



**COMMITTEE OF THE WHOLE
OPERATIONS AND ADMINISTRATION
MINUTES**

June 1, 2021

Immediately following Special City Council (6:10 p.m.)
Brantford City Hall, 100 Wellington Square

Present:	Mayor Davis Councillor Weaver Councillor Vanderstelt Councillor Utley Councillor Sless Councillor McCreary Councillor Martin Councillor Carpenter Councillor Wall Councillor VanTilborg
Regrets	Councillor Antoski (FCM Conference)

1. **INVOCATION**
2. **ROLL CALL**
3. **DECLARATIONS OF CONFLICTS OF INTEREST**
None.
4. **SEPARATION OF ITEMS FOR CONSIDERATION AND CONSENT ITEMS FOR DISCUSSION PURPOSES**
Moved by Councillor Vanderstelt
Seconded by Mayor Davis

THAT all Items contained for consideration/consent (6.1 and 6.2) not separated for discussion purposes BE APPROVED

Recorded vote on all Items for Consideration (Items 6.1.3, 6.1.4, 6.1.5, 6.1.6, 6.1.8,) and Consent Items (Items 6.2.1, 6.2.2, 6.2.3) not separated for discussion purposes:

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

The following Items not separated for discussion purposes were approved unanimously on a recorded vote:

6.1.3 Cumberland Street 0.3m Reserve Dedication [Financial Impact – None], 2021-278

- A. THAT Report 2021-278 titled Cumberland Street 0.3m Reserve Dedication BE RECEIVED; and
- B. THAT dedication of the 0.3m reserves, described as Lots 21, 22, 23, 24 and 25 of Plan 1558, as public highway to be known as Cumberland Street prior to the assumption of the Echo Park Phase 1 subdivision BE APPROVED; and
- C. THAT the By-law being a by-law to dedicate the 0.3m reserves, described as Lots 21, 22, 23, 24 and 25 of Plan 1558, as public highway to be known as Cumberland Street, BE PRESENTED to City Council for adoption.

6.1.4 Wyndfield West Phase 8A Subdivision Agreement and Road Dedication Bylaw - Bellhouse Avenue [Financial Impact – None], 2021-174

- A. THAT Report 2021-174, “Wyndfield West Phase 8A Subdivision Agreement” BE RECEIVED; and
- B. THAT the Clerk BE DIRECTED to place the Wyndfield West Phase 8A Subdivision Agreement between The Corporation of the City of Brantford, Brantford Power Incorporated, Empire Communities Limited and the Mortgagee on a signing by-law to BE EXECUTED by the Mayor and Clerk. and

- C. THAT the by-law to declare and dedicate Block 302, Registered Plan 2M-1964, City of Brantford, as part of the Public Highway, to be known as Bellhouse Avenue, BE PRESENTED to City Council for ADOPTION

6.1.5 Customer Experience Update [Financial Impact: None], 2021-408

- A. THAT Report 2021-408 Customer Experience Update BE RECEIVED; and
- B. THAT staff BE DIRECTED to update to the Corporate Contact Center telephone channel service level from 65/30 to 80/30.

6.1.6 Joint Use Agreement Update - 2021-301

- A. THAT Report 2021-301 titled “Joint Use Agreement Update” BE RECEIVED; and
- B. THAT a letter dated November 3rd, 2020 from the Brant Haldimand Norfolk Catholic District School Board (BHCNDSB), notifying the City of Brantford of the intent to terminate the current Joint Use of Facilities Agreement and pursue separate agreements BE RECEIVED; and
- C. THAT Staff BE DIRECTED to initiate the negotiations of a Joint Use Agreement with the Grand Erie District School Board (GEDSB); and
- D. THAT Staff BE DIRECTED to initiate the negotiations of a separate Joint Use Agreement with the BHCNDSB.
- E. THAT staff BE DIRECTED to provide an update on the Joint Use of Space Agreement negotiations prior to December 31, 2021.

6.1.8 Employee Service and Recognition Awards Policy to include Part-Time Staff [Financial Impact – \$2,500], 2021-241

- A. THAT Report 2021-241 regarding Employee Service and Recognition Awards Policy to include Part-Time Staff BE RECEIVED; and
- B. THAT the amendments to Corporate Policy-008 (Employee Service and Recognition Awards Policy) BE APPROVED; and

C. THAT Staff BE DIRECTED to prepare the necessary By-law to amend Corporate Policy-008 (Employee Service and Recognition Awards Policy), as outlined in Appendix “A” of Report 2021-241.

6.2.1 MINUTES

6.2.1.1 Committee of the Whole - Operations and Administration – May 4, 2021

6.2.2 Service Review Opportunities Update [Financial Impact: none], 2021-373

A. THAT Report 2021-373 Service Review Opportunities Update BE RECEIVED; and

B. THAT the adjusted timelines in Appendix A: Service Review Opportunities be APPROVED

6.2.3 Community Programs Update: Healthy Aging Passport Program and ParticipACTION Community Better Challenge [Financial Impact: None], 2021-410

That Report 2021-410 Community Programs Update: Healthy Aging Passport Program and ParticipACTION Community Better Challenge BE RECEIVED.

5. PRESENTATIONS/DELEGATIONS [list, if any, available at the meeting]

5.1 Mandy Samwell, Sylvia Collins, Paul MacDougall, Neighborhood Alliance of Brantford

Item 6.1.9 Neighbourhood Association Community Safety Toolkits: Program Plan [Financial Impact: None], 2021-385

Mandy Samwell, Paul MacDougall appeared before the committee and spoke with regards to Item 6.1.9 Neighbourhood Association Community Safety Toolkits: Program Plan.

5.2 Sarah McLaughlin of Greenbrier Neighborhood Association

Item 7.1 – Francis Street Traffic Control

Sarah McLaughlin of Greenbrier Neighborhood Association appeared before the committee and spoke with regards to Item Item 7.1 – Francis Street Traffic Control.

6. ITEMS FOR CONSIDERATION/ CONSENT

6.1 ITEMS FOR CONSIDERATION

Moved by Councillor Wall

Seconded by Councillor VanTilborg

THAT all Items for consideration/consent (6.1 and 6.2) separated for discussion purposes BE APPROVED.

The following items were voted on separately:

6.1.1 **Three Grand River Crossings Environmental Assessment [Financial Impact: None], 2021-362**

Presentation

Gagan Batra, Senior Project Manager Special Projects; Jack Turner, GM BluePlan provided a PowerPoint presentation and responded to questions from the committee.

A copy of which will be saved to the committee file.

Recommendation

- A. THAT Report 2021-362 Three Grand River Crossings Environmental Assessment BE RECEIVED; and
- B. THAT staff BE DIRECTED to proceed with preliminary design alternatives as detailed in Section 9.6 as the Recommended Crossing Solution for the Three Grand River Crossings, which includes all of the following:
 - i. Rehabilitate Lorne Bridge
 - ii. Replace and Raise Brant's Crossing Bridge
 - iii. Perform Minor Rehabilitation to TH&B Crossing Bridge with Eventual Removal; and

C. THAT funding in the amount of \$150,000 BE TRANSFERRED from the Rehabilitation of Lorne Bridge Capital Project (BR1801) to the EA for TH&B and Brant's Crossing Capital Project (PK1902) to perform the necessary repairs required to reopen Brant's Crossing Bridge.

A separate vote was requested for Item B. ii

Recorded vote on Item 6.1.1 with sub clauses B.i and B.iii

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

Recorded vote on sub clause B. ii of Item 6.1.1

YES: (9): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, and Councillor VanTilborg

NO: (1): Councillor Wall

CARRIED (9 to 1)

**6.1.2 Community Safety and Well-being Plan: Final Approval
[Financial Impact: None], 2021-389**

Presentation

Aaron Wallace, Director of Community Programs & Social Development; Pam Pacheco, Manager of Community Partnership; Brad Smith, Community Development Coordinator provided a PowerPoint presentation.

A copy of which will be saved to the committee file.

Recommendation

- A. THAT Report 2021-389 Community Safety and Well-being Plan: Final Approval BE RECEIVED; and
- B. THAT Appendix A – City of Brantford’s Community Safety and Well-being Plan 2021-2025 BE ADOPTED; and
- C. THAT Staff BE DIRECTED to inform the Ministry of the Solicitor General that the Plan has been adopted in accordance with the Safer Ontario Act, 2018; and
- D. THAT the Community Safety and Well-Being Advisory Committee BE DISBANDED having completed its mandate and that a By-law to amend Chapter 26 (Boards - Advisory Committees Duties – Functions) of the City of Brantford Municipal Code by repealing Schedule ‘25’ BE PRESENTED to City Council for adoption.

Recorded vote on Item 6.1.2

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utle, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

6.1.7 Cultural and Historical Chattels Inventory, Protection and Reward Program, 2021-292

- A. THAT Report 2021-292 regarding the City of Brantford’s Cultural and Historical Chattels Inventory, Protection and Reward Program BE RECEIVED; and
- B. THAT the Reward Program established by Brantford City Council in March 2019 BE REPLACED with the existing Crimestoppers program through Brantford Police Services at no additional cost to the City.

Recorded vote on Item 6.1.7

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

6.1.9 Neighbourhood Association Community Safety Toolkits: Program Plan [Financial Impact: None], 2021-385

- A. THAT Report 2021-385 Neighbourhood Association Community Safety Toolkits: Program Plan BE RECEIVED.
- B. THAT staff BE DIRECTED to implement the Community Safety Toolkit Program Plan as outlined in the Analysis Section of this Report.

Recorded vote on Item 6.1.9

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

6.1.10 Walter Gretzky Lord Mayor Tribute Bust and Branch 90 Legion Cairn Public Art Proposals

- A. THAT Report 2021-388 regarding the Walter Gretzky Lord Mayor Tribute Bust and Branch 90 Legion Cairn Public Art Proposals BE RECEIVED; and
- B. THAT the Walter Gretzky Lord Mayor Tribute Bust project BE ACCEPTED AS PROPOSED by Glenhyrst Art Gallery of Brant as a donation to the City's Public Art Collection in accordance with the required City policies and procedures; and
- C. THAT the City of Brantford NEGOTIATE a donation agreement with Glenhyrst Art Gallery of Brant to accept the Walter Gretzky Lord Mayor Tribute Bust as a donation to the Public Art Collection; and

- D. THAT the Walter Gretzky Lord Mayor Tribute Bust BE INCORPORATED into the new City Hall Renovation Project; and
- E. THAT the Branch 90 Legion Cairn proposal BE ACCEPTED IN PRINCIPLE contingent on receiving approval for 50% of the project through the Community War Memorials funding program; 25% of the project BE ALLOCATED from the Public Art Reserve to an upset limit of up to \$3,777; and 25% of the project from the Legion.

Recorded vote on Item 6.1.10

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utleby, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

7. RESOLUTIONS

7.1 Francis Street Traffic Control – Councillor McCreary

Moved by Councillor McCreary

Seconded by Councillor Martin

WHEREAS Francis Street is by-lawed as a through street at the Strong Court, Kensington Avenue and Consol Road intersections; and

WHEREAS requests have been made for traffic control at the above mentioned intersections; and

WHEREAS citizens find it difficult to access the sidewalk along Francis Street and White Oaks Avenue from Brier Crescent without an accessible sidewalk ramp;

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to INSTALL a Pedestrian Crossover (PXO) Type “D” at the intersection of Strong Court and Francis Street; and
- B. THAT staff BE DIRECTED to INSTALL an all-way stop control at the intersection of Kensington Avenue and Francis Street; and

- C. THAT staff BE DIRECTED to INSTALL an all-way stop control at the intersection of Consol Road and Francis Street; and
- D. THAT staff BE DIRECTED to INSTALL an accessible sidewalk ramp at the corner of Francis Street, Brier Crescent and White Oaks Avenue (east side of White Oaks Avenue); and
- E. THAT the implementation cost for the PXO, all-way stop control signage and pavement markings, and accessible sidewalk ramp, not to exceed \$8,500, BE FUNDED from Operational Services Operating Budget; and
- F. THAT any necessary by-laws BE PRESENTED to City Council for adoption.
- G. THAT staff BE DIRECTED to investigate the use of School Zones in Greenbrier School Area.

A friendly amendment was made to add Clause G.

Recorded vote on Item 7.1

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

7.2 Project Noisemaker - Councillor McCreary

Moved by Councillor McCreary

Seconded by Councillor Martin

WHEREAS unnecessary and excessive vehicle noise prohibited by the Highway Traffic Act is enforceable by Brantford Police Service and

WHEREAS unnecessary and excessive vehicle noise is often accompanied by other illegal vehicle modifications, unsafe vehicle conditions and aggressive driving and

WHEREAS unnecessary and excessive vehicle noise has an adverse impact on quality of life for many people and

WHEREAS vehicle noise complaints from constituents have dramatically increased in number since COVID lockdowns and work from home restrictions have been in place and,

WHEREAS police blitzes referred to as Project Noisemaker, carried out in other municipalities such as Halton, Peel and Hamilton are very successful in reducing unnecessary vehicle noise levels and simultaneously raising awareness of this Highway Traffic Act offence now

THEREFORE BE IT RESOLVED THAT:

- A. City Council requests that a targeted campaign to enforce unnecessary and excessive vehicle noise be undertaken by Brantford Police Services during the Summer/Fall of 2021;
- B. This resolution be introduced at the next meeting of the Brantford Police Services Board by City representatives Councillor Martin and Mayor Davis for consideration as an additional community policing priority; and
- C. That City of Brantford By-law Services enforcement staff work in consultation with Brantford Police Services to explore a possible partnership between both agencies to work together in conducting an enforcement blitz targeting excessive vehicle noise due to absence of or modification of vehicle mufflers and other illegal vehicle modifications during the Summer/Fall of 2021.

Recorded vote on Item 7.2

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utle, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

7.3 Community Safety Zones - Councillor Vanderstelt

Moved by Councillor Vanderstelt

Seconded by Councillor Martin

WHEREAS the City of Brantford is a Vision Zero community with the goal of reducing traffic fatalities to zero; and

WHEREAS City Council adopted the Vision Zero Road Safety Strategic Plan on April 27, 2021; and

WHEREAS staff have initiated a study to complete a high-level analysis of Automated Speed Enforcement (ASE), including the implementation of Community Safety Zones; and

WHEREAS Community Safety Zones are a strategy used by municipalities to encourage safer driver behaviour through increased fines for speeding; and

WHEREAS municipalities are required to first establish Community Safety Zones or School Zones prior to introducing ASE; and

WHEREAS public consultation is required to establish the community's desire for Community Safety Zones and to determine the capacity for them to be enforced;

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to engage the public through a Let's Talk Brantford campaign, and with Ward Councillors to determine potential locations for Community Safety Zones and implementing a 40km per hour speed limit in areas identified as Community Safety Zones; and
- B. THAT staff BE DIRECTED to engage with community partners including the Brantford Police Service and Provincial Offences Court to determine the community capacity to enforce penalties related to Community Safety Zones; and
- C. THAT staff BE DIRECTED to investigate the requirements for implementing Community Safety Zones and report to the Vision Zero Road Safety Committee in Q3 2022 with an implementation plan for Community Safety Zones, including public engagement results, timelines, cost, communication plan and locations for consideration.

Recorded vote on Item 7.3

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utle, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

7.4 Oak Park Road Extension - Councillor Vanderstelt

Moved by Councillor Vanderstelt

Seconded by Councillor Sless

WHEREAS The Council of the Corporation of the City of Brantford, in a unanimous decision in 2019 through the recommendations of report 2019-543 (Feasibility Study for the Oak Park Road Extension) voted to exclude the use of the Glebe Lands in the transportation alternatives being developed for the City as part of the Transportation Master Plan update

that is currently underway, unless otherwise requested by the Elected Council of the Six Nations of the Grand River; and

WHEREAS The Council of the Corporation of the City of Brantford approved an amendment to develop a disposition strategy for the properties acquired for the Veterans Memorial Parkway that are no longer required for that project, and options on how to direct funds from the sale of any properties; and

WHEREAS, upon the sale of these properties, aforementioned funds are to be diverted to the Oak Park Road Extension Environmental Assessment including the identification of mitigation measures for the residents affected by the new roadway including, but not limited, to noise mitigation measures; and

WHEREAS, a Feasibility Study was completed and an Environmental Assessment, with extensive public consultation as mandated by the Province of Ontario, is now underway; and

WHEREAS in person public consultation has not been possible under the current restrictions on public gathering; however many who participated to date have expressed concerns about or opposition to the project by way of letter writing, email campaigns, a sign campaign, a social media campaign, and multiple individual email messages sent to the Mayor's Office and individual Councillors; and

WHEREAS the City's Transportation Master Plan recommends that future adjustments be made to existing travel modes are necessary to offset impacts of high traffic routes throughout the City by using transit and active transportation; and

WHEREAS the City is currently working with the County of Brant on a Joint City/County Strategic Transportation Plan; however there has been little to no discussion pertaining to a Regional Transportation Masterplan including both the present and future road infrastructure necessary to safely accommodate the needs of the broader area such as Haldimand County, Brant County, Brantford, and Waterloo Region amongst others; and

WHEREAS the world wide COVID-19 Pandemic has temporarily modified travel behavior in the City, reducing transit and vehicle use while increasing active transportation, the longer term impacts of these trends on the City's 2051 transportation network have still to be determined

NOW THEREFORE BE IT RESOLVED:

- A. THAT staff BE DIRECTED to complete investigative studies currently underway in order to finalize Phase 2 of the Environmental Assessment and then to place the Oak Park Road Extension Environmental Assessment on hold in order to fully explore and investigate alternatives as follows and REPORT BACK in Q4 2023
 - i. Developing a Joint City/County Strategic Transportation Plan or Regional Transportation Master Plan, subject to participation by appropriate neighbouring municipalities and Regions; and
 - ii. Implementing localized intersection improvements, realignment and improvements to alternate roadways, and improving transit and active transportation options per the Transportation Master Plan; and
 - iii. Assessing post-pandemic impacts on City and Regional travel behaviour and any effects on the timing of the recommendations within the Transportation Master Plan; and
 - iv. Preliminary design of traffic improvements and noise attenuation along Colborne Street West from Fire Station 4 to 400m west of D'Aubigny
- B. THAT staff BE DIRECTED to rename the Veterans Memorial Parkway Reserve (RF0536) to City and Regional Transportation Reserve and use this reserve to fund the investigations detailed in Recommendation A; and
- C. THAT, with the exception of funds necessary to complete Phase 2 of the Environmental Assessment, staff BE DIRECTED to return \$850,000 in account RD1603 Oak Park Road Extension to the Development Charges Reserve (RF406); and
- D. THAT a copy of this resolution BE FORWARDED to Brantford-Brant MPP Will Bouma and the County of Brant.

Recorded vote on Item 7.4

YES: (10): Mayor Davis, Councillor Weaver, Councillor Vanderstelt, Councillor Utley, Councillor Sless, Councillor McCreary, Councillor Martin, Councillor Carpenter, Councillor VanTilborg, and Councillor Wall

CARRIED (10 to 0)

8. NOTICES OF MOTION

The following Notice of Motion was introduced:

- 8.1 All-Way Stop Control at Grey Street and Garden Avenue and Speed Humps on Garden Avenue north of Grey Street – Councillor Carpenter**

WHEREAS several requests for all-way stop control has been received;
and

WHEREAS an all-way stop location has been requested at Garden
Avenue and Grey Street; and

WHEREAS speed Humps have been requested on Garden Avenue north
of Grey Street and south of Elgin Street; and

WHEREAS Garden Avenue is not a truck route but has several violations
by trucks every day; and

WHEREAS development in the area has created a significant increase in
vehicular traffic on the local streets; and

WHEREAS Council approved the Garden Avenue – Traffic Calming
resolution March 23, 2021 and directed staff to conduct traffic studies on
Garden Avenue to determine if existing conditions warrant traffic calming;
and

NOW THEREFORE BE IT RESOLVED:

THAT Staff BE DIRECTED to send letters to Garden Avenue residents for
the purpose of receiving their responses and/or concerns with respect to
consideration for all-way stop control at the said intersection and speed
humps on the street; and

THAT staff BE DIRECTED to complete all-way stop control warrant
studies and REPORT BACK in Q3 2021 with responses from the public
engagement and the results of the warrant studies; and

THAT staff BE DIRECTED to review truck route signage on said section of
Garden Avenue.

9. ADJOURNMENT

The meeting adjourned at 9:30 p.m.

Councillor Weaver, Chair

C. Gauthier, Deputy Clerk/Manager,
Clerk's Services