, while supporting the new and existing commercial uses through an increased local population. While locally walkable, these redevelopment nodes will be transit supportive and will include new amenities to serve the existing and new residents.

Building upon the vision for former greyfield sites that have more limited redevelopment potential, the primary goal for the Charing Cross Street, the Erie Avenue Gateway, and the Colborne Street East Gateway Target Areas is to revitalize the existing commercial community and better integrate these uses into their adjacent communities. The secondary goals for these areas are:

- Charing Cross Street: To create a more pedestrian-friendly, livable, green and less automobile-oriented commercial street frontage, occupied by well-maintained properties used by locals and the travelling public.
- Erie Avenue Gateway: To revitalize the main street-style buildings on Erie Avenue to support pedestrian-friendly local community commercial uses. This revitalized corridor will highlight the historic charm of Erie Avenue and act as a gateway to future redevelopment in the adjacent Lower Downtown, activating this corridor and reintegrating these historically distinct areas.

- Colborne Street East Gateway: To enhance the commercial community by improving the commercial properties and their street frontages, and improving the amenities for local residents while also recognizing that this corridor maintains its role as a gateway to the City and caters to the travelling public from outside the City.

B.3 Financial Incentive Programs

The following three subsections describe the financial incentive programs offered through the Greyfields Community Improvement Plan. These programs, summarized in Table 1, support the redevelopment or rehabilitation of greyfield sites through private sector greyfield revitalization initiatives. These incentives are a key tool to stimulate reinvestment in greyfield sites and achieve the vision and goals described in Section B.2 of this CIP and in the City of Brantford Official Plan. Eligibility for the programs is tied to the varying needs of the Target Greyfield Revitalization Areas, and is outlined in the details of each program. Table 1 summarizes the various programs, the full eligibility criteria of which are provided in Sections B.3.1, B.3.2, B.3.3 and B.3.4. A Glossary of Terms is attached as **Appendix C** to assist in interpreting this Plan.

Table 1 - Summary of Financial Incentive Programs

PROGRAM	PURPOSE	ELIGIBILITY	MAXIMUM GRANT
Property Tax Increment-Based Grant (B.3.2)	To promote transformative redevelopment of greyfield properties that will result in an increase in the assessed value of these properties, and to incentivize mixed use, multi-storey infill and redevelopment where these uses are contemplated by the Official Plan.	Properties classified as greyfields within the Community Improvement Project Area may be eligible at the discretion of City Council, subject to criteria in Section B.3.2.	The grant is equivalent to up to 80% of the increase in municipal property taxes resulting from the revitalization project in post-redevelopment years 1 to 5, 60% in years 6 and 7, 40% in year 8, and 20% in years 9 and 10. Depending on the provision of affordable housing units, the grant may be enhanced up to 100% of the increase in municipal property taxes in post-redevelopment years 1 to 10, as outlined in Table 2 in Section B.3.2.
Commercial Façade, Landscaping and Connectivity Improvement Grant (B.3.3)	To support the rehabilitation and improvement of existing commercial or mixed use properties and support their ongoing use by improving their aesthetic appeal and function.	Must be located in a Target Greyfield Revitalization Area, be commercially zoned and have commercial or mixed use buildings with commercial uses at grade.	Up to \$15,000 or 50% of the total eligible costs, whichever is less.

PROGRAM	PURPOSE	ELIGIBILITY	MAXIMUM GRANT
<p>Mixed Use Building Improvement Grant (B.3.4)</p>	<p>To support the conversion of: existing commercial or vacant upper-storey space into a residential, office or other permitted use that constitutes mixed use; and/or the conversion of at-grade residential units in commercial buildings back to commercial use; or conversion of part of a dwelling to a commercial use creating a mixed use building. This will help achieve the maintenance and active use of main street-style, multi-storey buildings as well as commercially zoned lands. Mixed use is defined in Appendix C to the CIP.</p>	<p>Must be located in a Target Greyfield Revitalization Area. Any existing commercial building with upper-storey space is eligible for the conversion to a mixed use building with at-grade commercial uses and upper-storey residential, office or other permitted use that constitutes mixed use. Similarly, any existing commercial building with at-grade residential units is eligible for the conversion of this space back to commercial uses. Lastly, any commercially zoned dwelling is eligible for conversion of part of the dwelling to a commercial use to create a mixed use building.</p>	<p>The maximum grant shall be the lesser of \$10,000 per commercial or residential unit or 50% of eligible costs, up to a maximum of the lesser of \$30,000 or 50% of eligible costs for the entire project on one lot.</p>

B.3.1 – General Eligibility Criteria

To be considered eligible for any of the three grant programs outlined in this CIP, all proposed improvements shall be in accordance with the following general eligibility criteria:

1. Located in the Community Improvement Project Area

The subject property shall be located within the current Community Improvement Project Area, as confirmed by the City. For convenience purposes, the Community Improvement Project Area is attached to this CIP as **Appendix B**.

2. No municipal arrears

The subject lot(s) shall not have any municipal fee, development charges or property tax arrears at the time of application and throughout the duration of the grant commitment.

3. Total eligible costs less than \$10,000 will not be eligible

The City will not accept, process or approve an application where the total eligible costs are less than \$10,000.

4. Consistency with the Plan's intent

Proposed projects shall generally contribute to and be consistent with achieving the vision and guiding principles as outlined in Section B.2 of this Plan.

5. Combination of grant programs

Combination of the Commercial Façade, Landscape and Connectivity Grant with the Mixed Use Building Improvement Grant is permitted, provided that all other eligibility requirements are met. The Property Tax Increment-Based Grant shall not be combined with any other program in this CIP.

6. Eligible types of applicants

Eligible applicants shall include owners and tenants. Where a tenant is an applicant, the owner shall provide written consent. In these cases, the Financial Incentive Program Agreement shall be signed by both the tenant and the owner. Notwithstanding this provision, only the owner shall be permitted to apply for a Property Tax Increment-Based Grant.

7. Non-transferable

The signed Financial Incentive Program Agreement and related grants are non-transferable.

8. Project must represent an improvement

Proposed projects must represent an improvement over existing conditions, and not simply represent a typical lifecycle replacement of materials, paving or structures. Maintenance-related works and repairs are not eligible. The works must represent a positive change over the existing conditions, subject to the sole discretion of the City. The Urban Design Manual and any other urban design guidelines that the City may develop or adopt will be used to inform the design and determination of whether the proposed project represents an improvement over the existing condition. Additionally, where an existing property is in a good state of repair, the City shall have discretion to refuse an application that does not result in a significant enhancement to the property.

9. Compliance with Official Plan, Zoning, etc.

Existing and proposed land uses, buildings and structures shall be in conformity with the Official Plan, Zoning By-law, and any other applicable municipal by-laws. Any proposed works shall also be subject to any required Building Permit, or other required permits or approvals from other approval authorities.

Notwithstanding this requirement, it is recognized that this Plan contemplates grants for projects that may require planning or building approvals, meaning that the proposed works may not fully comply with the current applicable requirements. In these cases, and at the City's sole discretion, the applicant shall be required to meet or formally pre-consult with the City in advance of submitting an application for a grant. The City may accept an application for incentives prior to the completion of any planning or building approvals. However, the City shall only approve an application for a financial incentive when any applicable planning approvals are finalized, inclusive of any applicable appeal period.

10. Completed works to be consistent with the approved application

Where a project has been approved for grant funding, the completed works shall be consistent with the stated description and supporting materials as included in the grant application and as approved by the City. This requirement and project description shall be set forth in the Financial Incentive Program Agreement. Supporting materials required by the City may include:

- Drawings/elevations/plans/sketches/renderings of the planned improvements to compare against before and after photographs;
- Multiple itemized quotes from contractors/suppliers to compare against the final invoice from the selected contractor/supplier;

- Proof of payment of contractors/suppliers;
- Occupancy permits; or
- Any other information needed to confirm completion of the project in accordance with the approved application and the Financial Incentive Program Agreement.

The City will also undertake a site visit to confirm compliance with this requirement. Where the completed works are not consistent with the stated description, the applicant may be considered to have defaulted on the requirements of the agreement, and the City, at its sole discretion, may opt not to remit payment for the grant in accordance with the terms of the Financial Incentive Program Agreement.

11. Eligibility where there is a history of CIP funding

The City shall only accept an application for financial incentives under this Plan where there is no history of funding from this Plan or from another CIP. However, a site that has previously received funding from the Brownfield Sites Community Improvement Plan may be eligible for funding under this CIP provided there is no duplication of eligible costs.

Should it be determined that a site subject to an application under the Greyfields CIP is ultimately determined to be a brownfield site, if funding is sought for remediation expenses, an application under the Brownfield Sites CIP will be required. Remediation expenses are not eligible for reimbursement under the Greyfields CIP.

12. No duplication of eligible costs

In no case shall eligible costs be counted more than once in any application, including where the applicant has applied for multiple grant programs.

13. Eligibility where improvement works have been initiated prior to approval

Improvement works should be initiated after approval of a grant application and execution of the Financial Incentive Program Agreement. However, at the City's sole discretion, improvement works that have been initiated prior to the approval of an application and/or the execution of the Financial Incentive Program Agreement may be considered eligible and these expenses may be included in the calculation of the maximum grant. Projects completed in their entirety prior to approval of an application are not eligible for the grant program.

14. Total maximum grant

In no case shall the total amount of the approved grant exceed 50% of the eligible costs, except in the case of the Property Tax Increment-Based Grant.

15. Grants subject to funding availability

Availability of grants is subject to funding availability. Applicants should confirm the current availability of funding with the City prior to making an application.

16. Government not eligible

No government or government agency shall be eligible to apply for any grant under this Plan. The intent of this plan is to focus incentives on private property owners and tenants.

B.3.2 – Property Tax Increment-Based Grant*Program Purpose and Objective*

The purpose of the Property Tax Increment-Based Grant is to promote major, transformative redevelopment of greyfield properties that will result in an increase in the assessed value of these properties. This program intends to incentivize mixed use, multi-storey infill and redevelopment where these uses are contemplated by the Official Plan or where there is an approved Official Plan Amendment, and where it may be considered transformative change for a greyfield site within the context of this CIP. The Property Tax Increment-Based Grant functions as a stand-alone grant, and cannot be combined with any other grant program of this CIP, as stated in the general eligibility criteria under Section B.3.1.

The primary objective of the Property Tax Increment-Based Grant is to promote major redevelopment and reinvestment that will take significant steps towards achieving the City's intensification objectives and the vision of the CIP. Another objective is to encourage the provision of affordable housing units.

The City may consider the application of this program anywhere in the Community Improvement Project Area, subject to the eligibility criteria listed below. On top of its potential applicability across the Community Improvement Project Area, this program is intended to play a key role in the improvement of the Colborne Street West and Colborne Street East Target Greyfield Revitalization Areas.

Eligible Costs

1. Redevelopment of a property for intensified mixed uses (as defined in this Plan) including demolition, substantial alteration of an existing building/structure or site, site preparation/planning and construction.

Three Streams of Grants

1. Grants under the program will be provided through one of three streams applicable to the type of proposed project:
 - a. Revitalization Project – a redevelopment that results in an increase in the assessed value of a subject property and that includes the creation of residential units;
 - b. Affordable Housing Revitalization Project – Tier 1 – a Revitalization Project that includes a minimum of 20% of Affordable Housing rental units, as defined in this Plan, which have a rent charge for each unit size which is equal to or less than 80% of the most recently released Canada Mortgage and Housing Corporation (CMHC) average market rent (AMR) for the City of Brantford and County of Brant for that unit size, or 80% of an alternate average market rent approved by the Ministry of Municipal Affairs and Housing. The Affordable Housing rental units must be governed by a Municipal Housing Facilities Agreement with the City of Brantford, to ensure the units continue to be maintained as affordable for a minimum of 20 years, and must be participating in a federal and/or provincial housing program; or
 - c. Affordable Housing Revitalization Project – Tier 2 – a Revitalization Project that includes:
 - i. a minimum of 10% of Affordable Housing rental units, as defined in this Plan, which have a rent charge for each unit size which is equal to or less than 80% of the most recently released CMHC AMR for the City of Brantford and County of Brant for that unit size, or 80% of an alternate average market rent approved by the Ministry of Municipal Affairs and Housing; and
 - ii. a minimum of 10% of Affordable Housing rental units, as defined in this Plan, which have a rent charge for each unit size which is equal to or less than 60% of the CMHC AMR for the City of Brantford and County of Brant for that unit size, or 60% of an alternate average market rent approved by the Ministry of Municipal Affairs and Housing.

The Affordable Housing rental units must be governed by a Municipal Housing Facilities Agreement with the City of Brantford, to ensure the units continue to be maintained as affordable for a minimum of 20 years, and must be participating in a federal and/or provincial housing program.

Maximum Grant

1. The Property Tax Increment-Based Grant shall be calculated from the increase in municipal property taxes resulting from the improvement project. The amount of the grant shall be calculated in the first year post-redevelopment based on the current (pre-redevelopment) tax assessment, and the payment schedule shall be outlined in the Financial Incentive Program Agreement. The program will expire in accordance with the terms of the Financial Incentive Program Agreement, which shall be at the sole discretion of the City. The maximum grant value for Revitalization Projects, Affordable Housing Revitalization Projects – Tier 1, and Affordable Housing Revitalization Projects – Tier 2 is identified in Table 2. The maximum grant value shall not exceed eligible costs.

Table 2- Maximum grant value based on project type

Revitalization Projects	Affordable Housing Revitalization Projects – Tier 1	Affordable Housing Revitalization Projects – Tier 2
The grant is equivalent to up to 80% of the increase in municipal property taxes in years 1 to 5, 60% in years 6 and 7, 40% in year 8, and 20% in years 9 and 10.	The grant is equivalent to up to 90% of the increase in municipal property taxes in years 1 to 5, 70% in years 6 and 7, 50% in year 8, and 30% in years 9 and 10.	The grant is equivalent to up to 100% of the increase in municipal property taxes in years 1 to 10.

Grant Payment

1. The duration and payment of the grant shall be set out in the Financial Incentive Program Agreement on a case-by-case basis, at the sole discretion of the City and in accordance with the Maximum Grant policies noted above. This grant will only be paid upon full payment of taxes.

Property Tax Increment-Based Grant Eligibility Criteria

1. Eligible properties and projects must:
 - a. Be a former or existing commercial or mixed use building that is defined as a greyfield in the local context by meeting at least one of the following criteria:
 - i. The site and/or building are vacant or there are clear signs that the building is at risk of becoming vacant (e.g., the majority of the space appears to be unoccupied or there is a history of vacancy); or

- ii. The site exhibits some degree of neglect, ranging from derelict/abandoned to a relative lack of regular maintenance and landscaping, or there is a reason to believe the building is in a poor state of repair; or
 - iii. The site is characterized by a significant amount of vacant space or parking areas that are not well utilized;
 - b. Have final approval for any planning approvals required to implement the proposed redevelopment (e.g., official plan amendment, zoning by-law amendment, minor variance, etc.);
 - c. Have project scope aligned with the eligible costs;
 - d. Result in an increased assessed value for the property; and
 - e. Represent a transformative change that achieves the intent of the City's intensification and mixed use objectives while maintaining appropriate land use and built form relationships to existing adjacent uses, in the opinion of the City.
2. **General Eligibility Criteria:** The general eligibility criteria of Section B.3.1 shall apply.
 3. **Combination with Other Grant Programs:** This program shall not be combined with any other grant program in this CIP.
 4. **Design Criteria:** Proposed projects shall be consistent with the Urban Design Manual and any other urban design guideline that the City may develop or adopt.

B.3.3 – Commercial Façade, Landscaping and Connectivity Improvement Grant

Program Purpose and Objective

The purpose of the Commercial Façade, Landscaping and Connectivity Improvement Grant is to support the rehabilitation and improvement of existing commercial or mixed use properties along Intensification Corridors, or in historic neighbourhoods and traditional commercial communities where the opportunity for wholesale redevelopment and intensification is limited either by site constraints or market conditions. The intent of this grant is to support the on-going use of these properties for commercial or mixed use purposes by improving their aesthetic appeal and site function, recognizing that their historic building and site designs may place these properties at a disadvantage relative to more contemporary developments. More specifically, this program is intended to support the improvement of:

- Commercial façades that front upon a public right-of-way;
- Private properties' frontages along the public right-of-way including hard landscaping, such as permanent planters, and site amenities available for public or private use. These

improvements will create a more attractive streetscape, improve pedestrian comfort, and provide new amenities to add vitality and interest, but will not extend into the municipal right-of-way; and

- Pedestrian connectivity into or through sites where the existing built form caters primarily to automobiles to enhance walkability and barrier free access to, from and between existing uses and destinations.

Eligible Costs

1. Commercial Façade Improvements

- a. Accessibility improvements such as installations of ramps or improvement of accessible doorways;
- b. Repair, replacement, restoration and/or enhancement of existing façade materials, such as masonry, brickwork, siding, stucco and plaster;
- c. Improvements to architectural detailing including cornices, permanent signage, entryway articulation, exterior façade-facing lighting, and similar improvements that add to the architectural interest of the façade; and
- d. Installation of new awnings and canopies provided as part of the storefront.

2. Landscaping Improvements

- a. Landscaping improvements within the front yard or exterior side yard, or between a parking area and the public sidewalk, which in the City's opinion represents a significant positive aesthetic improvement for the site and the streetscape, including:
 - i. Permanent elements and hardware associated with the landscape design, such as permanent planters and lighting, ornamental fencing or other decorative hard landscape elements. Privacy fences, as well as soft landscaping (e.g., trees, flowers, and other plantings) are not eligible;
 - ii. Works related to grading and site preparation for a landscape design;
 - iii. Publicly accessible seating areas; and
 - iv. Lighting used to improve publicly accessible seating areas.
- b. The improvement or addition of an outdoor patio (i.e., seating area) used in association with a restaurant, provided that:

- i. The outdoor patio is located in the front yard or an exterior side yard; and
 - ii. The eligible costs will only relate to permanent elements of the outdoor patio, such as fencing, gateways, lighting, paving and curbing, hard landscaping elements and any seating elements that are permanently installed.
 - c. The installation of new bicycle parking, provided that:
 - i. The bicycle parking is publicly accessible, in a well-lit, hard surfaced area in proximity to the main entrance of the building and located within the front yard or exterior side yard; and
 - ii. The eligible costs will only relate to permanent elements of the bicycle parking, such as bicycle racks, bicycle parking surface, security lighting, bicycle shelter, permanent bicycle parking signage, or a publicly accessible bicycle repair station.
3. Public-Realm-to-Private-Property Pedestrian Connectivity Improvements
- a. Walkways to better connect the public right-of-way sidewalk to the main building entrance(s);
 - b. Lighting used to improve publicly accessible walkways;
 - c. Building entryway leveling or widening; and
 - d. Improved barrier-free connectivity between the sidewalk and the building entrance including ramps, crosswalks, and tactile devices.

Maximum Grant

1. The maximum grant for the Commercial Façade, Landscaping and Connectivity Improvements Grant is \$15,000 or 50% of the total eligible costs, whichever is less. Only the portions of the façade and hard landscaping that is subject to the improvements and that faces a public right-of-way will be included in the calculation of maximum grant value. The breakdown of the grant elements will be at the discretion of the City based on project needs. An example of a maximum \$15,000 grant breakdown is \$7,500 for façade, \$5,000 for landscaping and \$2,500 for connectivity improvement projects.

Grant Payment

1. The grant shall be paid as a one-time amount upon completion of construction, to the satisfaction of the City and in accordance with the Financial Incentive Program Agreement.

Commercial Façade, Landscaping and Connectivity Improvement Grant Eligibility Criteria

1. Eligible Greyfield Properties:
 - a. Only properties that are within the Target Greyfield Revitalization Areas are eligible. Properties must be commercially zoned. Commercial buildings with ground-floor residential uses and residential buildings on commercially zoned properties are not eligible.
 - b. Façades that are in a state of good repair, as determined by the City, may not be eligible for a grant related to façade improvements.
 - c. Only façades and hard landscaping which face a public right-of-way are eligible.
 - d. Only improvements related to publicly visible portions of the façade (i.e., improvements within the front yard or exterior side yard) are eligible.
 - e. The City shall determine whether an applicant will be required to complete façade, landscaping and connectivity improvements as part of a single improvement project. This determination will consider whether all improvements are collectively required to significantly benefit the aesthetics and function of the property.
 - f. Only buildings and sites that were developed prior to adoption of the Greyfields Community Improvement Plan are eligible. New developments are not eligible.
2. **General Eligibility Criteria:** The general eligibility criteria of Section B.3.1 shall apply.
3. **Design Criteria:** The Urban Design Manual and any urban design guideline that the City may develop or adopt will be used to inform the design and redesign of façades, landscaping and connectivity improvements.

B.3.4 – Mixed Use Building Improvement Grant

Purpose and Objective

The purpose of the Mixed Use Building Improvement Grant is to support the conversion of:

1. Existing commercial or vacant upper-storey space into a residential, office or other permitted use that constitutes mixed use;
2. Ground-floor residential uses in commercial buildings back to commercial uses; and
3. Any commercially zoned dwelling to a mixed use building.

This grant is particularly targeted to support the maintenance and active use of main street-style, multi-storey buildings within the Target Greyfield Revitalization Areas. While limited in number in the Target Greyfield Revitalization Areas, these buildings represent a unique character resource which should ideally be maintained in active use.

The intent of the grant is to incentivize interior renovations to existing buildings that are required for Building Code, Fire Code or Property Standards By-law compliance to ensure the safety and usability of these buildings. This grant may be combined with the Commercial Façade, Landscaping and Connectivity Improvement Grant (Section B.3.2), to assist with aesthetic improvements to the exterior of the building and site.

Eligible Costs

1. Works related to the conversion: of an upper-storey commercial or vacant use to a mixed use building, with at-grade commercial uses and upper-storey residential, office or other use that constitutes mixed use; and/or works related to the conversion of ground-floor residential uses back to commercial uses; or works related to the conversion of part of a commercially zoned residential dwelling to a mixed use building. The specific eligible works include:
 - a. Accessibility improvements such as installations of ramps or improvement of accessible doorways;
 - b. Installation or upgrades to fire or noise protection elements or materials (e.g., signage, alarms, sprinklers or fire resistance/retardant materials, sound deadening materials) as may be required to bring the proposed use into compliance with the Ontario Building Code, Property Standards By-law and/or the Fire Code;
 - c. Installation of ventilation or HVAC requirements as may be required for the new use to be brought into compliance with the Ontario Building Code, Property Standards By-law and/or the Fire Code; and
 - d. Upgrades to electrical, plumbing, structural or other similar required improvements to bring the building space into compliance with the Ontario Building Code, Property Standards By-law and/or the Fire Code.
2. For clarity, the following works are not eligible:
 - a. Works that do not relate to bringing the proposed use into compliance with the Ontario Building Code, Property Standards By-law and/or the Fire Code;
 - b. Non-permanent or moveable aspects used by the business, such as appliances, furnishings, signage and light fixtures;

- c. Decorative and finishing elements and materials, including painting, finished flooring surfaces, shelving, counters/bar surfaces, drywall or similar elements;
- d. Replacement or repair of roof shingles; and
- e. Lifecycle replacements of any aged building components as would normally be required to be replaced (improvements are to represent an upgrade to meet a higher standard of the Ontario Building Code, or to meet a standard of the Ontario Building Code that was previously not applicable).

Maximum Grant

1. The maximum grant shall be the lesser of \$10,000 per commercial or residential unit or 50% of eligible costs, up to a maximum of the lesser of \$30,000 or 50% of eligible costs for the entire project on one lot.

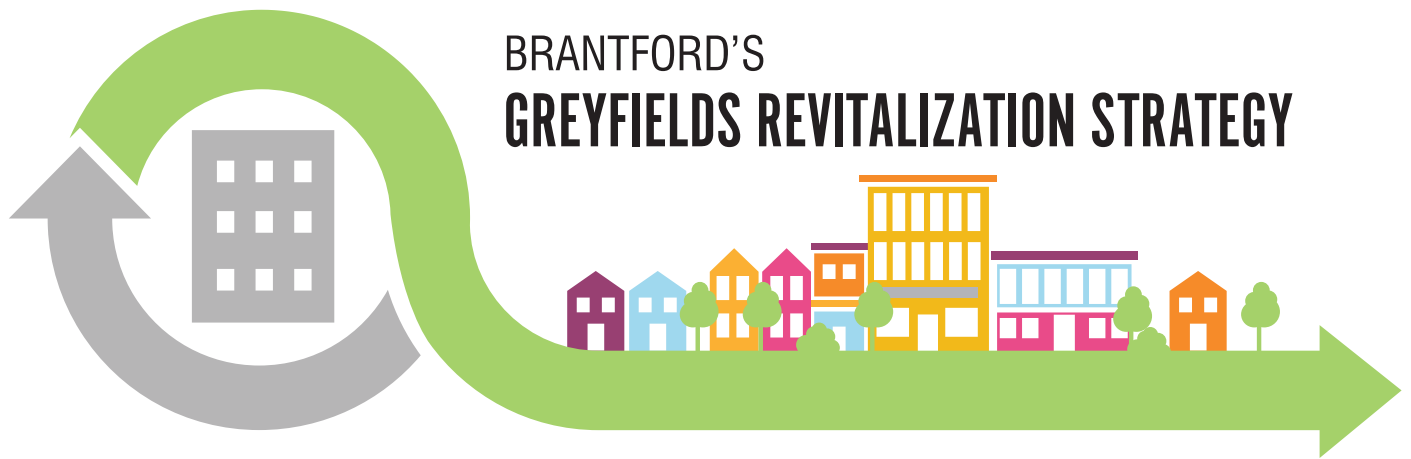
Grant Payment

1. The grant shall be paid as a one-time amount upon completion of construction, and clearance of any subsequent required City inspections, to the satisfaction of the City and in accordance with the Financial Incentive Program Agreement.

Eligibility Criteria

1. Eligible Properties and Buildings:
 - a. Only properties within the Target Greyfield Revitalization Areas are eligible, and only where mixed use, as defined in **Appendix C** to the CIP, is proposed.
 - b. Any existing building with upper-storey space is eligible for the conversion to a mixed use building, with at-grade commercial uses and upper-storey residential, office or other permitted use that constitutes mixed use.
 - c. Any existing commercial building with ground-floor residential uses is eligible for conversion back to commercial uses.
 - d. Any commercially zoned residential dwelling is eligible for conversion of part of the residential space to commercial space to create a mixed use building.
2. **General Eligibility Criteria:** The general eligibility criteria of Section B.3.1 shall apply.
3. **Design Criteria:** Generally, the eligible costs of this program will impact the interior of the building, or structural elements which are not visible. However, applicants are encouraged to package internal building works with external building and site works to help contribute to the aesthetic improvement of the streetscape. Applicants are encouraged to apply separately for the Commercial Façade, Landscaping and Connectivity Improvement grant as may be applicable. The Urban Design Manual and

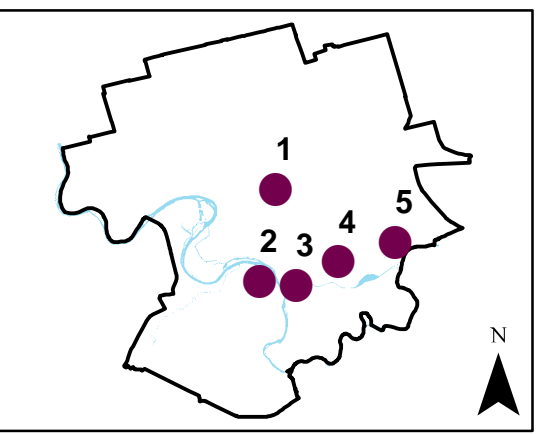
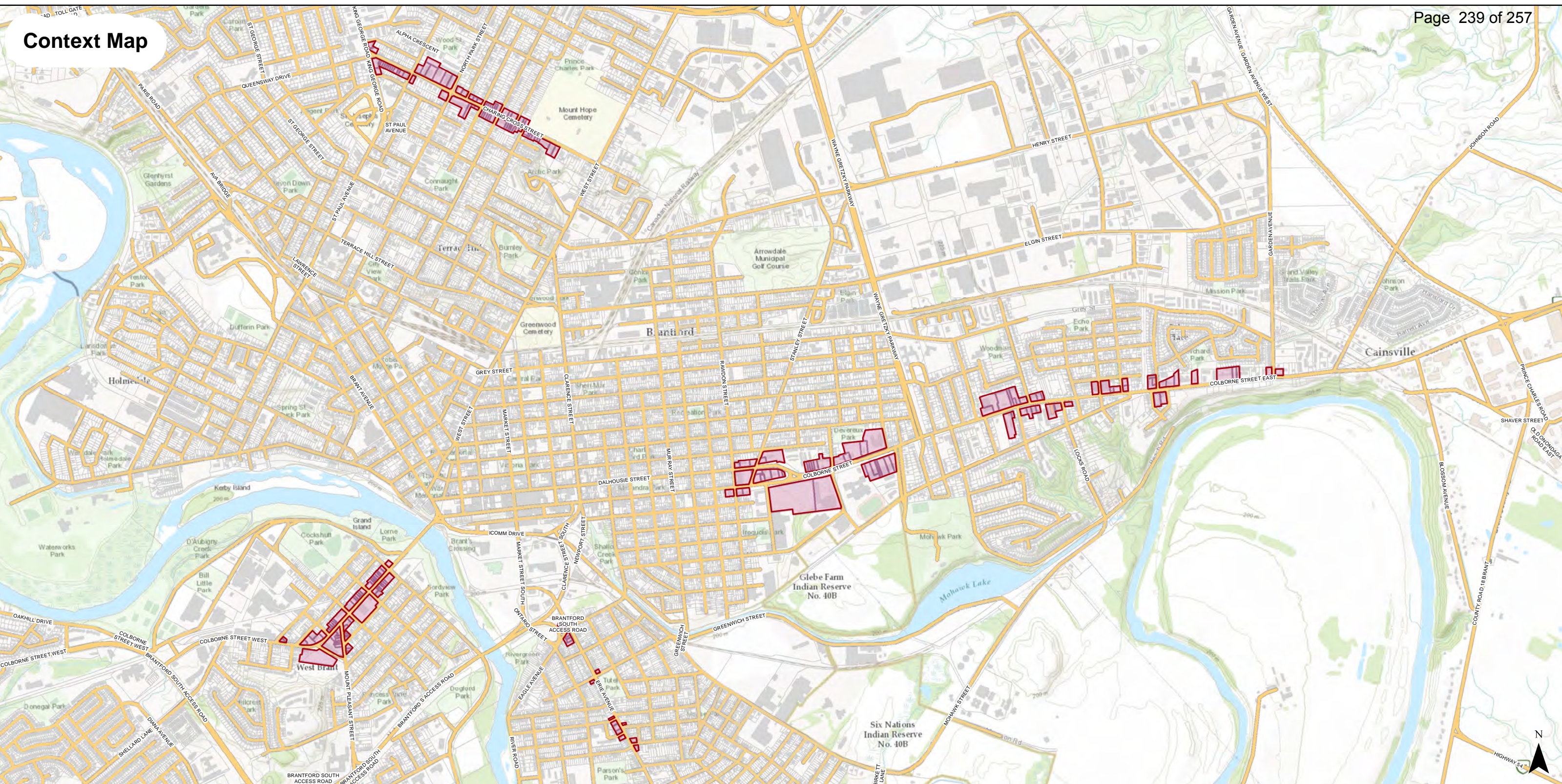
any other urban design guideline that the City may develop or adopt will be used to inform design and redesign of façades, landscaping and connectivity improvements.



BRANTFORD'S
GREYFIELDS REVITALIZATION STRATEGY

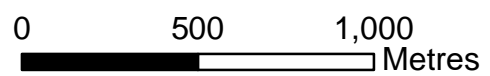
APPENDIX A

Context Map



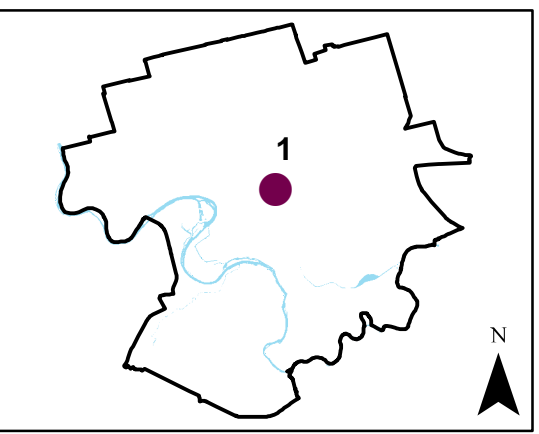
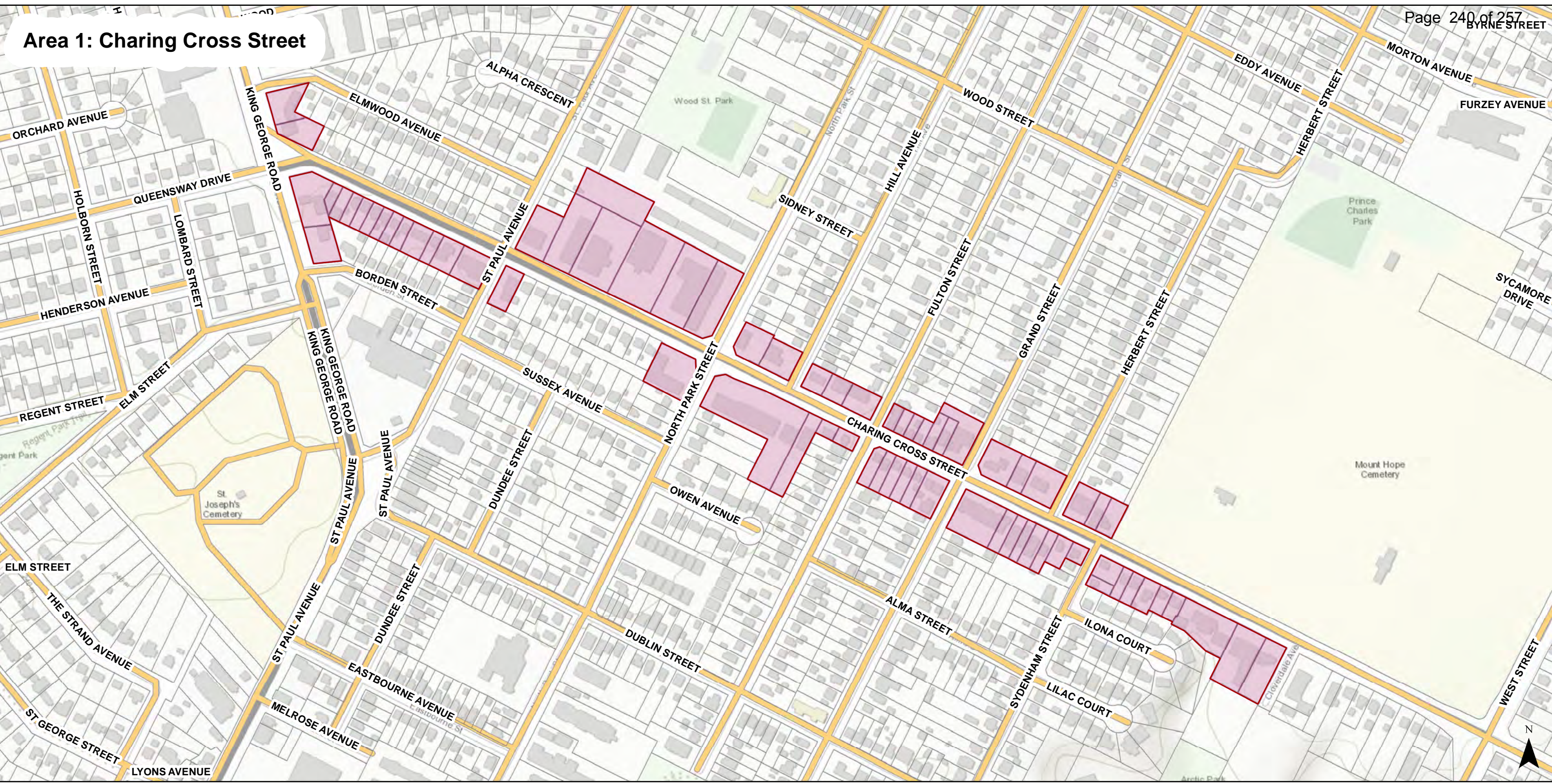
CITY OF
BRANTFORD

 Target Greyfield Revitalization Area



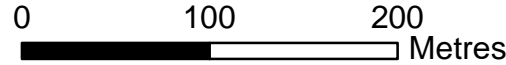
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Area 1: Charing Cross Street



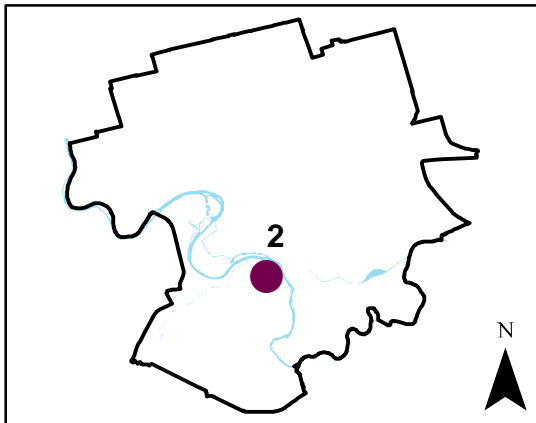
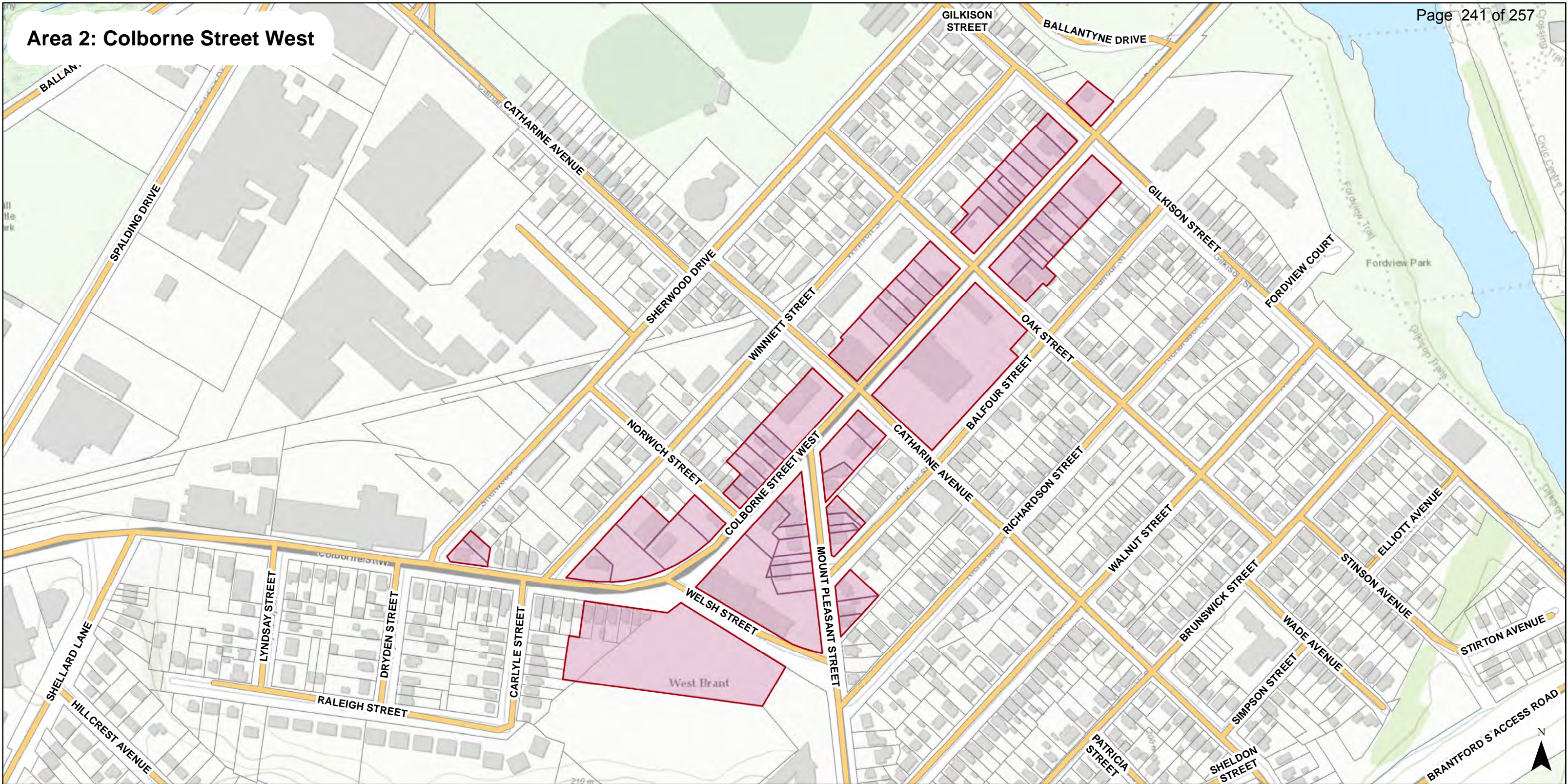
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 Target Greyfield Revitalization Area

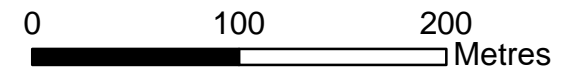


Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

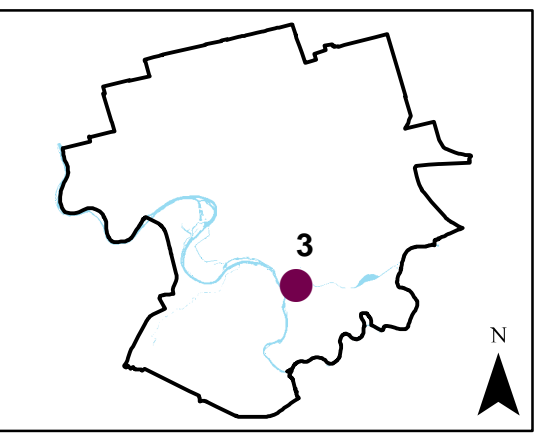
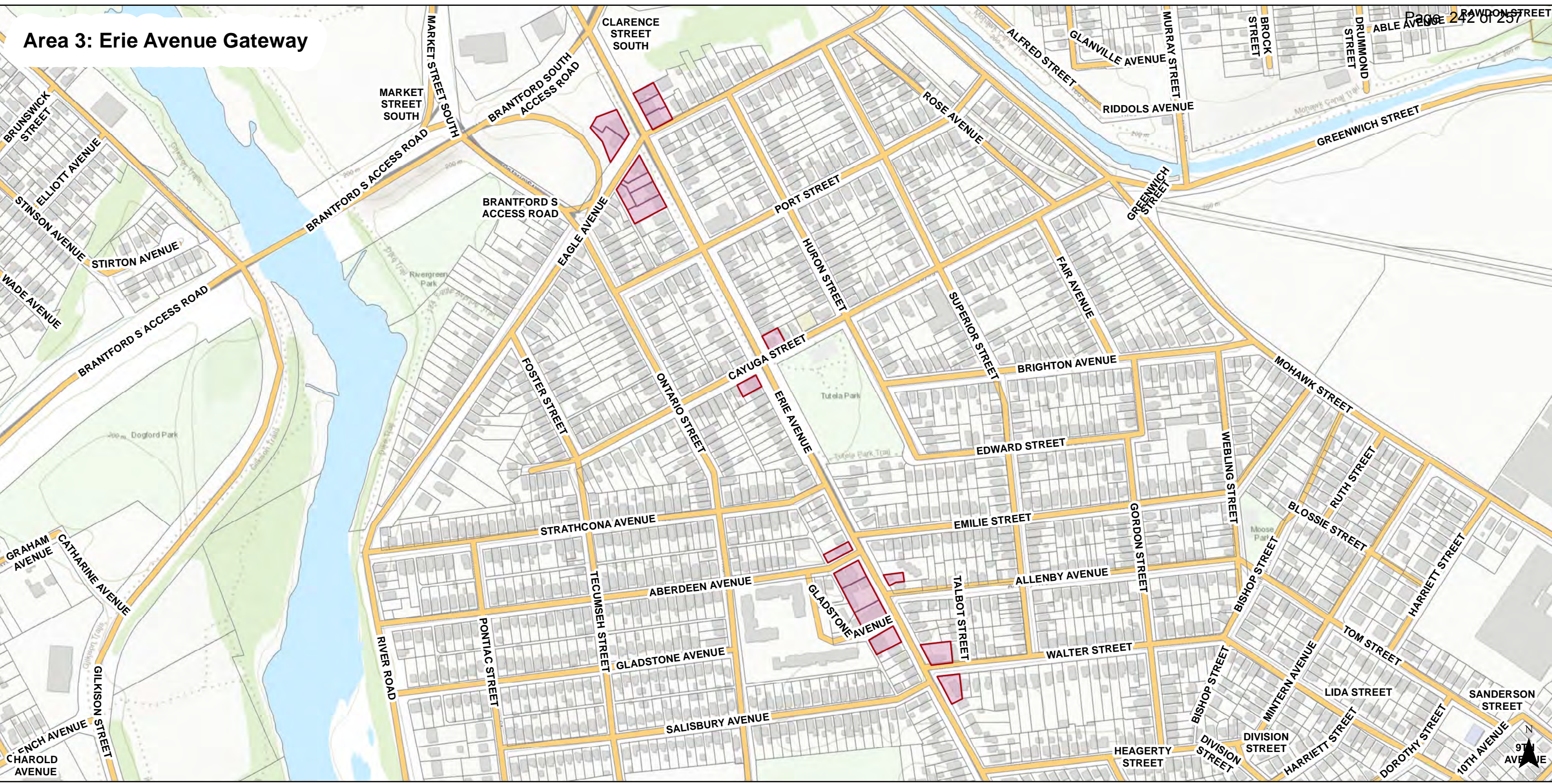
Area 2: Colborne Street West



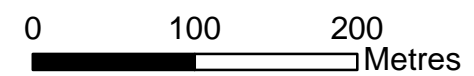
 Target Greyfield Revitalization Area



Area 3: Erie Avenue Gateway

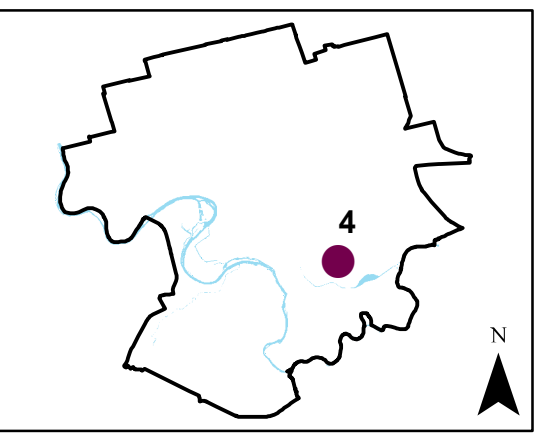
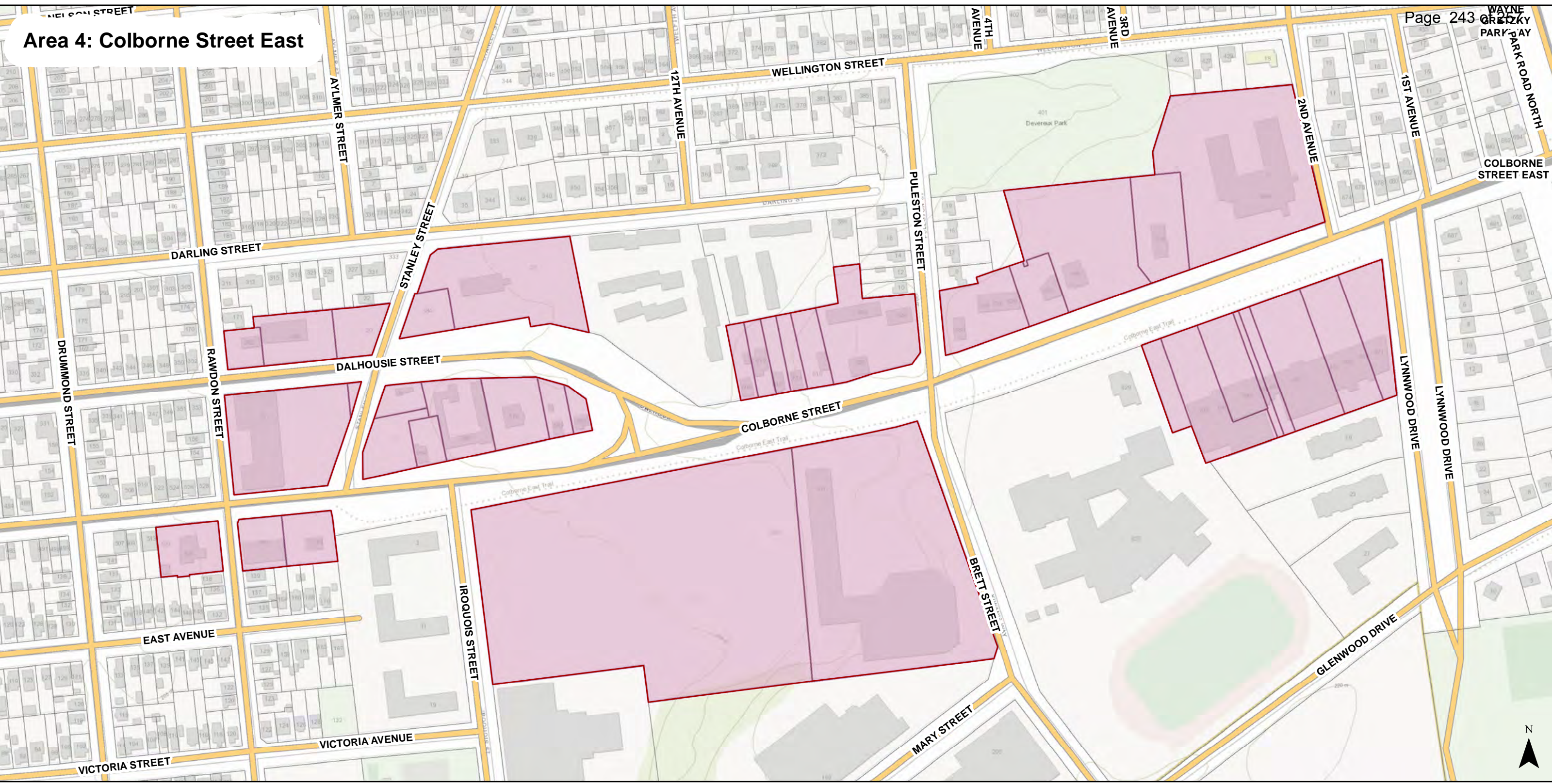


 Target Greyfield Revitalization Area

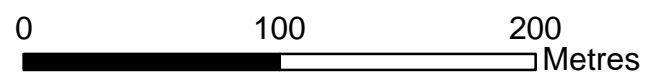


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Area 4: Colborne Street East

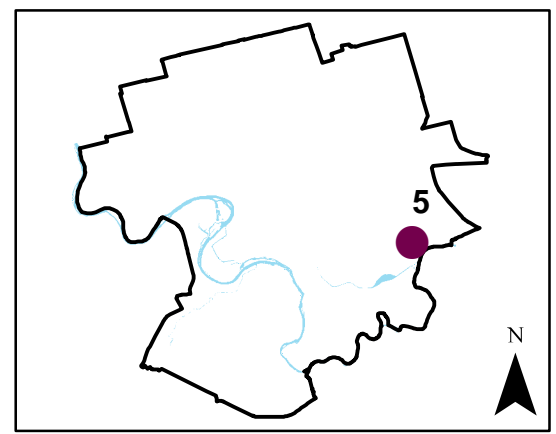
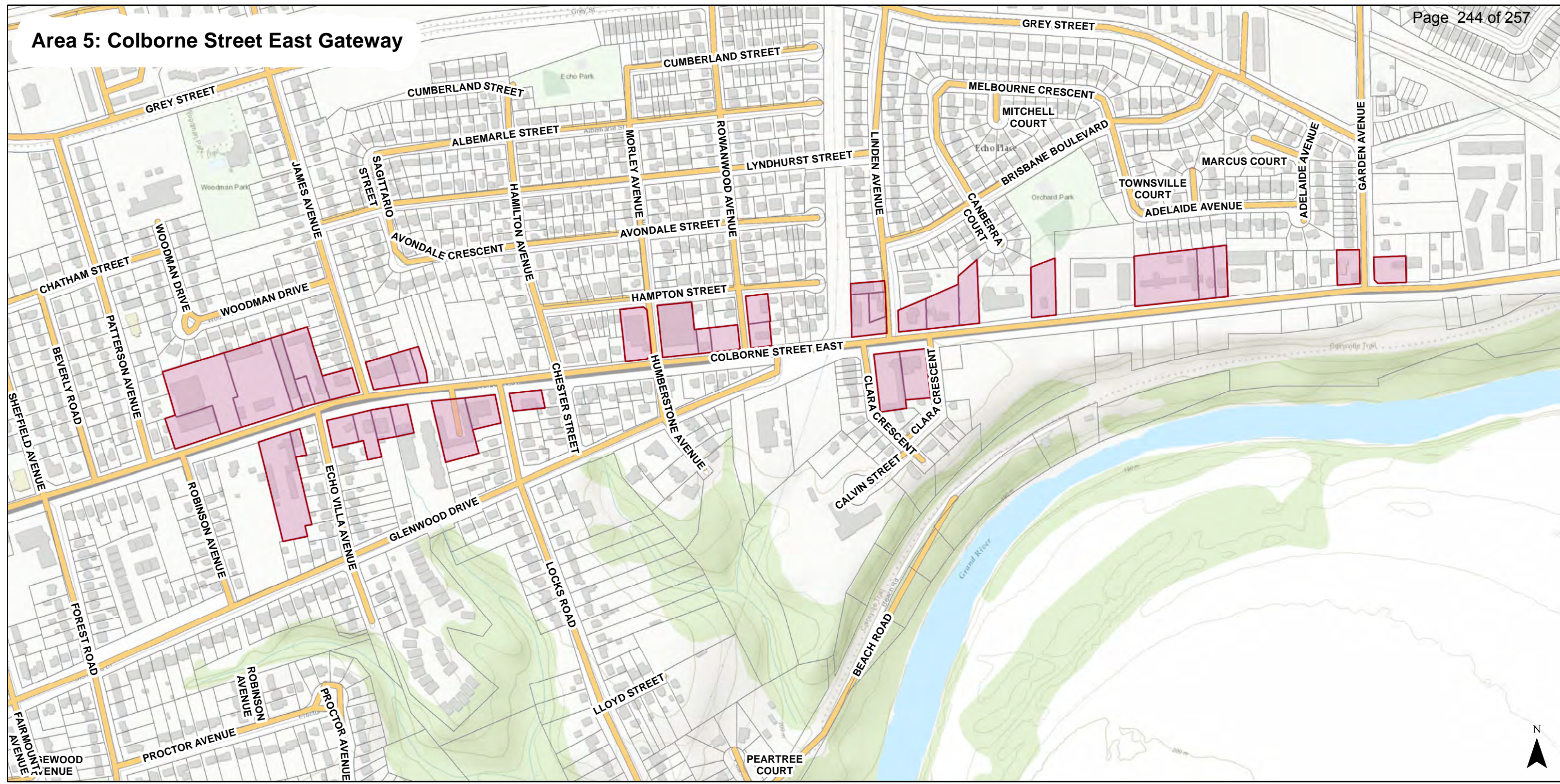


 Target Greyfield Revitalization Area

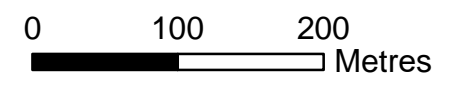


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Area 5: Colborne Street East Gateway

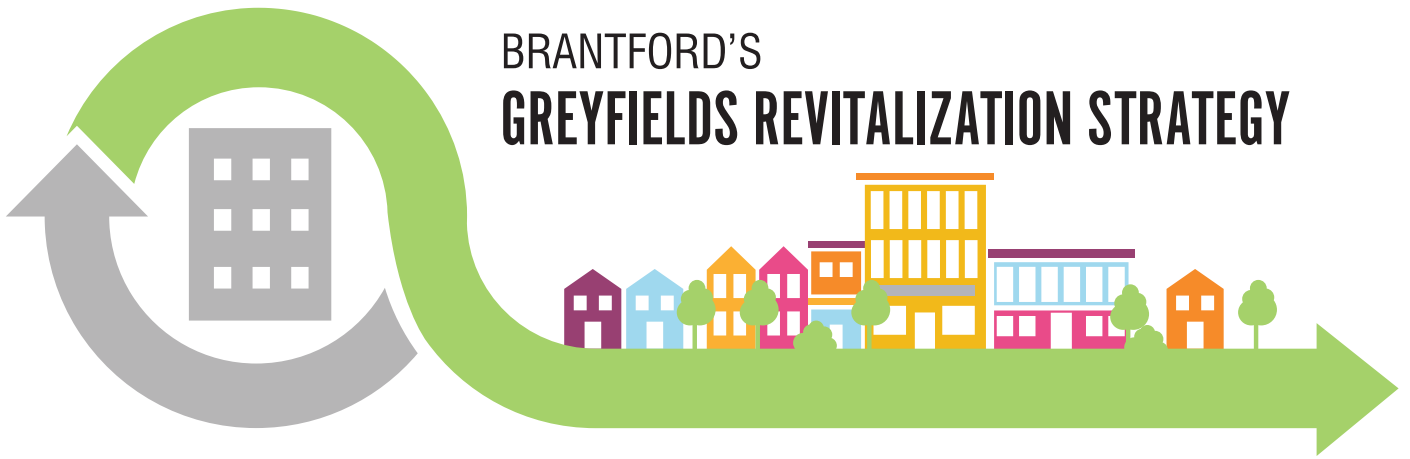


 Target Greyfield Revitalization Area



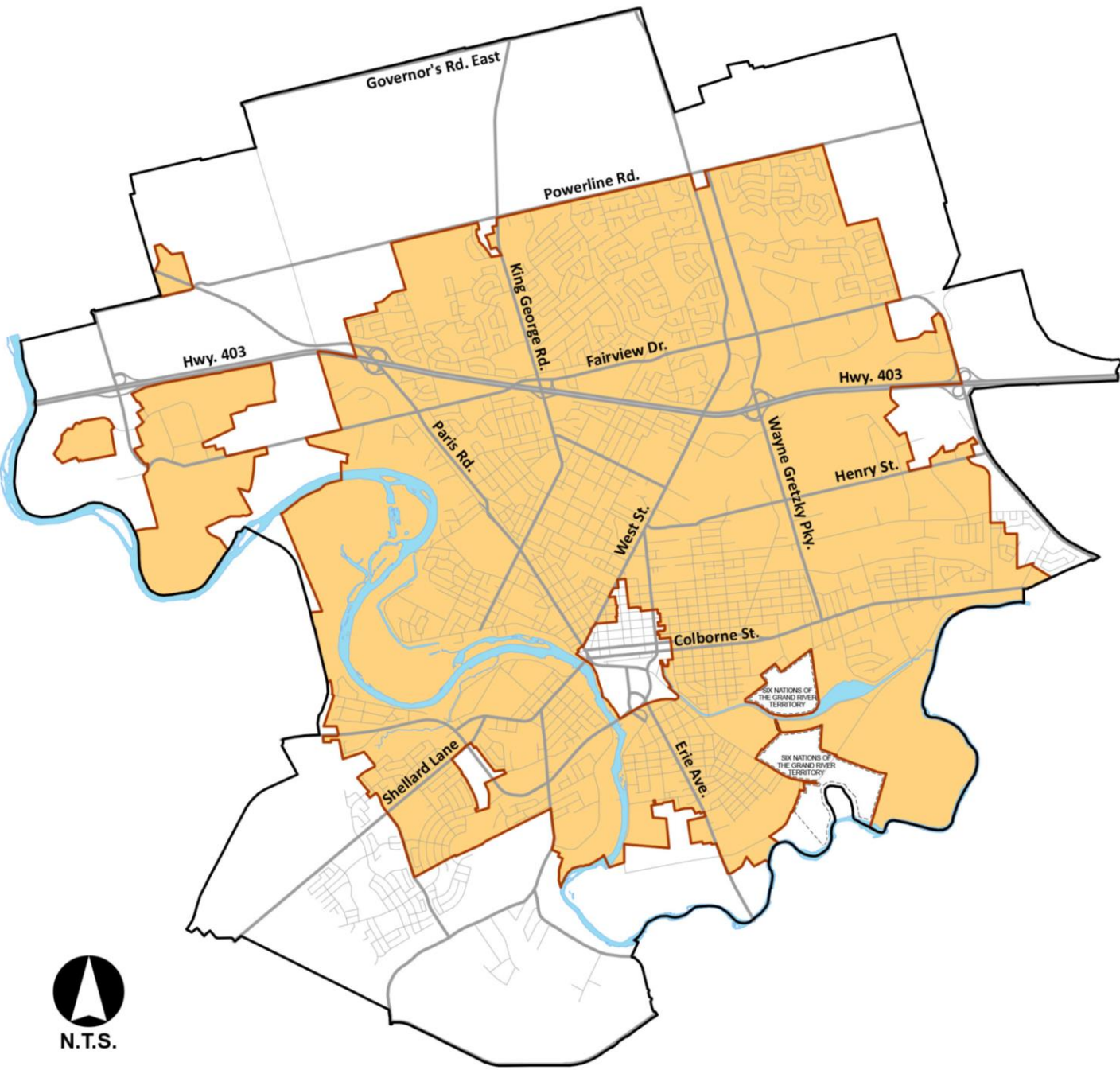
Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

BRANTFORD'S
GREYFIELDS REVITALIZATION STRATEGY



APPENDIX B

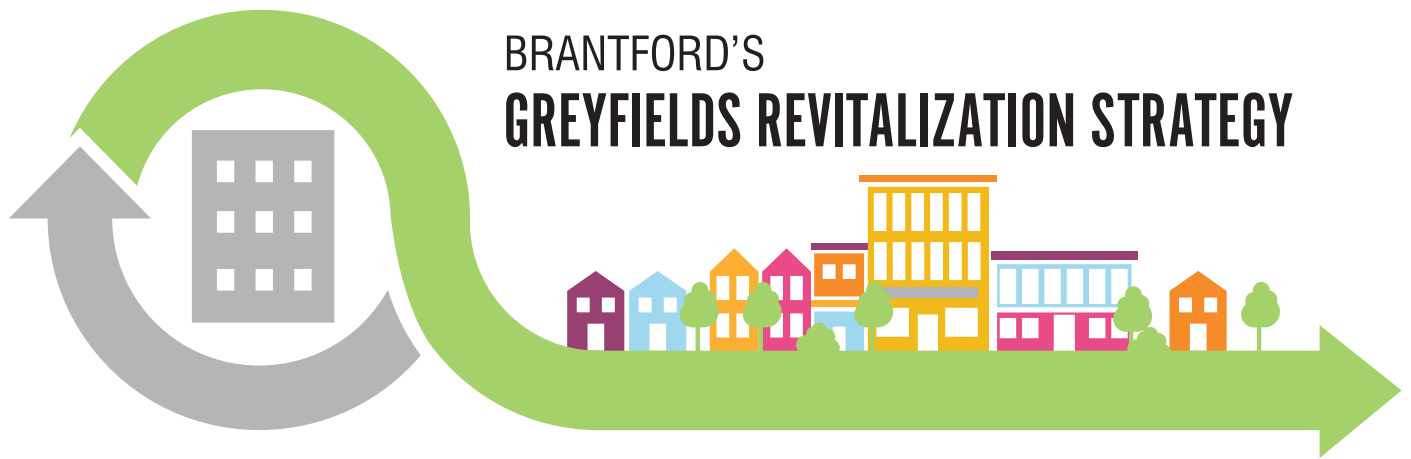
GREYFIELDS COMMUNITY IMPROVEMENT PROJECT AREA



Legend

-  Greyfields Community Improvement Project Area





APPENDIX C

Appendix C – Glossary of Terms

The following definitions are provided to assist in the interpretation of this Plan. The City shall have the sole discretion in interpreting the provisions and meaning of words used in this Plan.

Affordable Housing shall have the same meaning as defined in the City of Brantford’s Municipal Housing Facilities By-law 162-2003, as amended, or any successor thereto. For greater clarity, Affordable Housing rental units shall be governed by a Municipal Housing Facility Agreement.

Applicant means a property owner, tenant, or agent acting on behalf of a property owner or tenant, who has applied for or is intending to apply for one or more of the grant programs outlined in this Plan.

Commercial use shall have the same meaning as defined in the City of Brantford’s Comprehensive Zoning By-law 160-90, as amended, or any successor thereto.

Community Improvement Plan (CIP) means this Plan, as adopted in accordance with Section 28(4) of the *Planning Act*.

Community Improvement Project Area (CIPA) means the currently designated Greyfields Community Improvement Project Area, as adopted by a by-law of Council in accordance with Section 28(2) of the *Planning Act*. For convenience purposes, the CIPA is attached to this Plan as Appendix B.

Eligible costs mean the costs that may be counted towards the calculation of a potential grant value. The eligible costs for each grant program are listed under Section B.3. Unless otherwise stated, eligible costs are deemed to include relevant costs related to:

- materials;
- labour; and
- fees related to the professional services that are necessary for the applicant to prepare and submit a complete grant application (e.g., an architect, engineer or land use planner), up to a maximum of 15% of the total eligible costs.

Exterior side yard shall have the same meaning as defined in the City of Brantford’s Comprehensive Zoning By-law 160-90, as amended, or any successor thereto.

Financial Incentive Program Agreement means an agreement executed between the City and an applicant, to outline the terms and conditions for payment of an approved grant, and prepared in accordance with the policies of this Plan.

Front yard shall have the same meaning as defined in the City of Brantford’s Comprehensive Zoning By-law 160-90, as amended, or any successor thereto.

Mixed use shall have the same meaning as defined in the City of Brantford's Comprehensive Zoning By-law 160-90, as amended, or any successor thereto, but shall not include a building or buildings which contain only a mixture of residential use and commercial parking.

Municipal Housing Facility Agreement shall have the same meaning as defined in the City of Brantford's Municipal Housing Facilities By-law 162-2003, as amended, or any successor thereto.

Residential use shall have the same meaning as defined in the City of Brantford's Comprehensive Zoning By-law 160-90, as amended, or any successor thereto.

BY-LAW NUMBER 149-2021

OF

THE CORPORATION OF THE CITY OF BRANTFORD

Being a By-law to amend Chapter 554 of the Municipal Code (Noise Control)

WHEREAS the Municipal Act allows municipalities to pass by-laws to regulate with respect to noise, vibration, odour, dust and outdoor illumination, including indoor lighting that can be seen outdoors; and (b) prohibit the matters described in clause (a) unless a permit is obtained from the municipality for those matters and may impose conditions for obtaining, continuing to hold and renewing the permit, including requiring the submission of plans; and

WHEREAS the City wishes to ensure that the use of lands within the City has a minimal adverse impact on the quiet enjoyment of surrounding lands;

WHEREAS Chapter 554 of the Municipal Code governs noise control within the City of Brantford; and

WHEREAS, at its meeting held on April XX, 2021, City Council adopted a resolution to amend Chapter 554 (Noise Control) of the City of Brantford Municipal Code in the following manner;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD HEREBY ENACTS AS FOLLOWS:

1. Chapter 15 of the Municipal Code, Schedule A, Section 4 is amended by deleting the words "2100 one day to 0700 next day" and substituting with the words "At all times"; and
2. Chapter 15 of the City of Brantford Municipal Code, Schedule A, Section is amended by adding the word "unreasonably" before the words "disturbs the peace"; and
3. This By-law shall come into full force and effect upon the date of passing hereof.

READ A FIRST TIME: June 22, 2021

READ A SECOND TIME: June 22, 2021

PASSED: June 22, 2021

MAYOR

CITY CLERK

BY-LAW NUMBER 150-2021

OF

THE CORPORATION OF THE CITY OF BRANTFORD

By-law to amend By-law 70-2010, being a By-law to adopt various City of Brantford Policies and to create a Corporate Policy Manual by repealing and replacing Finance Policy – 012 High Water Bill Adjustment Policy

WHEREAS Section 8 (1) of the *Municipal Act, 2001*, S.O., 2001, c.25, as amended, (the “Act”) the powers of a municipality shall be interpreted broadly so as to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS Section 224 of the Act outlines the role of Council which includes developing the policies of the municipality and maintaining the financial integrity of the municipality;

AND WHEREAS, at its meeting of June 7, 2010, Council for the Corporation of the City of Brantford (“Council”) passed By-law 70-2010, being a By-law to adopt various policies of the City of Brantford and to create a Corporate Policy Manual;

AND WHEREAS Council, at its meeting held on December 17, 2019, adopted the recommendations as set out in Report No. 2019-721 as presented to Council, which recommended Finance-012 – High Water Bill Adjustment Policy be approved and added to the Corporate Policy Manual;

AND WHEREAS Council, at its meeting held on June 22, 2021, adopted the recommendations as set out in Report No. 2021-427 as presented to Council, which recommends amendments to Finance-012 – High Water Bill Adjustment Policy;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD ENACTS AS FOLLOWS:

1. That Finance Policy – 012 (High Water Bill Adjustment Policy), is hereby repealed and replaced with the updated Finance Policy – 012 (High Water Bill Adjustment Policy) attached hereto as Schedule “A”
2. This By-law shall come into force effective immediately.

READ A FIRST TIME:
READ A SECOND TIME:
PASSED:

June 22, 2021
June 22, 2021
June 22, 2021

Mayor

Clerk



Policy Manual

Policy Number: Finance - 012

Subject: High Water Bill Adjustment Policy

Policy Statement:

To provide an opportunity for customers to request adjustments to water and wastewater use charges where a leak has been repaired in the water system on the customer's side of the water meter in a reasonable timeframe.

Related Policy Procedures/ Guidelines:

Background

The Policy allows for staff to address those instances when an eligible metered water customer receives an abnormally high bill as a result of a plumbing failure. Though the customer is responsible to repair leaks on service plumbing, it was recognized that a high water/wastewater bill resulting from an unintentional water leak can present financial hardship to a customer.

A leak adjustment policy will allow the City to address some of the high water bill issues, by educating customers on leak prevention and conservation, reducing the costs of dealing with high bill complaints, and providing limited financial assistance in dealing with the high bill.

Definitions

Leak: An unintentional water loss caused by broken and/or malfunctioning plumbing fixtures and/or pipes within a residence or building. A leak occurs when there is a failure of the plumbing system to do what it was designed to do.

Unoccupied: An unoccupied dwelling and/or building is a dwelling and/or building in which occupants are absent from the property for a time period of seventy-two (72) hours or more, due to such matters as vacations or prolonged illness.

Vacant: Regardless of the presence of furnishings, a vacant dwelling and/or building means the occupants have moved out with no intent to return. A newly constructed dwelling and/or building is also considered to be vacant after it is completed and before the occupants move in. A dwelling and/or building is also vacant when the occupants move out and before any new occupant moves in.

Income Producing Residential Rental Property: Exists where the property owner registered on title is different than the occupant and/or where a property pays business taxes.

Requirements/ Eligibility

- The customer must complete in full the *Water Leak Adjustment Request Form* and provide documentation of repairs made prior to being approved for an adjustment within 120 calendar days of the high water bill.
- An adjustment may occur only after all leaks have been repaired and verified with an actual water meter read by the City's agent. Obtaining an actual meter reading may be necessary to verify whether leaks have been repaired and usage has returned to normal. The customer is responsible to make all repairs at their own costs and the City is not responsible for this cost.
- If an adjustment is granted, this is a one-time only adjustment per location per customer every 10 years.
- Adjustments will only be applicable to 1 billing cycle.
- Water usage MUST EXCEED 2 TIMES (200%) the AVERAGE consumption of the previous 12 months. If no history is available, meter readings will be obtained to project normal usage. If projection is not possible, actual consumption of similar customers will be used to determine normal usage for the adjustment calculation.
- Adjustments will be based on 50% of the water consumption amount exceeding the AVERAGE Consumption of the previous 12 months, up to a maximum adjustment of \$2000.
- Customers should be located within the geographic limits of the City, should be serviced by the City's water supply system and receive a bill from the City.

No adjustments will be granted where:

- Usage above the customer's average monthly consumption is due to seasonal usage such as watering of sod, gardening, filling swimming pools or whirlpools, washing vehicles, etc. as this describes water services knowingly used by the customer;
- Water loss is due to theft, vandalism or construction damage as the responsibility to resolve these issues lies with the customer;
- The leak was caused by a third party from whom the customer is able to recover their costs;
- The dwelling and/or building is Unoccupied and/or Vacant for 72 hours or more.
- Customers have the responsibility to ensure the dwelling's condition does not contribute to a failure of the plumbing system e.g. ensure that heating has been maintained. For extended absences, customers should consider shutting off the water supply (except where water is used for heating) and draining all the pipes and appliances.
- Where high water usage is identified from a "catch-up" billing following a minimum of 2 consecutively estimated billings. Actual meter readings are necessary for bills to reflect actual higher water usage to trigger the associated leak detection and water bill if the billing is based on an estimated read.
- Customers need to provide timely response and/or access to the property to allow for maintenance to metering equipment to eliminate estimated readings. The associated delay in obtaining an actual reading, occasionally results in unbilled consumption once an actual read is eventually obtained.

- Industrial, Commercial, Institutional and income producing rental properties, are not eligible.

The following example illustrates how the adjustment is calculated based on rates in effect as of January 1, 2021:

For this example, the normal monthly average water consumption is 30 cubic meters per month.

	Water Consumption	Rate	Dollar Amount
High Bill			
1. Water Bill	400 c.m.	2.22	\$ 888.00
2. Wastewater Bill	400 c.m.	2.03	<u>812.00</u>
			\$1,700.00

Prior 12 Month Average

3. Water Bill	30 c.m.	2.22	\$ 66.60
4. Wastewater Bill	30 c.m.	2.03	\$ 60.90

Consumption Eligible for Adjustment

5. Water[1-3]	370 c.m.	2.22	\$ 821.40
6. Wastewater[2-4]	370 c.m.	2.03	\$ 751.10

Leak adjustment 25% allowance

Water Adjustment [5 *50%]			\$ 410.70
Wastewater Adjustment [6*50%]			<u>375.55</u>
Total Water and Wastewater bill adjustment			\$ 786.25

Date of Enactment: January 1, 2020	Related by By-law Number/ Staff Report Number: 2019-721
Amendment Dates: June 22, 2021 (2021-427)	Department Responsible for Review: Finance
Date of Next Review: 2023	Applicable Legislation/ Legislative Authority:

**BY-LAW NUMBER 151-2021
OF
THE CORPORATION OF THE CITY OF BRANTFORD**

***Being a By-law to Confirm the Proceedings
of the Council of The Corporation of the City of Brantford
with respect to the Meeting held on June 22, 2021***

WHEREAS section 5 of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its Council and that, except where it is specifically authorized to do otherwise, a municipal power shall be exercised by by-law; and

WHEREAS in many cases action that is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Brantford at the Meeting held on June 22, 2021 be adopted, ratified and confirmed by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF BRANTFORD enacts as follows:

1. That the actions of the Council of The Corporation of the City of Brantford at its Meeting held on June 22, 2021 in respect of each motion, resolution and other action passed and taken by the Council at its said meeting is, except where the prior or subsequent approval of another approval authority or review body, including without limitation a tribunal, board or court, is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized at the above-mentioned meeting or with respect to the exercise of any powers by the Council at the above-mentioned meeting, then this By-law shall be deemed for all purposes to be the by-law required for approving, authorizing and the taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the appropriate officials of The Corporation of the City of Brantford are hereby authorized and directed to do all things necessary to give effect to the actions of the Council referred to in the preceding section(s) or to obtain approvals where required.

Confirming By-law – June 22, 2021

4. That, except where otherwise provided, the Mayor and City Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the corporate seal of The Corporation of the City of Brantford.

READ A FIRST TIME:	JUNE 22, 2021
READ A SECOND TIME:	JUNE 22, 2021
PASSED:	JUNE 22, 2021

MAYOR

CLERK